



Township of North Stormont

Agenda
Regular Meeting
Tuesday, October 28, 2025 6:00 PM
Council Chambers

Page

1. CALL TO ORDER

- 1.1. <https://www.youtube.com/@TownshipofNorthStormont>

BE it resolved that this regular meeting now open at ____ p.m.

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA AMENDMENT(S) ADDITION(S) OR DELETION(S)

- 3.1. BE it resolved that the agenda be approved as presented.

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

5. PUBLIC MEETING

6. DELEGATIONS/PRESENTATIONS

- 6.1. **Virtual Presentation** - Maddy From of FoodCycler
[Presentation - FoodCycler Municipal Program](#) 5 - 24

7. ADOPTION OF MINUTES OF PREVIOUS MEETING

- 7.1. BE it resolved that the following minutes be approved as presented: 25 - 31
Regular Meeting - 14 Oct 2025 - Minutes
[Regular Meeting - 14 Oct 2025 - Minutes - Pdf](#)

8. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

- 8.1. **Raisin Region Conservation Authority** 32 - 38
THAT the Council of the Township of North Stormont accept the following committee minutes as presented for information purposes:
Raisin Region Conservation Authority Board of September 4, 2025.
[Memo - NStormont_RRCABoardMeetingHighlights9Oct2025](#)
[Minutes - RRCA - 20250904](#)

- 8.2. **South Nation Conservation Authority** 39 - 45
THAT the Council of the Township of North Stormont accept the following committee minutes as presented for information purposes:
South Nation Conservation Authority Board of September 18, 2025

Minutes - 2025 09 Minutes_signed

9. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

9.1. Stop Control of Fourth St and Concession St West

46 - 50

THAT the Council of the Township of North Stormont receives report PW-15-2025 and approves the relocation of the existing stop signs at the intersection of Concession Street West and Fourth Street / Champagne Street, from the east-west approaches to the north-south approaches, thereby establishing Concession Street West as a through road, funded through the Public Works operational budget.

[PW-15-2025 - Stop Control of Fourth St and Concession St West - Pdf](#)

9.2. 2026 - Election Voting System Award

51 - 53

THAT the Council of the Township of North Stormont approve report ADMIN-19-2025 from the CAO/Clerk to award the supply of a telephone and internet voting system, for the 2026 municipal election, to Voatz Canada Ltd. and further authorize the CAO/Clerk to sign all applicable documents for the contract.

[ADMIN-19-2025 - 2026 - Election Voting System Award - Pdf](#)

9.3. Earl MacMillan Drain - Engineer Appointment

54 - 56

THAT Council appoint Shade Group Inc as the Drainage Engineer to update the Earl MacMillan Municipal drain engineer's report under Section 78(1) of the *Drainage Act R.S.O 1990*

[DRAIN-07-2025 - Earl MacMillan Drain - Engineer Appointment - Pdf](#)

9.4. Moose Creek Hall Intact Insurance Compliance

57 - 83

THAT the Council of the Township of North Stormont receives and approves Report No. REC-17-2025, submitted by the Director of Parks, Recreation and Facilities, and further authorizes the awarding of the contract for the Moose Creek Hall ice and snow shield project to David R. Coleman General Contractor.

AND THAT Council authorizes the Finance Department to transfer funds in the amount of **\$19,680.00** from the Working Capital Reserve (GL# 1-2-9900-0000) to facilitate the completion of this work order, as per the submitted quotation.

[REC-17-2025 - Moose Creek Hall Intact Insurance Compliance - Pdf](#)

9.5. Snow Clearing 2025-2026

84 - 86

THAT the Council of the Township of North Stormont receives Report PW 17-2025 from the Public Works Department and approves that snow clearing at the specified locations be completed internally for the 2025-2026 winter season, rather than awarding RFQ-PW-002-2025 to an external contractor.

[PW-17-2025 - Snow Clearing 2025-2026 - Pdf](#)

10. MUNICIPAL BY-LAWS	
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<u>Letter - SID Correspondence - Amending Ontario Regulation 391_21</u>	
<u>Premier</u>	
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<u>Support Resolution - Ontario Community Infrastructure Fund (OCIF)</u>	
<u>Resolution - OCIF</u>	
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<u>Resolution - Plympton-Wyoming - Conservation Fee Freeze</u>	
11.6. Township of Puslinch	102 - 103
<u>Resolution - Township of Puslinch Council Resolution 2025-308 City of Dryden Council Resolution regarding Mandatory water safety</u>	
11.7. Township of McGarry	104 - 105
<u>Resolution - Moratorium on Aerial spraying</u>	
11.8. BE it resolved that the correspondence as listed as Items 11.1 to 11.7 on the agenda be received.	
12. MOTIONS AND NOTICES OF MOTIONS	
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15. NEW BUSINESS	
15.1. Interlude	106 - 109
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16. SCHEDULING OF MEETINGS	
17. COMING EVENTS	

- | | |
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| <u>Coming Events - Recreation - October-November</u> | |
| 18. CLOSING REMARKS OR COUNCIL COMMENTS | |
| 19. CLOSED SESSION | |
| 20. RATIFICATION/CONFIRMING BY-LAW | |
| 20.1. BE it resolved that By-Law No. 78-2025, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of October 28, 2025, be read a first, second and third time, passed, signed and sealed in Open Council this 28th day of October, 2025. | 112 |
| <u>78-2025 - Ratify October 28</u> | |
| 21. ADJOURNMENT | |
| 21.1. BE it resolved that this regular meeting adjourn at _____ p.m. | |

FOODCYCLER

Municipal Solutions

Framework For Sustainable
Food Waste Management



About Us

- Headquarters in **Ottawa, ON, Canada**
- Designing, engineering, and deploying on-site food waste recycling technology since 2011
- Team of food waste experts, engineers, and scientists
- ~50 employees, 20-person R&D team
- Food waste solutions tailored to municipalities
- 180+ municipal partnerships
- Finalists in Impact Canada/AAFC's Food Waste Reduction Challenge
- Approved supplier with Canoe Procurement Group of Canada



175+ Canadian Municipal Partnerships



The Food Waste Crisis

-  Food waste is an **avoidable crisis**
-  Household waste is composed of **25-50% organic waste**
-  If food waste and loss were a country, **it would be ranked 3rd in the world**, behind China and the USA, in terms of CO2 emissions
-  Food waste weight is up to **90% liquid mass** (which is heavy and expensive to truck around)
-  The average Canadian household spends **\$1,766 on food that is wasted each year**
-  Each year food waste in Canada is responsible for **56.6 Million tonnes of CO2 equivalent of GHG**



The Food Waste Crisis: Municipal Impacts



Cost

- Landfills are filling up fast, creating cost
- Hauling, transfer, and disposal services are a major cost and environmental contributor



Climate

- Organic waste in landfills produces methane, which is 25 times more harmful than CO₂
- 2 provinces have created food waste bans; it is only a matter of time until more join



Community

- More frequent collection or trips to the disposal site
- Unpleasant odours, animals, pests, & other unwanted visitors

Haven't We Solved This Already?



Green Bins

- Major capital expenditure to invest in processing & collection infrastructure
- Contamination is an ongoing challenge
- GHG emissions and safety concerns from collection vehicles
- Participation rates are often lower than desired, particularly in multi-residential dwellings
- Service disruptions due to vehicle breakdowns, or inclement weather



Backyard Compost

- Space, ability, and know-how are limiting factors
- Most users do not compost in winter or inclement weather
- May attract pests, animals or create unpleasant odours
- Participation rates are relatively low and stagnant
- Can produce methane if done incorrectly



Landfill

- Easiest solution and often perceived as the most cost-effective in the short term
- Waste is typically out of sight and out of mind for consumers
- High levels of GHG emissions, particularly methane
- Long-term environmental hazard requires monitoring / maintenance
- Landfill capacity is quickly running out

Our Solution

Manage food waste in 3 simple steps:

1. Add food waste to bucket
2. Load bucket into unit
3. Press start

-  Handles 99% of food waste (meat, dairy, bones, pits, etc.)
-  Recycles food waste in 4-8 hours
-  Volume reduction of ~90%
-  Energy Efficient 0.9 - 1.5 kWh



Foodilizer Uses

The FoodCycler® by-product (we call it Foodilizer™) is a dry and nutrient-rich soil amendment with many beneficial uses and practical applications:

1. Add to garden soil



2. Add to backyard composter/tumbler/ green cone



3. Integrate to existing Leaf & Yard waste systems



4. Drop off at compost site



5. Drop off at a local farm



6. Drop off at a community garden

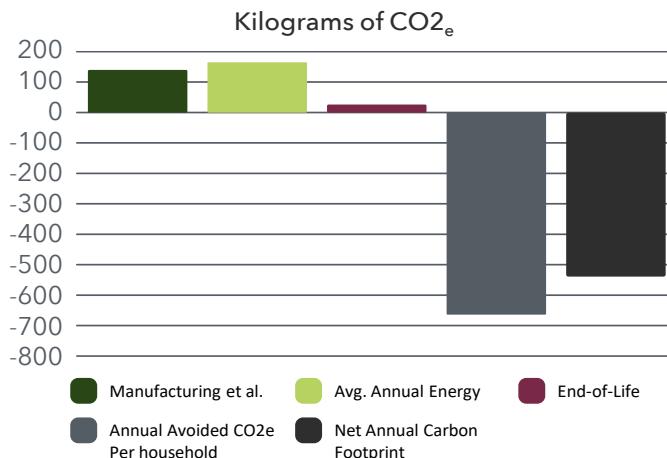


7. Add to Green Bin (if available)



The Carbon Footprint of the FoodCycler

The Annual Carbon Emission of an Eco 5



Equivalencies

The net carbon footprint of the FoodCycler™ over a seven-year period is approx. negative 3,787 kg (3.79 tons) CO₂e - equal to the annual emissions avoided / equivalent to:



0.88 gas-powered passenger vehicles

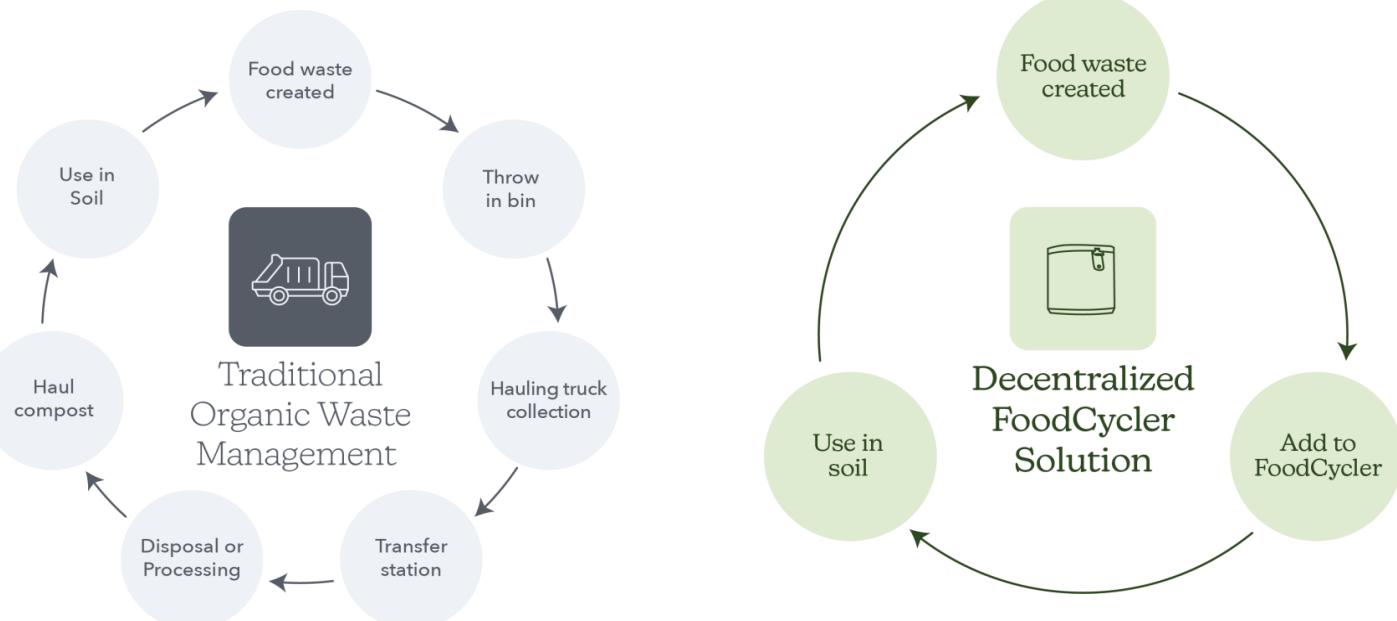


1,612 L (426 gallons) of gasoline consumed



3.8 acres of forest in one year

Economic Impact



Eliminate Food Waste From Your Garbage

Less trash. Less trips to the dump. Less costs.

Reduce the cost and volume of waste:

- In your kitchen
- At the curb
- In your community

"The lack of smell of our garbage due to FoodCycler was an unexpected bonus - we can often go 2 weeks without putting out a garbage bag." – Resident

"I love this machine! I call it my 'science project.' It's interesting to see how different foods and produce create different colours and textures." – Resident



On average, households with a FoodCycler® are putting out ~35 less garbage bags annually.

