



TOWNSHIP of/CANTON de

# NORTH STORMONT NORD

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## TOWNSHIP OF NORTH STORMONT Job Posting

**Position Title:** Economic Development & Community Engagement Officer  
**Supervisors:** Chief Administrative Officer / Clerk  
**Salary Level:** Band E (\$70,032 - \$91,375)  
**Hours of Work:** 35 hrs/week Monday to Friday

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### **POSITION SUMMARY**

The Economic Development and Community Engagement Officer (EDCEO) is responsible for developing and coordinating the implementation of a strategic action plan that will improve the social and economic well-being of the Township of North Stormont. The EDCEO will take a leading role in planning, implementing and evaluating community and economic development projects and programs by effectively merging strategic planning, stakeholder engagement, project management and collaborative problem solving. The EDCEO monitors regional economic influences to assist in the development of the township's goals for social and economic growth; and plans and implements community strategies to ensure the most innovative approaches are used to accomplish our strategic objectives.

### **QUALIFICATIONS**

- College or university degree in Economics, Business Administration, Public Administration, Planning, Communication, Geography or a related field, or an equivalent combination of education and experience.
- Designation as Certified Economic Developer (Ec. D.) is an asset.
- Holds an Economic Developers Association of Canada (EDAC) membership in good standing is an asset

### **EXPERIENCE**

- Three years' experience working in the field of economic development, community development, or equivalency working in these areas.

### **KNOWLEDGE/SKILLS/ASSETS**

- Knowledge of relevant municipal legislation, and provincial and federal statutes.
- High degree of professionalism coupled with strong relationship building and oral and written communication skills in both official languages is an asset.
- Knowledge of communication principles and practices, including the use of web and social media platforms.
- Ability to work both independently and as a motivated team member.

### **WORKING CONDITIONS**

- The work is performed in an office environment.
- Effectively communicate with the public, Council, and colleagues,

- Often engaged in high-priority issues, short deadlines, concurrent demands and changing priorities, which may result in personal stress and frustration.
- There is a requirement to travel throughout the Township of North Stormont, and the region to attend meetings and consultations.
- Attendance at evening Council meetings as required.

**APPLICATION INFORMATION:**

Applications will be received until **12 p.m. on Friday, March 13, 2026**. Along with a resume, please provide a cover letter as well as three professional references.

**Documents should be emailed to the CAO/Clerk, Chad Brownlee at [cbrownlee@northstormont.ca](mailto:cbrownlee@northstormont.ca).**

- Compensation will be commensurate with qualifications and experience and include a full benefit package and enrollment in the OMERS pension plan.
- A valid G class driver's license is required.
- We may occasionally pilot AI-supported screening tools to support efficiency, but they are not a fixed part of our selection process.
- All hiring decisions are made by people, and candidates will be informed if any AI tool is involved in their assessment in accordance with the Employment Standards Act.
- We thank all applicants for their interest, however, only those selected for an interview will be contacted.
- Personal information received in this application will be used solely for employee selection purposes and will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

The Township of North Stormont is an equal opportunity employer committed to accessibility, inclusivity, and diversity. Accommodation is available throughout the recruitment process. If you require accommodation, please contact Chad Brownlee at [cbrownlee@northstormont.ca](mailto:cbrownlee@northstormont.ca)