Pilot Project Results

"We were extremely happy with this program and loved that it made us aware of our daily waste."

Pilot participant in South Glengarry

"It's a great tool to reduce household waste. Appreciate that the municipality is being innovative and piloting different solutions."

Pilot participant in Hornepayne

"It alleviates a lot of the concerns that people might have with backyard composting. The time commitment, the location, pests and animals..."

**Kylie Hissa, Strategic Initiatives Officer,
Kenora, ON**

98% Participation Rate

98% of pilot participants will continue using the FoodCycler after the pilot period

96% Recommendation Rate

96% of users would recommend the FoodCycler to friends / family / neighbours

4.6/5 User Experience Rating

4.6 out of 5-star rating for the overall user experience of the FoodCycler.

250 kg Net New Diversion

Each participating household is estimated to divert approximately 250 kg of food waste per year

77% Awareness + Prevention

77% of pilot participants resolved to waste less food because of increased awareness

Pilot Program Model



Residents sign up to participate in the FoodCycler Program and pick up their unit at the specified location.

Participants use their unit for a period of 12 weeks.

Number of cycles per week are tracked to estimate total diversion achieved.

Participants fill out an exit survey, providing their review of the program and any other feedback.

Survey results are used to evaluate the program success.

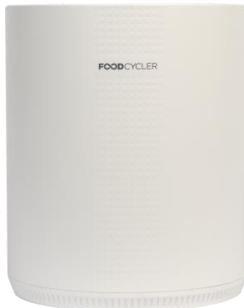
Next Steps

Tailored community wide program design and implementation details shared for consideration.

Pilot Program Pricing



FoodCycler® Eco 3



\$600

-\$300

\$300

\$0

Retail Price

Municipal Discount

Municipal Subsidy

Resident Cost

\$800

-\$400

\$400

\$0



FoodCycler® Eco 5



Pilot Program Recommendations

Municipality Population	Pilot Scope	Municipal Investment
<10,000 Residents	100 Households	\$35,000
10,000 - 20,000 Residents	200 Households	\$70,000
> 20,000 Residents	250+ Households	\$87,500+

- Plus shipping costs and applicable taxes

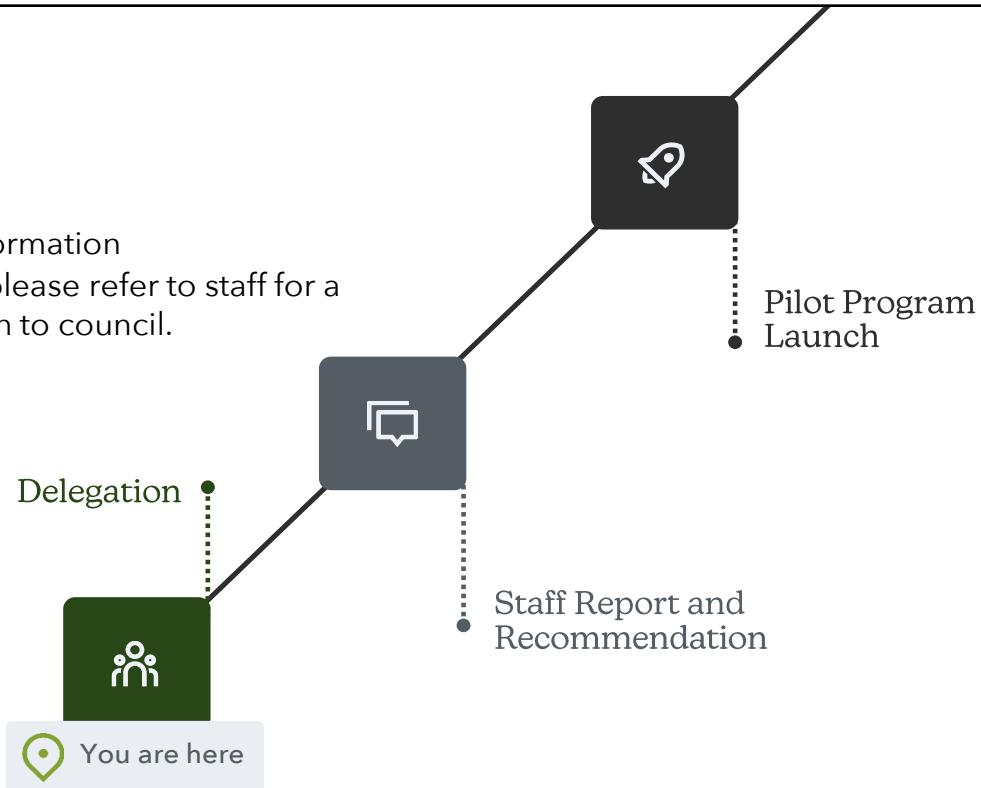


Why Partner With Us?

- Opportunity to trial a food waste diversion solution at a cost well below market prices
- Immediate impact of reduced residential waste volumes thus increasing diversion rates
- Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- Extend the life of your landfill(s)
- Opportunity to support Canadian innovation and clean tech
- Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- Obtaining data that could be used to develop a future organic waste diversion program

Next Steps

- Receive presentation as information
- If interested in partnering, please refer to staff for a report and recommendation to council.



Thank you

Maddy From
Municipal Partnerships Representative
maddyf@foodcycler.com

FoodCycler Municipal Solutions Team
municipal@foodcycler.com

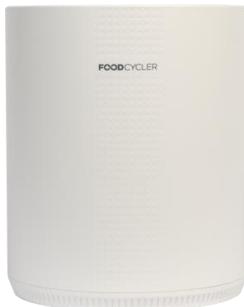


Appendix

Product Family



FoodCycler® Eco 3



3.5L

4-8 Hours

0.9 kWh

Refillable Filter

1-3

Volume Capacity

Processing Time

Power Usage per Cycle

Odour Control

Household Size

5L

6-9 Hours

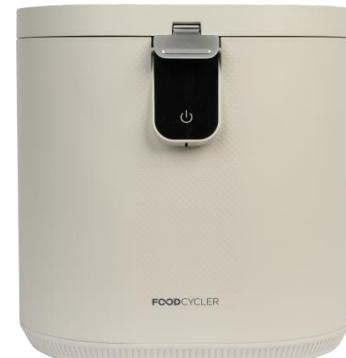
1.3 kWh

Refillable Filter

3+



FoodCycler® Eco 5





**Township of North Stormont
MINUTES
Regular Meeting
Tuesday, October 14, 2025
Council Chambers
6:00 PM**

COUNCIL PRESENT: François Landry, Mayor
Steve Densham, Deputy Mayor
Adrian Bugelli, Councillor
Alison McDonald, Councillor
Charles Shane, Councillor (Arrival 6:07 p.m.)

COUNCIL ABSENT:

STAFF PRESENT: Craig Calder, CAO/Clerk
Aiden Cleary, Deputy Clerk
Pierre Thibault, Director of Parks, Recreation & Facilities
Blake Henderson, Public Works Superintendent
Nancy-Ann Gauthier, Fire Chief/By-Law Officer

1. CALL TO ORDER

<https://www.youtube.com/@TownshipofNorthStormont>

RES-305-2025 Moved by Councillor Bugelli, Seconded by Councillor McDonald BE it resolved that this regular meeting now open at 6:01 p.m.

CARRIED.

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA amendment(s) addition(s) or deletion(s)

RES-306-2025 Moved by Councillor McDonald, Seconded by Councillor Bugelli BE it resolved that the agenda be approved as presented.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

Township of North Stormont
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5. PUBLIC MEETING

6. DELEGATIONS/PRESENTATIONS

Presentation - SD&G OPP Detachment - Marc Hemmerick - Detachment Commander

Policy Overview of North Stormont and activities in 2025.

Evan Supply Ltd. - Frank Buehler / Neptune Technology Group - Ray Cheung Universal Watering Meter Program

7. ADOPTION OF MINUTES OF PREVIOUS MEETING

RES-307-2025 *Moved by Councillor Bugelli, Seconded by Deputy Mayor Densham BE it resolved that the following minutes be approved as presented:*
Regular Meeting - Sept. 23, 2025 - Minutes

CARRIED.

8. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

RES-308-2025 *Moved by Councillor McDonald, Seconded by Councillor Bugelli THAT the Council of the Township of North Stormont accept the following committee minutes as presented for information purposes:*
South Nation Conservation Authority Board of August 21, 2025

CARRIED.

9. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

RES-309-2025 *Moved by Councillor Bugelli, Seconded by Councillor McDonald BE it resolved that the following monthly reports be received:*
By-Law Enforcement
Building
Fire
Recreation & Facilities
Public Works
CAO

CARRIED.

Draft Letter of Support - Consultation on the Future of Natural Gas Expansion in Ontario

RES-310-2025 *Moved by Councillor McDonald, Seconded by Councillor Bugelli WHEREAS*

*Township of North Stormont
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the Province has posted ERO 025-0923, Consultation on the Future of Community Natural Gas Expansion, seeking feedback from municipalities, Indigenous communities, and other stakeholders on how Phase Three (3) could best support access to natural gas for community development;

AND WHEREAS *expanding access to natural gas is identified as a tool to support affordability and economic growth in Ontario communities, with Phases One (1) and Two (2) estimated to enable connections for approximately 17,000 buildings across 59 communities, and 16 projects completed to date;*

AND WHEREAS *The Township of North Stormont is working toward its housing and employment land goals that contribute to Ontario's broader objective to build at least 1.5 million homes by 2031 and recognizes that timely servicing solutions (including natural gas where appropriate) can help enable these targets.*

AND WHEREAS *Ontario's energy future relies on a balance of affordability, reliability, and sustainability by leveraging a mix of energy solutions – including natural gas, electricity, and emerging energy technologies, to meet growing community needs;*

AND WHEREAS *natural gas continues to play a critical role in supporting energy affordability, economic competitiveness, and enabling housing and employment growth across the province.*

NOW THEREFORE BE IT RESOLVED THAT *Council:*

1. *Supports the Ministry's consultation on the Future of Community Natural Gas Expansion (NGEP Phase 3) and endorses access to natural gas as an option to other energy solutions to advance Township of North Stormont's housing, employment lands, and economic development objectives;*
2. *Directs staff to submit comments to ERO 025-0923 reflecting Township of North Stormont's priorities, including: priority application types, alignment with Official Plan/Secondary Plans, sites and corridors where gas access would enable development (housing/employment lands), any Phase 1 and 2 learnings (if applicable) and practical barriers (e.g., timing, permitting, costs, land access); and*
3. *Forwards this resolution to the Honourable Nolan Quinn, the Honourable Stephen Lecce the Minister of Energy and Mines, the Ontario Energy Board, AMO, and neighbouring municipalities.*

CARRIED.

Arena Advertisement

Township of North Stormont
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RES-311-2025 *Moved by Councillor Bugelli, Seconded by Councillor McDonald THAT Council of the Township of North Stormont receives and approves Report No. REC-16-2025 from the Director of Parks, Recreation and Facilities, and further authorizes the inclusion of additional venues and pricing options for advertisement.*

AND THAT Council authorizes the Director of Parks, Recreation and Facilities to enter into an agreement with Prime Arena Services for the purpose of conducting advertisement research and soliciting sponsorships on behalf of the Township.

DEFERRED

GRANT APPROVAL - COUNCIL

RES-312-2025 *Moved by Councillor McDonald, Seconded by Councillor Bugelli THAT the Council of the Township of North Stormont approves the report ADMIN-18-2025 from the CAO/Clerk to endorse, and approve, the grant submission to the Round 3 of the Community Emergency Preparedness Grant, including the \$5,000 service fee to Grant Match for a successful application.*

CARRIED.

No Parking Signage in the Villages of Crysler and Moose Creek

RES-313-2025 *Moved by Councillor Bugelli, Seconded by Councillor McDonald THAT the Council of the Township of North Stormont approve the installation of "No Parking" signage along Crysler George Street in Crysler, south side, from County Road 12 to Crysler John Street, and in the Village of Moose Creek on the following streets: St-Eve Street (both sides), Laurier Street (both sides), St-Joseph Street (both sides), and Sabourin Street (east side only, from Labrosse Street/County Road 15 to Valley Street), in order to alleviate traffic congestion and ensure unobstructed access for first responder emergency vehicles.*

CARRIED.

Water Metering Capital Budget Request

RES-314-2025 *Moved by Councillor McDonald, Seconded by Councillor Bugelli THAT the Council of the Township of North Stormont receives report PW-16-2025 and directs staff to include funding for water meter implementation in the 2026 Capital Budget for consideration.*

DEFERRED

10. MUNICIPAL BY-LAWS

11. CORRESPONDENCE

Raisin Region Conservation Authority

Township of North Stormont
Regular Meeting Minutes – October 14, 2025

Municipality of South Huron
SDG Library
Municipality of St. Charles
Township of Bonfield
Municipality of Brighton
Township of Woolwich
City of Kitchener
Township of West Lincoln
Canadian Union of Postal Workers
Niagara Region

RES-315-2025 Moved by Councillor McDonald, Seconded by Deputy Mayor Densham BE it resolved that the correspondence as listed as Items 11.1 to 11.11 on the agenda be received.

CARRIED.

12. MOTIONS AND NOTICES OF MOTIONS

13. PETITIONS

14. UNFINISHED BUSINESS

15. NEW BUSINESS

25th Annual Child Care Worker and Early Childhood Educator Appreciation Day
- October 21, 2025

RES-316-2025 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald Whereas years of research confirms the benefits of high-quality early learning and child care for young children's intellectual, emotional, social and physical development and later life outcomes; and

Whereas child care promotes the well-being of children and responds to the needs of families and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

Whereas trained and knowledgeable Registered Early Childhood Educators are the key to quality in early years and child care programs – in licensed child care, EarlyON programs, child life programs, and full-day kindergarten;

Whereas Registered Early Childhood Educators and child care workers will be vital to the success of the Canada-Wide Early Learning and Child Care system;

Township of North Stormont
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Therefore, Be It Resolved that October 21, 2025, be designated the 25th annual “Child Care Worker & Early Childhood Educator Appreciation Day” in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

CARRIED.

16. SCHEDULING OF MEETINGS

17. COMING EVENTS

Recreation Coming Events

18. CLOSING REMARKS OR COUNCIL COMMENTS

19. CLOSED SESSION

RES-317-2025 *Moved by Councillor McDonald, Seconded by Deputy Mayor Densham BE it resolved that this meeting adjourn to a closed session for the following reasons:*

A municipal or local board meeting, or part of a meeting, may be closed to the public if the subject of the meeting falls within 1 of 14 exceptions set out in s. 239 of the Ontario Municipal Act.

- (b) Personal matters about an identifiable individual, including municipal employees [s. 239(2)(b)]*
- (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality [s. 239(2)(e)]*
- (d) Labour relations or employee negotiations [s. 239(2)(d)]*
- (f) Advice that is subject to solicitor-client privilege [s. 239(2)(f)]*

CARRIED.

RES-318-2025 *Moved by Deputy Mayor Densham, Seconded by Councillor Bugelli BE it resolved that the public session reopens at 10:09 p.m.*

CARRIED.

RES-319-2025 *Moved by Councillor McDonald, Seconded by Councillor Shane THAT Council approve this meeting of October 14th, 2025 continue past 10:00 p.m. to permit an item of business to be considered, as per section 4.1.2 of the Procedural By-Law 83-2024.*

CARRIED.

RES-320-2025 *Moved by Councillor Bugelli, Seconded by Deputy Mayor Densham THAT the*

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Council of the Township of North Stormont directs Staff to adopt the direction provided in the closed session.

CARRIED.

20. RATIFICATION/CONFIRMING BY-LAW

By-Law No. 77-2025 - Ratification

RES-321-2025 Moved by Deputy Mayor Densham, Seconded by Councillor Bugelli BE it resolved that By-Law No. 77-2025, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of October 14, 2025, be read a first, second and third time, passed, signed and sealed in Open Council this 14th day of October 2025.

CARRIED.

21. ADJOURNMENT

RES-322-2025 Moved by Councillor Bugelli, Seconded by Deputy Mayor Densham BE it resolved that this regular meeting adjourn at 10:12 p.m.

CARRIED.

Mayor

CAO/CLERK



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 www.rrca.on.ca

MEMORANDUM

To: North Stormont Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: October 9, 2025
Subject: RRCA Board of Directors meeting highlights (October 2, 2025)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of eight representatives from the RRCA's five member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's five member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December, unless a special meeting is called).

October 2, 2025 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the September 4, 2025 meeting can be found at <http://www.rrca.on.ca/Governance>.
- 2025-2028 RRCA Strategic Action Plan action item updates:
 - Action Item 1.3 a): Board directed staff to complete a business case for a new conservation area
 - Action Item 2.1 a): Board received a list of annual community event attendance
- Board approved the 2026 RRCA Fee Schedules for planning advisory services, *Conservation Authority Act* permits, technical and environmental reviews, mapping and data services, conservation lands, Gray's Creek Marina, Charlottenburgh Park, and Stewardship Services.
- Board received a pre-Budget overview presentation in preparation for their draft 2026 RRCA Budget review in December.

Next RRCA Board meeting date: December 4, 2025 at 9:00 a.m. (new date)

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
RRCA ADMINISTRATION BUILDING
18045 County Rd. 2, Cornwall, ON

PRESENT: Bryan McGillis, South Stormont, Chair
Andrew Guindon, South Stormont
Jacques Massie, North Glengarry
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Martin Lang, South Glengarry
Lachlan McDonald, South Glengarry
Adrian Bugelli, North Stormont

STAFF: Alison McDonald, General Manager / Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Team Lead, Watershed Management
Sandy Crites, Finance Officer
Laura Grant, Project Manager
Brandon Jacobs, Stewardship Specialist
Matthew Levac, Planning & Regulations Officer
Pete Sabourin, Team Lead, Field Operations
Jason Symington, Source Protection Project Manager
Lisa Van De Ligt, Team Lead, Communications and Stewardship

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 9:06 am.

LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read, recognizing that the meeting is taking place on the traditional territory of the Haudenosaunee peoples, the Mohawks of Akwesasne, original keepers of this land, past and present. The acknowledgement included gratitude for the opportunity to gather and thanks to all generations who have cared for the land for thousands of years.

APPROVAL OF THE AGENDA

RESOLUTION #51/25:

Moved by: Jacques Massie
Seconded by: Andrew Guindon

THAT the agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

Staff presented Project Updates through a power point presentation.

APPROVAL OF MINUTES

RESOLUTION #52/25:

Moved by: Andrew Guindon

Seconded by: Jacques Massie

THAT the minutes of June 5, 2025, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

RESOLUTION #53/25:

Moved by: Andrew Guindon

Seconded by: Adrian Bugelli

THAT the minutes of July 3, 2025, meeting of the Corporate Services Working Group be approved.

CARRIED

RESOLUTION #54/25:

Moved by: Andrew Guindon

Seconded by: Adrian Bugelli

THAT the minutes of July 28, 2025, meeting of the Corporate Services Working Group be approved.

CARRIED

RESOLUTION #55/25:

Moved by: Adrian Bugelli

Seconded by: Andrew Guindon

THAT the minutes of August 21, 2025, meeting of the Corporate Services Working Group be approved.

CARRIED

NEW BUSINESS

RECOMMENDATIONS FROM THE CORPORATE SERVICES WORKING GROUP

RESOLUTION #56/25:

Moved by: Adrian Bugelli

Seconded by: Andrew Guindon

THAT the Board of Directors receive and approve the recommendations of the Corporate Services Working Group, as presented.

CARRIED

STRATEGIC ACTION PLAN – Q3 PROGRESS UPDATE

RESOLUTION #57/25:

Moved by: Carilyne Hebert

Seconded by: Adrian Bugelli

THAT the Board of Directors receive the Strategic Action Plan – Q3 Progress Update.

CARRIED

RESERVE POLICY

RESOLUTION #58/25:

Moved by: Carilyne Hebert

Seconded by: Adrian Bugelli

THAT the Board of Directors receive and approve the Reserve Policy, as presented.

CARRIED

QUARTERLY VARIANCE REPORT

Staff presented the quarterly operations variance report for the period ending June 30, 2025. Additionally, staff will develop a similar report for Capital Projects. Both reports will be presented to the board on a quarterly basis.

WATER CONTROL STRUCTURES – ASSET MANAGEMENT STRATEGY

RESOLUTION #59/25:

Moved by: Claude McIntosh

Seconded by: Carilyne Hebert

THAT the Board of Directors receive the water control structure asset management strategy report;

AND BE IT FURTHER resolved that the Board of Directors direct staff to include engineering inspections of water control structures in the 2026 budget.

CARRIED

2026 CAMPING AND MARINA FEES

RESOLUTION #60/25:

Moved by: Claude McIntosh

Seconded by: Carilyne Hebert

THAT the Board of Directors approve RRCA Fee Schedule 6 and Fee Schedule 7, effective January 1, 2026, as presented.

CARRIED

TREE PLANTING EXPENDITURES

RESOLUTION #61/25:

Moved by: Martin Lang

Seconded by: Claude McIntosh

THAT the Board of Directors approve the purchase of tree seedlings for the RRCA's 2026 forestry and stewardship services to an upset limit of \$100,000 plus HST.

CARRIED

INVASIVE PHRAGMITES MANAGEMENT AT RRCA CONSERVATION AREAS

RESOLUTION #62/25:

Moved by: Martin Lang

Seconded by: Claude McIntosh

THAT the Board of Directors approve awarding of the invasive phragmites management contracts to Corput & Wagar Weed Control to an upset limit of \$9,150.00 + tax for herbicide application and Amitonte to an upset limit of \$9,663.45 + tax for livestock grazing.

CARRIED

CONSERVATION AREAS UPDATE

RESOLUTION #63/25:

Moved by: Lachlan McDonald

Seconded by: Martin Lang

THAT the Board of Directors receive the Conservation Areas update.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #64/25:

Moved by: Martin Lang

Seconded by: Lachlan McDonald

THAT the Board of Directors approve entering into an agreement with the Ontario Ministry of Natural Resources for \$60,000 to update floodplain mapping for the Gray's Creek watershed;

AND FURTHER THAT the Board of Directors approve entering into an agreement with the Ontario Ministry of Natural Resources for \$85,000 to update floodplain mapping for the South Raisin River watershed;

AND FURTHER THAT the Board of Directors retroactively approve requesting \$100,000 from the Ontario Ministry of Environment, Conservation, and Parks for student education and entering into an agreement with the funder if funding is secured;

AND FURTHER THAT the Board of Directors retroactively approve requesting \$60,000 from the Ontario Ministry for Seniors and Accessibility for accessibility enhancements at Gray's Creek Conservation Area and entering into an agreement with the funder if funding is secured;

AND FURTHER the Board of Directors approve including \$35,000 in the 2026 RRCA Capital Budget towards accessibility enhancements at Gray's Creek Conservation Area.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors starting at 9:00 am – Oct. 2, Nov. 6, Jan. 8

CLOSED SESSION

RESOLUTION #65/25: Moved by: Andrew Guindon
Seconded by: Jacques Massie

THAT the Board of Directors move into Closed Session to discuss the following items:

- a) Proposed or pending acquisition or disposition of land by the Authority
 - b) For Discussion: Negotiations, Charlottenburgh Park

CARRIED

RESOLUTION #66/25: Moved by: Andrew Guindon
Seconded by: Adrian Bugelli

THAT the Board of Directors move to Open Session.

CARRIED

PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE AUTHORITY

RESOLUTION #67/25: Moved by: Claude McIntosh
Seconded by: Carlyne Hebert

THAT the Board of Directors authorize staff to pursue items of action dealing with the property matter discussed in Closed Session:

CARRIED

FOR DISCUSSION: NEGOTIATIONS, CHARLOTTENBURGH PARK

RESOLUTION #68/25: Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the Board of Directors authorized staff to pursue items of action dealing with the property matter discussed in "Closed Session".

CARRIED

ADJOURNMENT

RESOLUTION #69/25:

Moved by: Andrew Guindon
Seconded by: Jacques Massie

THAT the Board of Directors meeting of September 4, 2025, be adjourned.

CARRIED



Bryan McGillis,
Chair



Alison McDonald,
General Manager / Secretary-Treasurer



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**



BOARD OF DIRECTORS MEETING

Meeting No. 08/25

Thursday, September 18th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice Chair
Genevieve Lajoie, Prescott Russell (*electronic participation*)
Mathew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa (*electronic participation*)
Isabelle Skalski, City of Ottawa (*electronic participation*)
Tom Smyth, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of September 18th, 2025 to order at 9:00 a.m.

Chair Densham thanked staff for the Board and Committee Tour that was held on September 9th, 2025.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-161/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the September 18th, 2025 main and supplemental agenda as amended:

- Supplemental Agenda Item 2 a., be moved to follow main agenda item 12.b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

BOARD MEETING MINUTES

**A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES
AUGUST 21ST, 2025**

RESOLUTION NO. BD-162/25

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of August 21st, 2025 as submitted.

CARRIED

**B. UPDATE: SOUTH NATION RESPONSE TEAM MEETING MINUTES OF
AUGUST 25TH, 2025**

RESOLUTION NO. BD-163/25

Moved by: Catherine Kitts
Seconded by: Tom Smyth



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

RESOLVED THAT:

The Board of Directors receive and file the South Nation Response Team meeting minutes of August 25th, 2025 as submitted.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

Matt Luloff joined the meeting virtually at 9:07 a.m.

NEW BUSINESS

REQUEST FOR APPROVAL: 2026 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-164/25

Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the 2026 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: RECORD RETENTION POLICY AND SCHEDULES

RESOLUTION NO. BD-165/25

Moved by: Linda Payant
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the revised Record Retention Policy and Schedules as presented.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-166/25

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Green Municipal Fund – Climate Adaptation/Climate-ready plans and processes/Plans program, requesting \$140,000 for the climate risk assessment for unstable slopes in the South Nation Conservation jurisdiction project.

CARRIED



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR AUGUST 2025**

RESOLUTION NO. BD-167/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$926,305.14 for August 2025.

CARRIED

SNC WATER RESPONSE PROGRAM (PRESENTATION)

Kat Watson, Coordinator, Early Warning Systems and Watershed Plans, provided a presentation on current watershed conditions and recommendations from the Water Response Team on water conservation.

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-168/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the following updates for August 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31st, 2025

RESOLUTION NO. BD-169/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of August 31st, 2025 update.

CARRIED

**REQUEST FOR APPROVAL: BEAR BROOK WATERSHED STUDY CLIMATE
CHANGE SCENARIO PLANNING – CONTRACTED SERVICES**

RESOLUTION NO. BD-170/25

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining Aquanty Inc. to complete the climate change scenario planning for the Bear Brook Watershed Study at an upset limit of \$17,500 plus HST.

CARRIED

REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-171/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meetings:
i. Grants Sub-Committee meeting minutes of September 15th, 2025.

CARRIED

CORRESPONDENCE

None



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS
INDICATED OTHERWISE:**

- October 16th, 2025
- November 20th, 2025 (2026 Draft Budget presentation)
- December 11th, 2025 (Note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Tom Smyth – requested future discussion on percentage of levy allocated for land acquisition.

CLOSED SESSION

RESOLUTION NO. BD-172/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- a. Update: Land Acquisitions
- b. Request for Approval: Land Acquisition
- c. Update: Legal Matter: Carl

CARRIED

The Board convened Closed Session at 9:50 a.m.

OPEN SESSION

RESOLUTION NO. BD-173/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board reconvened Open Session at 10:10 a.m.

UPDATE: LAND ACQUISITIONS

RESOLUTION NO. BD-174/25

Moved by: Linda Payant
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the Land Acquisitions update.

CARRIED



**SOUTH NATION
CONSERVATION
DE LA NATION SUD**

REQUEST FOR APPROVAL: LAND ACQUISITIONS

RESOLUTION NO. BD-175/25

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-SST-01 [South Stormont] as discussed in the report; and

FURTHER THAT:

The Board of Directors direct staff to obtain an appraisal on 2025-OTT-03 [Ottawa] and bring it back to the Board for discussion.

CARRIED

UPDATE: LEGAL MATTER

RESOLUTION NO. BD-176/25

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Legal Matter update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-177/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors meeting of September 18th, 2025 be adjourned at 10:14 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



**The Corporation of the Township of
NORTH STORMONT**

Report No.
PW-15-2025

Agenda Date:	October 14, 2025
Subject:	Stop Control of Fourth St and Concession St West
Attachments:	<input type="checkbox"/> Intersection - Appendix A + B

1.0 RECOMMENDATION

THAT the Council of the Township of North Stormont receives report PW-15-2025 and approves the relocation of the existing stop signs at the intersection of Concession Street West and Fourth Street / Champagne Street, from the east-west approaches to the north-south approaches, thereby establishing Concession Street West as a through road, funded through the Public Works operational budget.

2.0 LEGAL DESCRIPTION

3.0 BACKGROUND

The intersection of Concession Street West and Fourth Street / Champagne Street Extension is located within a residential area and school zone. It currently operates under two-way stop control, with stop signs on the east-west approaches (Concession Street West), while the north-south legs (Fourth Street and Champagne Street Extension) are uncontrolled. Notably, the north and south legs are offset, creating a staggered intersection layout.

This intersection is adjacent to a school, and Fourth Street serves as the primary access point for student drop-off and pick-up, leading to elevated traffic volumes and pedestrian activity during peak hours. Township staff have received reports of near-miss incidents at this intersection, with concerns often linked to limited sightlines due to on-street parking and the challenges posed by the offset alignment of the north-south approaches.

4.0 POLICY CONSIDERATION

5.0 ANALYSIS

The current intersection configuration poses safety and operational challenges. Drivers approaching from Concession Street West, which is currently under stop control, face limited sightlines due to the offset alignment of the north-south legs and the presence of on-street parking associated with school drop-off and pick-up. These factors reduce visibility of cross traffic and contribute to unsafe conditions, particularly during peak school hours.

To address these concerns, Township staff initially considered implementing an all-way stop. However, the *Ontario Traffic Manual (OTM) Book 5 - Regulatory Signs* explicitly advises against all-way stop control at offset intersections.

As a more appropriate alternative, staff recommend relocating the stop signs to the north-south approaches of Fourth Street and Champagne Street Extension, thereby making Concession Street West a through road. This adjustment better reflects typical traffic patterns and aligns with provincial best practices for managing offset intersections. It also helps address the limited sightlines on the east-west approaches, where parked vehicles and intersection geometry reduce visibility. Allowing traffic to flow continuously along Concession Street West improves right-of-way clarity and places stop control on the legs most affected by school-related activity, enhancing overall intersection safety and operation.

Refer to **Appendix A** for the current intersection layout and **Appendix B** for the proposed configuration with stop control relocated to the north-south approaches.

Should Council determine that a four-way stop is the preferred solution, that option remains available. While OTM Book 5 generally advises against all-way stop control at offset intersections, it also notes that under certain circumstances, such as when sight distance from the stop-controlled approaches of a two-way stop cannot meet geometric design requirements and efforts to improve visibility have been exhausted, a conversion to an all-way stop control may be considered. In this case, given the limited sightlines on Concession Street West and the intersection's location within a school zone with elevated pedestrian activity, an all-way stop may be justifiable as a context-sensitive safety measure, despite the offset alignment.

6.0 ENVIRONMENTAL CONSIDERATIONS

7.0 RECOMMENDED CONDITIONS

THAT the Council of the Township of North Stormont approves the relocation of the existing stop signs at the intersection of Concession Street West and

Fourth Street / Champagne Street, from the east-west approaches to the north-south approaches, thereby establishing Concession Street West as a through road, funded through the Public Works operational budget.

8.0 **ALTERNATIVES**

As an alternative, Council may instead choose to proceed with the installation of an all-way stop, despite the offset alignment, if it is determined that the safety benefits related to school zone traffic outweigh the potential for driver confusion.

Alternatively, Council may decide to maintain the current intersection configuration. In that case, staff will continue to monitor the intersection for safety or operational concerns and reassess if future conditions warrant further action.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A

This item is within the approved budgeted amount: Yes No N/A

This item is mandated by the Provincial/Federal Government: Yes No N/A

Prepared By:


Bethany MacDonald
Public Works
Administrative
Assistant

**Reviewed and submitted
by:**

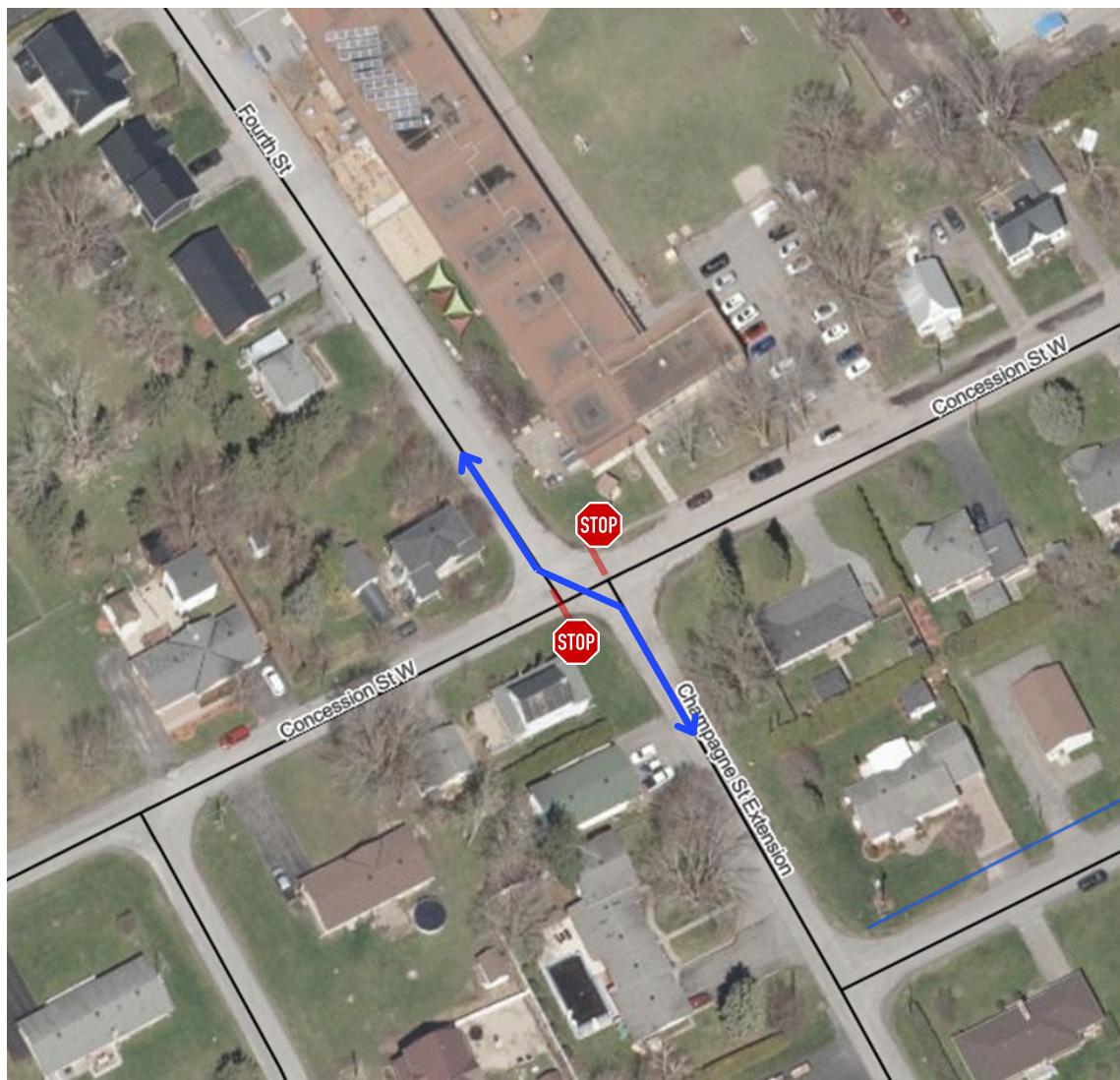

Blake Henderson
Public Works
Superintendent

**Submitted for Council
consideration by:**


Craig Calder
CAO/Clerk

APPENDIX A - Existing Intersection Configuration

Two-way stop control on Concession Street West



APPENDIX B - Proposed Intersection Configuration

Two-way stop control on Fourth Street and Champagne Street Extension



	<p>The Corporation of the Township of NORTH STORMONT</p>	<p>Report No. ADMIN-19- 2025</p>
Agenda Date:	October 28, 2025	
Subject:	2026 - Election Voting System Award	
Attachments:		

1.0 RECOMMENDATION

THAT the Council of the Township of North Stormont approve report ADMIN-19-2025 from the CAO/Clerk to award the supply of a telephone and internet voting system, for the 2026 municipal election, to Voatz Canada Ltd. and further authorize the CAO/Clerk to sign all applicable documents for the contract.

2.0 LEGAL DESCRIPTION

N/A

3.0 BACKGROUND

The Township of North Stormont has provided telephone and internet voting to ratepayers exclusively during both the 2018 and 2022 election cycles. In both election cycles, Intelivote Systems Inc. was the vendor of choice for North Stormont.

4.0 POLICY CONSIDERATION

Procurement Policy

5.0 ANALYSIS

All lower tier municipal partners within SDG Counties, collaborated and issued a joint RFQ for vendors to submit for a telephone, internet and paper ballot tabulators (paper ballot tabulators are still utilized by a portion of our municipal partners). This communal partnership also included the City of Cornwall in the RFQ process. The RFQ was reviewed, scrutinized and approved by the Clerk of each respective municipality, the Procurement Division as the City of Cornwall and SDG IT Services. For consistency, the same group also reviewed

tender submissions.

There were three (3) submissions for consideration, and the service providers are as follows:

- (1) Intelivote Systems Inc.
- (2) Neuvote Systems Inc.
- (3) Voatz Canada Ltd.

During the evaluation process, a dedicated and consistent voting matrix was utilized to ensure legitimacy and integrity in the scoring for each vendor submission.

The recommended vendor, based on the scores for all evaluation criteria was Voatz Canada Inc. Voatz Canada also submitted the lowest pricing bid. All participating municipalities awarded the 2026 voting system contract to Voatz Canada.

Costs for each township is calculated by cost per elector. The finalized voters list will not be known until August 2026. The current estimate is based on the number of eligible voters statistics from the 2022 election. The current estimate for the telephone and internet voting system for the 2026 election is \$7,566.01.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

THAT the Council of Township of North Stormont approve report ADMIN-19-2025 from the CAO/Clerk to award the supply of a telephone and internet voting system, for the 2026 municipal election, to Voatz Canada Ltd. and further authorize the CAO/Clerk to sign all applicable documents for the contract.

8.0 ALTERNATIVES

THAT the Council of the Township of North Stormont direct Administration to award the supply of telephone and internet voting system to another of the vendors lists.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes No N/A

This item is within the approved budgeted amount:

Yes No N/A

This item is mandated by the Provincial/Federal Government:

Yes No N/A

Prepared By:



Craig Calder
CAO/Clerk

**Reviewed and submitted
by:**



Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk



**The Corporation of the Township of
NORTH STORMONT**

**Report No.
DRAIN-07-
2025**

Agenda Date:	October 28, 2025
Subject:	Earl MacMillan Drain - Engineer Appointment
Attachments:	<input type="checkbox"/> Map

1.0 RECOMMENDATION

THAT Council appoint Shade Group Inc as the Drainage Engineer to update the Earl MacMillan Municipal drain engineer's report under Section 78(1) of the *Drainage Act R.S.O 1990*

2.0 LEGAL DESCRIPTION

Drainage Act, Section 78(1) Major Improvement

3.0 BACKGROUND

Bretzler Farms own land in Lot 18, Concession 3 former Finch Township. The Earl MacMillan Municipal drain runs through their property, separating the field into two parts. The owners have requested to enclose the municipal drain into a buried pipe across their property, which would allow for one large field and more efficient farming operations while continuing to maintain proper drainage for all landowners in the watershed.

At the September 9th, 2025 Council meeting, Council accepted Bretzler Farms' request to enclose the drain. This request triggered the requirement to update the Earl MacMillan drain Engineer's report under Section 78(1) "Major Improvement" of the *Drainage Act*, to legally enable the proposed alterations to the drain. Bretzler Farms is anticipated to pay all associated costs, and have requested that Shade Group Inc be appointed as the Drainage Engineer for this project. The Drainage Superintendent is supportive of appointing Shade Group Inc. as the Drainage Engineer for this project.

4.0 POLICY CONSIDERATION

N/A

5.0 ANALYSIS

Following the September 9th Council meeting, Township staff sent the required notice to SNCA under Section 78(2) of the *Drainage Act* to advise of the proposed alterations and Engineer appointment. The required 30 days has passed and no environmental appraisal request has been received. The Township may now proceed with the appointment of the drainage engineer, and begin the process to update the Engineer's report.

6.0 ENVIRONMENTAL CONSIDERATIONS

Consultation and required permitting with environmental agencies including SNCA will continue to be adhered to.

7.0 RECOMMENDED CONDITIONS

THAT Council appoint Shade Group Inc. as the drainage engineer to update the Earl MacMillan Municipal drain engineer's report under Section 78(1) of the *Drainage Act R.S.O 1990*

8.0 ALTERNATIVES

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes No N/A X

This item is within the approved budgeted amount:

Yes No N/A X

This item is mandated by the Provincial/Federal Government: Yes No N/A

Prepared By:



Sean MacDonald
Drainage
Superintendent

**Reviewed and submitted
by:**



Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk



	<p>The Corporation of the Township of NORTH STORMONT</p>	<p>Report No. REC-17- 2025</p>
Agenda Date:	October 28, 2025	
Subject:	Moose Creek Hall Intact Insurance Compliance	
Attachments:	<ul style="list-style-type: none"> <input type="checkbox"/> 72200 North Stormont Township - Risk Report Jun 30 2025 <input type="checkbox"/> David R. Coleman Quotation <input type="checkbox"/> DMC Carpentry Quotation <input type="checkbox"/> Lapp Construction Quotation 	

1.0 RECOMMENDATION

THAT the Council of the Township of North Stormont receives and approves Report No. REC-17-2025, submitted by the Director of Parks, Recreation and Facilities, and further authorizes the awarding of the contract for the Moose Creek Hall ice and snow shield project to David R. Coleman General Contractor.

AND THAT Council authorizes the Finance Department to transfer funds in the amount of **\$19,680.00** from the Working Capital Reserve (GL# 1-2-9900-0000) to facilitate the completion of this work order, as per the submitted quotation.

2.0 LEGAL DESCRIPTION

The property located at 1 Munro Street, Moose Creek, known municipally as the Moose Creek Recreation Hall, has been identified in a recent Intact Insurance risk assessment inspection as having deficiencies in risk management under the Township's insurance policy, specifically due to the absence of ice and snow shields on the building.

3.0 BACKGROUND

During a recent inspection conducted by Intact Insurance, multiple Township facilities were identified as having deficiencies related to risk management under the current insurance policy. While some of these issues were minor and classified as Priority 2, requiring only basic repairs, the majority necessitated the engagement of third-party contractors to ensure compliance.

All Priority 2 deficiencies have been successfully addressed within the deadline established by Intact Insurance. However, the Moose Creek Recreation Hall, located at 1 Munro Street, Moose Creek, was classified as a Priority 4 item, with an original compliance deadline of October 28, 2025. The deficiency pertains specifically to the absence of ice and snow shields, which pose a liability risk under the insurance policy.

Due to challenges in obtaining contractor quotes in a timely manner, the Township requested and was granted an extension to complete the required work by December 15, 2025. In order to meet our obligations and maintain insurance compliance, it is imperative that the Priority 4 repairs at Moose Creek Recreation Hall be completed within the extended timeframe.

4.0 POLICY CONSIDERATION

The Township's insurance provider, through the Intact Risk Management team, requires that all deficiencies identified in facility inspection reports be promptly addressed. Repairs must be completed in accordance with the prescribed guidelines outlined in the inspection documentation. Upon completion, a formal repair report must be filled out and submitted to the insurance representatives to confirm compliance with the inspection findings.

5.0 ANALYSIS

It is worth noting that the change in roofing material from shingles to tin during the construction of the Moose Creek Recreation Hall may have contributed to the current deficiency identified by Intact Insurance. Tin roofing, unlike shingles, tends to shed snow and ice more rapidly and in larger sheets, increasing the risk to pedestrians below. Given that there is a sidewalk surrounding the facility, the absence of ice and snow shields presents a significant liability concern. This change in material likely elevated the risk profile of the building, triggering the Priority 4 classification in the insurance report and necessitating corrective action to ensure compliance.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

N/A

8.0 ALTERNATIVES

There are no viable alternatives to the work order issued by Intact Insurance. Failure to comply with the required corrective action will result in a reduction or denial of insurance coverage for the Moose Creek Recreation Hall. This would leave the Township fully liable for any incidents, including injury or death, resulting from snow or ice runoff from the building.

Given the presence of a public sidewalk surrounding the facility, the risk to pedestrians is significant. It is therefore imperative that the installation of ice and snow shields be completed by the extended deadline of December 15, 2025, to ensure full compliance with the Township's insurance policy and risk management obligations.

It is anticipated that the project will proceed as scheduled. However, as outlined in the contractor's proposal, any changes to the scope of work or pricing will be handled on a time-and-material basis. The contractor has confirmed that the proposal is valid for 30 days, based on the quoted price and evaluation of the scope of work. Any modifications may result in additional costs, as stated in the proposal.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A

This item is within the approved budgeted amount: Yes No N/A

This item is mandated by the Provincial/Federal Government: Yes No N/A

Prepared By:



Pierre Thibault
Director of Parks
Recreation & Facilities

**Reviewed and submitted
by:**



Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk



30 Jun 2025

Halpenny Insurance Brokers Ltd.
55 Metcalfe Street
Ottawa, Ontario K1P 6L5

RISK MANAGEMENT RISK REPORT

Recently, Intact Public Entities conducted a risk inspection for CORPORATION OF THE TOWNSHIP OF NORTH STORMONT. The purpose of our inspection was to identify conditions or potential risks that could result in injury, property loss, or litigation, and to suggest corrective measures, which may control or reduce the possibility of these situations from occurring.

The inspection was limited to the sites visited and does not include any declaration to the structural stability or integrity, nor any attestation with respect to conformance to codes and regulations.

Our findings are contained in the enclosed risk report.

In addition, we have provided a risk summary document at the end of the report to facilitate your client's response on each risk item requiring action. Please complete the attached summary and return it to your account manager by (earliest date from below).

Recommended Compliance Dates

Priority 1: July 30, 2025

Priority 2: August 29, 2025

Priority 3: September 28, 2025

Priority 4: October 28, 2025

Capital Budget Consideration: June 30, 2026

Should you require clarification or have concerns regarding any matter contained in the risk report, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Rishab Madhar".

Rishab Madhar
Risk Management Services
Intact Public Entities

This information is directed in confidence solely to the person named above and may not otherwise be distributed, copied or disclosed. Therefore, this information should be considered strictly confidential. If you have received this transmittal in error, please notify us immediately by telephone at 1-800-265-4000. Thank you for your assistance.

Intact Public Entities
278 Pinebush Road, Suite 200, Cambridge, Ontario, N1T 1Z6
Toll free 1 800 265 4000 intactpublicentities.ca

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CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

RISK SUMMARY

This risk report is intended to bring your attention to measures which, if taken, may control or help reduce the possibility of injury or property loss.

It is not intended to imply that no other risks exist or that no other precautions need to be taken. The identified risks consist of code/standard references or may be a known best practice.



This risk report is prepared by Intact Public Entities for the sole and exclusive use of Intact Public Entities and **CORPORATION OF THE TOWNSHIP OF NORTH STORMONT** and may not be relied upon by any other party.

Neither Intact Public Entities nor its representatives shall be liable, either directly or indirectly, for any loss, damage, injury or costs suffered or incurred by any party arising or alleged to have arisen out of the reliance on this risk report.

CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

Recommendations

The following priority ratings, which are part of each risk noted in this report, have been designed to assist you in assessing each risk. Time lines have been included in the definitions in order to help you manage or control your risks in a timely fashion.

PRIORITY 1 – Denotes conditions in which the possibility of property loss or bodily injury is highly probable and clearly foreseeable. Risks in this category should be addressed immediately. **Items in this rating category are recommended to be addressed within 30 days of this report issue date.**

PRIORITY 2 – Denotes conditions in which the possibility of property loss or bodily injury is probable and reasonably foreseeable. Risks in this category should be addressed as soon as reasonably possible. **Items in this rating category are recommended to be addressed within 60 days of this report issue date.**

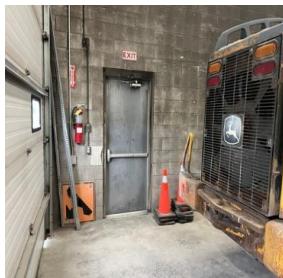
PRIORITY 3 – Denotes conditions in which the possibility of property loss or bodily injury may be possible given certain circumstances. Risks in this category should be addressed within a reasonable amount of time. **Items in this rating category are recommended to be addressed within 90 days of this report issue date.**

PRIORITY 4 – Denotes conditions in which the possibility of property loss or bodily injury is fairly low. Risks in this category should be addressed whenever practical. **Items in this rating category are recommended to be addressed within 120 days of this report issue date.**

“CAPITAL BUDGET CONSIDERATION” – The observations made under this category are meant to be suggestions for improvement, and as such, should be given serious consideration. **Items in this rating category are recommended to be addressed within 1 year of this report issue date.**

CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

Asset:	PATROL STORAGE GARAGE AND DEPOT	Category:	Liability
Address:	2594 TOLMIIES CORNER ROAD,	Severity	Priority 2
City:	MOOSE CREEK	Rec #:	2025-01
Province:	Ontario	Complete by:	29 Aug 2025



Bays Area



Bays Area

Recommendation:

The use of paper exit signs is strongly discouraged, as all exit signs should be illuminated and connected to a back up battery system.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset:	MUNICIPAL OFFICE AND DAY CARE	Category:	Liability
Address:	57 COCKBURN STREET,	Severity	Priority 2
City:	BERWICK	Rec #:	2025-02
Province:	Ontario	Complete by:	29 Aug 2025



Day Care Kitchen

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: ARENA/COMMUNITY CENTRE/LIBRARY
Address: 4 JOHN STREET,
City: FINCH
Province: Ontario



Second Floor Kitchen

Category: Liability
Severity Priority 2
Rec #: 2025-03
Complete by: 29 Aug 2025



Second Floor Bar

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

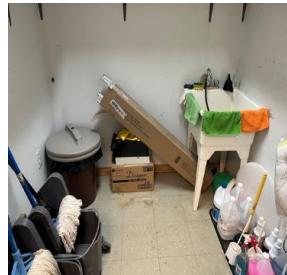
Responsibility: _____

Plan to Remediate:

Completion Date: _____

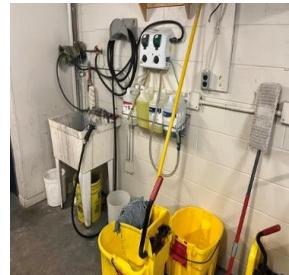
Signature: _____

Asset: ARENA/COMMUNITY CENTRE/LIBRARY
Address: 4 JOHN STREET,
City: FINCH
Province: Ontario



Second Floor Janitor Room

Category: Liability
Severity Priority 2
Rec #: 2025-04
Complete by: 29 Aug 2025



Main Floor Electrical Room

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNITY CENTRE
Address: 1 MUNROE STREET,
City: MOOSE CREEK
Province: Ontario

Category: Liability
Severity Priority 2
Rec #: 2025-05
Complete by: 29 Aug 2025



Bar

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset:	PATROL STORAGE GARAGE AND DEPOT	Category:	Liability
Address:	2594 TOLMIIES CORNER ROAD,	Severity	Priority 2
City:	MOOSE CREEK	Rec #:	2025-06
Province:	Ontario	Complete by:	29 Aug 2025



Locker Room

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

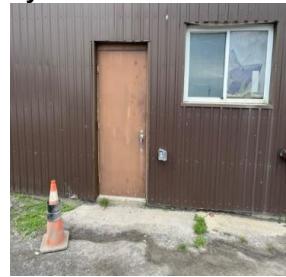
Signature: _____

Asset: PATROL STORAGE GARAGE AND DEPOT
Address: 2594 TOLMIIES CORNER ROAD,
City: MOOSE CREEK
Province: Ontario



Front Side

Category: Liability
Severity Priority 2
Rec #: 2025-07
Complete by: 29 Aug 2025



Rear Side

Recommendation:

GFCI protection should be provided for all outdoor receptacles within 2.5 m of grade.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: FIRE HALL
Address: 18 SECOND STREET,
City: CRYSLER
Province: Ontario

Category: Liability
Severity Priority 2
Rec #: 2025-08
Complete by: 29 Aug 2025



Bays Area Sink

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: FIRE HALL
Address: 18 SECOND STREET,
City: CRYSLER
Province: Ontario

Category: Property
Severity Priority 2
Rec #: 2025-09
Complete by: 29 Aug 2025



Around Gas Meter

Recommendation:

Due to its close proximity to the parking lot, we recommend the installation of bollards around the exposed gas meter and piping to protect the meter from vehicle impact.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: NORTH STORMONT PLACE
Address: 16299 FAIRVIEW DRIVE,
City: AVONMORE
Province: Ontario

Category: Liability
Severity Priority 2
Rec #: 2025-10
Complete by: 29 Aug 2025



Medical Storage Clinic

Recommendation:

All doors exiting from the building should be clearly marked with an illuminated exit sign.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNITY CENTRE/LIBRARY
Address: 16 THIRD STREET,
City: CRYSLER
Province: Ontario



Bar

Category: Liability
Severity Priority 2
Rec #: 2025-11
Complete by: 29 Aug 2025



Kitchen

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNITY CENTRE/LIBRARY
Address: 16 THIRD STREET,
City: CRYSLER
Province: Ontario



Janitor Room

Category: Liability
Severity Priority 2
Rec #: 2025-12
Complete by: 29 Aug 2025



Little Restaurant

Recommendation:

Receptacles installed within 1.5 m of sinks (wash basins complete with drainpipe), bathtubs, or shower stalls shall be protected by a ground fault circuit interrupter of the Class A type, except where the receptacle is: a) intended for a stationary appliance designated for the location; and b) located behind the stationary appliance such that it is inaccessible for use with general-purpose portable appliances. (e.g. washing machines)

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNITY CENTRE/LIBRARY
Address: 16 THIRD STREET,
City: CRYSLER
Province: Ontario

Category: Property
Severity Priority 2
Rec #: 2025-13
Complete by: 29 Aug 2025



Around Gas Meter

Recommendation:

Due to its close proximity to the parking lot, we recommend the installation of bollards around the exposed gas meter and piping to protect the meter from vehicle impact.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNICATIONS TOWER
Address: MUNROE STREET,
City: MOOSE CREEK
Province: Ontario

Category: Liability
Severity Priority 2
Rec #: 2025-14
Complete by: 29 Aug 2025



At Base of Communications Tower

Recommendation:

We recommend installing sheet metal to the base of the communications tower in such a manner as to act as a climbing deterrent. This measure if implemented should discourage climbing activities, thereby reducing the possibility of injuries and resulting liability due to falls. It is recommended that the panels extend a minimum of 8 feet from base to prevent climbing activities.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

Asset: COMMUNITY CENTRE
Address: 1 MUNROE STREET,
City: MOOSE CREEK
Province: Ontario



Front Side Roof

Category: Liability
Severity Priority 4
Rec #: 2025-15
Complete by: 28 Oct 2025



Rear Side Roof

Recommendation:

We recommend the installation of 'snow stops' along the edge of the metal roof to prevent ice and snow from falling onto passers-by.

Responsibility: _____

Plan to Remediate:

Completion Date: _____

Signature: _____

The following general comments section outlines common risks found in many facilities, and as such, may also be found in yours. These reminders are meant to help you ensure your facilities remain safe from injury and liability risks.

BUILDING RISKS

Emergency Lights

Ensure emergency lights are kept in working condition, and are on a circuit to maintain constant charging of their batteries. We recommend weekly testing.

Exit Signs

Exit signs should function at all times, whether or not the building is occupied. We recommend periodic inspection of exit signs, and bulb replacement as necessary.

Emergency Exits – Egress

Keep emergency exits clear and unobstructed. On the outside, ensure they are unimpeded by any objects. Remove snow and ice immediately and maintain the surface in good level condition and keep it lit at night.

Fire Extinguishers

We recommend placing all portable fire extinguishers in a highly visible and easily accessible location. In addition, extinguishers should be located in or adjacent to corridors or aisles that provide access to exits, and be prominently indicated by signs or markings where visual obstruction cannot be avoided. Contact your local fire department for further requirements.

Storage

Ensure all storage areas are maintained in a clean and neat fashion. We recommend clearing all storage areas of garbage and, wherever possible, confining storage to shelves. We also recommend providing at least five feet of clear space between combustible materials and sources of ignition, such as an electrical panel.

Flammable Storage

All flammables, such as paints and thinners, should be stored in Underwriters Laboratories of Canada (ULC) approved metal cabinets. Propane must not be stored inside buildings but in external, vented and locked storage cages affixed with appropriate warning signs.

Flammable Trash Storage

We recommend storing oily rags, paper towels and other combustible garbage in ULC-approved containers for flammable trash. They should not be stored in plastic garbage cans.

RISKS - EXTERIOR OF BUILDING

Trip and Fall

Maintain walkways around buildings. Immediately repair potholes and gaps in the surfacing.

Collision Barriers / Bollards

We recommend inspecting all gas meters, fuel pumps and fuel storage tanks at your facilities to identify those in which there is a risk of damage due to vehicle impact. Once identified, place collision barriers or bollards around them to reduce the risk of damage and possible fire and/or explosion.

PLAYGROUNDS

In 2020, the Canadian Standards Association (CSA) published the sixth edition of Children's Playground Equipment and Surfacing CAN/CSA-Z614-20.

If you do not have this CSA Standard, we recommend that you obtain a copy and work towards attaining this level of safety in your playgrounds. Copies are available from the Canadian Standards Association, 5060 Spectrum Way, Suite 100, Mississauga, Ontario, L4W 5N6 or online at <http://www.csa.ca>.

The 2020 version of the standard includes several updates compared to the previous editions, published in 2014, 2007, 2003, 1998, and 1990.

Over two decades have passed since the original 1998 standard was introduced. It is expected that the courts will consider this sufficient time for all playgrounds to have been brought up to CSA standards.

Our inspection was not an "audit" of your playgrounds but more of a high-level overview identifying hazardous conditions and conflict with the CSA Standard.

Record Keeping

An important recommendation in the CSA Standard is that complete records be kept on each piece of playground equipment. By maintaining records, you can track the actual cost of maintaining the equipment, along with incidents that occur on the equipment that could lead to liability claims.

Incident Reports

Accurate records of any incident, however minor, that occurs in a playground or other facility should be maintained. Often, what initially appears to be a relatively minor incident can develop into a major claim. Accurate reports recorded at the time of the incident can prove invaluable in defending liability claims.

Creative Playstructures

Creative playstructures are popular due to their ability to provide many different activities in one central unit or location. Common hazards with this type of equipment include exposed end pipes, protruding bolts and nuts, sharp edges, cracked or vandalised tube slides, and ineffective guardrails or lack thereof. Caution must be exercised when repairing or replacing components on creative playstructures so as not to create new risks, such as entrapment openings. It is for this reason that whenever possible, we recommend using original, manufacturer-approved replacement components when making repairs. In addition, we recommend utilizing qualified installers when making repairs or alterations.

"S" Hooks

The Standard stipulates maintaining 'S' Hooks in the fully closed position with no greater than a 1 millimetre (mm) opening. Should a hook fail while a child is using a swing, serious injury could result. Furthermore, open 'S' hooks invite theft or vandalism to expensive equipment.

Surfaces

The majority of serious playground injuries result from falls onto surfaces that are not resilient enough. Sand or pea gravel are common surfaces used and should be installed and maintained to the depth stipulated in the CSA Standard. This will provide a good shock-absorbing surface, and greatly reduce the risk of serious injuries due to falls. Hazards most commonly found include exposed concrete footings, surfaces that are too tightly compacted, too shallow, require replenishing, or are eroded or unsanitary.

Swing Sets

The CSA Standard states that there shall be no more than two to-fro swing seats located within a single swing bay. Having three or more swing seats in a bay creates the problem of providing the proper spacing between swing seats and the swing set posts. With three or more seats it is also possible for a user to walk in front of a swing in use while trying to approach a vacant middle seat. The corrective measure where three or more seats are installed is simply to remove one or more of the seats in order to comply with the two seats per swing bay requirement. Metal, wooden or hard plastic swing seats should never be used. Instead, we recommend the use of approved cloth or rubber-sling style seating, which are safer and more forgiving should a child be struck with one.

Trip and Fall

This hazard occurs when equipment, or other objects, are left in an area where people can trip over them. Also included are loose bolts or boards used in boundaries around playground equipment. We recommend periodically inspecting playgrounds for this hazard.

Foreign Objects

We recommend regular and thorough inspections of the playgrounds to help identify and eliminate the possibility of injuries from foreign objects in the sand such as: rocks, glass, soda cans, and needles.

David R. Coleman
General Contractor Ltd.
17030 ROXBOROUGH GARDENS ROAD
MONKLAND, ONTARIO
K0C IVO
Tel: (613) 346-2440
CONTRACT PROPOSAL

To: The Township of North Stormont

Date: October 20, 2025

The undersigned proposes to furnish all material and perform all labour necessary to complete all work described below:

Project: 1 Munroe St, Moose Creek Ontario – Snow Guards

- Supply and install approx 372 lineal feet of three bar snow guards.
 - Dark brown in colour.

Notes:

- Install is based off anchoring to $\frac{1}{2}$ " plywood roof sheathing.

All of the above work to be completed in good and workmanlike manner for the sum of nineteen thousand six hundred and eighty dollars (\$19,680.00) + HST.

Payments to be made as follows: When project is complete.

Any changes in the work and the price to be charged will be charged in a time and material manner.

This proposal is made on the basis of current material and labour costs. A delay in acceptance of more than 30 days will require a review of the proposal and re-dating before the agreement becomes binding.

Respectfully Submitted,

Brody Coleman

ACCEPTANCE

You are hereby authorized to furnish all materials and labour to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof.

Date: _____

Signature: _____

DMC CARPENTRY o/a 2046797 ONTARIO INC.

13845 County Road 13
Crysler, ON K0A 1R0

Estimate

Date	Estimate #
2025-10-09	2024-10

Name / Address
Township of North Stormont Box 99 Berwick, ON K0C 1G0

Project
snow stops

Description	Total
Supply and install 350' of dark Brown three bar snow stops at the Moose Creek Recreation Center	24,565.25 3,193.48
Thank you for the opportunity to quote this job.	Subtotal \$24,565.25
Applicable taxes will be applied at time of billing. Estimate may change due to market value cost adjustments of material at time of construction.	Sales Tax Total \$3,193.48
	Total \$27,758.73

GST/HST No.

860939271

QST No.

^A_{TO} townships of North Stormont,
Berwick Ont.

Date Oct 9/2025

Conditions Terms

**Date approximative de livraison
Estimated Delivery Date**

C/o Pierre Thibault
Pthibault@northstarment.ca

Nous profitons de l'occasion pour vous soumettre la liste de nos produits ainsi que leur prix.
We thank you for the opportunity of submitting the following prices and specifications.

Cette soumission est valable pour
This quotation is valid for

This quotation is valid for

Par / By KEVIN Lapp 913-2621

Ceci n'est pas une facture
This is not an invoice

781769

781769

Blueline® DCB166

SOUMISSION – QUOTATION

© Blueline®, 2010

 <p>The Corporation of the Township of NORTH STORMONT</p>	Report No. PW-17-2025
Agenda Date:	October 28, 2025
Subject:	Snow Clearing 2025-2026
Attachments:	

1.0 RECOMMENDATION

THAT the Council of the Township of North Stormont receives Report PW 17-2025 from the Public Works Department and approves that snow clearing at the specified locations be completed internally for the 2025-2026 winter season, rather than awarding RFQ-PW-002-2025 to an external contractor.

2.0 LEGAL DESCRIPTION

N/A

3.0 BACKGROUND

The Township of North Stormont Public Works Department issued a Request for Quotation (RFQ) for snow clearing of parking lots at various Township-owned properties for the 2025-2026 winter season.

4.0 POLICY CONSIDERATION

The Procurement (Purchasing) Policy (By-Law No.79-2024) indicates that for Purchases with a total value greater than ten thousand dollars (\$10,000) and not exceeding twenty-five thousand dollars (\$25,000), an informal Quotation method shall be utilized.

5.0 ANALYSIS

Pricing for this quotation was structured on a per-site basis, allowing each location to be awarded individually. Depending on the operational requirements of each facility, some sites were quoted as

a lump sum for the full season, while others were quoted on a per-trip basis.

LOCATION	BID Brent MacIntyre	BID Outbuilt Construction Inc.
SEASONAL LUMP SUM PRICING		
Monkland and District Community Centre		\$2,400.00
Moose Creek Recreation		\$3,950.00
Moose Creek Fire Hall		\$2,400.00
PER-TRIP PRICING		
Avonmore Ambulance Bay and Fire Hall	\$85.00	\$75.00 for snow \$75.00 for salt
North Stormont Place	\$120.00	\$75.00 for snow \$75.00 for salt

Following a review of the quotations received, the Public Works Department recommends that snow clearing at these properties be completed internally rather than awarding the RFQ. Performing the work in-house is expected to be more cost-effective and will allow for closer oversight and stricter quality control. This approach also provides greater flexibility to respond to operational needs throughout the season.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

THAT the Council of the Township of North Stormont approves that snow clearing at the specified locations be completed internally for the 2025-2026 winter season, rather than awarding RFQ-PW-002-2025 to an external contractor.

8.0 ALTERNATIVES

Council may choose to award the specified locations to an external contractor.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A

This item is within the approved budgeted amount: Yes No N/A

This item is mandated by the Provincial/Federal Government: Yes No N/A

Prepared By:


Bethany MacDonald
Public Works
Administrative
Assistant

**Reviewed and submitted
by:**


Blake Henderson
Public Works
Superintendent

**Submitted for Council
consideration by:**


Craig Calder
CAO/Clerk



REGIONAL MUNICIPALITY OF WATERLOO

OFFICE OF THE REGIONAL CLERK

150 Frederick Street, 2nd Floor
Kitchener ON N2G 4J3 Canada
Telephone: 519-575-4400
TTY: 519-575-4608
Fax: 519-575-4481
www.regionofwaterloo.ca

October 8, 2025

Honourable Doug Ford,
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier:

Re: Amending Ontario Regulation 391/21

Please be advised that the Council of the Regional Municipality of Waterloo at their Sustainability, Infrastructure, and Development meeting held on October 7, 2025 approved the following motion:

Whereas under Ontario Regulation 391/2, Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of for 'eligible' sources only; and

Whereas 'ineligible' sources, which producers are not responsible for, include business improvement areas, places of worship, daycares, camp grounds, public facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks; and

Whereas the province amended Ontario Regulation 391/2 to not expand services for new public space recycling; and

Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;



REGIONAL MUNICIPALITY OF WATERLOO

OFFICE OF THE REGIONAL CLERK

150 Frederick Street, 2nd Floor
Kitchener ON N2G 4J3 Canada
Telephone: 519-575-4400
TTY: 519-575-4608
Fax: 519-575-4481
www.regionofwaterloo.ca

Therefore, be it resolved that Region of Waterloo Council request that the province amend Ontario Regulation 391/21, Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources as stated above; and

Further that Council request the support of all Ontario Municipalities; and

That Minister McCarthy be asked to provide more information on the estimated \$171M in savings for municipalities through this program.

Please accept this letter for information purposes only. If you have any questions please contact Dorothy McCabe, Councillor DMcCabe@regionofwaterloo.ca

Regards,

Chris Fraesso, Legislative Services Specialist

cc: Todd McCarthy, Minister of the Environment, Conservation, and Parks
Mike Harris, Minister of Natural Resources and Forestry
Rob Flack, Minister of Affairs and Housing
Robin Jones, AMO President
Waterloo Region municipalities
All Ontario Municipalities
First Nation Councils



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: September 9, 2025

Motion # 266

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks (MECP), transitioned the cost of the Blue Box Programs to a full producer responsibility (100% cost recovery) model, under Ontario Regulation 391/21 (Blue Box Regulation), made pursuant to the *Resource Recovery and Circular Economy Act, 2016*;

AND WHEREAS under the new framework, producers are individually and collectively responsible for operating and fully funding Blue Box collection systems, effective July 1, 2023, with municipal transition dates phased in through to 2026;

AND WHEREAS municipalities are no longer required to operate Blue Box collection systems after their designated transition date, resulting in the potential for stranded municipal assets, such as materials recovery facilities, vehicles, bins, depots, and other capital investments, which may not be compensated under the new regulatory framework;

AND WHEREAS the Council of the Township of Armour has historically, on behalf of the shared service partners, invested in waste diversion programs and infrastructure to meet provincial mandates and local service expectations;

AND WHEREAS the successful transition to the producer responsibility model requires clarity on asset management, fair compensation for stranded assets, and ongoing communication between municipalities, producers, and the Province to ensure a seamless transition for residents;

AND WHEREAS municipalities continue to have an interest in ensuring that Blue Box programs remain accessible, efficient, and effective for residents throughout and after the transition period;

AND WHEREAS the Municipal Corporation of the Township of Armour and its shared service partners have formally declined the extension to contract made by Circular Materials through the Change Notice dated June 27, 2025;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour hereby:

1. **Requests** that the Ministry of the Environment, Conservation and Parks, and Producer Responsibility Organizations (PROs), work collaboratively with municipalities to address the financial and operational risks of stranded assets;
2. **Advocates** for transparent processes, fair compensation, and timely communication to protect municipal investments and ensure service continuity for residents; and
3. **Directs** that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, Chief Executive Officer of Circular Materials, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for their information and support, *and forward to Parry Sound District nearby*

Moved by:	Blakelock, Rod	<input type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input checked="" type="checkbox"/>
	Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated



Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

For

Opposed

<input type="checkbox"/>



VIA EMAIL

Friday, October 3, 2025

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville, ON L6M 3L1

The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Sean Fraser, Minister of Justice and Attorney General
The Honourable Gary Anandasangaree, Minister of Safety
The Honourable Ruby Sahota, Secretary of State
The Honourable Doug Ford, Premier of Ontario
The Honourable Doug Downey, Attorney General
The Honourable Michael Kerzner, Solicitor General

Please be advised that at its meeting held on Wednesday, September 17, 2025, the Council of The Regional Municipality of Halton unanimously adopted the following resolution:

RESOLUTION: Public Safety Requirements to Protect Our Communities

WHEREAS community safety is the foremost responsibility of all levels of government, including federal, provincial/territorial, and municipal authorities; AND WHEREAS recent violent home invasions in Halton Region and across Canada highlight the ongoing need to evaluate and strengthen bail laws and the administration of justice to better protect communities;

AND WHEREAS repeat violent offenders continue to be granted bail in some instances, placing victims, families, and first responders at risk, and public confidence in the justice system is undermined when such offenders are quickly returned to the community;

AND WHEREAS the federal government passed Bill C-48, which came into force in January 2024, introducing key reforms to the Criminal Code, including:

- A new reverse onus provision targeting repeat violent offending involving weapons,
- An expanded list of firearms offences triggering reverse onus,

- Requirements for courts to consider an accused's violent history and state on the record their consideration of community safety;

AND WHEREAS the federal government has committed to tabling additional legislation during the Fall 2025 session of Parliament to further strengthen community safety, including reforms related to bail and sentencing;

AND WHEREAS the provinces and territories are responsible for the administration of justice, including:

- Appointing justices of the peace and judges,
- Managing court operations and bail monitoring,
- Hiring and managing Crown Attorneys,
- Funding and overseeing provincial police services and detention centres;

AND WHEREAS on November 13, 2024, the Police Association of Ontario (PAO), the Ontario Provincial Police Association (OPPA), and the Toronto Police Association (TPA), representing 35,000 police members in Ontario, called for urgent action to ensure violent and repeat offenders are not released pending trial, and similar calls have been echoed by the Canadian Association of Chiefs of Police and Canada's Premiers;

AND WHEREAS strengthening bail provisions and the broader justice system requires ongoing collaboration across all levels of government, and doing so would reduce pressures on local police services, the courts, and municipalities;

NOW THEREFORE IT BE RESOLVED:

THAT Halton Regional Council:

1. Recognizes the steps already taken by the federal government through Bill C-48 and acknowledges the commitment to introduce further legislation in Fall 2025;
2. Calls on the Government of Canada to prioritize and expedite the introduction of its promised bail and sentencing reforms in the upcoming session of Parliament;
3. Calls on the Province of Ontario to invest in and strengthen the administration of justice, including:
 - Enhancing bail enforcement and monitoring,

- Increasing resources for Crown prosecutors and court operations, including the previously announced courthouse for Halton
- Expanding judicial capacity and detention infrastructure;
- 4. Encourages a national, coordinated approach involving all levels of government to ensure community safety is not compromised by gaps in bail or sentencing systems.

AND BE IT FURTHER RESOLVED:

- THAT Halton Regional Council calls for the following policy considerations in future reforms:
 - Expanding reverse onus provisions for repeat violent offenders,
 - Establishing stronger mandatory bail conditions, including firearm prohibitions, curfews, electronic monitoring, and no-contact orders,
 - Limiting multiple bail releases for individuals with histories of serious violent offences,
 - Improving inter-agency information sharing among police, Crown prosecutors, and corrections,
 - Prioritizing victim and community impact in bail decisions;
- THAT Halton Regional Council calls on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences;
- THAT this motion be forwarded to:
 - The Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Minister of Public Safety, the Secretary of State (Combatting Crime),
 - The Premier of Ontario, Attorney General of Ontario, the Solicitor General of Ontario,
 - All federal and provincial parties in the House of Commons and Ontario Legislature;
 - Halton's Members of Parliament and Members of Provincial Parliament,
 - The Canadian Association of Chiefs of Police, the Ontario Association of Chiefs of Police, the Police Association of Ontario, and the Ontario Provincial Police Association;
 - Ontario Association of Police Service Boards (OAPSB) and Canadian Association of Police Governance (CAPG);

- Halton's Local Municipalities;
- THAT this motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and all municipalities across Ontario and Canada, encouraging them to pass similar motions in a spirit of collaborative, cross-jurisdictional reform.

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk
Graham.Milne@halton.ca

c.
The Honourable Pierre Poilievre, Leader of Official Opposition
Yves-François Blanchet, Leader of Bloc Québécois
Don Davies, Interim Leader of NDP
Elizabeth May, Leader of Green Party
Halton MPs
Halton MPPs
Canadian Association of Chiefs of Police
Ontario Association of Chiefs of Police
Police Association of Ontario
Ontario Provincial Police Association
Ontario Association of Police Boards
Canadian Association of Police Governance
City Clerk's Office, City of Burlington
Valerie Petryniak, Town Clerk & Director, Legislative Services, Town of Halton Hills
Meaghan Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton
William Short, Town Clerk, Town of Oakville
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
all municipalities across Ontario and Canada



EDWARDSBURGH CARDINAL

Phone: 613-658-3055
Fax: 613-658-3445
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Kinga Surma, Minister of Infrastructure
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Francois-Phillipe Champagne, Minister of Finance
 - Association of Municipalities of Ontario (AMO)
 - Ontario Small Urban Municipalities (OSUM)
 - Federation of Canadian Municipalities (FCM)
 - The United Counties of Leeds and Grenville
 - All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,



Natalie Charette
Interim Clerk
clerk@twpec.ca



EDWARDSBURGH CARDINAL

Phone: 613-658-3055

Fax: 613-658-3445

Toll Free: 866-848-9099

E-mail: mail@twpec.ca

P.O. Box 129,

18 Centre St.

Spencerville, Ontario

K0E 1X0

CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH CARDINAL
You Can Get There From Here

TOWNSHIP OF EDWARDSBURGH/CARDINAL

Resolution Number 2025-253

Moved By: S. J. [Signature]

Seconded By: J. H. [Signature]

September 29, 2025

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data,

TOWNSHIP OF EDWARDSBURGH CARDINAL

September 29, 2025

Resolution Number: 2025- 253

demographic projections, climate resilience metrics and rural equity considerations.

5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.
6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - o The Honourable Doug Ford, Premier of Ontario
 - o The Honourable Kinga Surma, Minister of Infrastructure
 - o The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - o The Honourable Francois-Phillipe Champagne, Minister of Finance
 - o Association of Municipalities of Ontario (AMO)
 - o Ontario Small Urban Municipalities (OSUM)
 - o Federation of Canadian Municipalities (FCM)
 - o The United Counties of Leeds and Grenville
 - o All upper- and lower-tier municipalities in Ontario

Carried **Defeated** **Unanimous**

Mayor: 

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		



Date: 8 October 2025 **2**

Moved By: Councillor Kristen Rodrigues

Seconded By: Councillor Alex Boughen

Whereas conservation authorities serve a critical function in safeguarding Ontario's natural heritage, overseeing watershed management, mitigating flood risks, and advancing climate resilience;

And whereas the Province of Ontario's recent mandate to freeze conservation authority fees has significantly hindered their capacity to deliver essential services;

And whereas Conservation Authorities are now expected to process an increasing volume of permit applications under a fee structure that remains frozen, despite rising costs of living and wage pressures, further compounding operational and fiscal challenges;

And whereas municipalities are increasingly compelled to absorb the resulting financial shortfalls, leading to unsustainable downloading of costs onto local taxpayers;

And whereas the intent behind the provincial fee freeze was to reduce development-related expenses and accelerate housing supply;

And whereas this policy has inadvertently shifted the financial burden from a user-pay cost recovery model to the municipal tax base, thereby straining local budgets and compromising the principle of fair and equitable funding;

Now Therefore, be it resolved that the Council of the Town of Plympton-Wyoming urges the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing.

	✓	Carried	Defeated	Deferred
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Yay Nay

Gary L. Atkinson

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Netty McEwen

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Alex Boughen

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Kristen Rodrigues

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

John van Klaveren

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Mike Vasey

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Bob Woolvett

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------



Hon. Paul Calandra
438 University Ave
15th Floor, Toronto
ON M7A 2A5
VIA EMAIL:
paul.calandra@pc.ola.org

MPP Joseph Racinsky
181 St. Andrew Street East,
Unit 4 (2nd Floor)
Fergus, ON N1M 1P9
VIA EMAIL:
joseph.racinsky@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

October 17, 2025

Association of
Municipalities of Ontario
(AMO)
VIA EMAIL:
amo@amo.on.ca

RE: 6.16 City of Dryden Council Resolution regarding Mandatory water safety and Swim-to-Survive training in Elementary Curriculum

Please be advised that Township of Puslinch Council, at its meeting held on October 8, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-308:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the Consent Agenda items listed for October 8, 2025 Council meeting with the exception of items, 6.16 be received for information. Send support resolution accordingly.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Director of Corporate Services/Municipal Clerk

CC: All Ontario Municipalities

7404 Wellington Road 34, Puslinch, ON N0B 2J0
Tel: (519) 763-1226 Fax: (519) 763-5846 admin@puslinch.ca

THE CORPORATION OF THE CITY OF DRYDEN

MOVED BY: Price _____ **DATE:** 22-Sep-25 _____

SECONDED BY: Klewning _____ **RESOLUTION NO.:** 14 _____

Whereas drowning is one of the leading causes of preventable deaths among children in Ontario and research by the Lifesaving Society of Ontario shows that most children who drown never intended to be in the water; and

Whereas evidence demonstrates that even basic swimming and water survival skills significantly reduce the risk of drowning; and

Whereas many children in Ontario do not have equitable access to swimming lessons outside of school due to financial, cultural or geographic barriers; and

Whereas several municipalities across Ontario have expressed strong interest in improving water safety education for children; and

Whereas the Ministry of Education has the authority to incorporate water safety and survival training into the regular elementary school curriculum as a universal, life-saving skill comparable to fire safety and road safety instruction;

Therefore, be it resolved that the Council of The Corporation of The City of Dryden respectfully urges the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students; and

Be it further resolved that a copy of this resolution be forwarded to The Honourable Minister of Education of Ontario, local Members of Provincial Parliament, the Association of Municipalities of Ontario and all Ontario municipalities, with a request for their endorsement.

RECORDED VOTE			DECLARATION UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT Councillors who have declared an interest, abstained from discussion and did not vote on this question.	
Council	Yes	No	Disposition of Resolution (Check One)	
Councillor C. Klewning				
Councillor B. Latham				
Councillor M. MacKinnon				
Councillor R. Noel				
Councillor M. Price				
Councillor B. Tardiff				
Mayor J. Harrison				
TOTALS			Carried <input checked="" type="checkbox"/>	Defeated _____

Harrison
MAYOR: _____



THE CORPORATION OF THE TOWNSHIP OF MCGARRY

P.O. BOX 99

VIRGINIATOWN, ON. P0K 1X0

705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante
- Mayor Culhane

SECONDED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante
- Mayor Culhane

RESOLUTION # 287/2025

DATE October 14, 2025

WHEREAS the Province of Ontario, through the Ministry of Natural Resources and Forestry, plans to begin aerial spraying of glyphosate-based herbicides starting on or before August 10th, 2025, in the Timiskaming Forest; and

WHEREAS the Timiskaming Forest covers a significant portion of the Municipality of McGarry and neighbouring municipalities and this activity may impact residents and ecosystem; and

WHEREAS new scientific evidence published since Health Canada's last assessment of glyphosate in 2017 has linked glyphosate-based end-use products to cancer, metabolic and neurological diseases' reproductive toxicity, and ecosystem harm; and

WHEREAS the Province of Quebec banned the use of glyphosate for forestry purposes in 2001 and replaced aerial herbicide spraying with manual forest thinning as a safer alternative forest management method; and

WHEREAS many residents have expressed concern regarding the potential environmental and public health risks associated with aerial spraying of glyphosate-based herbicides:

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of McGarry formally requests that Honorable Mike Harris Jr., Minister of Natural Resources and Forestry, reconsider the planned use of glyphosate-based herbicides in the Timiskaming Forest and suspend the aerial spraying initiative until further independent research and update risk assessment are completed and reviewed; and

BE IT FURTHER RESOLVED THAT this resolution be forwarded to:

The Honorable Mike Harris Jr., Minister of Natural Resources and Forestry

The Honorable Sylvia Jones` Minister of Health

MPP John Vanthof, Timiskaming-Cochrane

AMO (Association of Municipalities of Ontario)

FONOM (Federation of Northern Ontario Municipalities)

All municipalities within Northeastern Ontario

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

*Disclosure of Pecuniary Interest **

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because: _____
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:



*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



SEPTEMBER TO NOVEMBER

2025 FUND RAISING CAMPAIGN

Collective Light



October 9, 2025

Dear members of the Municipal Councils of Prescott-Russell and Stormont, Dundas and Glengarry,

It is with heartfelt hope and a shared sense of purpose that we reach out to you in support of our 2025 Fundraising Campaign, themed **Collective Light** – a celebration of the strength we find when we come together to shine hope into the lives of women and children fleeing violence.

Interlude, formerly known as Maison Interlude House, has been a vital part of our region since 1983, offering an emergency shelter to women and their children affected by all forms of violence. From our emergency shelter in Hawkesbury to our outreach services delivered through ten satellite offices across Prescott-Russell and SDG, we now assist over 500 women annually in their journey toward safety, stability, and healing.

As part of this year's campaign, there are four ways you can help illuminate the path forward:

★ Attend the Collective Light Benefit Evening on November 27 at the Bonnie Glen Pavilion in Alexandria – a night of unity, reflection, and generosity

- Individual Ticket: \$150
- Table of 8 Guests: \$1,050 (save \$150)

★ Purchase Tickets to Our Vacation Giveaway Raffle at 25\$ Each for a Chance to Win One of Two Prizes :

- 1st Prize: \$3,000 gift card at Marlin Travel Hawkesbury (or \$2,000 cash option)
- 2nd Prize: 3-night stay at Grand Lodge Tremblant (value \$1,000), courtesy of Activar Hotels

★ Take Part in our Virtual Silent Auction from November 20th to 22nd

Start off your Holidays shopping early with some amazing deals!

★ Make a Donation

Whether you represent a municipality, a business, or yourself, every contribution is a powerful gesture of solidarity.

Your support this year will directly contribute to the next chapter of Interlude's mission: the development of a Second Stage Housing project for women survivors of violence – specialized services in domestic and post-separation violence through safe transitional housing..

For more information about the campaign, please contact:

Myriam Beauchamp - Fundraising Campaign Planner

E-mail: soireebenefice@minterludeh.ca | Phone: 613-790-2477

Together, let's make our region a place where the light of solidarity forever replaces the darkness of fear. We sincerely hope to count on your participation and partnership in this mission.

With gratitude and in solidarity,

With gratitude,

Enclosures: Visibility Plan

For information or participation
visit www.minterludeh.ca
or scan QR code:



Mario Zanth

MARIO ZANTH

Campaign Co-President
Clarence-Rockland Mayor



Sarah Good

SARAH GOOD

Campaign Co-President
Cornwall City Council



Muriel Lalonde

MURIEL LALONDE

Executive Director
Interlude



SEPTEMBRE À NOVEMBRE

CAMPAGNE DE FINANCEMENT 2025

Lumière collective



9 octobre 2025

Chers membres des conseils municipaux de Prescott-Russell et de Stormont, Dundas et Glengarry,

C'est avec un espoir sincère et un objectif commun que nous vous contactons pour soutenir notre campagne de financement 2025, sur le thème **Lumière collective** - une célébration de la force que nous trouvons lorsque nous nous unissons pour faire briller l'espoir dans la vie des femmes et des enfants fuyant la violence.

Interlude, autrefois connu sous le nom de Maison Interlude House, joue un rôle essentiel dans notre région depuis 1983, offrant un hébergement d'urgence et un soutien empreint de compassion aux femmes et à leurs enfants victimes de violence sous toutes ses formes. De notre hébergement d'urgence à Hawkesbury à nos services d'approche offerts par nos dix bureaux satellites répartis dans Prescott-Russell et SDG, nous accompagnons désormais plus de 500 femmes chaque année dans leur cheminement vers la sécurité, la stabilité et la guérison.

Dans le cadre de la campagne de cette année, il y a quatre façons d'aider à éclairer le chemin à suivre.

★ Assitez à la Soirée bénéfice Lumière collective le 27 novembre au Pavillon Bonnie Glen à Alexandria – une soirée d'unité, de réflexion et de générosité

- Billet individuel : 150 \$
- Table de 8 personnes : 1 050 \$ (économisez 150 \$)

★ Achetez des billets pour notre tirage Vacances à gagner à 25 \$ chacun pour avoir une chance de gagner l'un des deux prix :

- 1er prix : carte-cadeau de 3 000 \$ chez Marlin Travel Hawkesbury (ou option de paiement en espèces de 2 000 \$)
- 2e prix : Séjour de 3 nuits au Grand Lodge Tremblant (valeur de 1 000 \$), gracieuseté d'Activar Hotels

★ Participez à notre encan silencieux virtuel du 20 au 22 novembre

Commencez vos achats des Fêtes tôt avec des offres incroyables !

★ Faire un don

Que vous représentiez une municipalité, une entreprise ou vous-même, chaque contribution est un puissant geste de solidarité.

Votre soutien cette année contribuera directement au prochain chapitre de la mission d'Interlude : le développement d'un projet de logement de deuxième étape pour les femmes survivantes de violence – des services spécialisés en violence conjugale et post-séparation par l'entremise d'hébergements transitoires sécuritaires.

Pour plus d'informations sur la campagne, veuillez contacter :

Myriam Beauchamp – Responsable de campagne de financement

Courriel : soireebenefice@minterludeh.ca | Téléphone : 613-790-2477

Ensemble, faisons de notre région un endroit où la lumière de la solidarité remplace à jamais l'obscurité de la peur. Nous espérons sincèrement compter sur votre participation et votre partenariat pour mener à bien cette mission.

Avec gratitude et solidarité,

Avec gratitude,

Enceintes : Plan de visibilité

Pour plus d'informations
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Mario Zanth

MARIO ZANTH

Coprésident de la campagne
Maire de Clarence-Rockland



Sarah Good

SARAH GOOD

Coprésidente de la campagne
Conseil municipal de Cornwall



Muriel Lalonde

MURIEL LALONDE

Directrice exécutive
Interlude



COMING EVENTS

Avonmore Recreation (NSP Place)

Kid's Halloween and Scavenger hunt : October 25 from 10 am until 2 pm
Halloween costume party : October 31 from 9 pm until midnight

For all other events see: **Facebook:** Avonmore Community Athletic Association

Crysler Community Centre

Christmas Craft Show	November 1 st 10 am to 4 pm Over 70 vendors
Paint Night	Nov. 4,6 and 8, see Faceboojk page for details
Volunteer Appreciation event	
Bingo	Every Wednesday Night – 7:00 pm (doors open at 5:30 pm)
Euchre	Every Tuesday starting October 7 th 7 pm start - \$5

For all other events see: **Facebook:** Crysler Community Center
Website: cryslercommunitycenter.ca

Finch Community Centre

For all other events see: **Facebook:** Finch Recreation & Community Connections

Monkland Community Centre

Christmas Craft Show November 9th 10 am to 3 pm

For all other events see: **Facebook:** Monkland Community Center

Moose Creek Community Centre

Weekly Cornhole games
Halloween Haunted House
Volunteer appreciation event
Christmas Craft show

October 8th every Wednesday 6:30 until 9:30 pm
October 31st from 5 until 11 pm at the rink.
November 14th
November 16th 10 am to 4 pm

For all other events see:

Facebook: Moose Creek Recreation Association

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 78-2025

BEING a By-law to adopt, confirm and ratify matters dealt with by resolution.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by By-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of North Stormont does not lend itself to the passage of an individual By-law.

NOW THEREFORE the Council of the Corporation of the Township of the North Stormont hereby enacts as follows:

1. That the actions of Council, at its regular meeting held on October 28, 2025 in respect of which recommendations, each motion and resolution passed and taken by the Township of North Stormont is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual By-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein and thereby required for the exercise of any powers therein by the Township of North Stormont.
3. That the Mayor and the appropriate officers of the Township of North Stormont are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of North Stormont, to obtain approvals where required and except as otherwise provided, the Mayor and CAO/Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of North Stormont and to affix the corporate seal.

READ A FIRST, SECOND AND THIRD TIME and passed in open Council, signed and sealed this 28th day of October 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk