



Township of North Stormont

Agenda

Regular Meeting

Tuesday, January 14, 2025 6:00 PM

Council Chambers

Page

1. CALL TO ORDER

1.1. You are invited to a Zoom webinar!

When: Jan 14, 2025 06:00 PM Eastern Time (US and Canada)

Topic: Regular Council Meeting

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/81155972426?pwd=f8ILDbwMe2ArNL8NvLsEFZ4KzUFLmE.1>

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BE it resolved that this regular meeting now open at ____ p.m.

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA AMENDMENT(S) ADDITION(S) OR DELETION(S)

3.1. BE it resolved that the agenda be approved as presented.

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

5. PUBLIC MEETING

6. DELEGATIONS/PRESENTATIONS

7. ADOPTION OF MINUTES OF PREVIOUS MEETING

7.1. BE it resolved that the following minutes be approved as presented:

5 - 14

8. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

- 8.1. **South Nation Conservation Board Minutes** 15 - 21
THAT the Council of the Township of North Stormont accept and approve the following committee minutes as presented:
South Nation Conservation Board Minutes - November 21, 2024 for information purposes.
[SNC Board Minutes - November 21, 2024](#)

9. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

- 9.1. BE it resolved that the following monthly reports be received: 22 - 32
Planning
By-Law Enforcement
Building
Fire
Recreation & Facilities
Public Works
CAO
CAO School Renovation Project
[REPORT - PLANNING](#)
[REPORT - MLEO](#)
[REPORT - BUILDING](#)
[REPORT - FIRE](#)
[REPORT - RECREATION AND FACILITIES](#)
[REPORT - PUBLIC WORKS](#)
[REPORT - CAO](#)
[CAO - School Renovation Project](#)
- 9.2. **Funding Request - Play Structures** 33 - 37
THAT the Council of the Township of North Stormont approves funding replacement playground structures for Crysler Recreation from the deferred revenue Community Benefit Fund in the upset amount of \$8,520.
[REC02-2025Funding Request - Play Structures - Pdf](#)

10. MUNICIPAL BY-LAWS

- 10.1. **By-Law No. 02-2025 - Temporary Borrowing** 38 - 39
BE it resolved that By-Law No. 02-2025, being a By-law to authorize temporary borrowing, be read a first, second and third time, passed, signed and sealed in Open Council this 14th day of January, 2025.
[02-2025 - Temporary Borrowing](#)
- 10.2. **By-Law No. 03-2025 - Records Retention** 40 - 83

BE it resolved that By-Law No. 03-2025, being a By-law to repeal and replace By-Law No.'s 44-2016 and 04-2018 to provide a schedule of retention periods for the records of the Corporation of the Township of North Stormont, be read a first, second and third time, passed, signed and sealed in Open Council this 14th day of January, 2025.

[03-2025 Repeal and Replace Record Retention Periods](#)

[03- 2025 Repeal and Replace Record Retention Periods -Schedule B](#)

11. CORRESPONDENCE

- | | | |
|-------|--|-----------|
| 11.1. | Ministry of Municipal Affairs and Housing
<u>Minister's Letter to Heads of Council - Code of Conduct - ENG</u>
<u>Minister's Letter to Heads of Council - Code of Conduct - FR</u> | 84 - 87 |
| 11.2. | Ministry of Municipal Affairs and Housing
<u>Minister's Letter to Heads of Council - Encampments - ENG</u>
<u>Minister's Letter to Heads of Council - Encampments - FR</u>
<u>Encampment Response Initiative Business Case</u>
<u>Last Mile Funding Business Case</u> | 88 - 107 |
| 11.3. | Township of South Stormont
<u>Resolution - Land Transfer Tax and GST to Municipalities</u> | 108 - 110 |
| 11.4. | Township of South Stormont
<u>Resolution - Rural Road Safety Program Implementation</u> | 111 - 112 |
| 11.5. | City of Toronto
<u>Resolution - Paid-Plasma-Free-Zone</u>
<u>Support Letter Request - Paid-Plasma-Free-Zone</u> | 113 - 115 |
| 11.6. | Township of Puslinch
<u>Resolution - Regarding TAPMO Letter regarding Pre Budget Announcement</u> | 116 - 128 |
| 11.7. | South Nation Conservation
<u>2025 Fee Schedules</u> | 129 - 130 |
| 11.8. | Raisin Region Conservation Authority
BE it resolved that the correspondence as listed as Items 11.1 to 11.8 on the agenda be received.
<u>2025 Fee Schedules</u> | 131 - 140 |

12. MOTIONS AND NOTICES OF MOTIONS

13. PETITIONS

14. UNFINISHED BUSINESS

14.1. 2025 Second Draft Budget Package

141 - 196

[Changes per Council Jan 8 2025](#)

[January 14 version of draft budget](#)

15. NEW BUSINESS

16. SCHEDULING OF MEETINGS

16.1. **January 28, 2025 - Regular Council Meeting 6:00pm**

February 25, 2025 - Regular Council Meeting 6:00pm

17. COMING EVENTS

18. CLOSING REMARKS OR COUNCIL COMMENTS

19. CLOSED SESSION

20. RATIFICATION/CONFIRMING BY-LAW

20.1. BE it resolved that By-Law No. 04-2025, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of January 14, 2025, be read a first, second and third time, passed, signed and sealed in Open Council this 14th day of January, 2025.

197

[04-2025 - Ratify January 14](#)

21. ADJOURNMENT

21.1. BE it resolved that this regular meeting adjourn at ____ p.m.



**Township of North Stormont
MINUTES
Regular Meeting
Tuesday, December 17, 2024
Council Chambers
6:00 PM**

COUNCIL PRESENT: François Landry, Mayor
Steve Densham, Deputy Mayor
Alison McDonald, Councillor
Charles Shane, Councillor

COUNCIL ABSENT: Adrian Bugelli, Councillor

STAFF PRESENT: Craig Calder, CAO/Clerk
Lea Anne Munro, Deputy Clerk
Kimberley Goyette, Treasurer
Nancy-Ann Gauthier, Fire Chief/Municipal Law Enforcement Officer
Pierre Thibault, Director of Parks, Recreation and Facilities
Blake Henderson, Public Works Superintendent
Anmol Burmy, Junior Planner

OTHERS PRESENT: Peter Young, Director of Planning & Economic Development Services, SDG Counties
Benjamin de Haan, Director of Transportation, SDG Counties
Rob Whittaker, Economic Development Committee Chair, Augusta Township
Kris Vdovich, Economic Development Committee, Augusta Township

1. CALL TO ORDER

When: Dec 17, 2024 06:30 PM Eastern Time (US and Canada)

Topic: Regular Council Meeting

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/84798426947?pwd=rd63F0h9LTsKqIGfOFp7oRXdmBGmB3.1>

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Join via audio:

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+1 438 809 7799 Canada

Webinar ID: 847 9842 6947
Passcode: 105600

International numbers available: <https://us06web.zoom.us/j/kcahb2tol7>

RES-396-2024 Moved by Councillor Shane, Seconded by Councillor McDonald
BE it resolved that this regular meeting now open at 6:00 p.m.
CARRIED

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA amendment(s) addition(s) or deletion(s)

RES-397-2024 Moved by Deputy Mayor Densham, Seconded by Councillor Shane
BE it resolved that the agenda be approved as presented.
CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

5. PUBLIC MEETING

Presentation - Zoning Application Z-2024-14 (Countryside Acres)

Township Junior Planner, Anmol Burmy, presented a power point presentation to Council, Staff and the public regarding the zoning request for application Z-2024-14 (Countryside Acres). There were not complaints, comments or objections to date from the public or agencies.

Public Meeting – Zoning Amendment Application
Z-2024-14 (Countryside Acres)
Applicants were not present

Council Questions/Concerns

1. Mayor Landry asked about the holding on the zones and the removals.

Junior Planner, Anmol Burmy, confirmed that the holding zones were being removed for the R1, R2 and R3 zones only, R4 will remain as holding for now.

There were no comments or questions from the public.

6. DELEGATIONS/PRESENTATIONS

This presentation was moved after item 9.1 due to technical difficulties.

Rob Whittaker, Economic Development Committee Chair, Augusta Township
Kris Vdovich, Economic Development Committee, Augusta Township
First Impressions Community Exchange Project

Mr. Whitaker and Mr. Vdovich thanked Council for the opportunity to do the exchange with their municipality and gave a brief outline of what the project was all about. They went on to present their conclusions and discoveries with regards to their visit to North Stormont. Some of the highlights were that we were in a unique position as we have a very bilingual area with both English and French, we were fairly close to Ottawa and that we had great signage to our smaller communities within the Township. The five smaller communities visited gave a very clean and inviting vibe with the local residents very warm and willing to talk about their communities. There were a few things they could suggest for changes, the website seems a little sterile and somewhat hard to navigate, there could be more signage to introduce everyone to the Township of North Stormont and maybe some “Thank You” for visiting signs displayed. Overall, their experience was wonderful, it seems as if North Stormont is growing, they saw some newer subdivisions and some work ongoing for growth and it appears like this would be a great place to live.

Council thanked both Mr. Whittaker and Mr. Vdovich for their presentation, their participation in this exchange project and had a couple of questions about the Economic Development Committee and Chamber of Commerce’s roles within the municipality.

This presentation was moved to item 6.1 on the agenda as the other delegation was having technical difficulties in joining the meeting with zoom.

James Watkins and Michel Desjardins
Petition for Upgrades to Rombough Road

Mr. Watkins and Mr. Desjardins, both long term residents to Rombough Road brought their concerns about the conditions on their road and asked Council for some upgrades. They believe with the 27 entrance ways and all of the residential traffic, farm business traffic along with the increased delivery services, that the road should warrant some upgrades. The dust control on the road has been very poor and once the road is freshly graded, it is hard to navigate, the kids that live on the road are not able to even ride their bikes. They have spoken to the Public Works department numerous times and have been told due to budgeting constraints they are not able to put more calcium on the road but have also been told that this road is in the 2025 budget to be considered for upgrades. They thanked Council for listening to their concerns and asked them to review the petition that is later in the agenda and to seriously consider this in the upcoming budget.

All of Council acknowledged the concerns of the residents, thanked them for coming forward with their concerns, will accept the petition later in the agenda and looked forward to discussing this as part of the budget process in January.

7. ADOPTION OF MINUTES OF PREVIOUS MEETING

*RES-398-2024 Moved by Deputy Mayor Densham, Seconded by Councillor Shane
BE it resolved that the following minutes be approved as presented:
Special Meeting November 22 - Minutes
Regular Meeting November 26 - Minutes
CARRIED*

8. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

**North Stormont Committee of Adjustment
South Nation Conservation Board Minutes
Raisin Region Conservation Authority Board Minutes
Raisin Region Conservation Authority Board Highlights**

*RES-399-2024 Moved by Councillor McDonald, Seconded by Deputy Mayor Densham
THAT the Council of the Township of North Stormont accept and approve the
following committee minutes as presented:
North Stormont Committee of Adjustment Minutes - October 31, 2024
South Nation Conservation Minutes - October 17, 2024
Raisin Region Conservation Authority Board Minutes - October 24, 2024
Raisin Region Conservation Authority Board Highlights - December 9, 2024
for information purposes.
CARRIED*

9. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

*RES-400-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that the following monthly reports be received:
Planning
By-Law Enforcement
Building
Fire
Recreation & Facilities
Public Works
CAO
CAO School Renovation Project
CARRIED*

Zoning Amendment - Z-2024-14 (Countryside Acres)

*RES-401-2024 Moved by Councillor Shane, Seconded by Deputy Mayor Densham
THAT the Council of the Township of North Stormont receives the Planning Report for a zoning amendment as submitted by the Junior Planner and approves the recommendations contained therein for the rezoning of Part of Lot 12, Part of the North Half of Lot 13 and Part of the Road Allowance Between Lots 12 and 13, Concession 10, Geographic Township of Finch, Township of North Stormont (Crysler).*

CARRIED

Arena Ice Rental Policy – Update

Director Thibault discussed the minor changes to the policy in regard to the liability insurance as discussed with our providers and their recommendation to change it to low risk as opposed to medium or high risk.

Council thanked Director Thibault for his work on this policy and applauded his work toward organizing and modernizing some of the recreation activities in the Township.

Property Transfer

Motion Amended

*RES-402-2024 Moved by Councillor Shane, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont approve the transfer of property as is located at civic address 17721 Strathmore Road back to the Strathmore Community Centre for the amount of \$2.00.*

CARRIED

Council also thanked Staff for their work on this project and for working with the Strathmore Group to help bring this to an amenable resolution for both the community and the Township. The Strathmore Group thanked Council and staff as well for working with them to come up with an agreeable solution regarding the hall.

RFT-PW-001-2023 Supply of Crushed Rock and Stone Dust - Extension Request

*RES-403-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont accepts the proposal to extend RFT-PW-001-2023 for the Supply of Crushed Rock and Stone Dust for 2025 with an increase of 2.0% with A.L. Blair Construction Ltd. up to the maximum approved 2025 budgeted amount.*

CARRIED

AMP Levels of Service

*RES-404-2024 Moved by Councillor Shane, Seconded by Deputy Mayor Densham
THAT the Council of the Township of North Stormont accepts report FIN 2024-22 regarding Asset Management Plan - Levels of Service, contract to be accepted by By-Law;*

AND FURTHERMORE, approves preapproval of \$20,000 from the 2025 budget.

CARRIED

10. MUNICIPAL BY-LAWS

97-2024 - Water and Wastewater Capacity Allocation By-law

*RES-405-2024 Moved by Councillor Shane, Seconded by Councillor McDonald
BE it resolved that By-Law No. 97-2024, being a By-law to repeal and replace By-Law No. 10-2021 in its entirety to establish a growth management and development allocation system for the water and wastewater treatment systems of the Corporation of the Township of North Stormont, be read a first, second and third time, passed, signed and sealed in Open Council this 17th day of December, 2024.*

CARRIED

**By-Law No. 98-2024 - Amend Zoning By-Law No. 08-2014 - Z2024-14
(Countryside Acres)**

*RES-406-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that By-Law No. 98-2024, being a By-law to change the zoning of certain lands in the Township of North Stormont and amend comprehensive zoning By-Law 08-2014 from "Residential First Density – Exception 20 – Holding (R1-20-h)", "Residential Second Density – Exception 28 – Holding (R2-28-h)", "Residential Third Density – Exception 2 – Holding (R3-2-h)" to "Residential First Density – Exception 20 (R1-20)", "Residential Second Density – Exception 28 (R2-28)", "Residential Third Density – Exception 2 (R3-2)", be read a first, second and third time, passed, signed and sealed in Open Council this 17th day of December, 2024.*

CARRIED

By-Law No. 99-2024 - Mailbox Policy

*RES-407-2024 Moved by Councillor McDonald, Seconded by Councillor Shane
BE it resolved that By-Law No. 99-2024, being a By-law to adopt Policy No. PW 001-2024, the Mailbox Policy, for the Township of North Stormont, be read a first, second and third time, passed, signed and sealed in Open Council this 17th day of December, 2024.*

CARRIED

By-Law No. 100-2024 - Recreation Arena Policy

RES-408-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that By-Law No. 100-2024, being a By-law to repeal and replace
By-Law No. 62-2016 and to adopt Policy Number REC 01-2024, the
Recreation Arena Policy, for the Township of North Stormont, be read a first,
second and third time, passed, signed and sealed in Open Council this 17th
day of December, 2024.

CARRIED

By-Law No. 101-2024 - AMP Agreement with PSD Citywide Inc.

RES-409-2024 Moved by Councillor Shane, Seconded by Deputy Mayor Densham
BE it resolved that By-Law No. 101-2024, being a By-law to propose the
authorizing of entering into a contract between the Corporation of the Township
of North Stormont and PSD Citywide Inc. in regard to the addition of Proposed
Levels of Service to the current Asset Management Plan, be read a first,
second and third time, passed, signed and sealed in Open Council this 17th
day of December, 2024.

CARRIED

102-2024 - Cost-Sharing Agreement (Countryside Acres Pumping Station)

RES-410-2024 Moved by Councillor McDonald, Seconded by Councillor Shane
BE it resolved that By-Law No. 102-2024, being a By-law to authorize a cost-
sharing agreement for the Countryside Acres Pumping Station, be read a first,
second and third time, passed, signed and sealed in Open Council this 17th
day of December, 2024.

CARRIED

11. CORRESPONDENCE

RES-411-2024 Moved by Councillor McDonald, Seconded by Deputy Mayor Densham
BE it resolved that the correspondence as listed as Items 11.1 to 11.6 on the
agenda be received.

CARRIED

12. MOTIONS AND NOTICES OF MOTIONS

13. PETITIONS

Petition - Rombough Road

RES-412-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont accept the petition for
road upgrades for Rombough Road as presented.

CARRIED

14. UNFINISHED BUSINESS

15. NEW BUSINESS

**Director of Transportation, Benjamin de Haan
United Counties of SDG Road Rationalization Study Presentation**

Director, Benjamin de Haan presented and explained to Council the background and the importance of this rationalization study. This study was done to examine if any roadways should be changed to continue improving the roads systems both at a County level and a Township level to examine if any roads should be changed to or from each road network.

The main roads for North Stormont that were discussed were County Road 6 and Finch-Roxborough Boundary Roads. Mr. de Haan went over the scoring system to show where these roads scored and then the options to Council for the possible transfer or agreements that could take place.

Council thanked Mr. de Haan for his very thorough presentation and explanation and discussed a little more the options for moving forward with any of the possible options for both of these roads. Director de Haan also wanted to acknowledge the work hours that Superintendent Henderson and all of the Public Works counterparts have put into this project

Both Council and Director de Haan agreed that they need to have more investigation done into both of these roads before any perspective transfer or agreements could take place.

**County Road 22 Development Project
County Road Branch of Cumming Municipal Drain**

*RES-413-2024 Moved by Deputy Mayor Densham, Seconded by Councillor Shane
THAT the Council of the Township of North Stormont appoints the following
members to participate in the County Road Branch of Cumming Municipal
Drain Court of Revision:*

North Stormont Mayor, Francois Landry

North Stormont Councillor, Alison McDonald

North Glengarry Mayor, Jamie MacDonald

Alternates, North Stormont Councillor, Charles Shane

North Glengarry Deputy Mayor Carma Williams

CARRIED

**County Road 22 Development Project
McRae Branch of McKenzie Municipal Drain**

*RES-414-2024 Moved by Councillor Shane, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont appoints the following
members to participate in the McRae Branch of the McKenzie Municipal Drain
Court of Revision:
North Stormont Mayor, Francois Landry
North Stormont Councillor, Alison McDonald
North Stormont Councillor, Charles Shane
Alternate, North Stormont Deputy Mayor Steve Densham
CARRIED*

**County Road 22 Development Project
Morrow Brabec Branch of Cumming Municipal Drain**

*RES-415-2024 Moved by Councillor Shane, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont appoints the following
members to participate in the Morrow Brabec Branch of Cumming Municipal
Drain Court of Revision:
North Stormont Mayor, Francois Landry
North Stormont Councillor, Alison McDonald
North Stormont Councillor, Charles Shane
Alternate, North Stormont Deputy Mayor Steve Densham
CARRIED*

16. SCHEDULING OF MEETINGS

January 8, 2025 - Special Council Meeting 9:00am (budget)
January 14, 2025 - Regular Council Meeting 6:00pm
January 28, 2025 - Regular Council Meeting 6:00pm

17. COMING EVENTS

Director of Parks, Recreation and Facilities, Thibault advised Council and the public that they have added some time at the arena for Stick and Puck and public skating that are free of charge. These times will be added to the website and social media for public access.

Mayor Landry mentioned that this would be a good opportunity going forward to acknowledge some of the events that the various recreations had on their schedules and to get them posted on our website and social media to help support and make them successful events.

18. CLOSING REMARKS OR COUNCIL COMMENTS

Mayor Landry took some time to thank everyone for a productive and great year and to pass along seasons greetings from Council to staff and public wishing everyone a wonderful happy holiday season.

19. CLOSED SESSION

20. RATIFICATION/CONFIRMING BY-LAW

By-Law No. 103-2024 - Ratification

*RES-416-2024 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that By-Law No. 103-2024, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of December 17, 2024, be read a first, second and third time, passed, signed and sealed in Open Council this 17th day of December, 2024.*

CARRIED

21. ADJOURNMENT

*RES-417-2024 Moved by Deputy Mayor Densham, Seconded by Councillor Shane
BE it resolved that this regular meeting adjourn at 7:50 p.m.*

CARRIED

Mayor

CAO/CLERK



BOARD OF DIRECTORS MEETING

Meeting No. 10/24
Thursday, November 21st, 2024 – 9:07 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Past Chair
Genevieve Lajoie, Prescott Russell (*electronic participation*)
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa
Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jen Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
Deborah Edwards, Accounting Assistant
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Pat Piitz, Team Lead, Property
Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 21st, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-189/24

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the November 21st, 2024 Board of Directors main agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors recessed for a break at 10:05 a.m.

The Board of Directors reconvened at 10:13 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2024

RESOLUTION NO. BD-190/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of October 17th, 2024 as submitted.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2025 DRAFT BUDGET

RESOLUTION NO. BD-191/24

Moved by: Adrian Wynands

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2025 Budget; and

FURTHER THAT:

The Draft 2025 Budget be circulated to member municipalities prior to final approval of the Board in January 2025; and

FURTHER THAT:

If future debates on the 2025 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2025 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2025 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2024

RESOLUTION NO. BD-192/24

Moved by: George Darouze

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of October 31st, 2024, update.

CARRIED



**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR OCTOBER 2024**

RESOLUTION NO. BD-193/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,191,895.98 for October 2024.

CARRIED

UPDATE: 2024 AUDIT PLANNING

RESOLUTION NO. BD-194/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Draft 2024 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2024 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-195/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve additional disbursements to meet demand for the Woodlot Storm Recovery Program to a new upset limit of \$650,000; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-196/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for October 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-197/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for October 2024.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-198/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of October 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-199/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for October 2024.

CARRIED



SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-200/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Personnel Matter: Chief Administrative Officer's Performance Evaluation (verbal)

CARRIED

The Board of Directors convened Closed Session at 11:42 a.m.

OPEN SESSION

RESOLUTION NO. BD-201/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 12:05 p.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-202/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski



SOUTH NATION
CONSERVATION
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Nation) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION (VERBAL)

RESOLUTION NO. BD-203/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

That the performance evaluation for the Chief Administrative Officer, Carl Bickerdike, for 2024 be approved, signed, and filed as presented.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-204/24

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:


The Board of Directors Meeting of November 21st, 2024 be adjourned at 12:06 p.m.

CARRIED



Steve Densham,
Chair.

/rb



Carl Bickerdike,
Chief Administrative Officer.



Monthly Activity Summary
December 2024
Planning Department

WORK COMPLETED

- Completed 1 Zoning By-law Application (Z-2024-14)
- Updated Fees & Charges for Upcoming Year.
- Assisted residents to fill out and submit 4 Consent Applications to SDG Counties.
- Organized and facilitated meetings with North Stormont Residents, alongside attending multiple walk-in appointments.
- Assisted in clearing conditions for multiple severance applications.
- Assisted residents in applying for lot addition consent, surplus dwelling consent, zoning amendment application and multiple minor variance applications.

WORK IN PROGRESS

- East Ontario Land Site Plan Control
- Countryside Acres Subdivision in Crysler
- G&E Site Plan Control
- Zoning By-Law Amendment : Z-2025-01 (Blanchard Subdivision)
- Zoning By-Law 08-2014 Consolidation – Updating Schedule 11 (Zone Exceptions)



Monthly Activity Summary

Municipal Law Enforcement Department

December 2024

Work completed:

- Following up on existing complaints and their resolution.
- Respond to multiple inquiries regarding various by-laws and write response to complainer.
- Attended Webinars various Zoom Meetings.
- Attendance at Council Meetings.
- Maintain Audio Visual Council Equipment.
- Preparation of Various reports for Management and council.
- Open Air permits issued 151 to December 31, 2024.
- Accessibility Review and update. On going.
- Review and amend existing by-laws.
- Use of new complaint system is going well.

Work in Progress:

- Following up on existing complaints and their resolution.
- Write notices for new complaints with follow-up visits.
- Attendance at Council meeting, and special council meeting as required.
- Attendance of Budget Meeting.
- Attendance of Senior Management weekly meeting.
- Review and balance MLEO budget and continue monitoring.
- Issuance of Open-Air Permits, ongoing.
- Inspection of kennels. On going when required.
- Attend various Webinars and Training.
- Prepare and review various reports.
- Working on Complaint reporting as per Council request. Anticipated start date January for February Reporting.
- Participant in Document Management Platform Review.

Nancy-Ann Gauthier,
Municipal Law Enforcement Officer

Monthly Activity Summary
December 2024



BUILDING PERMIT REPORT 2024

BUILDING PERMIT REPORT FOR THE MONTH OF DECEMBER 2024					BUILDING PERMIT YEAR TO DATE			
TYPE OF BUILDING	TOTAL PERMIT	TOTAL UNITS	CONSTRUCTION VALUE	PERMIT VALUE	TOTAL PERMITS	TOTAL UNITS	CONSTRUCTION VALUE	PERMIT VALUE
Single Family Dwelling	1	1	\$ 150,000.00	\$ 631.20	27	32	\$10,485,000.00	\$ 81,075.68
Semi-Detached Dwelling	0	0	\$ -	\$ -	9	24	\$ 3,750,000.00	\$ 42,569.67
Duplex, Triplex, Quadraplex	0	0	\$ -	\$ -	4	12	\$ 1,900,000.00	\$ 19,866.84
Additions to Dwellings	0	0	\$ -	\$ -	1	0	\$ 220,000.00	\$ 3,351.35
Additions to Accessory Storage	0	0	\$ -	\$ -	3	0	\$ 10,500.00	\$ 992.12
Additions to Commercial	0	0	\$ -	\$ -	1	0	\$ 5,000.00	\$ 169.00
Accessory Storage Building	0	0	\$ -	\$ -	18	0	\$ 713,000.00	\$ 14,078.48
Alteration/Renovations SFD	3	0	\$ 101,000.00	\$ 1,579.80	20	1	\$ 509,200.00	\$ 7,090.19
Alteration/Renovations ASB	0	0	\$ -	\$ -	1	0	\$ 10,000.00	\$ 175.00
Farm Accessory Storage Building	0	0	\$ -	\$ -	15	0	\$ 3,353,000.00	\$ 34,713.58
Commercial	0	0	\$ -	\$ -	2	0	\$ 550,000.00	\$ 4,847.02
Industrial	0	0	\$ -	\$ -	0	0	\$ -	\$ -
Institutional	0	0	\$ -	\$ -	1	0	\$ 90,000.00	\$ 1,241.72
Telecommunication Tower	0	0	\$ -	\$ -	0	0	\$ -	\$ -
Demolition Permit	0	0	\$ -	\$ -	9	0	\$ -	\$ 1,103.00
Swimming Pool & Deck	0	0	\$ -	\$ -	10	0	\$ 181,000.00	\$ 2,098.00
North Stormont Township	0	0	\$ -	\$ -	1	0	\$ 1,420,000.00	\$ -
Temporary Permit	0	0	\$ -	\$ -	1	0	\$ -	\$ 175.00
Change of Use	0	0	\$ -	\$ -	3	0	\$ -	\$ 519.00
Wood Stove	0	0	\$ -	\$ -	1	0	\$ 35,000.00	\$ 291.00
Transfer of Permit	0	0	\$ -	\$ -	3	0	\$ 26,000.00	\$ 519.00
TOTAL	4	1	\$ 251,000.00	\$ 2,211.00	130	69	\$ 23,257,700.00	\$ 214,875.65

29 Inspections were conducted by the CBO

Andre Brisson
Chief Building Official



Monthly Activity Summary

Fire Department

December 2024

WORK COMPLETED - Fire Chief

- Continued communication with Deputy Chiefs, Public Education Team.
- Communicate with Training Coordinator re NFPA training.
- Attending all fire calls and various township meetings, including Council, Fire Committee, Deputy Chiefs, Training Committee, as well as Public Education team.
- Review calls from December 2024.
- Continuing maintenance of Stations.
- Complete investigation reports.
- Reviewed and Assessed Accreditation for 2025.
- Continued with various inspections.
- Monthly review and balancing of budget, attend Capital budget meeting with Treasurer.

In Progress - Fire Chief

- Maintain monthly budget.
- Quarterly SIR report from OFM for 2024.
- Complete Investigation reports, as needed.
- Attending various township meetings, including Council.
- Attend Budget Meeting
- Attending Labor Management Conference for Volunteer Firefighter.
- Continuous work on Legislated Community Risk Assessment.
- Participant in Document Management Platform Review.
- CPR/BLS training for all stations and participate in renewal with office staff.
- From November 20 to December 31, 2024, we are missing some reports due to technical issues with updates with Cornwall.

Nancy-Ann Gauthier,
Fire Chief

Monthly Activity Report
December 2024



Monthly Activity Summary

Fire Department

January 1 to December 31, 2024, NSFS total calls 142.

December saw a total of (??) calls.

INCIDENTS 2024	Current Month	Year to Date Calls	Total Dollars Loss if applicable
Ambulance Assist (medical)	2	33	
Ditch Fire			
False Alarm		15	
Fireworks			
Non-Structure Fire		2	
Chimney Fire			
Open Air		1	
Open Air Control		4	
Other	1	11	
Smoke & CO alarm activation	1	9	
Structure Fires	2	9	
Comm./Industrial			
Vehicle Fire	1	14	
Vehicle Accident		20	
Gas Leak		2	
Testing System calls		4	
Mutual Aid		3	
False Calls (passerby)			
Power Lines – Hydro		3	
I-Phone Crash			
TOTAL CALLS & LOSS	7	142	

Nancy-Ann Gauthier,
Fire Chief

Monthly Activity Report
December 2024



Monthly Activity Report

Recreation Department

December ,2024

1. New Rental Policy for Arena

A new rental policy has been approved and is effective with all new reservations in 2025.

2. Analysis of Rental Rates for Arena

Recommended rates and category fees will be included in the Fees and Charges Bylaw for 2025/2026.

3. ARC (Amalgamated Recreation)Meeting Overview

General minutes from the December **19, 2024**.

- **Univerus** : Try-out period of one year, all expenses for set up and training will be paid from the Amalgamated Recreation reserve. Evaluate in December2025 if continuing with the service. It was voted that 50% of the invoice is to be paid by the township as the main user and 50% to be divided amongst Amalgamated recreation
- **LCIS**: Liability insurance mandatory for all rentals. Cost will be divided as indicated 60% to the township as the arena has the highest risk and user. 40% of the invoice is to be split equally amongst all recreation facilities. These funds are to be paid from the annual community fund.
- **Rental Policy**: Amalgamated recreation has voted in favor of a general rental policy for North Stormont. Minor changes are to be made to the policy before being presented to the council for approval.
- **Municipal Recreational Trails** : Amalgamated recreation has voted that \$1,000 be given to the Crysler Citizen Committee and \$1,000 given to the Menzies McRae and Family" Recreation Trail in Moose Creek for the maintenance and expenses of both recreational trails, funds are to be taken from the community fund allocation.

Grants: Following grants will be filled out by the township Parks Director on behalf of recreation committee. Therefore reducing the cost of a third party.

- **Canada Summer Employment Program:** Application completed and sent
- **SEO (Summer Employment Opportunities):** Provincial funding is available for one student with 100% funding for a limited number of hours. Crysler was the only group that showed interest. Information must be provided to the director before January 8th in order to complete the application before the deadline. Failure to meet the deadline will result as a default and therefore the application will not proceed.
- **Trillium Foundation:** Crysler Park Extension project was selected by ARC to be the next applicants to the Trillium Funding
- **Festival Grant:** Crysler applies for the 2026 60th Edition of the Winter Carnival. Application completed and sent
- **Senior Community Grant :** Moose Creek has showed interest in this grant ,therefore was voted that Moose Creek is to apply for the Senior funding . Information must be provided to the director before January 11th in order to complete the application before the deadline. Failure to meet the deadline will result as a default and therefore the application will not proceed.

4. Other Topics Discussed

- **No Dogs Signs:** All signs have been handed out,each recreation will install their own.
- **Fire Plans:** We are still waiting for lock boxes to install fire plans in the halls.
- **Finch Project:** Tiles and boards have been delayed until spring due to issues with the material.
- **Moose Creek Hall :** Ongoing issues : Front doors , weatherstrips,

5. Arena Update

- **Holiday season :** Stick and puck and Rock and Skate additional hours were booked during the holiday season. Both programs were free to users.
- **Hours of ice reservations :**

December 2023

212

December 2024

242

Pierre Thibault

Director of Parks, Recreation and Facilities

Directeur des parcs, loisirs et installations



Monthly Activity Summary
December 2024
Public Works Department

WORK COMPLETED

- New salt bins and salt delivered to community facilities
- IC&I recycling sign-up for 2025
- Christmas Parade Float for Moose Creek, Finch, and Crysler
- Spot patching on granular and hardtop roads

WORK IN PROGRESS

- MMS first priority
- Roads and sidewalks: sanding, salting and snow removal
- Servicing equipment and repairs
- Roadside safety improvements (brushing and shoulder removal)
- Training for Public Works employees

OCWA DECEMBER REPORT

- All treated and distribution samples collected in Finch, Crysler and Moose Creek's Drinking Water Systems tested negative for total coliform and E. Coli.
- During the month of December, OCWA worked on getting the water system at the new Township Office/Daycare in Berwick up and running. The system was registered with MECP and assigned a drinking water works number. An analyzer for the continuous monitoring of chlorine was installed. The first sets of samples were collected at the end of December and submitted to the lab for analysis. Cima visited the site on December 19th and began working on the Engineer's report required by MECP for the new drinking water system.



TOWNSHIP OF
**NORTH
STORMONT** 
A good place to grow

CAO – ACTIVITY SUMMARY **DECEMBER 2024**

WORK COMPLETED

- Participated – SDG County Emergency Management Meeting – **Public Safety**
- Participated – Labour Relations Board
- Participated – Stoneshare data storage (cont'd project) - **Modernization**
- Participated – Environment & Climate Change Canada – Situational Awareness of active weather events – **Public Safety**
- Participated - Master Service Plan (final draft report completed) – **Infrastructure**
- Participated – 2025 Budget Preparation – **Long Range Financial Plans**
- Participated – SDG County EDO meeting – **Economic Development**
- Participated – EMOne Compliance App Overview – Emergency Management Ontario – **Public Safety**

STRATEGIC PLAN

- No December Reporting

SCHOOL RENOVATIONS

- Childcare area occupied in January 2025 – hosting children programming commencing in February 2025
- Municipal Offices to be ready for occupancy – February 2025
- Moving company quotations obtained and service provider identified




BERWICK SCHOOL CONVERSION

SCHEDULE

ID	Task Name	Duration	Start	Finish
1	Berwick School Conversion Daycare	132.94 days?	Mon 24-11-18	Wed 25-06-04
2	Electrical, Mechanical, Plumbing Rough-in	4.88 days	Mon 24-11-18	Fri 24-11-22
3	Painting	10 days	Mon 24-11-18	Fri 24-11-29
4	Ceiling	10 days	Mon 24-11-25	Fri 24-12-06
5	Millwork	10 days	Mon 24-12-02	Fri 24-12-13
6	Bathroom Accessories	5 days	Mon 24-12-09	Fri 24-12-13
7	Electrical, Mechanical, Plumbing ffnish	10 days	Mon 24-12-02	Fri 24-12-13
8	Door installation, painting, hardware	26 days	Fri 24-11-29	Fri 25-01-17
9	Deficiencies	1 day	Fri 25-01-17	Fri 25-01-17
10	Berwick School Conversion Township Offices	45 days	Mon 24-11-18	Fri 25-01-31
11	Electrical, Mechanical, Plumbing Rough-in	15 days	Mon 24-11-18	Fri 24-12-06
12	Taping sanding	15 days	Mon 24-11-18	Fri 24-12-06
13	Door frame installation	5 days	Tue 24-11-19	Mon 24-11-25
14	Painting	15 days	Mon 24-12-09	Fri 25-01-10
15	Ceiling	20 days	Mon 24-12-02	Fri 25-01-10
16	Flooring	15 days	Mon 25-01-06	Fri 25-01-24
17	Millwork	10 days	Mon 25-01-13	Fri 25-01-24
18	Bathroom Accessories	5 days	Mon 25-01-27	Fri 25-01-31
19	Electrical, Mechanical, Plumbing ffnish	12 days	Thu 25-01-16	Fri 25-01-31
20	Door installation, painting, hardware	15 days	Mon 25-01-13	Fri 25-01-31
21	Deficiencies	1 day	Fri 25-01-31	Fri 25-01-31

Project: BERWICK SCHOOL CONVER Date: November 18, 2024	Task		Rolled Up Task		External Tasks		Inactive Summary		Manual Summary		External Milestone	
	Split		Rolled Up Split		Project Summary		Manual Task		Start-only		Progress	
	Milestone		Rolled Up Milestone		External Milestone		Duration-only		Finish-only		Deadline	
	Summary		Rolled Up Progress		Inactive Milestone		Manual Summary Rollup		External Tasks			

 The Corporation of the Township of NORTH STORMONT		Report No. REC-02- 2025
Agenda Date:	January 14, 2025	
Subject:	Funding Request - Play Structures	
Attachments:	<input type="checkbox"/> Quote-Crysler-Nov 5 ,Phase 1 ordered (not on grant)	

1.0 **RECOMMENDATION**

THAT the Council of the Township of North Stormont approves funding replacement playground structures for Chrysler Recreation from the deferred revenue Community Benefit Fund in the upset amount of \$8,520.

2.0 **LEGAL DESCRIPTION**

N/A

3.0 **BACKGROUND**

The Township of North Stormont has a unique operating structure and reflects strong partnerships with all volunteer recreation committees within the Township. An Agreement, outlining roles and financial responsibilities, of the municipality and the volunteer groups was approved in 2020 and is referred to as the Amalgamated Recreation Committee (ARC) Agreement. This arrangement reflects the complimentary, and shared, responsibility for municipal/community assets between the volunteer recreation groups and the municipality.

The Township does have access to the deferred revenue Community Benefit Fund (currently with a balance of approximately \$61,000) to support any municipal financial commitment to the community.

4.0 **POLICY CONSIDERATION**

Amalgamated Recreation Committee Agreement (73-2020)

5.0 **ANALYSIS**

The Amalgamated Recreation Agreement (ARC) was established in 2020 (Bylaw 73-2020) and provides clear expectations for responsibilities specific to repairs and maintenance for recreational assets. Schedule "A" of the ARC Agreement does state all regular maintenance for parks and playgrounds is the responsibility of each recreation committee. Any playground equipment repairs will be at the rate of 50% Recreation and 50% Township. The Township's portion will be up to and allocated based on an equal share of the Township's annual operating playground budget vs. the number of playgrounds.

In the last year, Crysler Recreation has reported vandalism effecting three (3) of the play structures in the public park. The vandalism was extensive, and the structures are beyond a state of repair and had been removed from the park space for public safety to ensure no children attempt to use the damaged play equipment.

This is a unique situation and the CAO recognizes the situation may not fit within the strict parameters of the current Agreement clause. Administration, the Treasurer and the Recreation Director, recommend Council approve the 50% shared cost for the replacement of these structures as the situation reflects the spirit and intent of this shared cost expectation. The Township portion (50%) of the total cost would be \$8,517.63.

The equipment replacement quotation is attached for review and consideration.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

THAT the Council of the Township of North Stormont approve the 50% shared cost for the replacement play structure equipment for Crysler park.

8.0 ALTERNATIVES

THAT Council not support the municipal financial commitment of 50% for the installation of new play structure equipment to replace the damaged/vandalized play structures that had been removed.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
This item is within the approved budgeted amount:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
This item is mandated by the Provincial/Federal Government:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Prepared By:



Craig Calder
CAO/Clerk

**Reviewed and submitted
by:**



Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk



14 Laurentide Road, Nepean, Ontario K2H 6T5
 Phone: 613-828-5502 Fax: 613-829-7372 Email: info@playgroundplanners.com

Date: November 5th, 2024
Re: Crysler Park
supply and install
<i>pricing subject to change after Nov. 18th</i>

Approved By _____

Model Number	Description	Qty	Unit \$	Price
M961	NECTAR THE BUMBLE BEE	1	2583.90	\$2,583.90
656384	GROOVE II SLIDE 4'	1	5393.25	\$5,393.25
M960	SCARLET, LADY BUG C SPRING RIDER	1	3048.30	\$3,048.30
Product Total				\$11,025.45
Product Total				\$11,025.45
Freight Estimate				\$450.00
Installation for 2025				\$3,600.00
Sub-total				\$15,075.45
HST				\$1,959.81
Total Investment				\$17,035.26
25% Deposit				\$3,768.86
HST on Deposit				\$489.95
Deposit Total				\$4,258.81

Terms and Conditions:
 Net 30 days.
 25% deposit and a signed quote or PO are required at time of order,.
 Lead times vary; please inquire.
 Colour selection is required, prior to order.
 Quotations are valid for 30 days, unless withdrawn by Playground Planners by notice to you.

Building Permits and concrete pads are by other.
Electrical access, outlets, lighting fixtures, decorative details not included unless specified in description.
Site locates by other unless otherwise specified. Locates must be given to Playground Planners in advance of any installation.
Playground Planners is not responsible for any costs incurred from incorrect site preparations by other.
Installation costs are based on normal site conditions. Extras could apply.
Playground Planners is not responsible for improper site configurations by other.
Site must level with no grade greater than 2 degrees and have easy access for trucks.
Site preparation and safety surfacing are not included unless specified.
Preferred installation dates must be requested. We will do our best to match up as closely as possible.
If your site is not ready on the pre-arranged date, additional costs could apply.
Safety fencing by other unless specified.
Playground Planners is not responsible for any charges from vandalism during installation.

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 02-2025

BEING a By-law to authorize temporary borrowing.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by By-law;

AND WHEREAS the *Municipal Act, 2001* c.25 s. 407 provides a municipality may authorize temporary borrowing, until the taxes are collected, and other revenues are received, of amounts that the municipality considers necessary to meet the current expenses of the municipality for the year;

AND WHEREAS the Council of the Corporation of North Stormont deems it necessary to prepare for temporary borrowings, the sum of \$2,800,000 (Two Million Eight Hundred Thousand dollars) to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the total amounts previously borrowed that have not been repaid are \$1,000,000 (one million dollars);

AND WHEREAS the amount of the estimated revenues of the Corporation have not yet been adopted and the amount of the estimated revenues of the Corporation as set forth in the estimates adopted from the preceding year is \$9,673,000 (Nine Million Six Hundred and Seventy-Three Thousand Dollars);

AND WHEREAS the amount to be borrowed under this By-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above.

NOW THEREFORE Council of the Township of North Stormont enacts as follows:

1. The Mayor and the Treasurer are hereby authorized, on behalf of the Corporation, to authorize temporary borrowings from the Bank of Montreal, a sum or sums not exceeding in aggregate \$2,800,000 (Two Million Eight Hundred Thousand dollars) to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in s. 407 of the *Municipal Act, 2001*, and to give to the Bank, on behalf of the Corporation, the monies so borrowed, and such other documentation as may be

requested by the Bank therefore, with interest at a rate not exceeding Prime per centum per annum, which may be paid in advance or otherwise.

2. All sums borrowed from the Bank of Montreal, for any or all of the purposes mentioned in s. 407 of the *Municipal Act, 2001*, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the Bank of Montreal for any or all of the purposes mentioned in s. 407 of the *Municipal Act, 2001*, together with interest thereon, all of the monies hereafter collected or received from any other source, which may lawfully be applied for such purpose .
4. That any By-law inconsistent with this By-law is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME and passed in Open Council, signed and sealed this 14th day of January, 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk

SEAL

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 03-2025

BEING a By-law to repeal and replace By-Law No.'s 44-2016 and 04-2018 to provide a schedule of retention periods for the records of the Corporation of the Township of North Stormont.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by By-law;

AND WHEREAS Section 255 of the *Municipal Act 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254 thereof;

AND WHEREAS the Council of the Corporation of the Township of North Stormont deems it desirable to establish retention periods for the records of the township by enactment of this By-law.

NOW THEREFORE the Council of the Corporation of the Township of the North Stormont hereby enacts as follows:

1. That authority for establishing and amending retention periods for the records of the Corporation of the Township of North Stormont shall be delegated to the Municipal Clerk.
2. That the Records Retention Program Policy attached hereto as Schedule "A" be adopted and that the Municipal Clerk be authorized to amend the policy from time to time.
3. That the Schedule of Retention Periods identified as Schedule "B" forms an integral part of the By-law, be adopted and that the Municipal Clerk be authorized to amend the policy from time to time.
4. That the Municipal Clerk has the authority to destroy documents provided they have been retained until the retention period, as outlined in Schedule "B" of this By-law, has expired and a record of those documents destroyed shall be kept by the Municipal Clerk or their designate.
5. That By-law No.'s 44-2016 and 04-2018 are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME and passed in open Council, signed and sealed this 14th day of January 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk

SEAL

**Schedule "A" to
By-Law 03-2025**

Records Retention Program Policy

PURPOSE:

The Corporation of the Township of North Stormont Records Retention Program Policy provides:

- Descriptions of all records created, used and received at the Township of North Stormont.
- Standards for how long each record series should be kept.
- When and how to dispose of records when retention periods are complete.
- The records retention schedule applies equally to paper and electronic records with the exception of records that exist in structured database systems.

1. DEFINITIONS

- a) Auditor means the person or firm appointed by the Township of North Stormont to perform the annual audit of the records of the Township of North Stormont.
- b) Classification (as in records classification) means the systematic identification and arrangement of records into categories according to logically structured conventions, methods, and procedural rules, represented in a classification scheme.
- c) Township means the Corporation of the Township of North Stormont.
- d) Destroy means the process of eliminating or deleting data, documents and records so that the recorded information no longer exists. NOTE: See also the definition for expungement
- e) Disposition with respect to records – means a range of processes; associated actions; implementation; retention; destruction; loss; or transfer of custody or ownership that are documented in disposition authorities or other instruments.

- f) Expungement means a process to eliminate completely, to wipe out, to destroy, or to obliterate an electronic record. NOTE: See also the definition for destruction.
- g) Files has the same meaning as "records" and may be used interchangeably.
- h) Medium/media means the physical material which serves as a functional unit, in or on which information or data is normally recorded, in which information or data can be retained and carried, from which information or data can be retrieved, and which is non-volatile in nature.
- i) Official records means recorded information in any format or medium that documents the Townships' business activities, rights, obligations or responsibilities, or recorded information that was created, received, distributed or maintained by the Township in compliance with a legal obligation.
- j) Orphan Data means data that is not machine readable because the data exists with no identifiable computer application or system that can retrieve it, or the data is machine readable but does not have sufficient content, context or structure to render it understandable.
- k) Records means any recorded information, however recorded, whether in printed form, on film, by electronic means or otherwise, including correspondence, memoranda, plans, maps, drawings, graphic works, photographs, film, microfilm, microfiche, sound records, videotapes, e-mail, machine readable records, and any other documentary material regardless of physical form or characteristics, and including "official records" and "transitory records".
- l) Records management coordinator means the Township Clerk or records management coordinator as designated by the Clerk.
- m) Retention period means the period of time during which records must be kept by the Township of North Stormont before they may be disposed of.
- n) Retention schedule means a control document that describes the Townships' records at a series level and indicates the length of time that each series shall be retained before its final disposition.

It specifies those records to be preserved for their archival or legal values and authorizes on a continuing basis the destruction of the remaining records after the lapse of a specified retention period or the occurrence of specified actions or events. Records retention schedules serve as the legal authorization for the disposal of the Townships' records.

- o) Transitory records means records kept solely for convenience of reference and of limited value in documenting the planning or implementation of Township policy or programs, such as:
 - i) copies of miscellaneous notices or memoranda concerning routine administrative matters or other minor issues;
 - ii) information copies of widely distributed materials, such as minutes, agendas and newsletters, unless the information copy has been annotated to reflect significant input or for other program purposes;
 - iii) preliminary drafts of letters, memoranda or reports and other informal notes which do not represent significant steps in the preparation of a final document, and which do not record decisions;
 - iv) duplicate copies of documents in the same medium which are retained only for convenience or future distribution;
 - v) voice-mail messages;
 - vi) e-mail messages and other communications that do not relate to Township business;
 - vii) copies of publications, such as, published reports, administration manuals, telephone directories, catalogues, pamphlets or periodicals;
 - viii) duplicate stocks of obsolete publications, pamphlets or blank forms;
 - ix) unsolicited advertising materials, including brochures, company profiles and price lists.

2. RETENTION SCHEDULE

- a) The records retention schedule attached hereto as Schedule "B;" forms part of this By-law.
- b) The records management coordinator shall administer this By-law and shall ensure that the retention periods set out in Schedule "B" comply with all relevant legal requirements for records retention.

- c) In determining the retention periods for any records, the records management coordinator shall consider, in consultation with other Township employees where appropriate:
 - i. The operational nature of the records, including the period of time during which the Township uses the records to perform its functions;
 - ii. The legal nature of the records, including the period of time necessary to comply with statutory or regulatory requirements or requirements imposed by agreements, permits or similar documents, or to ensure that the records are available in case of investigation or litigation;
 - iii. The fiscal nature of the records, including the period of time necessary for audit or tax purposes; and,
 - iv. The historical nature of the records, including the long-term value of the records for documenting past events or the origins and history of the Township.

3. EMPLOYEE RESPONSIBILITIES

All Township employees who create, work with, or manage records shall:

- i. Comply with the retention periods as specified in Schedule "B" of the Records Retention By-law; and
- ii. Ensure that official records in their custody or control are protected from inadvertent destruction or damage; and
- iii. Ensure that transitory records in their custody or control are destroyed when they are no longer needed for short-term reference.

4. RECORDS MANAGEMENT COORDINATOR

The records management coordinator shall:

- i. Develop and administer policies and establish and administer procedures for the Townships' records management program; and
- ii. Periodically review and make recommendations with respect to the Records Retention By-Law; and

- iii. Ensure that official records are preserved and disposed of in accordance with Schedule "B" of the Records Retention By-Law.

5. DISPOSITION OF RECORDS

- a) The records management coordinator shall notify the appropriate Township department head or manager or director in writing of the scheduled disposition of records, including a list of the records eligible for disposition and the scheduled disposition date.
- b) The Township department head or manager or director shall notify the records management coordinator in writing, before the scheduled disposition date, whether any of the records included in the disposition notice need to be retained past the scheduled disposition date, and the reason why such further retention is necessary.
- c) Prior to destruction of an information database or orphan data, the following documents are required:
 - 1. a written description containing, to the extent that such information is available, the following:
 - i. the title of the system;
 - ii. the identification of the business unit responsible for the creation or use of the data;
 - iii. a brief description of the system's purpose;
 - iv. where possible, a contents list of the information being destroyed; or
 - v. a brief description of any sub-systems, their purpose and relationship to the main system or other sub-systems; and
 - vi. the name of the technical contact person who is responsible for documenting the system;
 - 2. the written approval of the signing authority; and
 - 3. where applicable to satisfy the provisions of the *Federal Income Tax Act*, *Excise Tax Act*, *Employment Insurance Act* or Canada Pension Plan, an exemption from the

Minister of National Revenue from the requirement to keep records in an electronically readable format.

4. After the destruction of an information database or orphan data, the signing authority must provide a destruction certificate to the records management coordinator to provide an audit trail.
- d) Where appropriate and taking into account the principles governing the disposition of official records, the records management coordinator shall re-schedule the disposition of any records listed in the notice referred to in Subsection (b) of this Section for up to one year later than the scheduled disposition date.
- e) Re-scheduling the disposition of any records beyond a one-year period requires written notice from the Township department head or manager or director to the records management coordinator for each additional year.
- f) If no notice is received under Subsection (b) of Section 5 of this By-law before the scheduled disposition date, the records shall be deemed to be authorized for disposition by the Township department head or manager or director.
- g) When official records have been disposed of pursuant to this By-law, the records management coordinator shall obtain written confirmation of such disposition.

6. **PRINCIPLES GOVERNING THE DESTRUCTION OF OFFICIAL RECORDS**

- a) The following principles govern the destruction of official records:
 - i. When there are no further business or legal reasons for retaining official records, they shall be destroyed or expunged as appropriate;
 - ii. Official records pertaining to pending or actual investigation or litigation shall not be destroyed;
 - iii. Official records disposed of at the end of a retention period, as well as drafts and copies of records disposed of on a regular basis, shall be destroyed in a way that

preserves the confidentiality of any information they contain.

- b) Official records in the custody or control of the Township shall not be destroyed unless such records are older than the retention period set out in Schedule "B" to the By-law and have been identified in a disposition notice prepared pursuant to Subsection (a) of Section 5 of this By-law.
- c) Copies of official records may be destroyed at any time if the original records are being retained in accordance with Schedule "A" attached hereto.

03-01-04 RETENTION SCHEDULE 2024-07 RECORDS RETENTION

Legend:

P – Permanent; **S** – Superseded; **E** – Event

C – Current Year; ****** - Subject to Archival Selection; **D** - Dispose

All numbers in retention columns refer to years unless otherwise specified

Tab:	Records Retention	#:	03-01-04
Section:	The Schedule	Page:	1 of 30
Subject:	Records Retention Schedule/Citation Table	Date:	2024 - 07

OVERVIEW

The retention guidelines provided in the following retention schedule are based on our research that identified the citations provided in 03-01-05 Legislation Citations. We are not lawyers and cannot provide legal advice. Each Municipality should seek legal advice, as deemed necessary, to ensure that the retention schedule approved by the Municipality meets its legislative and business obligations.

It should also be noted that citation g120 relates to the Limitations Act and indicates that no limitation exists for a variety of proceedings including sexual assault and undiscovered environmental claims. Applying this citation depends on each Municipality’s risk tolerance level and the legal advice received by the Municipality. The citation HAS NOT been applied to any classification category. Your Municipality should seek legal advice to identify which records, if any, should be retained to meet potential claims affected by the Limitations Act.

FUNCTION: ADMINISTRATION

Class Code	Activity	Office of Primary Interest (OPI)	Total Retention (# of years after current year)	Retention Justification/ Citations
A01	Associations and Organizations	Originating	1 year	best practice/business need
A02	Staff Committees and Meetings	Originating	4 years**	best practice/business need
A03	Computer Systems and Architecture	Treasury	Superseded + 6 years	best practice/business need
A04	Conferences and Seminars	Originating	1 year** archival review if sponsored by the Municipality	best practice/business need
A05	Consultants	Originating	2 years**	best practice/business need

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Class Code	Activity	Office of Primary Interest (OPI)	Total Retention (# of years after current year)	Retention Justification/ Citations
A06	Inventory Control	Originating	6 years	best practice/business need
A07	Office Equipment and Furniture	Originating	1 Year	best practice/business need
A08	Office Services	Originating	1 year	best practice/business need
A09	Policies and Procedures	Originating	Superseded + 15 years** Long term care = permanent	g046 g059 g060 g062 g125 g148 g155
A10	Records Management	Clerk's	Superseded	best practice/business need
A11	Records Disposition	Clerk's	Permanent	best practice/business need (P) based on CAN/CGSB-72.34-2017: Electronic Record as Documentary Evidence
A12	Telecommunications Systems	Originating	Superseded	best practice/business need
A13	Travel and Accommodation	Originating	1 year	best practice/business need
A14	Uniforms and Clothing	Originating	Superseded **	best practice/business need
A15	Vendors and Suppliers	Originating	2 years	best practice/business need
A16	Intergovernmental Relations	Originating	5 years**	best practice/business need

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Class Code	Activity	Office of Primary Interest (OPI)	Total Retention (# of years after current year)	Retention Justification/ Citations
A17	Information Access and Privacy	Clerk's	2 years	g071
A18	Security	Originating	5 years	best practice/business need
A19	Facilities Construction and Renovations	Originating	project finished and no outstanding issues + 2 years** ** work elevating platforms – keep inspections, tests, repairs, modifications and maintenance performed	g059 g073
A20	Building and Property Maintenance	Originating	5 years Setup tests and manuals = Equipment removed + 1 year	g049 g099 g123 g160
A21	Facilities Bookings	Originating	1 year	best practice/business need
A22	Accessibility of Services	Clerk's	Permanent	g010
A23	Information Systems Production Activity & Control	IT	2 years	best practice/business need
A24	Access Control & Passwords	IT	Superseded	best practice/business need
A25	Performance Management/ Quality Assurance	CAO	6 years	g110
A26	Building Structure Systems		Superseded or life of system/ asset	g046 g100

Legend:

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Class Code	Activity	Office of Primary Interest (OPI)	Total Retention (# of years after current year)	Retention Justification/ Citations
A27	Drawings		Superseded or life of system/ asset	g073 g141

PRIMARY HEADING: COUNCIL AND BY-LAWS

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
C01	By-Laws	Clerk's	Permanent	g090 g131
C02	By-Laws - Other Municipalities	Clerk's	Superseded	best practice/business need
C03	Council Agenda	Clerk's	Superseded + 5 years	best practice/business need
C04	Council Minutes	Clerk's	Permanent working notes = 6 years copies = 2	g131
C05	Council Committee Agenda	Clerk's	Superseded	best practice/business need
C06	Council Committee Minutes	Clerk's	6 years **	g015
C07	Elections	Clerk's	day action took effect or voting day + 4 years Ballot = 120 days after voting or resolution of recount	g069 g070
C08	Goals and Objectives	Originating	10 years**	g052 g159

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
C09	Motions and Resolutions	Clerk's	Permanent copy = 1 year	g131
C10	Motions and Resolutions - Other Municipalities	Clerk's	Superseded	best practice/business need
C11	Reports to Council	Clerk's	Permanent	best practice/business need – also included in Council Minutes
C12	Appointments to Boards and Committees	Clerk's	Permanent	g131
C13	Accountability Transparency & Governance	Clerk's	2 years	g059

PRIMARY HEADING: DEVELOPMENT AND PLANNING

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
D01	Demographic Studies	Planning	10 years **	best practice/business need
D02	Economic Development	Planning	10 years **	best practice/business need
D03	Environment Planning	Planning	15 years **	g008 g016 g068 g146 g156
D04	Residential Development	Planning	10 years **	best practice/business need
D05	Natural Resources Planning	Planning	5 years **	best practice/business need

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
D06	Tourism Development	Planning	10 years **	best practice/business need
D07	Condominium Plans	Planning	Permanent Applications = 2 years after final decision	best practice/business need
D08	Official Plans	Clerk's	Permanent	g090
D09	Official Plan Amendment Applications	Planning	Final decision or reflected in revised official plan + 5 years	
D10	Severances	Planning	land titles registration + 6 years	g133
D11	Site Plan Control	Planning	Permanent Application = 2 years after final decision	best practice/business need
D12	Subdivision Plans	Planning	Permanent Application = 2 years after final decision	best practice/business need
D13	Variance Applications	Planning	Permanent	best practice/business need
D14	Zoning	Planning	Final decision + 2 years	best practice/business need
D15	Easements	Planning	Termination of right + 6 years **	g133

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
D16	Encroachments	Planning	Termination of right + 6 years **	g133
D17	Annexation/ Amalgamation	Clerk's	Permanent	best practice/business need
D18	Community Improvement	Planning	Completion of project + 6 years **	best practice/business need
D19	Municipal Addressing	Planning	Superseded + 10 years **	best practice/business need
D20	Reference Plans	Planning	Permanent	best practice/business need
D21	Industrial/ Commercial Development	Planning	10 years **	best practice/business need
D22	Digital Mapping	Planning	Superseded	best practice/business need
D23	Agricultural Development	Planning	10 years **	best practice/business need
D24	Official Plan Background	Planning	Final Decision + 5 years	best practice/business need
D25	Deeming Process	Planning	Final Decision + 2 years	best practice/business need
D26	Development Charges Study	Planning	15 years **	g128
D27	Part Lot Control	Planning	Final Decision + 5 years	best practice/business need

Legend:

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PRIMARY HEADING: ENVIRONMENTAL SERVICES

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
E01	Sanitary Sewers	Works	project completed & no outstanding issues + 2 years Specifications = life of the asset as per A27	best practice/business need g059 g073 g089
E02	Storm Sewers	Works	project completed & no outstanding issues + 2 years Specifications = life of the asset as per A27	best practice/business need g059 g073
E03	Treatment Plants - Wastewater	Works	report made or equipment decommissioned + 5 years Specifications = life of the asset as per A27 Plans = cease to apply + 2 years	g008 g059 g073 g082 g089 g152
E04	Tree Maintenance	Works	5 years	best practice/business need g089

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
E05	Air Quality Monitoring	Engineering	later of: date of offence or: day evidence of offence first came to attention of person appointed under s. 5 + 5 years **	g008 g089
E06	Utilities	Works	5 years **	best practice/business need
E07	Waste Management	Works	10 years or cease to apply + 10 years ** post landfill site closure documentation = closure + 25 years	g008 g037 g038 g039 g041 g042 g073 g089 g112 g117 g121 g138
E08	Water Works – Drinking Water Plant	Works	15 years Specifications =Permanent as per A27	g073 g082 g089 g108 g111

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
E09	Drains	Works	Superseded + 5 years** Specifications = Permanent as per A27	g073 g082
E10	Pits and Quarries	Works	Superseded + 5 years** Specifications = life of the pit or quarry	g073 g082
E11	Nutrient Management	Works	Superseded + 5 years** or expiry of plan + 2 years	g129
E12	Private Sewage Disposal Systems	Works	Superseded + 7 years** Specifications = life of system	g037 g082 g129
E13	Water Monitoring	Engineering	created, approved or plan no longer in force + 15 years	g008 g016 g082 g089 g108 g110 g111 g115

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
E14	Water Sampling	Engineering Child Care Facility	created, approved or plan no longer in force + 15 years child care facility plumbing flush and water testing = 6 years	g008 g016 g082 g089 g108 g110 g111 g115
E15	Chemical Sampling of Water	Engineering	created, approved or plan no longer in force + 15 years	g008 g016 g089 g108 g111 g110
E16	Backflow Prevention and Cross Connection Control	Engineering	Superseded + 15 years	g008 g082 g089 g108 g110 g111
E17	Energy Management	Engineering	End of reporting period to which relates + 7 years	best practice/business need
E18	Natural Heritage	Works	end of plan or designated year + 3 years	g057 g072 g089
E19	Renewable Energy	Engineering	created, approved or facility no longer in force + 15 years	g060

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
E20	Source Water Protection	Engineering	created, approved or plan no longer in force + 15 years	best practice/business need g016 g060
E21	MOE Environmental Compliance Approvals	Engineering	Cease to apply + 3 years	g038 g089 g115 g144
E22	Private/Small Water Systems	Engineering	E + 15 years E (Event) = as long as equipment in use	g108 g115 g116
E23	Land Quality Monitoring	Engineering	7 years	g082 g156
E24	Gasoline Storage & Dispensing		use = 7 years tank install, inspection = system removed + 5 years	g045 g140 g141 g147 g158

Legend:

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PRIMARY HEADING: FINANCE AND ACCOUNTING

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
F01	Accounts Payable	Treasury	close of fiscal tax year end +7 years For welfare & child care payments E = provincial government year end + 7 years	g005 g006 g007 g034 g051 g053 g055 g062 g086 g096
F02	Accounts Receivable	Treasury	close of fiscal tax year end + 7 years	g006 g007 g034 g053 g055 g062
F03	Audits	Treasury	6 years	g069
F04	Banking	Treasury	close of fiscal tax year end + 7 years	g007 g026 g053 g062
F05	Budgets and Estimates	Treasury	6 years **	best practice/business need
F06	Assets	Treasury	Disposal of asset + 10 years **	g006 g007
F07	Cheques	Treasury	6 years	g006 g007 g034 g086

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
F08	Debentures and Bonds	Treasury	Debentures surrendered for exchange/cancellation + 6 years	g007
F09	Employee and Council Expenses	Treasury	close of fiscal tax year + 7 years	g006 g007
F10	Financial Statements	Treasury	Permanent	g069
F11	Grants and Loans	Treasury	repayment of loan + 6 years	g006 g007
F12	Investments	Treasury	Closure of account + 6 years	g006
F13	Journal Vouchers	Treasury	close of fiscal tax year + 6 years	g006 g007 g034 g055
F14	Subsidiary Ledgers, Registers, and Journals	Treasury	close of fiscal tax year + 7 years **	g001 g005 g006 g007 g026 g034 g053 g055 g086
F15	General Ledgers and Journals	Treasury	Permanent	g001 g006 g007 g034 g055 g131

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
F16	Payroll	Treasury	Close of fiscal tax year + 6 years	g001 g005 g007 g019 g034
F17	Purchase Orders and Requisitions	Treasury	Close of fiscal tax year + 7 years	g006 g007 g053 g062
F18	Quotations and Tenders	Treasury	E+7 years ** E (Event) = successful bid awarded Note: Unsuccessful bids - retain for 1 year from contract award	g006 g007 g053 g062
F19	Receipts	Treasury	7 years	g006 g007 g097
F20	Reserve Funds	Treasury	6 years	g069
F21	Revenues	Treasury	7 years Note: Records related to mortgages must be kept for 10 years.	g026 g053 g062 g095

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
F22	Tax Rolls and Records	Clerk's	Permanent tax rolls = when no longer required for planning purposes	g007 g014 g068 g095 (20-year limitation) g161 best practice/business need (P)
F23	Write Offs	Treasury	6 years Court services write-offs – 37 years	g006 g007 g027
F24	Trust Funds	Originating	fiscal year + 7 years trust accounts for residents, statements, accounts and records = Permanent	g047 g051 g062 g097
F25	Security Deposit	Treasury	Closure of account + 6 years	g006 g007
F26	Working Papers - Financial	Treasury	After completion of audit + 1 year	best practice/business need
F27	Regulatory Reporting – Financial		6 years	best practice/business need

Legend:

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PRIMARY HEADING: HUMAN RESOURCES

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
H01	Attendance and Scheduling	Personnel	3 years driver’s daily logs = 6 months public vehicle and trip reports – 1 year	g035 g050 g151
H02	Benefits Program	Personnel	Superseded	best practice/business need

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
H03	Employee Records	Personnel	<p>date employee ceased to be employed by employer + 5 years</p> <p>Drinking Water system training record = 5 years</p> <p>confined space training = cease to perform work and at least 5 years</p> <p>salt program training = 7 years</p> <p>Long-term care home staff = shall retain</p> <p>Firefighter employment terms = 20 years</p>	<p>g035</p> <p>g045</p> <p>g065</p> <p>g103</p> <p>g139</p> <p>g148</p>

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
H04	Health and Safety	Personnel	3 years Note: Accident reports for construction projects retained with project 1 year after project completion	g045 g059 g076 g078 g123 g125
H05	Human Resource Planning	Personnel	day last used + 1 year (Human Rights special program designation minimum of 5 years)**	g054
H06	Job Descriptions	Personnel	Superseded**	best practice/business need
H07	Labour Relations	Personnel	Expiry of contract period + 10 years **	g013
H08	Organization Design	Originating	Superseded**	best practice/business need
H09	Salary Planning	Personnel	5 years	best practice/business need
H10	Pension and Benefits Records	Personnel	E + 6 years (employee departure)	g001 g088
H11	Recruitment	Personnel	3 years	g036

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
H12	Training and Development	Personnel	<p>Date when that particular course ceases to be offered + 2 years **</p> <p>salt use training materials – 7 years</p> <p>drinking water training materials– 5 years</p> <p>Only courses developed and presented by the Municipality are subject to archival selection</p> <p>Long term care training and orientation = permanent</p>	<p>g043</p> <p>g045</p> <p>g062</p> <p>g139</p> <p>g148</p>
H13	Claims	Personnel	<p>Resolution of claim + 3 years</p> <p>Hazardous exposure claims = longer of 40 years or 20 years after last record made</p>	<p>g078</p> <p>g125</p>

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
H14	Grievances	Personnel	Resolution of claim + 10 years	g013 g054
H15	Harassment And Violence	Personnel	Resolution of complaint + 3 years	g054 g059 best practice/business need
H16	Criminal Background Checks	Personnel	date employee ceased to be employed by employer + 7 years	best practice/business need
H17	Employee Medical Records – Hazardous Materials	Personnel	E+40 years or 20 years after last record of exposure	g078 g079 g103
H18	Employee Medical Records	Personnel	When STD/LTD claims are resolved + 3 years	g078 best practice/business need
H19	Disability Management	Personnel	day issued or earlier as may be specified by Commission + 5 years	g010 g054
H20	Confined Spaces	Personnel	1 year or the period necessary to ensure 2 most recent records retained	g075
H21	Employee Recognition	Personnel	5 years	best practice/business need
H22	Employee Certifications	Personnel	certification expired + 2 years	g059 g077

Legend:

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PRIMARY HEADING: JUSTICE

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
J01	Certificates of Offence (Part I)	Court Services	completion + 2 years	g024 MOU
J02	Informations (Part III)/ Accident and Careless Driving Part 1	Court Services	completion + 6 years	g022 g023 MOU
J03	Control Lists/ Justice Reports	Court Services	4 years	MOU
J04	Court Dockets	Court Services	3 years statement of defence – not set to trial = 5 years	g025 g093 g150 MOU
J05	Transcripts and Records of Court Proceedings	Court Services	6 years **	g029 g093 MOU
J06	Enforcements & Suspensions	Court Services	8 years	MOU
J07	Appeals & Transfers	Court Services	7 years	MOU
J08	Statistics/ Payment Tracking	Court Services	8 years	MOU
J09	Disclosure	Court Services	6 years	MOU
J10	Certificates of Conviction Part 2	Court Services	6 years	MOU

Legend:

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PRIMARY HEADING: LEGAL AFFAIRS

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
L01	Appeals and Hearings	Clerk's	Permanent after Resolution of appeal	g059 g060 g068 g089 g090
L02	Claims Against the Municipality	Clerk's	Resolution of claim and all appeals + 2 years ultimate limitation = 15 years	g047 g056 g059 g060 g089 g162
L03	Claims By the Municipality	Clerk's	Resolution of claim and all appeals + 2 years	g056 g057 g072
L04	Contracts and Agreements - Under By-Law	Clerk's	act or omission on which claim is based took place + 15 years **	g060 g068
L05	Insurance Appraisals	Clerk's	After a new appraisal has been done + 15 years	g060
L06	Insurance Policies	Clerk's	Expiry of policy + 15 years	g060

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
L07	Land Acquisition and Sale	Clerk's	Property disposition + 10 years renewable energy projects agreements terms may not be more than 50 years append abandoned petroleum storage tank to deed	g041 g095 g133 g145 g153
L08	Opinions and Briefs	Clerk's	Superseded**	best practice/business need
L09	Precedents	Clerk's	Superseded**	best practice/business need
L10	Federal Legislation	Originating	Superseded	best practice/business need
L11	Provincial Legislation	Originating	Superseded	best practice/business need
L12	Vital Statistics	Clerk's	Permanent Marriage licences 2 years	best practice/business need (P)
L13	Prosecutions	Originating	Delivery of judgement + 7 years	g059 (2 year limitation) g060 (15 year limitation) best practice/business need

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
L14	Contracts and Agreements – Simple	Clerk's	Expiry of contract + 2 years ** Long term care service providers = Permanent	g041 g042 g053 g059 g062 g130

PRIMARY HEADING: MEDIA AND PUBLIC RELATIONS

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
M01	Advertising	Originating	1 years**	best practice/business need
M02	Ceremonies and Events	Originating	5 years **	best practice/business need
M03	Charitable Campaigns/Fund Raising	Originating	1 year	best practice/business need
M04	Complaints Commendations and Inquiries	Originating	5 years ** Long term care complaints permanent	g054 g121 g154 = g160
M05	News Clippings	Originating	1 years**	best practice/business need
M06	News Releases	Originating	1 years**	best practice/business need

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
M07	Publications	Originating	Superseded** Superseded + 3 years if publication is subject to copyright or trademark	g134
M08	Speeches and Presentations	Originating	3 years **	best practice/business need
M09	Visual Identity and Insignia	Clerk's	Superseded + 5 years **	g134 g136
M10	Website & Social Media Content	Originating	Superseded + 2 years	g059
M11	Public Relations and Public Awareness	Originating	5 years **	best practice/business need
M12	Intellectual Property	Clerk's	copyright, patent or trademark expired or last use + 5 years	g134 g135 g136

PRIMARY HEADING: PROTECTION AND ENFORCEMENT SERVICES

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
P01	By-law Enforcement	Originating	6 years **	g059 g089
P02	Daily Occurrence Logs	Originating	5 years **	best practice/business need

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
P03	Emergency Planning and Response	Originating	S** or expiry of plan + 5 years if Canadian Environmental Protection Act applies	g144
P04	Hazardous Materials	Originating	5 years	g038 g076 g121 g140 g142 g143 g149
P05	Incident/ Accident Reports	Originating	5 years	g011
P06	Building and Structural Inspections	Building	Permanent	g015 g045 g046 g073 g123
P07	Health and Fire Safety Inspections	Public Health	Superseded but, minimum 1 year	g045
P08	Investigations	Originating	10 years **	g059 g089 best practice/business need
P09	Licences	Clerk's	Expiry of licence + 2 years	g017
P10	Building Permits	Building	Permanent	g015

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
P11	Permits - Other	Originating	Expiry of permit + 2	g017
P12	Warrants	Court Services By-law Services	Execution of warrant + 2 years Court services search warrants – 40 years	g028 g059
P13	Criminal Records	Court Services By-law Services	Occurrence/ investigation closed or disposition of charge + 5 years	best practice/business need
P14	Animal Control	Originating	date animal was last in the pound + 2 years	g012
P15	Community Protection Programs	Originating	Superseded + 2 years ** Surveillance video 72 hours unless requisitioned for use If requisitioned for use (MFIPPA or other investigation) = Superseded + 2 years	g071 best practice/business need
P16	Emergency Services	Originating	Superseded + 5 years	g011
P17	EMS and Fire Significant Incident & Impact Reports	EMS	Superseded + 5 years	g011

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
P18	EMS and Fire Accident Response Reports	EMS	Superseded + 5 years	g011
P19	EMS and Fire Statistics	EMS	Superseded + 2 years	best practice/business need
P20	Prohibition Notices & Orders	Legal	15 years	g016
P21	Facilities Routine Water Use, Monitoring and Testing	Parks & Recreation Child Care Facility	pools and recreational camps = 1 year child care facility plumbing flush and water testing = 6 years	g049 g109

PRIMARY HEADING: RECREATION AND CULTURE

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
R01	Heritage Preservation	Clerk's	End of plan year or removal of designation + 3 years **	g081
R02	Library Services	Clerk's	5 years	g134
R03	Museum and Archival Services	Clerk's	Superseded + 3 years **	g134

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
R04	Parks Management	Parks & Recreation	park maintenance = 5 years ** Playground equipment maintenance = 15	g060 best practice/business need
R05	intentionally left blank			
R06	Recreational Programming	Parks & Recreation	program development & evaluation = 3 years ** program registration = 1 year attendance fee collection = 6 years	best practice/business need g071 g006

PRIMARY HEADING: SOCIAL AND HEALTH CARE SERVICES

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
S01	Children's Day Care and Day Nursery Services	Community Services	Superseded (review after 3 years)	g125
S02	Elderly and Supportive Assistance Services	Community Services	Superseded (review after 3 years)	best practice/business need
S03	Long Term Care Facility Clients	Community Services	E + 10 Years (Event = after the resident is discharged from the home)	g061 g097

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
S04	Community and Social Assistance Services	Community Services	Superseded (review after 3 years)	best practice/business need
S05	Ontario Works Clients	Community Services	date of last entry + 5 years outstanding overpayment = overpayment resolved + 5 years Fraud investigation = fraud resolved + 5 years outstanding family support issues = 10 years	g019 g084 g085
S06	Medical Case Clients	Public Health	discharged as a client + 15 years Note: reportable diseases may be longer	g060 college of physicians & surgeons of Ontario recommendation
S07	Children's Services	Community Services	Superseded (review after 3 years)	best practice/business need
S08	Public Health	Public Health	Superseded (review after 5 years)	best practice/business need

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
S09	Cemetery Interment	Clerk's	Permanent** Transfer to archives if no longer managed Burial permits = 2 years	g048 g101
S10	Day Care and Day Nursery Clients	Community Services	Last participated date + 3 years	g126
S11	Disabilities Support Clients	Community Services	no longer receiving support + 7 years	g155
S12	Housing Services	Community Services	10 years	g052 g163
S13	Housing Tenant Clients	Community Services	no longer resides + 5 years	g053 g163
S14	Home Child Care Program Administration	Community Services	3 years	g125
S15	Home Child Care Program Clients	Community Services	Last participated date + 3 years	g126
S16	Social and Health Care Planning and Management	Community Services	7 years	best practice/business need
S17	Client Care Coordination	Community Services	no longer receiving support + 10 years	g019 g053 g084 g085 g126 g155
S18	Long Term Care Operations	Community Services	Permanent	g003 g064 g163

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
S19	Food Preparation and Service	Community Services	1 year	g063
S20	Cemetery Operations	Cemetery	Contract fulfilled or no longer applies + 6 years	g047

PRIMARY HEADING: TRANSPORTATION

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
T01	Illumination	Works	Removal of the equipment + 6 years Specifications = P	best practice/business need
T02	Parking	Works	Closure of lot or space + 6 years	best practice/business need
T03	Public Transit Operations	Works	Closure of route/ shelter/ stop + 1 year**, 2 years minimum retention	best practice/business need
T04	Road Construction	Works	project finished + 1 year** Specifications = P	g073
T05	Road Design and Planning	Works	project finished + 1 year** Specifications = P	g073

Legend:

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Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
T06	Road Maintenance and Salt Usage	Works	project finished + 1 year salt plans, usage, training and reports = 7 years Specifications = P	g073 g139
T07	Signs and Signals	Works	Removal of sign/signal + 1 year	g073
T08	Traffic	Works	project finished + 1year** Temporary road closures = 2 years	best practice/business need
T09	Roads and Lanes Openings/ Closures	Works	project finished + 1year**	best practice/business need
T10	Field Survey/Road Survey Books	Works	project finished + 1 year	best practice/business need
T11	Bridges	Works	project finished + 1 year Specifications = P	g073

Legend:

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PRIMARY HEADING: VEHICLES AND EQUIPMENT

Class Code	Secondary Heading	Responsible Dept.	Total Retention (# of years after current year)	Retention Justification/ Citations
V01	Fleet Management	Originating	termination of lease) + 2 years public vehicles trip record = 1 year Daily Inspection Logs = 2 years or 6 months after vehicle ceases to be operated	g050 g074 g130
V02	Mobile Equipment	Originating	Disposal of equipment + 1 year	g074 best practice/business need
V03	Transportable Equipment	Originating	Disposal of equipment + 1 year	g074 best practice/business need
V04	Protective Equipment	Originating	Disposal of equipment + 1 year	g074 g075 best practice/business need
V05	Ancillary Equipment	Originating	Disposal of equipment + 1 year Set-up tests = until superseded	g074 g157

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

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234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

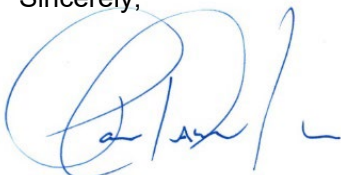
If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

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For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,



Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Jessica Lippert, Chief of Staff
 Owen Macri, Deputy Chief of Staff
 Martha Greenberg, Deputy Minister
 Caspar Hall, Assistant Deputy Minister, Local Government Division
 Sean Fraser, Assistant Deputy Minister, Municipal Services Division
 Municipal Clerks and CAOs

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234-2024-5801

12 décembre 2024

Monsieur le président du conseil / Madame la présidente du conseil,

J'ai le plaisir de vous informer du dépôt, le 12 décembre 2024, du projet de Loi de 2024 sur la responsabilité au niveau municipal qui, s'il est adopté, apportera des modifications à la *Loi de 2001 sur les municipalités* et à la *Loi de 2006 sur la cité de Toronto* afin de renforcer le code de déontologie municipal et le cadre du commissaire à l'intégrité.

Je suis reconnaissant des précieux commentaires que nous avons reçus des municipalités, et je partage votre engagement en faveur de lieux de travail sûrs et respectueux. Si elles sont adoptées, les modifications proposées permettraient :

- la création d'un code de déontologie municipal normalisé et d'un processus d'enquête normalisé pour les commissaires à l'intégrité municipaux, afin d'assurer l'uniformité dans l'ensemble des municipalités de l'Ontario;
- la création d'un rôle pour le commissaire à l'intégrité de l'Ontario dans les questions relatives au code de déontologie municipal et au commissaire à l'intégrité, notamment en offrant de la formation aux commissaires à l'intégrité municipaux;
- l'établissement d'un mécanisme pour exclure et démettre de leurs fonctions les membres du conseil et de certains conseils locaux pour une période de quatre ans pour les infractions les plus graves au code de déontologie, à la suite d'une recommandation du commissaire à l'intégrité local, d'un rapport concordant du commissaire à l'intégrité de l'Ontario et d'un vote unanime du conseil.

Au cours des prochains mois, j'aimerais connaître votre avis sur le projet de loi ainsi que sur d'autres questions concernant les régimes de responsabilité locaux. J'ai hâte de rencontrer plusieurs d'entre vous à la prochaine conférence de la Rural Ontario Municipal Association, où nous aurons l'occasion de discuter de ces changements et d'autres questions importantes pour vos communautés.

.../2

Si le projet de loi est adopté, il faudra encore travailler à l'élaboration des règlements qui soutiendront ce nouveau cadre, et je m'engage à collaborer avec vous tout au long de ce processus. Nous avons l'intention de faire entrer ces changements en vigueur pour le nouveau mandat des conseils commençant à l'automne 2026 afin de garantir un délai adéquat pour la mise en œuvre au niveau local.

Pour plus de plus amples renseignements sur ces modifications, veuillez consulter le [communiqué](#). Pour faire part de vos commentaires concernant le projet de loi, veuillez vous référer à la publication dans le [Registre de la réglementation](#) qui sera ouverte aux commentaires pendant 60 jours.

Si vous avez des questions au sujet de ces nouvelles dispositions, veuillez communiquer avec le [Bureau des services aux municipalités](#) du ministère des Affaires municipales et du Logement de votre localité.

Cordialement,



Paul Calandra
Ministre des Affaires municipales et du Logement

Cc : Jessica Lippert, chef de cabinet
Owen Macri, chef de cabinet adjoint
Martha Greenberg, sous-ministre
Caspar Hall, sous-ministre adjoint, Division des administrations locales
Sean Fraser, sous-ministre adjoint, Division des services aux municipalités
Greffiers municipaux et directeurs généraux

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234-224-5838

December 13, 2024

Dear Head of Council:

Our government recently announced that we are better protecting community safety and making investments to further support homelessness prevention and provide people living in encampments with access to reasonable alternative accommodation. With this [announcement](#), we are responding to the calls for action to address encampments in our communities and restore safety to public spaces.

We are taking a strategic approach to increase resources to support and provide more long-term stable housing and temporary accommodations for those living in encampments, including:

- **\$5.5 million** to top-up the **Canada-Ontario Housing Benefit (COHB)** to immediately free-up emergency shelter spaces for people living in encampments by helping people living in shelters move into longer-term housing.
- **\$20 million** to expand shelter capacity and create additional temporary accommodation spaces, like tiny modular units and climate-controlled semi-permanent structures, to provide people living in encampments with accessible alternative living options
- **\$50 million** in last-mile funding for ready-to-build long-term affordable housing projects across the province. This funding will be allocated based on how close a project is to completion, as well as its value for money, to help projects near completion but, in need of targeted additional funding, to open their doors faster.

Let me be clear that it is my expectation that this funding is tied to clearing out encampments. The intent is to provide funding to municipalities that demonstrate their commitment to and show results in winding down these sites. **In order for your municipality to be considered for additional funding, the Ministry must receive a written pledge from the local Service Manager to use the funds towards ending encampments in your region.**

The additional funding will be supported by new reporting and accountability requirements to ensure these funds support the shared provincial and municipal goal of ending encampments by providing safe and stable housing for people at risk of homelessness. I encourage you to work closely with municipal and community partners in the coming weeks. Please share eligible funding proposals with your Service Manager, who is to forward these to the Ministry for our consideration.

This investment complements:

- proposed amendments to the *Trespass to Property Act*, which applies to private businesses, offices, stores, hotels, parks, and vacant land.
- These amendments, if passed, will enhance penalties for people who deliberately and continually break the law by adding the new aggravating factors of continuous trespassing and the likelihood to reoffend.
- the new *Restricting Public Consumption of Illegal Substances Act, 2024* that will, if passed, allow police officers and other provincial offences officers to direct individuals to stop using illegal substances or to leave the public space. This will allow them to issue a ticket or arrest someone who does not comply, providing an important additional tool to stop the consumption of illegal drugs in public spaces.

While these new tools address public safety directly, we know these additional investments in shelter and housing are critical for people to move along their journey to stable housing and will move us closer to our long-term goals of everyone having a place to call home.

Our government is working with all our partners across the province to keep the most vulnerable members of our society safe and housed. Ontario has dedicated \$700 million annually since 2023 to address homelessness through the Homelessness Prevention Program and the Indigenous Supportive Housing Program. This funding is part of the nearly \$1.7 billion Ontario invested in 2023-24 to grow and enhance community and supportive housing and address homelessness for vulnerable Ontarians.

Call for Business Case Applications

To access funding under the **Encampment Response Initiative** and the **Last Mile**, Service Managers who have provided a pledge are invited to submit business case applications for Ministry consideration. Please refer to the Ministry-prescribed templates attached for further guidelines.

The COHB top-up is not applicable to your Service Manager area given priority needs in other communities. This initiative for selected communities will expand shelter capacity and create additional temporary accommodation spaces to provide people living in encampments with accessible alternative living options.

Encampment Response Initiative (Homelessness Prevention Program (HPP))

The new **Encampment Response Initiative** supports urgent expansion of shelter capacity by providing funding to support the creation of additional alternative emergency accommodations to be offered to individuals in encampments through temporary structures such as tiny cabins and sprung structures.

This funding may also be used for operations of these shelters and remediation of encampment sites up to March 31, 2025. Funding will flow through Homelessness Prevention Program (HPP) Transfer Payment Agreements to approved Service Managers.

Project proposals will be evaluated based on criteria outlined in the attached business case template and should include:

- Demonstrated capacity to expand temporary shelter availability and provide alternative accommodations quickly through temporary sprung structures, tiny cabins, and other similar structures.
- Clear implementation strategy including partnerships with grassroot level agencies to move individuals from encampments to shelters.
- Plans for encampment site restoration efforts, where applicable.

As a part of the business case, Service Managers will also be required to provide an estimate of the existing number of unique encampment sites and the encampment residents within them. In addition to providing the Ministry with monthly updated reporting on the number of encampments and estimated number of encampment residents, Service Managers will be required to report on how many residents have been moved from encampments to shelter and housing.

The business case must be completed in the Ministry-prescribed templates attached to this letter and submitted as an attachment to your HPP Investment Plan (IP) 2024-25 case in the Transfer Payment Ontario System (TPON) no later than **January 3, 2025, at 5 p.m.**

Last Mile Funding

The Ministry is aware that municipalities across the province have affordable and supportive housing projects that are in advanced stages of construction where the injection of extra funds into these projects could lead to their faster completion. Service Managers are expected to work with the municipalities and non-profit organizations in your service area to identify such projects and submit them through the business case process for consideration of the Ministry's funding approval. The Ministry encourages heads of council to work with their Service Managers to identify project proposals for potential funding. The Ministry expects that all municipally endorsed proposals shared with Service Managers will be forwarded to the Ministry for its consideration. There is no restriction on the number of business cases that you can submit to the Ministry for funding consideration.

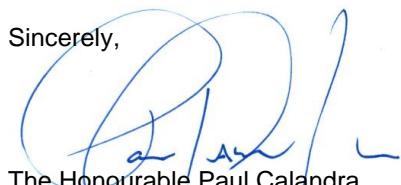
Proposed projects must be:

- Commitment-ready, with the ability to sign a contribution agreement and provide security within the fiscal year;
- Shovel-ready, with construction activities able to commence within 120 days of signing the contribution agreement;
- Able to demonstrate value for money; and
- Align with current Canada-Ontario Community Housing Initiative (COCHI) guidelines.

Last Mile Funding business cases must be completed in the Ministry-prescribed template attached to this letter and submitted as attachments to your COCHI-OPHI Investment Plan (IP) **2023-24** case in TPON no later than **January 10, 2025, at 5 p.m.**

The Ministry reserves the right to allocate funding under these initiatives at its sole discretion based on the review and evaluation of business case submissions. Any communication regarding additional funding must remain confidential until publicly announced by the province. We appreciate your commitment to our shared goal of restoring safety to our public spaces and expect this additional funding to help address the immediate crisis.

Sincerely,



The Honourable Paul Calandra
Minister of Municipal Affairs and Housing

cc. Burke Christian, Assistant Deputy Minister, Community and Supportive Housing Division,
Ministry of Municipal Affairs and Housing

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5838

17 décembre 2024

Monsieur le président du conseil/ Madame la présidente du conseil,

Notre gouvernement a récemment annoncé le renforcement de la sécurité communautaire et des investissements pour soutenir davantage la prévention de l'itinérance et permettre aux personnes vivant dans des campements d'avoir accès à des solutions de logement raisonnables. Par cette [annonce](#), nous répondons aux appels à l'action pour faire face au problème des campements dans nos collectivités et rétablir la sécurité dans les espaces publics.

Nous adoptons une approche stratégique afin d'accroître les ressources pour soutenir les personnes vivant dans des campements et leur fournir des logements stables à long terme ainsi que des logements temporaires, notamment :

- **5,5 millions de dollars** pour compléter l'**Allocation Canada-Ontario pour le logement (ACOL)** afin de libérer immédiatement des places d'hébergement d'urgence pour les personnes vivant dans des campements, en aidant les personnes vivant dans des refuges à s'installer dans des logements à plus long terme.
- **20 millions de dollars** pour accroître la capacité d'hébergement et créer des espaces d'hébergement temporaires, comme de petites unités modulaires et des structures semi-permanentes à climat contrôlé, afin d'offrir aux personnes vivant dans des campements des solutions de logement accessibles.
- **50 millions de dollars** en financement du dernier kilomètre pour des projets de logement abordable à long terme prêts pour la construction dans l'ensemble de la province. Ce financement sera alloué en fonction du degré d'achèvement du projet et de son rapport qualité-prix, afin d'aider les projets en voie d'être achevés qui ont besoin d'un financement supplémentaire ciblé à ouvrir leurs portes plus rapidement.

Je tiens à préciser que je m'attends à ce que ce financement soit utilisé pour l'évacuation des campements. L'objectif est de fournir du financement aux municipalités qui démontrent leur engagement et leurs résultats dans l'élimination progressive de ces sites. **Pour que votre municipalité soit considérée pour un financement supplémentaire, le ministère doit recevoir un engagement écrit du gestionnaire de services local indiquant que les fonds seront utilisés pour mettre fin aux campements dans votre région.**

Ce financement supplémentaire sera appuyé par de nouvelles mesures de rapport et de reddition de comptes afin d'assurer que ces fonds appuient l'objectif provincial et municipal commun de mettre fin aux campements en fournissant des logements sûrs et stables aux

personnes à risque d'itinérance. Je vous encourage à travailler en étroite collaboration avec les partenaires municipaux et communautaires au cours des prochaines semaines. Veuillez communiquer les propositions de financement admissibles à votre gestionnaire de services, qui les transmettra au ministère pour examen.

Cet investissement complémentaire :

- les modifications proposées à la *Loi sur l'entrée sans autorisation*, qui s'applique aux entreprises privées, aux bureaux, aux magasins, aux hôtels, aux parcs et aux biens-fonds vacants. Si elles sont adoptées, ces modifications alourdiront les sanctions imposées aux personnes qui enfreignent délibérément et continuellement la loi, en ajoutant les nouveaux facteurs aggravants des intrusions continues et de la probabilité de récidive;
- la nouvelle *Loi de 2024 sur la restriction de la consommation publique de substances illégales* qui, si elle est adoptée, permettra aux agents de police et aux autres agents des infractions provinciales d'ordonner aux individus de cesser de consommer des substances illicites ou de quitter l'espace public. Cela leur permettra de donner une contravention ou d'arrêter une personne qui ne respecte pas la loi, ce qui constitue un outil supplémentaire crucial pour mettre un terme à la consommation de drogues illicites dans les espaces publics.

Bien que ces nouveaux outils concernent directement la sécurité publique, nous savons que ces investissements supplémentaires dans l'hébergement et le logement sont essentiels pour permettre aux gens de progresser dans leur cheminement vers un logement stable. Ces outils nous permettent également de nous rapprocher de nos objectifs à long terme, à savoir que chaque personne puisse avoir un chez-soi.

Notre gouvernement travaille avec nos partenaires dans l'ensemble de la province afin d'assurer la sécurité et le logement des membres les plus vulnérables de notre société. L'Ontario consacre 700 millions de dollars par année depuis 2023 à la lutte contre l'itinérance par l'entremise du Programme de prévention de l'itinérance et du Programme de logement avec services de soutien pour les Autochtones. Ce financement s'inscrit dans l'investissement de près de 1,7 milliard de dollars de l'Ontario en 2023-2024 pour accroître et améliorer les logements communautaires et les logements avec services de soutien et pour lutter contre l'itinérance chez la population ontarienne vulnérable.

Appel de demandes pour les analyses de rentabilité

Pour avoir accès à l'**Initiative d'intervention relative aux campements et au financement du dernier kilomètre**, les gestionnaires de services qui ont signé un engagement sont invités à soumettre des demandes d'analyse de rentabilité aux fins d'examen par le ministère. Veuillez consulter les modèles ci-joints prescrits par le ministère pour de plus amples renseignements.

Initiative d'intervention relative aux campements (Programme de prévention de l'itinérance [PPI])

La nouvelle **Initiative d'intervention relative aux campements** soutient l'expansion urgente de la capacité des refuges en fournissant des fonds pour appuyer la création de logements d'urgence supplémentaires qui seront offerts aux personnes vivant dans des campements, par le biais de structures temporaires comme des petites cabanes et des structures Sprung.

Ce financement peut également être utilisé pour l'exploitation de ces refuges et l'assainissement des campements jusqu'au 31 mars 2025. Le financement sera versé aux gestionnaires de services approuvés par le biais des ententes de paiements de transfert du Programme de prévention de l'itinérance (PPI).

Les propositions de projet seront évaluées en fonction des critères énoncés dans le modèle d'analyse de rentabilité ci-joint et doivent comprendre les éléments suivants :

- Capacité démontrée à accroître la disponibilité des refuges temporaires et à fournir rapidement d'autres solutions de logement par le biais de structures Sprung temporaires, de petites cabanes et d'autres structures similaires.
- Stratégie de mise en œuvre claire comprenant des partenariats avec des organismes communautaires pour déplacer les individus des campements vers les refuges.
- Plans pour les efforts de restauration des campements, le cas échéant.

Dans le cadre de l'analyse de rentabilité, les gestionnaires de services devront également fournir une estimation du nombre actuel de campements uniques et des résidents qui s'y trouvent. En plus de fournir au ministère des rapports mensuels à jour sur le nombre de campements et le nombre estimatif de résidents des campements, les gestionnaires de services devront déclarer le nombre de résidents qui ont été transférés des campements aux refuges et à des logements.

L'analyse de rentabilité doit être réalisée à l'aide des modèles prescrits par le ministère, joints à la présente lettre, puis soumise en pièce jointe à votre dossier du plan d'investissement du (PI) 2024-2025 du PPI dans le système de Paiements de transfert de l'Ontario (PTO) au plus tard le **3 janvier 2025, à 17 h.**

Initiatives de financement du dernier kilomètre

Le ministère est conscient que les municipalités de la province ont des projets de logements abordables et avec services de soutien qui sont à des stades avancés de construction et que l'injection de fonds supplémentaires dans ces projets permettrait de les achever plus rapidement. Les gestionnaires de services doivent collaborer avec les municipalités et les organismes à but non lucratif de leur secteur de service afin de cibler ces projets et de les soumettre au processus d'analyse de rentabilité en vue de l'approbation du financement par le ministère. Le ministère encourage les présidents des conseils à collaborer avec leurs gestionnaires de services pour déterminer les propositions de projet susceptibles d'être financées. Le ministère s'attend à ce que toutes les propositions approuvées par les municipalités et communiquées aux gestionnaires de services soient transmises au ministère pour examen. Il n'y a aucune restriction quant au nombre d'analyses de rentabilité que vous pouvez soumettre au ministère en vue d'un financement.

Les projets proposés doivent être :

- prêts pour une entente, avec la capacité de signer un accord de contribution et de fournir une garantie au cours de l'exercice financier;
- prêts pour la construction, avec des activités de construction pouvant commencer dans les 120 jours suivant la signature de l'accord de contribution;
- en mesure de démontrer le rapport qualité-prix;
- harmonisés avec les lignes directrices actuelles de l'Initiative Canada-Ontario de logement communautaire (ICOLC).

Les analyses de rentabilité du dernier kilomètre doivent être réalisées à l'aide du modèle prescrit par le ministère, joint à la présente lettre, puis soumises en pièces jointes à votre dossier du plan d'investissement (PI) **2023-2024** de l'ICOLC-IPOL dans le système de PTO au plus tard le **10 janvier 2025, à 17 h.**

Le ministère se réserve le droit d'allouer des fonds dans le cadre de ces initiatives à sa seule discrétion en fonction de l'examen et de l'évaluation des dossiers d'analyse de rentabilité. Toute

communication concernant un financement supplémentaire doit rester confidentielle jusqu'à ce que la province l'annonce publiquement.

Nous sommes reconnaissants de votre engagement envers notre objectif commun de rétablir la sécurité dans nos espaces publics. Nous nous attendons à ce que ce financement supplémentaire contribue à résoudre la crise immédiate.

Cordialement,



L'honorable Paul Calandra
Ministre des Affaires municipales et du Logement

p.j.
Analyse de rentabilité de l'Initiative d'intervention relative aux campements
Analyse de rentabilité du dernier kilomètre

**One-Time — Shelter Expansion / Encampment Response Initiative Funding
under the Homelessness Prevention Program (2024-2025)**

Business Case Template for Service Manager (SMs)

Submission Deadline: January 3, 2025, 5 p.m

Introduction

To be considered for one-time funding under the Encampment Response Initiative, Service Managers (SMs) are invited to submit business cases for proposals aimed at providing temporary shelter expansion and site restoration of former encampments. Proposals must demonstrate readiness to rapidly implement.

The intent funding is to support the creation of temporary structures (e.g., tiny modular units, temporary sprung structures, etc.) and expand shelter capacity to provide urgent accessible accommodations for individuals living in encampments. Funding may also be used for operations of the temporary shelters and encampment site restoration up to March 31, 2025.

See Appendix A for a high-level list of eligible expenses.

See Appendix B for reporting requirements.

Note: Following review of the submitted business cases, Ministry of Municipal Affairs and Housing (MMAH) will notify successful Service Managers that they have been selected for Encampment Response Initiative funding and communicate next steps. To ensure alignment with eligible expenditures and other requirements, MMAH reserves the right to request a Service Manager to revise and resubmit its business case. Any use of Encampment Response Initiative funding must be in accordance with a Service Manager's business case, as approved by MMAH. The approved business case may be appended to the Service Manager's agreement with MMAH.

Business Case Questions

1. Project Overview
a. What is the name of your proposal?
b. What is the full address of the proposed site? i. Do you have access to the land (Yes/No). If no, please specify date by when you will have access.
c. What is the address of the existing encampment site that this project aims to help transition individuals to other housing options? How many individuals are residing at this encampment?? If the project is focused on multiple encampment sites, please provide details for each site.
d. What type of temporary structure(s) are proposed for the project? (e.g., tiny modular units, sprung structures, factory-built units, etc.)
e. How many temporary shelter spaces will be created? (Specify total capacity, type, and features designed for individuals to support them to transition from encampments.)
f. How will barriers faced by individuals in encampments access shelter be address (e.g., couples; families; pets; accessibility, etc.)

2. Alignment with Objectives
a. How does the proposal align with the goal of expanding shelter capacity?
b. How does the proposal address the needs of individuals currently living in encampments?
c. Does the proposal include plans for encampment site restoration? If yes, provide details (e.g., location of encampment; activities to be undertaken, costs, etc.).

d. What specific local or regional challenges does this proposal aim to address?

3. Implementation Plan
a. What is the proposed timeline for the proposal? If there are operating costs included in the proposal, please note that this will only available be available operational costs incurred prior to March 31, 2025).
b. How long do you anticipate these temporary shelters will be operational for? Is there a plan to transition these shelters for long-term use?
c. Do you plan to partner with local organizations or agencies? If yes, specify the organizations and their roles.
d. What is the strategy for moving individuals from encampments to these newly created shelter units?
e. What are the risks associated with the implementation of this proposal? Describe them and the mitigation strategies.

4. Milestones			
Item	N/A	Complete	(Estimated) Completion Date
Council/Board Approval	<input type="checkbox"/>	<input type="checkbox"/>	
Site Plan Approval	<input type="checkbox"/>	<input type="checkbox"/>	
Site Access	<input type="checkbox"/>	<input type="checkbox"/>	
First available Building Permit (i.e. staged permits: excavation, foundation etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
Site Activity Start	<input type="checkbox"/>	<input type="checkbox"/>	
Confirmation of Occupancy	<input type="checkbox"/>	<input type="checkbox"/>	

5. Financial	
Item	Value (\$)
Cost of the Proposal	
Land Acquisition Costs	
Hard Costs (labour, construction materials, structure, site preparation etc.)	
Soft Costs (legal, insurance, taxes, fees, etc.)	
Restoration costs of encampment site	
Operating cost to March 31, 2025	
Other Cost – Specify	
Total Cost of the Proposal	\$
Financing for the Proposal	
Funding from the Shelter Expansion / Encampment Response Initiative	
Other Funding Sources (Specify Source and if Funding is Secured): (Add additional rows, as needed)	
[Specify Source and if Funding is Secured]	\$
Total Financing for the Proposal	\$

Note – Total Project Financing must equal Total Project Cost

6. Operational Sustainability
a. What are the estimated annual operating costs for the proposal? Please note: funding for this initiative will only cover operating-based costs up to March 31, 2025.
b. Are these costs planned for the long-term, if so, how will these costs be funded?
c. Will support services be provided to occupants? If yes, specify the services and funding sources.

7. Additional Context
a. Provide additional information (if any) to support your application.
b. Are there unique aspects of your proposal? If yes, please provide details.

Appendix A: Eligible Costs

Eligible costs include:

- Conversion of an existing property and/or expansion of an existing facility to create additional emergency shelter spaces.
- Temporary modular units, sprung structures, or similar structures to increase emergency shelter capacity:
 - Site preparation, operation and maintenance costs may be included up to March 31, 2025.
- A portion of project costs may include site restoration costs for encampment sites once individuals are relocated to the new expanded shelter capacity.

Ineligible Costs Include:

- Beds provided in hotels/motels and vouchers for hotels/motels
- Operational costs incurred beyond March 31, 2025

Appendix B: Reporting Requirements

Performance Reporting Requirements

If funding is approved, Service Managers will be required to report on the outcomes of their project(s) using the following indicators. This will allow the ministry to track progress towards the goals of reducing homelessness and providing housing to unsheltered individuals.

Outcomes	Performance Indicators	Frequency and Source of Data Collection
Additional capacity is created to shelter people in encampments	Number of spaces/beds created in shelter facilities	Annual; TBC
People in encampments are moved to other accommodations (shelter and housing)	Number of individuals in encampments moved to shelter facilities	Monthly; TBC
	Number of individuals in encampments moved to housing	Monthly; TBC
Proportion of people who stay in encampments is reduced among Service Managers participating in Homelessness Prevention Program (HPP) program	Number of individuals who are staying in encampments across Ontario	Monthly; Ministry of Municipal Affairs and Housing Monthly Emergency Shelter Survey
Number of unique encampments is reduced among Service Managers participating in HPP program	Number of unique encampment sites across Ontario	Monthly; Ministry of Municipal Affairs and Housing Monthly Emergency Shelter Survey

Financial Reporting Requirements

- Monthly financial reporting (February 2025 and March 2025) will be required. The ministry will provide successful funding recipients with a reporting template.

“Ready-to-Build” Housing Projects Service Managers/Indigenous Program Administrators Business Case

Introduction

The Ministry of Municipal Affairs and Housing recognizes the potential to accelerate the completion of affordable and supportive housing projects in advanced construction stages through additional funding.

As a Service Manager, you are expected to work with the municipalities and non-profit organizations in your service area to identify such projects and submit them through the business case process for consideration of the Ministry’s funding approval.

The Ministry is also reaching out to heads of council for all municipalities and encouraged them to work with their Service Managers to identify projects proposals for potential funding. The Ministry expects that all municipally endorsed proposals shared with Service Managers will be forwarded to the Ministry for its consideration. There is no restriction on the number of business cases that you can submit to the Ministry for funding consideration.

The Ministry will evaluate business cases based on established criteria and prioritize projects that are aligned with provincial goals.

Key Requirements

- Projects must broadly align with the National Housing Strategy (NHS) program requirements, including affordability and rent criteria, contributing to the rent-assisted unit expansion target.
- Projects should be “ready-to-build”, or under construction but are in need of targeted additional funding to advance to completion.
- Submissions must follow the business case template to provide all necessary details for evaluation.

Submission Guidelines

- Attach your business cases to your COCHI-OPHI Investment Plan (IP) 2024-25 in the Transfer Payment Ontario (TPON) system under the attachment type “Priority Projects for Municipalities Business Case.”
- Submit business cases by **January 10, 2025, at 5:00 p.m.**

MMAH Contacts for Questions

If you have any questions regarding the completion of this business case, please contact your respective MMAH Municipal Services Office (MSO) or Housing Programs Branch staff contact, as noted below:

City of Toronto: Melissa Doyle	Melissa.Doyle@ontario.ca
Indigenous Program Administrators (IPAs): Kathy McLachlan	Kathy.McLachlan@ontario.ca
MSO Central: Luigi Di Palma <ul style="list-style-type: none"> Serving: Durham, Halton, Hamilton, Muskoka, Niagara, Peel, Simcoe, and York 	Luigi.Dipalma@ontario.ca
MSO Western: Cynthia Cabral <ul style="list-style-type: none"> Serving: Brantford, Bruce, Chatham-Kent, Dufferin, Grey, Huron, Lambton, London, Norfolk, Oxford, St. Thomas, Stratford, Waterloo, Wellington, and Windsor 	Cynthia.Cabral@ontario.ca
MSO Northeastern: Cindy Couillard <ul style="list-style-type: none"> Serving: Algoma, Cochrane, Greater Sudbury, Manitoulin-Sudbury, Nipissing, Parry Sound, Sault Ste. Marie, and Timiskaming 	Cindy.Couillard@ontario.ca
MSO Northwestern: Jessica Vail <ul style="list-style-type: none"> Serving: Kenora, Rainy River, and Thunder Bay 	Jessica.Vail@ontario.ca
MSO Eastern: Mila Kolokolnikova <ul style="list-style-type: none"> Serving: Cornwall, Hastings, Kawartha Lakes, Kingston, Lanark, Leeds and Grenville, Lennox and Addington, Northumberland, Ottawa, Peterborough, Prescott and Russell, and Renfrew 	Mila.Kolokolnikova@ontario.ca

Business Case Questions

Please ensure that the project business case is clear and concise to minimize the need for follow-ups. The business case can be completed by the Service Manager, municipality, or proponent, but it must be submitted to the Ministry by the Service Manager.

1. Provide a concise overview of the project, including:

- a. Project name/location:**
- b. Project proponent:**
- c. Proponent type:**
 - ☐Charitable Corporation
 - ☐Co-operative
 - ☐Municipal Non-Profit
 - ☐Municipality
 - ☐Private For-Profit
 - ☐Private Non-Profit
 - ☐Other
- d. A detailed description of the building and any innovative or special features or amenities**
- e. The number of units (both market & affordable)**
- f. Target client groups, including any priority populations such as individuals experiencing homelessness or those on social assistance.**

2. Explain the criteria and process used to select this project for submission.

Ensure you include:

- a. How the project addresses the “Last Mile” funding criteria for timeliness and viability.**
- b. Alignment with provincial priorities such as value for money, geographic considerations, and innovative construction methods.**

3. Identify the specific community needs you are addressing with this proposed project. Provide evidence or data supporting needs, including the demand for affordable housing and alignment with local and regional housing strategies.

4. Provide a summary on the project proponent's experience and background. If applicable, include details about partnerships with other organizations including the nature and structure of these partnerships.

Construction Readiness			
Milestone	N/A	Complete	(Estimated) Completion Date
If this project will be built on existing Social Housing lands, SM consent is required.	<input type="checkbox"/>	<input type="checkbox"/>	
Contribution Agreement Signed	<input type="checkbox"/>	<input type="checkbox"/>	
Council/Board Approval	<input type="checkbox"/>	<input type="checkbox"/>	
Site Plan Approval	<input type="checkbox"/>	<input type="checkbox"/>	
Site Access	<input type="checkbox"/>	<input type="checkbox"/>	
First available Building Permit (i.e. staged permits: excavation, foundation etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
Construction Start	<input type="checkbox"/>	<input type="checkbox"/>	
Structural Framing or 50% Completion	<input type="checkbox"/>	<input type="checkbox"/>	
Confirmation of Occupancy	<input type="checkbox"/>	<input type="checkbox"/>	

Financial	
Item	Value (\$)
Project Cost (for all Units)	
Land Costs	
Construction or Hard Costs (labour, construction materials, equipment, etc.)	
Soft Costs (legal, architecture, engineering, insurance, taxes, fees, etc.)	
Total Project Costs for all Units (A)	\$
Total Number of Units for Project (B)	
Cost per Unit (A/B)	\$
Number of Affordable Units for Funding Request (C)	
Project Financing (for all Units)	
Other Funding Sources (Specify Source and if Funding is Secured): (Add additional rows, as needed)	
[Specify Source and if Funding is Secured]	\$

Program Funding Request (D)	
Total Project Financing (E)	\$
Program Funding per Affordable Housing Unit (D/C)	\$

Units and Rents information (click on the embedded Excel document to provide the information).



UNIT & RENT
INFORMATION

5. Describe the measures taken to ensure the project costs are reasonable and align with comparable projects in the area?
6. Can the project be scaled down to proceed with a reduced funding amount? If yes, provide specifics on how this would be implemented.
7. Estimate the annual operating costs for the project and outline how these costs will be managed or funded over the long-term.
8. Will the project include support services to tenants? If yes, detail the support services offered and specify the sources of funding for these support services.
9. Use this section to include any additional information or context that would support the evaluation of your business case.

Signature:

Service Manager:

Date:

From: Ashley Sloan <ashley@southstormont.ca>

Sent: December 24, 2024 12:01 PM

To: Premier of Ontario | Premier ministre de l'Ontario

<premier@ontario.ca>; Minister.fin@ontario.ca; minister.mah@ontario.ca;
Nolan.Quinn@pc.ola.org

Cc: resolutions@amo.on.ca; resolutions@fcm.ca; Loriann Harbers

<loriann@southstormont.ca>; **Subject:** South Stormont Resolution -
Redistribution of a portion of Land Transfer Tax and Goods and Services Tax
to Municipalities

Good day,

Please be advised that Council of the Township of South Stormont passed
the following resolution on December 18, 2024:

Resolution No.: 253/2024

Moved By: Deputy Mayor Andrew Guindon

Seconded by: Councillor Cindy Woods

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

And whereas, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

And whereas, the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

And whereas, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

And whereas, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and

sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

And whereas, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Now therefore be it resolved that Council of the Township of South Stormont formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;

Further, that Council of the Township of South Stormont calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;

Further, that this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;

Further, that copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs);

And further be it resolved that copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Result: CARRIED

Kind regards,



Ashley Sloan, AMP

Deputy Clerk

Marriage Officiant



Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault,
ON K0C 1P0

<https://www.southstormont.ca>

From: Ashley Sloan <ashley@southstormont.ca>
Sent: December 24, 2024 11:47 AM
To: Premier of Ontario | Premier ministre de l'Ontario
<premier@ontario.ca>; minister.mto@ontario.ca; Nolan.Quinn@pc.ola.org
Cc: info@goodroads.ca; Loriann Harbers <loriann@southstormont.ca>;
resolutions@amo.on.ca; **Subject:** South Stormont Resolution - Rural Road
Safety Program Implementation

Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 254/2024

Moved By: Councillor Reid McIntyre

Seconded by: Councillor Jennifer MacIsaac

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;

And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;

Therefore, be it resolved that the Township of South Stormont requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;

And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.

Result: CARRIED

Kind regards,



Ashley Sloan, AMP

Deputy Clerk

Marriage Officiant



Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, P0 Box 84, Long Sault,
ON K0C 1P0

<https://www.southstormont.ca>

City Council

Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
--------	--------	---------	--	-----------

Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Summary

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada's tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada's public blood system and the dignity of blood donors.

Background Information (City Council)

Member Motion MM23.1

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>



John D. Elvidge
City Clerk

City Clerk's Office

Secretariat
Sylvia Przewdziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przewdziecki@toronto.ca
web: www.toronto.ca

In reply please quote:
Ref.: 24-MM23.1

(Sent by Email)

December 20, 2024

ALL ONTARIO MUNICIPALITIES:

Subject: Member Motion Item 23.1
Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise,
seconded by Councillor Alejandra Bravo (Ward All)

City Council on November 13 and 14, 2024, adopted [Item MM23.1](#) and in doing so, has forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and requested that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Yours sincerely,

Niko Markakis, for

for City Clerk

S. Przewdziecki/mp

Attachment

Sent to: All Ontario Municipalities
Chief Executive Officer, Canadian Blood Services
Chief Executive Officer, Grifols Canada

c. City Manager



Finance Minister Chrystia
Freeland
VIA EMAIL:
chrystia.freeland@parl.gc.ca

Hon. Paul Calandra
VIA EMAIL:
minister.mah@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

December 13, 2024

Association of Municipalities
of Ontario (AMO)
VIA EMAIL:
amo@amo.on.ca

Top Aggregate Producing
Municipalities of Ontario
(TAPMO)
VIA EMAIL:
info@tapmo.ca

Rural Ontario Municipalities
Association (ROMA)
VIA EMAIL:
roma@roma.on.ca

Hon. Ted Arnott, MPP
VIA EMAIL:
ted.arnottco@pc.ola.org

RE: TAPMO Letter regarding Pre Budget Announcement

Please be advised that Township of Puslinch Council, at its meeting held on November 27, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-430:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items listed with the exception of items 6.10, 6.11, and 6.12 for NOVEMBER 27, 2024 Council meeting be received for information; and

Whereas the Township of Puslinch Council supports the information provided by TAPMO to member municipalities of TAPMO; and

Whereas the Township of Puslinch Council sees the value and significance of circulating this information provided by TAPMO to all Ontario municipalities;



Therefore, that Council directs staff to forward items 6.10, 6.11, and 6.12 to all Ontario municipalities; and

That Council direct staff to forward the following resolution to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance’s plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government’s actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario’s legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited then aggregate industry, and the new



property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council of the Township of Puslinch strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.

1. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.

2. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.

3. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.

4. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

5. Further be it resolved that the Council Township of Puslinch supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA,



Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities, Municipal Property Assessment Corporation (MPAC), Local school board trustees



Top
Aggregate
Producing
Municipalities of
Ontario

Sent via email

November 1, 2024

Premier Doug Ford
Legislative Building
Quenn's Park
Toronto, ON M7A 1A1

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Premier Ford and Minister Bethlenfalvy:

Re: Pre Budget Announcement

As you are aware there was a lengthy Assessment Review Board hearing as well as a divisional court ruling increasing the taxes paid by the aggregate sector due to an inappropriate tax relief mechanism implemented by MPAC.

TAPMO recognizes funding for rural, small and northern municipalities is proposed to see an increase in OMPF funding. This increase is very much appreciated. This increase will begin to address the farm tax rebate shortfalls that rural, small and northern municipalities have been experiencing under the former program. Increasing this funding ensures all Ontarians are supporting farmers and not just the residents that call home to small, rural and northern communities. The impact of Provincially significant programs needs to be absorbed by all Ontarians.

If it is the desire of the Government to provide special treatment to one sector and burdening this special treatment on small, rural and northern communities (where most aggregate operations exist), TAPMO is of the opinion that an aggregate subsidy is not appropriate and should be borne by all Ontarians.

The pre budget announcement provides \$200 to every Ontarian, adding approximately \$3 billion to the Ontario budget. If the Government is willing to add \$3 billion to the deficit. Carrying over the 95% reduction in education tax relief absorbed by all Ontarians for 2024, would have added \$7 million to the total deficit for 2025 or 0.1166667% additional deficit.

TAPMO request the following questioned to be answered:

Explain the justification of increasing taxes on small, rural and northern municipalities which are host to most aggregate operations, to provide a preferential tax relief to the aggregate sector, versus absorbing any relief through increased deficit for all Ontarians?

Yours truly,

James Seeley
Board Chair

Ministry of Finance

Provincial-Local
Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances

Édifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7



October 31, 2024

His Worship James Seeley
Chair, Top Aggregate Producing Municipalities of Ontario (TAPMO)
jseeley@puslinch.ca

Don MacLeod
Executive Director, TAPMO
executivedirector@tapmo.ca

Dear Mayor Seeley and Mr. MacLeod:

Thank you for your letter about the new aggregate extraction property class.

As noted in my letter of October 3, the Province will be setting municipal tax ratios and education tax rates for the new aggregate extraction property class to provide tax mitigation for properties in the class. The plan is to provide an overall \$6M tax reduction to properties in the class relative to the original 2024 tax level, comprised of \$3M municipal tax and \$3M education tax. While the specific tax ratios and impacts will not be available until after the assessments for 2025 are finalized by the Municipal Property Assessment Corporation (MPAC), the intention is that municipalities overall will still benefit from the majority of the incremental tax revenues that resulted from the assessment methodology changes implemented by MPAC for 2024.

More details will be shared when they become available. We appreciate the importance of providing municipalities with as much time as possible to support their budgetary planning. We have taken note of your request to receive this information by November 30th and will endeavour to provide the data as close to this date as possible.

Regarding your request that TAPMO be included in consultations during 2025, that is an important part of our plan. We will be reaching out to TAPMO as well as the aggregate sector, and working with MPAC and the Ministry of Natural Resources, to seek more detailed information regarding aggregate activities and discuss possible updates to the definition of the property class.

The government understands the challenges small and rural municipalities face. In this regard, in the 2024 Fall Economic Statement announced the Ontario Municipal Partnership Fund will be increased by \$100 million (20% increase) annually. This will be phased in over two years with an immediate \$50 million increase in 2025.

.../2

TAPMO

November Newsletter



INTRODUCING TAPMO'S EXECUTIVE DIRECTOR

Don MacLeod held the position of Chief Administrative Officer for the Township of Zorra from 1996 to 2024. The Township of Zorra is in the top 10 aggregate producing municipalities in Ontario. Recently, Don transitioned into the role of Executive Director for TAPMO. With this wealth of experience, Don is particularly well-suited to continue the success of TAPMO in developing a sustainable plan for aggregate extraction across Ontario.

NOVEMBER HIGHLIGHTS

- Introducing Don MacLeod, TAPMO Executive Director
- Aggregate Property Taxation Assessment Challenges: What to expect in 2025
- Meet the Board of Directors and membership!

STAY CONNECTED

What to stay in the know?

Visit the TAPMO website to review agendas and minutes from previous meetings:

<https://www.tapmo.ca/resources#agenda>

Next TAPMO meeting: Monday November 18, 2024 @ 2:30pm



[tapmo.ca](https://www.tapmo.ca)
executivedirector@tapmo.ca

TAPMO

November Newsletter

Property Taxation Changes and Concerns for Municipalities

Following an appeal decision of the Divisional Court, the Municipal Property Assessment Corporation (MPAC) revised the assessment methodology and property tax classification of aggregate sites to ensure sector-wide consistency, resulting in tax changes for pits and quarries across the province for 2024 (an increase of \$12M municipal and \$5M education). These properties continue to be assessed based on the province-wide valuation date of January 1, 2016, but the methodology used to derive those values has been modified in line with the court ruling. This legal process was spearheaded by Wellington County. In a troubling response to the Divisional Court decision, the Ministry of Finance has introduced a one-time (2024) \$7 million education tax reduction, to mitigate the impact of these changes on the aggregate industry. This reduction will be absorbed by the province through a 95% reduction in education taxes, which is the first time this kind of a subsidy is being provided by the province for any industry.

Looking ahead to the 2025 tax year, a new aggregate property sub-class is set to be introduced, but the intent to create improved tax stability and predictability feels hollow. The sub-class will result in a \$6 million subsidy for the aggregate industry, \$3 million of which is being transferred back to the municipal (primarily residential) tax base. The tax subsidy will be funneled through a temporary property tax sub-class within the industrial property category, with MPAC and local municipalities tasked with its implementation. However, the claim that this newly established sub-class will provide stability and predictability raises serious concerns. Instead of genuinely addressing the inequities in the system, it seems to merely provide an unwarranted tax break to the aggregate industry, while shifting the burden onto municipal taxpayers and perpetuating an unjust structure.

The government's approach appears to prioritize the interests of the aggregate sector over the financial realities faced by municipalities and their constituents. MPAC's collaboration with the aggregate sector and the Ministry of Finance (MOF) to gather detailed information on aggregate sites may result in more of the same, rather than meaningful reform. While the government claims this refined data will support future discussions with the Ontario Stone, Sand & Gravel Association (OSSGA) and municipalities, the focus seems skewed toward accommodating industry demands rather than ensuring fairness and accountability for all taxpayers. This direction threatens to undermine any hope of establishing a principled and sustainable approach to aggregate taxation, leaving communities to bear the consequences.

continued on page 3

TAPMO

November Newsletter

Property Taxation Changes and Concerns for Municipalities

continued from page 2

In light of these changes, TAPMO wishes to voice serious concerns regarding the new tax class ratio established by the Ministry of Finance. Contrary to fostering a revenue-neutral outcome, this adjustment is expected to lead to \$3 million being refunded directly from local taxpayers to the aggregate industry starting in 2025 and beyond. Neither the Ministry nor representatives from the aggregate industry have provided sufficient justification for what seems to be a residential taxpayer-funded subsidy to benefit a for-profit industry. Concerns from both the Ministry of Finance and the aggregate sector highlight that potential cost increases for residential housing stemming from the Assessment Review Board (ARB) ruling have not been adequately assessed or documented. Claims suggesting a mere \$3-4 increase per Ontarian fail to capture the disproportionate impact this assessment framework will have on rural residents, who predominantly host these aggregate operations.

The OSSGA has yet to provide conclusive evidence of the industry's inability to contribute its fair share of taxes. In fact, TAPMO has presented evidence indicating that aggregate producers can meet their tax obligations. For example, Dufferin (CRH) paid \$2 million in royalties to the University of Guelph in 2023, while St. Mary's Cement (CBM Canada) reported total net revenues of \$109,785,000 USD for aggregate products in their 2022 financial statements.

While TAPMO recognizes that tax increases on any property class may be unpopular, we argue that the aggregate industry has long benefited from an inappropriate tax discount. The Divisional Court ruling clarified that MPAC lacked the authority to grant such tax relief. The municipal taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry has come to expect. The new property tax class ratio fails to maintain revenue neutrality and threatens to erode trust in Ontario's legal frameworks. Ontarians deserve confidence that these processes are respected and upheld.

TAPMO remains committed to advocating for fair and equitable taxation practices that support both municipal taxpayers and the sustainability of our communities. The future of Ontario's aggregate taxation framework must prioritize transparency, fairness, and the principles of revenue neutrality.

TAPMO

November Newsletter

Property Taxation Changes and Concerns for Municipalities - What's Next?

TAPMO is urging members to raise awareness of this issue by requesting your Municipal Council consider supporting the following motion:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance's plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government's actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario's legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited the aggregate industry, and the new property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council [INSERT MUNICIPALITY] strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

1. Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.
2. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.
3. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.
4. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.
5. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

Further be it resolved that the Council [INSERT MUNICIPALITY] supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school boards, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.

TAPMO

Board of Directors



Chair
Mayor James Seeley
Township of Puslinch



Vice-Chair
Mayor Jennifer Coughlin
Township of Springwater



Mayor Dave Barton
Township of Uxbridge



Mayor Jim Hegadorn
Loyalist Township



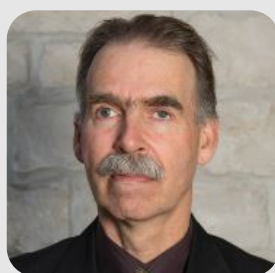
Councillor Tony Brunet
Town of Lincoln



Mayor Kevin Eccles
Municipality of West Grey



Deputy Mayor Peter Lavoie
Township of Oro-Medonte



Councillor Matthew Bulmer
County of Wellington



Deputy Mayor Katie Grigg
Township of Zorra

TOWNSHIP OF
Southgate



TOWNSHIP OF
EAST GARAFRAXA

Kawartha Lakes
Jump In

West Grey



TOWN OF
MONO



Loyalist
TOWNSHIP

Zorra
TOWNSHIP
DOING OUR PART

CITY OF
Burlington



WOOLWICH
TOWNSHIP

TOWN OF
ERIN

Township of Oro-Medonte
Proud Heritage, Exciting Future



Minto
Town of

Township of Springwater

The Township of Uxbridge
Trail Capital of Canada

Township of SEVERN

Town of Lincoln

Brock
breathe it in.

TOWNSHIP OF Chatsworth
Neighbours by Nature

Township of SOUTH-WEST OXFORD
MILTON

G&T

Guelph/Eramosa Township

Lennox & Addington

TOWN OF CALEDON

HALTON HILLS



Top
Aggregate
Producing
Municipalities of
Ontario

October 24, 2024

Sent via email

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Minister Bethlenfalvy:

Re: Aggregate Assessment

I am writing to raise TAPMO's concerns with the new tax class ratio for aggregate operations that does not maintain a revenue neutral outcome. TAPMO has been informed that the new tax class ratio will result in \$3 million of assessment being refunded to the aggregate industry for 2025 and beyond.

To date, neither the Ministry nor the aggregate industry has provided any justification for this residential taxpayer funded subsidy. The concerns raised by the MOF and the aggregate industry indicate that the potential cost increase for residential housing resulting from the ARB ruling applied across the province has not been thoroughly assessed or documented. Impacts of \$3-4 dollars per Ontarian are not accurate. Most aggregate operations are located in rural municipalities, thus rural residents will be providing this relief on a disproportionate level.

I would draw your attention to the developments in the Town of Erin. Developers are largely paying nearly \$200 million in up-front cost to build a wastewater treatment facility. This cost will be a direct pass through to the cost of the homes serviced by the treatment plant. In comparison, a revenue neutral tax class would be adding less than a quarter dollar to the cost of per tonne of aggregate.

Generally speaking, in Ontario, the provincial framework we strive to achieve is known at the municipal level as "Growth pays for Growth". Taxing aggregate properly brings us as a society closer to achieving that result. The aggregate tax class ratio does not support the revenue neutral tax outcome, nor does it support the principle of "Growth pays for Growth".

The OSSGA has failed to bring definitive evidence of the industry's inability to pay their fair share of taxes. Quite contrary, TAPMO has provided evidence of the ability of producers to pay their fair share. We are referencing the royalties Dufferin paid the University of Guelph (\$2 million in 2023). Further to the point, St. Mary's Cement's (CBM Canada) audited 2022 Financial Statements indicate a total net revenue for aggregate products at a whopping \$109,785,000 USD.

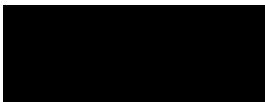
TAPMO recognizes that any increase of taxes on any property class would likely not be welcome. Unfortunately, as recorded in the Divisional Court decision, MPAC did not have the legislative authority to be providing tax relief (page 12 note 55 of the decision) that the industry experienced from 2016 onward. The aggregate industry is accustomed to an inappropriate tax discount. In TAPMO's view, residential taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry had come to expect. We respectfully reassert our position that OSSGA has not brought forward evidence to support their claim, other than highlighting the displeasure of paying more taxes. We have also not received evidence from the MOF supporting this relief for 2025 and beyond.

Lastly, we are deeply concerned that the lengthy and expensive legal process undertaken by Wellington County, and the decisions ordered by both the Assessment Review Board and Divisional Court is being undermined. This is particularly concerning given that the ARB decision was upheld. The new property tax class ratio fails to maintain a revenue-neutral tax assessment and undermines the legal process, which incurred significant costs for Wellington County taxpayers. This is extremely disturbing; Ontarians must have confidence in the legal processes in Ontario. Undermining the ARB assessment through a property tax class ratio that does not preserve revenue neutrality erodes that trust.

It is essential that discussions be inclusive and that any future assessment changes involve a fair and balanced approach in consultation with municipal partners, not just the aggregate sector.

TAPMO thanks the Ministry for the opportunity to comment on this very important issue and we look forward to strengthening this relationship.

Yours truly,



James Seeley
Board Chair



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Memorandum

To: Mayor François Landry, Council, CAO Craig Calder
From: Carl Bickerdike, CAO
Date: **December 13, 2024**
RE: 2025 Fee Schedules

Please find attached South Nation Conservation's (SNC) 2025 Fee Schedules, as approved by the Board of Directors, effective January 1st, 2025. The Fee Schedule and SNC's Fee Policy are publicly available on our website: www.nation.on.ca/development/fee-schedules.

SNC's approved Fee Schedules include the following:

- Schedule A: Planning
- Schedule B: Conservation Authorities Act Permits
- Schedule C: Technical Reviews
- Schedule D: Information and Professional Services
- Schedule E: Sewage System Inspections
- Schedule F: Private Land Stewardship
- Schedule G: Conservation Lands
- Schedule H: Watershed Programs

On December 12th, 2024, the Minister of Natural Resources issued a new Direction to all conservation authorities extending previous Directions (in place in 2023 and 2024) which prohibits fee changes for any program or service related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities.

This Minister's Direction relates to Fee Schedule A, Schedule B, and Schedule C; as such 2025 fees remain at 2022 rates as directed.

If you have any questions, please feel free to contact me, we look forward to working with you in 2025.

Best regards,

Carl Bickerdike
Chief Administrative Officer
South Nation Conservation
cbickerdike@nation.on.ca | 1-877-984-2948





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Mémoire

Destinataires : Maire François Landry, Conseil, DG Craig Calder
De : Carl Bickerdike, directeur général
Date : 13 décembre 2024
Objet : Barème des frais 2025

Veuillez trouver ci-joint le barème des frais 2025 de la Conservation de la Nation Sud (CNS), tel qu'approuvé par le Conseil d'administration, en vigueur à compter du 1er janvier 2025. Le barème des frais et la politique de tarification de la CNS sont accessibles au public sur notre site Web à l'adresse suivante : www.nation.on.ca/fr/développement/barème-des-frais.

Le barème des frais approuvé par la CNS comprend les éléments suivants :

- Barème A : Urbanisme
- Barème B : Permis en vertu de la Loi sur les offices de protection de la nature
- Barème C : Examens techniques
- Barème D : Renseignements et services professionnels
- Barème E : Inspections des systèmes septiques
- Barème F : Gestion des terres privées
- Barème G : Gestion des terres protégées
- Barème H : Programmes relatifs au bassin versant

Le 12 décembre 2024, le ministère des Richesses naturelles a émis une nouvelle directive à l'intention des offices de protection de la nature, qui prolonge les directives précédentes (de 2023 et 2024) ; cette directive interdit toute modification des frais pour tout programme et service concernant les examens et commentaires sur les propositions liées à la planification et à l'aménagement, ou les politiques d'aménagement du territoire, ou les permis délivrés par les offices de protection de la nature.

La présente directive ministérielle porte sur le barème des frais des annexes A, B et C ; par conséquent, les frais pour 2025 restent donc aux taux de 2022.

Si vous avez des questions, n'hésitez pas à me contacter, nous nous réjouissons de travailler avec vous en 2025.

Sincères salutations,

Carl Bickerdike
Directeur général
Conservation de la Nation Sud
cbickerdike@nation.on.ca | 1-877-984-2948



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 www.rrca.on.ca

2025 Fee Schedules

AS ADOPTED

October 24, 2024

Resolution no. 77/24

Amended as per Minister of Natural Resources' Direction on December 12, 2024

Effective date: January 1, 2025

*To guide our community in the protection, enhancement, and restoration
of our natural environment through programs that balance human,
environmental and economic needs for a sustainable future.*



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Special Note regarding Planning Advisory Services, *Conservation Authorities Act* Permits and Technical & Environmental Reviews

On December 12, 2024, the Minister of Natural Resources directed Ontario's Conservation Authorities to not change the amount for fees charged related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. This direction is intended to support less costly approvals to help increase housing supply and affordability in Ontario. This extends previous directions issued in 2023 and 2024.

The fees charged by the Raisin Region Conservation Authority for these services will continue to align with the rates approved by the Board of Directors in 2022.

Schedule 1: Planning Advisory Services

Planning Advisory Service	Fee (\$)
Official Plan and Zoning Bylaw Amendments	
Official Plan Amendment, Standard	760
Official Plan Amendment, Major	2,590
Zoning By-Law Amendment	400
Minor Variance Applications	400
Consent to Sever	
Application for Consent Review and Comments	500
Clearance of Conditions	0
Site Plan Control	
Single Family Residential	415
Minor (under 2 ha)	760
Standard (over 2 ha, under 5 ha)	1,100
Major (over 5 ha)	2,460
Revisions/Amendments	50% Surcharge
Plan of Subdivision / Condominium / Part Lot Control	
Less than 2 ha and/or 10 lots on full municipal services	1,355
Under 10 lots and 2 ha on private services	2,690
Over 10 lots and/or 2 ha on private or full municipal services	3,925
Clearance of Conditions	1,855
Draft Plan Revision (alteration to plan or layout)	1,760
Draft Plan Extension (original comments to lapse)	100% of current fee
File re-activation fee (dormant 2 years +)	50% of current fee

Notes for Schedule 1

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Planning fees are separate from Technical and Environmental Review Fees (Schedule 3) and shall be charged accordingly.
- Fees are charged per application.
- In the event of concurrent or consecutive planning applications (within 6 months) related to the same development activity, one fee (the highest) applies.
- The RRCA reserves the right to charge additional fees where a review requires a substantially greater level of effort or requires additional site visits.

Schedule 2: Conservation Authorities Act Permits

Application Type			Fee (\$)
Site Alterations, Fill, Grading			
The addition or removal of material, displacement of material, grading, etc. including septic beds.	Level 1	≤ 100 m ³ (0.25 ha)	255
	Level 2	> 100 m ³ - 500 m ³ (0.25 ha - 0.5 ha)	620
	Level 3	> 500 m ³ - 1,000 m ³ (0.5 ha - 1 ha)	1,035
	Level 4	> 1,000 m ³ - 2,000 m ³ (1 ha - 2 ha)	1,995
	Level 5	> 2,000 m ³ (> 2 ha)	2,485
Buildings and Structures			
Single residential dwellings, auxiliary buildings, additions, and similar.	Level 1	≤ 20 m ²	255
	Level 2	20 m ² - 100 m ²	620
	Level 3	100 m ² - 200 m ²	1,035
	Level 4	> 200 m ²	1,995
Multi-residential, commercial, industrial, institutional.	Level 5	Anything other than single family residential structures	2,485
Shoreline Work, and Watercourse Vegetation and Debris Clean-out			
Shoreline alterations, erosion protection, channelization, new or modified watercourses, and similar.	Level 1	≤ 15 m	255
	Level 2	> 15 m - 50 m	600
	Level 3	> 50 m - 500 m	1,000
	Level 4	> 500 m - 1,000 m	1,940
	Level 5	> 1,000 m	2,410
Municipal Drain Maintenance			80
Non-municipal Drain/ Watercourse Clean-out			600
Water Crossings			
Private, Culvert/bridge	Level 1	Private Replacement ≤ 30 m	255
	Level 2	Private Replacement > 30 m	600
	Level 2	Private New Entrance	600
Infrastructure, Culvert/bridge	Level 1	Replacement (like for like, size, and location) ≤ 30 m and ≤ 1 m dia.; Resurfacing	255
	Level 2	Replacement (different size and location) or new ≤ 1 m dia.; Superstructure or abutment works	600
	Level 3	> 1 m dia. - 2 m dia.	1,000
	Level 4	> 2 m dia.	1,940
	Level 5	New Bridge	2,410
Directional Drilling	Level 1	Channel width ≤ 3 m	255
	Level 2	Channel width > 3 m	600
Water Utility Crossing (open cut)	Level 3	Channel width ≤ 3 m	1,000
	Level 4	Channel width > 3 m - 10 m	1,940

	Level 5	Channel width > 10 m	2,410
Docks (pile driven, floating or cantilever docks are not enforced)			
Crib Docks	Level 3	All Crib Construction	1,000
Wetland			
Development and/or interference within or adjacent to a wetland.	Level 1	Minor Review	255
	Level 2	Area affected ≤ 0.5 ha	600
	Level 3	Area affected > 0.5 ha - 1.0 ha	1,000
	Level 4	Area affected > 1.0 ha - 2.0 ha	1,940
	Level 5	Area affected > 2.0 ha	2,410
Other Fees			
Modifications or revisions – amended or resubmitted after approval			50% surcharge
Applying for a permit after the project has started (retroactive permit)			50% surcharge
Reactivation of applications left dormant for one year			50% surcharge
Section 28 Development Review Hearing			255
Screening fee, Letter of advice			85
Property Inquiries			
Desktop, No Site Visit			255
With Site Visit			435

Notes for Schedule 2

- All fees are payable at the time the application is made.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Where multiple application types are proposed in one application, the RRCA reserves the right to determine the fee based on each individual project proposal.
- Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved RRCA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee or RRCA Board.
- Permit Fees are separate from Planning Fees (Schedule 1), and Technical Review Fees (Schedule 3) and shall be charged accordingly.
- A property inquiry fee may be deducted from a permit application fee should a complete permit application be received within one calendar year.

Schedule 3: Technical & Environmental Reviews

Report Review	Description	Fee (\$)
Floodplain, geotechnical, hydrologic, environmental impact studies, stormwater management, grading and drainage, aquatic and fish habitat, groundwater and terrain analysis, private servicing, etc.	Small-scale development. Area affected is $\leq 15 \text{ m}^2$ or linear extent $\leq 10 \text{ m}$.	425
	Development area $\leq 0.5 \text{ ha}$	640
	Development area $> 0.5 \text{ ha} - 2.0 \text{ ha}$	1,350
	Development area $> 2.0 \text{ ha} - 5.0 \text{ ha}$	2,240
	Development area $> 5.0 \text{ ha}$	2,875
Major Projects	Projects with a high level of environmental concern that require the Authority to attend meetings and respond to inquiries and concerns.	Hourly Rate
Revisions		50% Surcharge
<i>Aggregate Resources Act</i>	Application Review	3,900
<i>Clean Water Act</i>	Section 59 Review / Clearance Notice	85
<i>Clean Water Act</i>	Risk Management Plan, Minor (3 or fewer activities)	640
<i>Clean Water Act</i>	Risk Management Plan, Major (4 or more activities)	1,350

Schedule 4: Mapping and Data Services

General Services	Description	Fee (\$)
Paper and Digital Maps	Full Sheet (digital or hard copy)	\$35.00 + Admin. Fee
	Up to 11x17 photocopy or scan	Admin. Fee
	Administrative Fee	\$65.00
Other Maps	Customized	\$95.00 /hr.
Documents and Reports	Photocopying / Scanning ≤ 50 pages	\$0.65 /pg.
	Photocopying / Scanning > 50 pages	\$0.60 /pg. + Admin. Fee
Staff Time	Assistant Rate	\$75.00 /hr.
	Technical Rate	\$95.00 /hr.
	Specialist Rate	\$110.00 /hr.
	Professional Rate	\$120.00 /hr.
	Management Rate	\$140.00 /hr.

Schedule 5: Conservation Lands

Gray's Creek Conservation Area	Description	Fee (\$)
Rental of Gazebo	Family picnics and non-profit groups	50.00
	Weddings, company picnics	100.00
Cooper Marsh Conservation Area	Description	Fee (\$)
Rental of Gazebo	Family picnics and non-profit groups	50.00
Roxborough Forest	Description	Fee (\$)
Hunting Permit	Residents of RRCA Member Municipalities	100.00
	Other Ontario Residents	150.00
	Out of Province Residents	200.00

Notes for Schedule 5

- Rental at Gray's Creek Conservation Area does not include the play structure and the soccer field area

Schedule 6: Gray's Creek Marina

Seasonal Dock Rental	May to October	Fee (\$)
17' and under		742.65
Over 17' to 20'		832.80
Over 20'		1047.00
Cancellation Fee	Before June 30	60.00
	June 30 to July 31	115.00
	No refunds after July 31	
Transient Dock Rental	May to October	Fee (\$)
Daily		27.00
Weekly		133.95
Monthly		336.20
Marina Services		Fee (\$)
Daily Launch		15.00
Seasonal Launch		150.00

Schedule 7: Charlottenburgh Park

Seasonal Camping Lot		Fee (\$)
Basic lot		3,088.95
20 amp lot with water		3,243.40
30 amp lot with water		3,470.80
Seasonal boat dock		425.00
Additional Vehicle (Seasonal)		63.55
Cancellation Fee	Before January 3	450.00
	January 4 to April 9	800.00
	April 10 to May 16	1,200.00
Transient Camping Lot		Fee (\$)
Basic lot		47.50
20 amp lot with water		62.05
30 amp lot with water		64.50
Basic lot (monthly)		See Note
20 amp lot with water (monthly)		See Note
30 amp lot with water (monthly)		See Note
Cabin (daily)		126.60
Cabin (weekly)		See Note
Reservation Fee		14.00
Booking Transaction Fee		4.00
Additional vehicle (transient)		13.00
Overnight visitor		17.00
Trailer water dump (external)		22.00
Day Use Fees		Fee (\$)
Beach (adult)		11.00
Beach (seniors 65 and older)		9.00
Beach (12 and under)		Free
Vehicle (3 or more occupants)		27.00
Walk-in / cyclist		4.00
Seasonal beach pass		95.00
Boat launch		15.00
Seasonal boat launch		150.00
Gazebo rental		50.00
Non-profit groups		8.00
School groups (per person)		5.00

Notes for Schedule 7Seasonal Camping

- Seasonal Camping Lot fees do not include hydro
- A \$300 hydro deposit required at beginning of the season
- Hydro costs are based on actual usage plus a 12% administration fee
- Hydro rebates will be equally distributed among users
- Monthly lot fees are discounted (stay 30 nights, only pay for 26)
- Weekly fee for cabin is discounted (stay 7 nights, only pay for 6)
- 30 amp lots are no longer available. They have been updated to 30 amp with water

Transient Camping

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- Monthly rates based on a rate for 26 nights
- Transient camping cancellations 48 hours or less days prior to arrival will result in a one-night camping charge

Cabin

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- A refundable \$250 cabin damage deposit, subject to condition of cabin after departure, will be required at the time of booking
- Cabin reservations are subject to a two-night minimum stay policy for the period of Jun 30 to August 30
- There are no refunds for cabin cancellations 24 hours or less days prior to arrival

Day Use

- Non-profit and school groups must contact RRCA staff to make arrangements

Schedule 8: Stewardship Services

Tree planting services	Fee (\$)
Site visit, preparation, tending, planting, tree transportation, cold storage, survival assessments	Forestry consultant rates
Tree seedlings	Average nursery rates: \$1.05/conifer \$1.50/deciduous
Mowing	\$450/ha + mileage
RRCA Project Administration	10% (Min: \$200, max: \$500)
Over the Counter Trees	Fee (\$)
Trees and shrubs	Nursery rate + overhead (30%)
Planting aids	Supplier + overhead (30%)
Handling fee	\$20/order
Re-stocking fee	\$10/order

Notes for Schedule 8

- Landowner subsidies may be available depending on funding secured by RRCA.

Changes to the Proposed 2025 budget per Council January 8, 2025

OMERS under admin for payout reduce by \$20K	(20,000.00)
Postage throughout	3,213.00
Reduce transfer to elections reserve	(4,000.00)
accessible washroom Finch	(10,000.00)
Find funding for generator Moose Creek	(40,000.00)
Crysler Snow removal	(5,000.00)
Ec Dev Contracted Services	30,000.00
Ec Dev CIP	20,000.00
Ec Dev all other lines make 0	(104,336.00)
Parkland fees transfer to reserves	10,000.00
INSURANCE - COUNCIL	(146.00)
LIABILITY INSURANCE - ADMIN	(4,574.00)
INSURANCE PREMIUMS - FIRE DEPT	(4,257.00)
VEHICLE INSURANCE	(83.00)
INSURANCE - BY-LAW ENFORCEMENT	(102.00)
H2 BUILDING & GRNDS/INSURANCE PREM - RDS	(8,665.00)
GEN NORTH STORMONT REC-INSURANCE - REC	(7,862.00)
ARENA-INSURANCE - REC	(5,884.00)
Wildland equipment cut by \$8750, office \$2K and generator Avonmore \$18K,	(28,750.00)
Floor in arena reduce by \$2500	(2,500.00)

(182,946.00)



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**NORTH
STORMONT NORD**
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NORTH STORMONT PROPOSED 2025 CAPITAL AND OPERATING BUDGETS



Version 2: January 14, 2025

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Executive Summary

- An Operating Budget is a comprehensive list of planned revenues and estimated costs of day-to-day operations and used on an annual basis.
- A Capital Budget is a comprehensive list of planned expenditures to acquire, replace, or maintain assets with a life cycle of over one year. The format has changed to include a 10-year plan to show potential funding requirements in future years. Council is only required to approve 2025 spending.
- Proposed municipal tax rate increase for 2025 is 4.98%, for total municipal tax dollars of \$3,848,843
- County and education rates will be added to the municipal rate to produce the total tax rate. Counties have been approved at 4.89% increase. School rates remain the same the 2024 rate.
- Actual versus budgeted figures have been included for 2023 and 2024 (as of January 9, 2025) for comparative purposes.

Key Assumptions and Rationale

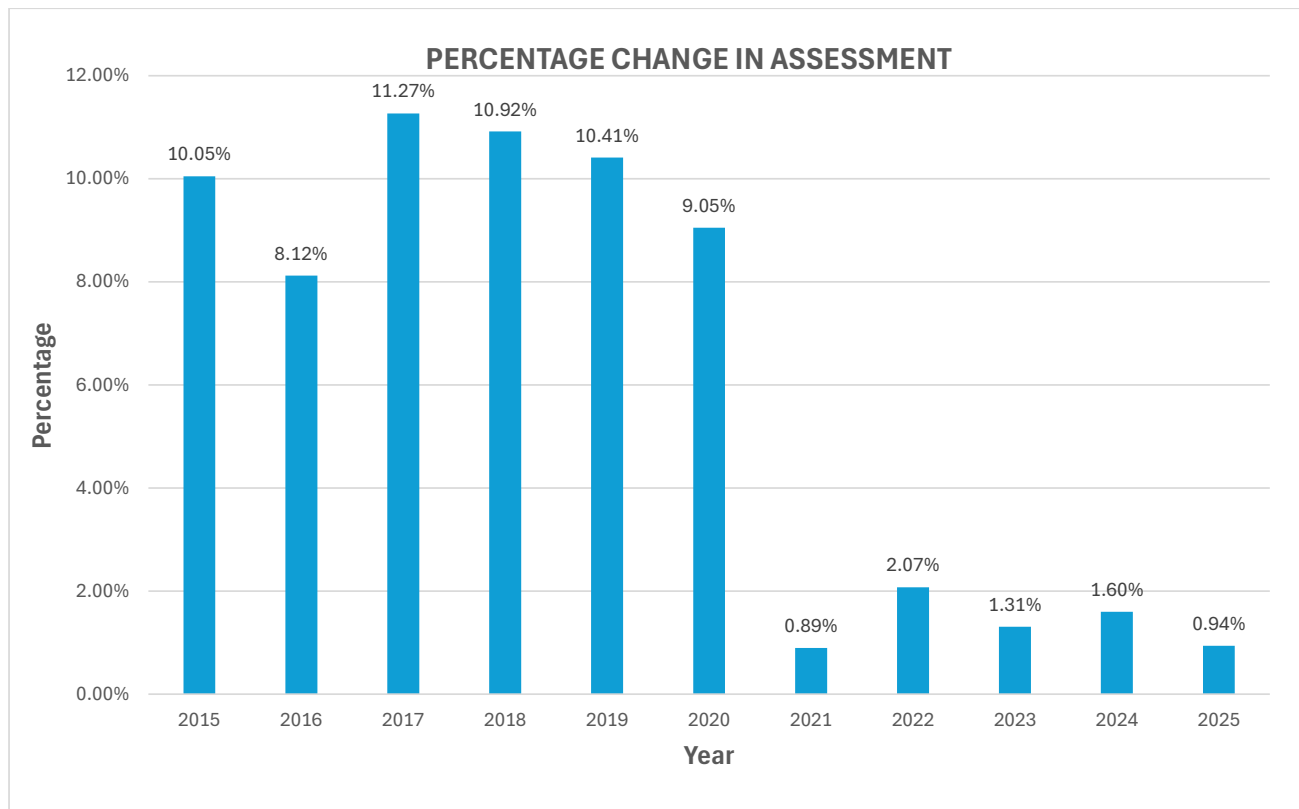
- Cost of living incorporated at 2% based on average Consumer Price index for 2025 on all salaries.
- Salary step increases and changing staff levels have impacted the budget in both salaries and benefit amounts. Furthermore, three staffing positions are now funded for a full year versus the 6 months in 2024.
- Benefits rates are increasing by 19.8% in 2025.
- Insurance rate increase is projected between 10-17%. With negotiations and a change in carrier there has been a savings of just under \$32,000
- Capital items that were deferred or that were not complete were transferred to reserves at the last meeting of Council in 2024 to be used in the future.
- Continued freeze in assessment values of properties except for growth, and a shift in the tax class has resulted in a gain of approximately .94% or \$57,000.
- A 1% increase in the tax rate equates to \$36,142 dollars.
- Transfer from reserves of approximately \$776,540 and \$410,524 moved to reserves in order to keep the tax rate increase lower.
- First full year of borrowing for Moose Creek Community Centre and Crysler Fire Hall
- Additional borrowing of \$1.725 million for the new Township Office and snowplow in order to keep taxes lower
- Continued challenges with increased cost of goods, services, fuel, etc.

Assessment and Taxation

- The Township is a lower tier municipality with the total tax rate made up of Municipal, County and education rates.
- Municipal tax rate is proposed at an 4.98% increase which would increase the municipal portion by \$19 to the residential rate per \$100,000 of assessment.
- The full rate including the SDG Counties and School Boards would increase total taxes of \$50 to the residential rate per \$100,000 in assessment.
- Taxes are calculated by multiplying the assessment value and the total tax rate per property class.
- Of the total tax rate approximately 31.97% is Municipal, 53.10% is County and 14.92% is Education
- Ontario property assessment values are updated every four years; however, the province has postponed any assessment updates and property assessment for 2025 will be continued to be based on fully phased in January 1, 2016 values unless there have been specific changes to a particular property

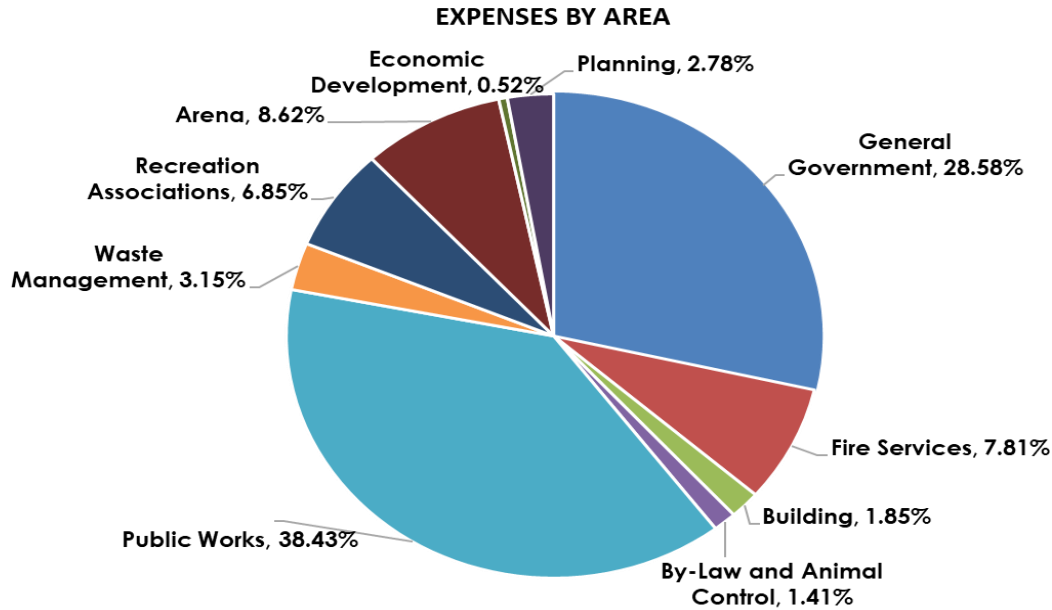
Proposed 2025 Capital and Operating Budgets

Current Budget Snapshot	2024	2025	Change \$	Change %
Total Tax Levy	\$3,614,211	\$3,848,843	\$234,632	6.49%
Total Weighted Assessment	\$942,950,546	\$956,508,267	\$13,557,721	1.44%
Residential Assessment RT	\$662,080,312	\$674,033,112	\$11,952,800	1.81%
Residential Tax Rate	0.00383287	0.00402385	0.00019097	4.98%
Township Taxes per \$100,000 Residential Assessment	\$383	\$402	\$19	4.98%



2025 Proposed Budget Summary

Township of North Stormont					
2025 Proposed Budget Summary					
Departments	Revenues	Expenditures	Taxation Levy 2025	Net Taxation Levy for 2024	Tax Levy Change 2024-2025
General Government (Excl' PIL)	(4,816,101)	3,569,926	(1,246,175)	(950,859)	\$ (295,316)
Fire Services	(105,565)	975,777	870,212	808,068	\$ 62,144
Building	(231,076)	231,076	-	-	\$ -
By-Law and Animal Control	(4,000)	176,513	172,513	152,908	\$ 19,605
Public Works	(2,179,745)	4,801,055	2,621,310	2,143,213	\$ 478,097
Waste Management	(25,000)	393,730	368,730	456,439	\$ (87,709)
Recreation Associations	(434,931)	855,992	421,061	450,670	\$ (29,609)
Arena	(661,813)	1,076,367	414,554	353,952	\$ 60,602
Economic Developmenet	-	65,000	65,000	-	\$ 65,000
Planning	(185,752)	347,390	161,638	199,820	\$ (38,182)
Water and Wastewater	(2,923,017)	2,923,017	-	-	\$ -
Growth due to assessment change					
TOTALS	\$ (11,567,000)	\$ 15,415,843	\$ 3,848,843	\$ 3,614,211	\$ 234,632



[4]

Water and Wastewater

- Water and wastewater are user fee based and only those on the systems, pay for the service. This does not affect the tax base.
- The 2025 budget includes a 5.7% rate increase which aligns with the recommendations outlined in the BMA Management Consulting Inc.'s water and wastewater long range financial plan adopted by Council in 2020.
- Water/wastewater budget detail has been segregated by area (Finch, Crysler, Moose Creek) to ensure that the area receiving the major infrastructure is the one paying for it.

NORTH STORMONT - FEES & CHARGES FOR THE SUPPLY OF WATER & SEWER SERVICES QUARTERLY					
	2021	2022	2023	2024	<i>Proposed</i> 2025
Increase (BMA Consulting)	5.80%	5.0%	5.7%	5.7%	5.7%
WATER	\$ 126.40	\$ 132.72	\$ 140.29	\$ 148.29	\$ 156.74
SEWER	\$ 99.94	\$ 104.94	\$ 110.92	\$ 117.24	\$ 123.93
FINCH WATER SPECIAL RATE					
CAPITAL- BOTH SERVICES	\$ 29.39	\$ 30.86	\$ 32.62	\$ 34.48	\$ 36.44
CAPITAL -WATER ONLY	\$ 14.69	\$ 15.43	\$ 16.31	\$ 17.24	\$ 18.22
W & S Quarterly	\$ 255.73	\$ 268.52	\$ 283.83	\$ 300.01	\$ 317.11
Water Only Quarterly	\$ 141.10	\$ 148.15	\$ 156.60	\$ 165.52	\$ 174.96
Vacant Lot - Annually	\$ 117.59	\$ 123.47	\$ 130.50	\$ 137.94	\$ 145.81

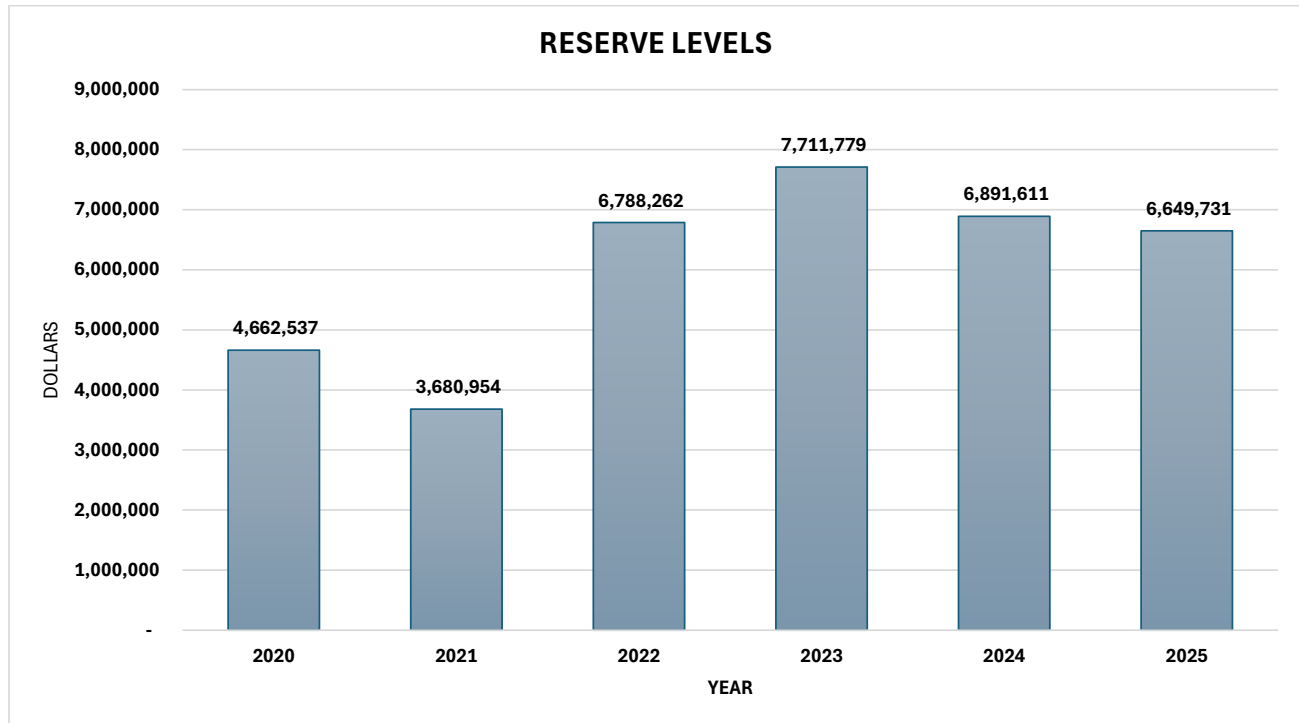
Proposed 2025 Capital and Operating Budgets

Major changes from 2024 to 2025

Item	Change	Comments
OMPF funding increase	(50,900)	
Grant funding for generator	(50,000)	
Rental Revenue from Daycare	(40,163)	
Reduction in tax penalties due to increased collections	25,000	
Old Township office and lot sale increase in land sales	(401,000)	
Transfer from reserves for AMP and Stoneshare	85,000	
LTD proceeds to fund school renovation increase	(470,000)	
Reduction in fire donations	271,000	
Decrease in aggregate resources funding	100,000	
Increase in OCIF funding	(48,500)	
MTO funding for Allaire Road	(131,000)	
Reduction in EDP User Agreement revenues	786,373	Due to the roads that qualify for this funding, last year budgeted \$1.1M
Transnomis funding for right of ways PW	(88,500)	Not budgeted in 2024
LTD proceeds for new snowplow	(375,000)	
Increase GFL revenues	(400,500)	
Reduction in waste diversion funding	118,051	Due to removed of recycling program - Stewardship funding
Moose Creek grant for generator	(40,000)	
Moose Creek donations for generator	(40,000)	
Arena rental revenues increase	(35,000)	
Salary and benefit increases	150,431	Benefits increased at 19.8%
3 positions now budgeted at full year	155,012	
Insurance savings due to new carrier	(31,573)	Savings due to new carrier
Capital admin increase	992,000	Moved from consulting, plus office building
Increase in legal fees	10,000	Increased litigation
Long term debt charges for building	94,704	
Reduction in transfer to reserves admin	(98,905)	For sale of excess land
Increase in OMERS due to past employees	80,000	
Increase in fire capital	11,530	
Decrease in transfer to reserves fire	(260,000)	
Increase in dust control	53,750	Due to complaints
Increase in capital for roads	406,177	Majority of this is due to new snow plow
Reduction in transfer to reserves for fleet	(189,000)	
Reduction in recycling costs	(154,000)	
Increase in arena repairs and maintenance costs	11,200	Ashphalt and concrete repairs due to safety issues
Increase in capital for planning	45,000	
Maxville Manor funding	20,000	
Transfer from reserves Arena roof	(150,000)	
Increases due to reassessment or new builds	(57,000)	From MPAC tax roll
Decrease in Economic Development due to contracted services and increased CIP	(54,336)	
Crysler Snow removal cut	(5,000)	
Decrease in Finch recreation capital	(10,000)	
Various increases and decreases throughout	(219)	To balance
	234,632	

Proposed 2025 Capital and Operating Budgets

RESERVES & RESERVE FUNDS				
2025				
Description	2024 Projected End Balance	2025 Transfer to Reserves	2025 Transfer from Reserves	2025 Projected End Balance
DEFERRED REVENUES				
AODA grant	-			-
Community Benefit Fund (EDP)	61,843			61,843
EDP Road User Agreement	1,012,534		(327,000)	685,534
Total Deferred	1,074,377	-	(327,000)	747,377
WORKING OR FISCAL RESERVES				
Amalgamated Rec Township Reserve	42,656			42,656
CBO Reserve	127,788		(81,159)	46,629
Election Reserve	11,130	14,000		25,130
Winter Maintenance	70,000		(70,000)	-
Working Reserve	2,460,595		(75,000)	2,385,595
Total Working	2,712,169	14,000	(226,159)	2,500,010
DISCRETIONARY RESERVE FUNDS				
Capital				
Accessibility Reserve	40,000			40,000
Amalgamated Rec Donation Reserve	6,460			6,460
Avonmore Recreation Donation Account	-	10,000		10,000
Fire Departments Reserve	478,778	100,000		578,778
Fleet & Equipment Reserve - Public Works	150,000	-		150,000
Infrastructure Reserve	154,055	1,000		155,055
Moose Creek Capital Donations	118,478			118,478
Playground Reserve	10,774			10,774
Reserve for Capital Expenditures	173,222			173,222
Total Capital	1,131,767	111,000	-	1,242,767
Specific Purpose				
Arena Reserve	149,069		(149,069)	-
Crysler Fire Station Reserve	3,000			3,000
Landfill Site	20,681			20,681
Medical Centre Reserve	2,897			2,897
Roads Reserves	296,534	31,000		327,534
	472,181	31,000	(149,069)	354,112
Water/Wastewater				
Crysler Water & Sewer Reserve	565,100	254,024		819,124
Finch Water & Sewer Reserve	509,693		(44,676)	465,017
Moose Creek Water & Sewer Reserve	500,720		(55,000)	445,720
Total Specific Purpose	1,575,513	254,024	(99,676)	1,729,861
OBLIGATORY RESERVE FUNDS				
Canada Community Building Fund	55,604			55,604
Parkland Reserve	20,000			20,000
Total Obligatory	75,604	-	-	75,604
GRAND TOTAL	6,891,611	410,024	(776,540)	6,649,731



Proposed 2025 Capital and Operating Budgets

Debentures and Long-Term Debt

- Debt has been used for funding sources for 2025 in order to make the purchase of large capital affordable to the Township. The annual debt repayment limit from the Ministry of Municipal Affairs and Housing is 25% of total revenues or \$1,569,169. With existing and new debt, the Township will be at \$619,612 or roughly 10%.
- Short term borrowing is noted, however with falling interest rates, the best possible options will be sought.

Debenture Payments Township of North Stormont 2025											
							Starting 2025	Starting 2025	NEW	NEW	
Original Amount	\$ 1,500,000	\$ 422,942	\$ 214,273	\$ 412,500	\$ 455,000	\$ 325,000	\$ 1,270,000	\$ 885,000	\$ 1,350,000	\$ 375,000	
Account	1-2-9304-0000	1-2-9301-0000	1-2-9303-0000	1-2-9313-0000	1-2-9305-0000	1-2-9307-0000	1-2-9315-0000	1-2-9316-000	1-2-3900-3990	1-2-9303-0000	
	Arena Retrofit	Water Trucks	Snow Plow	PW vehicles	Fire Truck 455K	2022 Waste Truck	2024 Moose Creek Community Hall	2024 Crysler Fire Hall	2024-25 School Renovations	2025 Snow Plow	Total by month
Jan		\$ 23,329.78	\$ 11,819.45				\$ 19,844.85	\$ 13,828.89	\$ 2,266.97	\$ 1,402.98	\$ 72,492.92
Interest		\$ 558.55	\$ 282.98				\$ 28,765.50	\$ 20,045.25	\$ 5,625.00	\$ 1,562.50	\$ 56,839.78
Feb					\$ 9,883.81				\$ 2,276.41	\$ 1,408.82	\$ 13,569.04
Interest					\$ 5,745.18				\$ 5,615.55	\$ 1,556.65	\$ 12,917.38
Mar						\$ 32,147.55			\$ 2,285.90	\$ 1,414.69	\$ 35,848.14
Interest						\$ 3,853.97			\$ 5,606.07	\$ 1,550.78	\$ 11,010.82
Apr									\$ 2,295.42	\$ 1,420.59	\$ 3,716.01
Interest									\$ 5,596.54	\$ 1,544.89	\$ 7,141.43
May	\$ 35,984.51								\$ 2,304.99	\$ 1,426.51	\$ 39,716.01
Interest	\$ 15,261.23								\$ 5,586.98	\$ 1,538.97	\$ 22,387.18
Jun				\$22,228.46					\$ 2,314.59	\$ 1,432.45	\$ 25,975.50
Interest				\$ 1,081.72					\$ 5,577.38	\$ 1,533.03	\$ 8,192.13
Jul		\$ 23,607.40	\$ 11,960.10				\$ 20,294.34	\$ 14,142.12	\$ 2,324.23	\$ 1,438.42	\$ 73,766.61
Interest		\$ 280.93	\$ 142.33				\$ 28,316.01	\$ 19,732.03	\$ 5,567.73	\$ 1,527.06	\$ 55,566.09
Aug					\$ 10,046.89				\$ 2,333.92	\$ 1,444.41	\$ 13,825.22
Interest					\$ 5,582.10				\$ 5,558.05	\$ 1,521.06	\$ 12,661.21
Sep						\$ 32,759.96			\$ 2,343.64	\$ 1,450.43	\$ 36,554.03
Interest						\$ 3,241.56			\$ 5,548.32	\$ 1,515.05	\$ 10,304.93
Oct									\$ 2,353.41	\$ 1,456.47	\$ 3,809.88
Interest									\$ 5,538.56	\$ 1,509.00	\$ 7,047.56
Nov	\$ 36,567.46								\$ 2,363.21	\$ 1,462.54	\$ 40,393.21
Interest	\$ 14,678.28								\$ 5,528.75	\$ 1,502.93	\$ 21,709.96
Dec.				\$22,494.09					\$ 2,373.06	\$ 1,468.64	\$ 26,335.79
Interest				\$ 816.09					\$ 5,518.91	\$ 1,496.84	\$ 7,831.84
Total	\$ 102,491.48	\$ 47,776.66	\$ 24,204.86	\$ 46,620.36	\$ 31,257.98	\$ 72,003.04	\$ 97,220.70	\$ 67,748.29	\$ 94,703.59	\$ 35,585.71	\$ 619,612.67
Year Ending	2034	2025	2025	2026	2038	2027	2044	2044	2050	2040	TOTAL
2025 YE balance	794,577.83	-	-	45,797.84	328,262.16	137,400.61	1,229,860.81	857,028.99	1,322,164.26	357,773.06	4,715,092.51
	1-4-7100-3020 1-4-7100-3100	1-4-2005-3020 1-4-2005-3100	1-4-3005-3020 1-4-3005-3100	see GL below	1-4-2005-3020 1-4-2005-3100	1-4-4300-3020 1-4-4300-3100	1-4-7070-3100 1-4-7070-3020	1-4-2005-3020 1-4-2005-3100	1-4-1055-3020 1-4-1055-3100	1-4-3005-3020 1-4-3005-3100	1-4-3005-3020 1-4-3005-3100
Total Principal	\$ 72,551.96	\$ 46,937.18	\$ 23,779.55	\$44,722.55	\$ 19,930.70	\$ 64,907.51	\$ 40,139.19	\$ 27,971.01	\$ 27,835.75	\$ 17,226.95	\$ 386,002.36
Total Interest	\$ 29,939.52	\$ 839.48	\$ 425.31	\$ 1,897.81	\$ 11,327.28	\$ 7,095.53	\$ 57,081.51	\$ 39,777.28	\$ 66,867.84	\$ 18,358.76	\$ 233,610.31
	\$ 102,491.48	\$ 47,776.66	\$ 24,204.86	\$ 46,620.36	\$ 31,257.98	\$ 72,003.04	\$ 97,220.70	\$ 67,748.29	\$ 94,703.59	\$ 35,585.71	\$ 619,612.67

10 Year Capital Budget Summary and Detail by Department

- Newly introduced for the 2025 budget.
- This shows potential purchases in future years so that consideration can be given to transfers to reserves to fund these.
- Only 2025 is being asked for approval by Council.
- Funding sources are noted at the bottom of each page.
- Interest at 3% has been included per year to predict possible price increases of items.

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
TOTAL GENERAL GOVERNMENT 1-4-1050-9000	1,040,000	1,000	2,032,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL FIRE SERVICES 1-4-2000-9000	86,220	360,000	197,750	842,000	82,000	72,000	122,000	72,000	72,000	72,000	72,000	82,000
TOTAL FLEET & EQUIPMENT - PUBLIC WORKS 1-4-3000-9000			406,000	1,275,000	750,000	760,000	577,500	750,000	695,000	270,000	882,000	685,000
TOTAL BY-LAW AND ANIMAL CONTROL 1-4-2155-9000	-	5,000	-	-	-	-	-	-	-	-	-	-
TOTAL BUILDING DEPARTMENT 1-4-2150-9000	-	-	-	10,000	10,000	10,000	10,000	10,000	60,000	-	-	-
TOTAL PLANNING DEPARTMENT 1-4-8000-9000	-	-	45,000	10,000	-	-	-	-	-	-	-	-
TOTAL PUBLIC WORKS 1-4-3390-9000	1,615,823	150,000	1,647,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
TOTAL RECYCLING 1-4-4250-9000	-	-	-	-	350,000	-	-	-	-	-	-	-
RECREATION ASSOCIATIONS												
GENERAL RECREATION 1-4-7010-9000			-	72,000	-	-	-	-	-	-	-	-
BERWICK RECREATION 1-4-7030-9000	11,600	-	-	-	-	-	-	-	-	-	-	-
MONKLAND RECREATION 1-4-7050-9000	-	-	10,000	10,000	-	-	-	-	-	-	-	-
AVONMORE RECREATION 1-4-7060-9000	-	10,000	10,000	237,550	-	-	-	-	-	-	-	-
MOOSE CREEK RECREATION 1-4-7070-9000	96,000	10,000	80,000	-	-	-	-	-	-	-	10,000	-
CRYSLER RECREATION 1-4-7080-9000	50,000	-	51,000	-	-	-	-	-	-	-	-	-
FINCH RECREATION 1-4-7090-9000	17,500	-	205,000	10,000	-	-	-	-	-	-	-	-
TOTAL ARENA 1-4-7100-9000	30,000	50,000	521,625	5,000	25,000	11,000	100,000	30,000	18,000	70,000	5,000	5,000
TOTAL WATER & WASTEWATER	1,425,124	-	1,594,879	5,054,326	1,167,189	394,000	216,000	313,500	-	-	-	-
TOTAL CAPITAL ALL DEPARTMENTS	4,372,267	586,000	6,800,254	9,235,876	4,094,189	2,957,000	2,735,500	2,885,500	2,555,000	2,122,000	2,679,000	2,482,000
Transfer From Reserves	671,488	-	125,324	932,662	-	-	-	-	-	-	-	-
GFL Donation	260,000	-	-	-	-	-	-	-	-	-	-	-
EDP Road User Agreement	1,113,373	-	358,606	545,000	-	-	-	-	-	-	-	-
Transfer from Others/Donations	11,000	-	171,000	-	-	-	-	-	-	-	-	-
CCBF Grant	252,764	-	239,338	239,338	248,911	248,911	250,000	250,000	250,000	250,000	250,000	250,000
Provincial/Federal Grants	699,136	-	1,883,843	3,240,350	1,091,338	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Fire Marshall Grant		-	32,000	-	-	-	-	-	-	-	-	-
Infrastructure grant CSRIF Stream 1 at 50%		-	251,813	118,775	-	-	-	-	-	-	-	-
Sale of Assets	21,764	-	500,000	-	-	-	-	-	-	-	-	-
Long Term Debt	880,000	-	1,725,000	3,041,311	1,826,089	1,486,089	1,302,500	1,475,000	1,420,000	725,000	1,607,000	1,410,000
Tax Supported	737,742	-	1,012,671	695,775	477,000	453,000	592,000	472,000	510,000	772,000	447,000	447,000
User Fees	311,000	-	500,659	422,665	450,851	394,000	216,000	313,500	-	-	-	-
Total Before Inflation	4,958,267	-	6,800,254	9,235,876	4,094,189	2,957,000	2,735,500	2,885,500	2,555,000	2,122,000	2,679,000	2,482,000
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	4,958,267	-	6,800,254	9,512,952	4,343,525	3,231,194	3,078,829	3,345,085	3,050,804	2,609,792	3,393,677	3,238,447

Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024											
	Expenditures	Transfer To Reserves	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
GENERAL GOVERNMENT												
57 Cockburn Street: New Office Building Renovation	1,000,000		1,850,000									
Transfer to Reserves - Avonmore Communal System (1-4-1050-9900)		1,000										
Building Condition Assessment for AMP (1-4-1055-9900)	40,000											
Computer Replacement Schedule			10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Asset Management Plan 2025 update			20,000									
EOC generator (pending approval)			96,000									
Avonmore transfer to reserves (1-4-1050-9900)			1,000									
Stone Share costs (\$40K plus \$15 for Rec)			55,000									
TOTAL GENERAL GOVERNMENT 1-4-1050-9000	1,040,000	1,000	2,032,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Transfer From Reserves	160,000		75,000									
GFL Donation												
EDP Road User Agreement												
Transfer from Others/Donations												
CCBF Grant												
Provincial/Federal Grants			50,000									
Fire Marshall Grant												
Infrastructure grant CSRIF Stream 1 at 50%												
Sale of Assets			500,000									
Long Term Debt	880,000		1,350,000									
Tax Supported/User Fees	1,000		57,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
User Fees												
Total Before Inflation	1,041,000	-	2,032,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	1,041,000	-	2,032,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048

Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
FIRE SERVICES												
Equipment/Slide-in UTV (Shared with Crysler Rec) Carry fwd	10,000											
Bunker Gear (8 suits)	20,000		22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000
20 helmets per year over 3 years	7,020		10,000	10,000	10,000							10,000
Extrication Kit (5 each station)	8,200											
Generator - Station 4 (Moose Creek)	16,000											
Air Compressor	25,000											
T/T Reserves 1-4-2000-9900 Fire Vehicle		260,000										
T/T Reserves 1-4-2000-9900 New Fleet Vehicle		100,000	100,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Office addition Station #1 (Finch)			5,000									
Shower for Station #1 (Finch)				10,000								
Extractor Equipment (\$32,000 from Fire Marshall grant)			52,000									
Wildland PPE (50)			8,750									
Pumper Finch				750,000								
Fire Chief Vehicle							50,000					
TOTAL FIRE SERVICES 1-4-2000-9900	86,220	360,000	197,750	842,000	82,000	72,000	122,000	72,000	72,000	72,000	72,000	82,000
BY-LAW ENFORCEMENT, ANIMAL CONTROL												
T/T Reserves 1-4-2155-9900 New Fleet Vehicle		5,000										
TOTAL BY-LAW AND ANIMAL CONTROL 1-4-2155-9900	-	5,000	-	-	-	-	-	-	-	-	-	-
TOTAL FIRE/BYLAW & ANIMAL CONTROL	86,220	365,000	197,750	842,000	82,000	72,000	122,000	72,000	72,000	72,000	72,000	82,000
Transfer From Reserves	24,000			317,000								
GFL Donation	260,000											
EDP Road User Agreement												
Transfer from Others/Donations	11,000											
CCBF Grant												
Provincial/Federal Grants												
Fire Marshall Grant			32,000									
Infrastructure grant CSRIF Stream 1 at 50%												
Sale of Assets												
Long Term Debt (Finch pumper)				505,000								
Tax Supported	156,220		165,750	20,000	82,000	72,000	122,000	72,000	72,000	72,000	72,000	82,000
User Fees												
Total Before Inflation	451,220	-	197,750	842,000	82,000	72,000	122,000	72,000	72,000	72,000	72,000	82,000
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	451,220	-	197,750	867,260	86,994	78,676	137,312	83,468	85,972	88,551	91,207	106,991

Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
BUILDING DEPARTMENT												
T/T Reserves				10,000	10,000	10,000	10,000	10,000				
Pickup Truck									60,000			
TOTAL BUILDING DEPARTMENT	-	-	-	10,000	10,000	10,000	10,000	10,000	60,000	-	-	-
PLANNING DEPARTMENT												
Zoning Bylaw Review			10,000	10,000.00								
Development Charges Study			35,000									
TOTAL PLANNING DEPARTMENT	-	-	45,000	10,000	-	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT												
TOTAL ECONOMIC DEVELOPMENT												
TOTAL BUILDING, PLANNING AND ECONOMIC DEVELOPMENT	-	-	45,000	20,000	10,000	10,000	10,000	10,000	60,000	-	-	-
FUNDING SOURCES												
Transfer From Reserves Parkland												
GFL Donation												
EDP Road User Agreement												
Transfer from Others/Donations												
CCBF Grant												
Provincial/Federal Grants												
Fire Marshall Grant												
Infrastructure grant CSRIF Stream 1 at 50%												
Sale of Assets												
Long Term Debt												
Tax Supported			45,000	20,000	10,000	10,000	10,000	10,000	60,000			
User Fees												
Total Before Inflation	-	-	45,000	20,000	10,000	10,000	10,000	10,000	60,000	-	-	-
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	-	-	45,000	20,600	10,609	10,927	11,255	11,593	71,643	-	-	-

Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	ID#	Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
FLEET & EQUIPMENT - PUBLIC WORKS												
John Deere Excavator B	#1-03	2003				300,000						
John Deere Grader 770G	#1-10	2010										
CAT grader with plow + wing	#1-05	2005						550,000				
John Deere 444J Loader	#1-06	2006		275,000								
Trackless Sidewalk Plow A	#2-06	2002			175,000							
Vermeer chipper	#1-98	1998									32,000	
John Deere Backhoe	#2-08	2008				200,000						
Bomag Packer	#3-08	2008									275,000	
New Holland Tractor T5050	#2-09	2009										110,000
John Deere Excavator A	#2-13	2013										
Case Tractor 120	#1-16	2016										
JC Trailer 25 tonne	#3-23	2023										
7 tonne trailer	#2-07	2007								10,000		
Marathon Hot Box Trailer	#4-22	2022										
calcium slip tank	#4-16	2016										
Trackless Sidewalk Plow B	#3-06	2006		175,000								
Krone Mower	#3-19	2019		15,000								
kabota mower	#3-22	2022		15,000								
Chevrolet Silverado	#1-18	2018				60,000						
Ford F150	#2-14	2014		60,000								
Ford F150	#1-14	2014		60,000								
Ford F350 Superduty	#1-15	2015		100,000								
Internation Snow Plow	#1-07	2007	375,000									
Sterling Snow Plow pushed to 2026	#1-08	2009		375,000								
Internation Snow Plow pushed to 2027	#1-09	2010			375,000							
Internation Snow Plow 7600	#1-13	2013							375,000			
Internation Snow Plow 7600	#2-15	2015									375,000	
Internation Snow Plow 7600	#2-16	2016										375,000
2019 internation snow plow	#1-20	2019										
Recycle Truck/backup garbage truck	#R-22	2022					365,000					
Eddinet Sweeper attachment	#2-22	2022										
Equifab salter	#1-19	2019					12,500					
Metal pless push blade	#2-19	2019										
White chevrolet half ton	#1-21	2021							60,000			
Blue chevrolet half ton	#2-21	2021							60,000			
Brusher head	#1-22	2022										
Black chev half ton	#1-23	2023								60,000		
Hydro Vac Trailer	#2-23	2023										
Snow Blower attachment	#3-16	2016										
Into reserves for equipment -reality for replacement of simply snow plows			31,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
TOTAL FLEET 1-4-3000-9000			406,000	1,275,000	750,000	760,000	577,500	750,000	695,000	270,000	882,000	685,000
Transfer From Reserves				400,000								
GFL Donation												
EDP Road User Agreement/Community Fund												
Transfer from Others/Donations												
CCBF Grant												
Provincial/Federal Grants												
Fire Marshall Grant												
Infrastructure grant CSRIF Stream 1 at 50%												
Sale of Assets												
Long Term Debt			375,000	770,000	750,000	760,000	577,500	750,000	695,000		882,000	685,000
Tax Supported			31,000	105,000						270,000		
User Fees												
Total Before Inflation			406,000	1,275,000	750,000	760,000	577,500	750,000	695,000	270,000	882,000	685,000
Inflation			1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT			406,000	1,313,250	795,675	830,473	649,981	869,456	829,866	332,066	1,117,291	893,770

Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
PUBLIC WORKS												
Bridge #33 Concession 11-12 Rd - Replace Cross Pipes/Box Culvert (Car	118,373											
Salt Dome Improvement W Patrol \$20k/Removal of Old E Patrol \$5k (Car	25,000											
Concession 3-4 Overlay	119,000											
Concession 11-12 Full Reconstruction	800,000											
Concession 1-2 Overlay	76,000											
Norman Drive - Double Surface Treatment (6.6 lane km)	208,000											
Fourth Rd (2.2 lane km)	77,000											
Crysler Storm Drain Investigate	15,000											
Chevrier Storm Drain	15,700											
Asphalt Overlay	100,000											
Side Walk Machine (Used)	20,500											
Used Snow Plow Equipment	12,500											
Roller	10,250											
Skid Mount Sprayer	7,500											
Safe Place Evolution (3 units)	11,000											
Transfer to Reserves - Snow Plow Replacement		150,000										
Sidewalk in Chrysler			60,000									
Asphalt overlay			150,000									
Bridge #35 Engineering			25,000									
Bridge #20 Replacement			85,000									
Major Culvert Conc 3-4 Lot 22			50,000									
Conc 10-11 Single surface treatment 2 km			67,000									
Allaire Road 1.4 km double surface (MTO)			131,000									
Rombough Road Double			175,000									
Gravel resurfacing - moved from 1-4-3045-7500, half funded by EDP			350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Sidewalks			75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Bridges			250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Stormwater			50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Road Resurfacing			900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Guardrail replacement			75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Manley Road Guardrail replacement			200,000									
Ashburn Road 3.3km - double surface			177,000									
- pulverizing			35,000									
- Culverts 5#			15,000									
- Granular 1			50,000									
- Granular 2			77,000									
TOTAL PUBLIC WORKS 1-4-3390-9000	1,615,823	150,000	1,647,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
WASTE MANAGEMENT / RECYCLING												
Garbage truck					350,000							
TOTAL RECYCLING 1-4-4250-9000	-	-	-	-	350,000	-	-	-	-	-	-	-
TOTAL PUBLIC WORKS AND RECYCLING	1,615,823	150,000	1,647,000	1,700,000	2,050,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
FUNDING SOURCES												
Transfer From Reserves (Roads reserve)	25,000		-	190,662								
GFL Donation												
EDP Road User Agreement/Community fund	1,113,373		327,000	545,000								
Transfer from Others/Donations MTO			131,000									
CCBF Grant	252,764		239,338	239,338	248,911	248,911	250,000	250,000	250,000	250,000	250,000	250,000
Provincial/Federal Grants OCIF			371,947	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Fire Marshall Grant												
Infrastructure grant CSRIF Stream 1 at 50%												
Sale of Assets	21,764											
Long Term Debt					1,076,089	726,089	725,000	725,000	725,000	725,000	725,000	725,000
Tax Supported (part of increase from GFL revenues)	352,922		577,715	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
User Fees												
Total Before Inflation	1,765,823	-	1,647,000	1,700,000	2,050,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	1,765,823	-	1,647,000	1,751,000	2,174,845	1,857,636	1,913,365	1,970,766	2,029,889	2,090,786	2,153,509	2,218,114

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Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
RECREATION & ARENA												
Pickup truck 1-4-7010-9000				72,000								
1-4-7010-9000			-	72,000	-	-	-	-	-	-	-	-
BERWICK RECREATION												
Berwick Recreation - Benches in Aluminum (Wood option would be 2800)	4,800											
Berwick Recreation - Dugouts	6,800											
1-4-7030-9000	11,600	-	-	-	-	-	-	-	-	-	-	-
MONKLAND RECREATION												
Monkland Recreation - Patch paving in parking lot			10,000									
Building assessment				10,000								
1-4-7050-9000	-	-	10,000	10,000	-	-	-	-	-	-	-	-
AVONMORE RECREATION												
Avonmore Recreation - Beautification Project												
Transfer to Reserves - Avonmore Hall Roof 1-4-7060-9900		10,000	10,000									
Avonmore Hall Roof CSRIF Stream 1 grant				237,550								
1-4-7060-9000	-	10,000	10,000	237,550	-	-	-	-	-	-	-	-
MOOSE CREEK RECREATION												
Moose Creek - Parking Lot (carryfwd)	90,000											
Moose Creek - Fencing	6,000											
Transfer to Reserves - Moose Creek Filter Replacement 1-4-7070-9900		10,000										
Lights for Baseball #2 & volleyball court												
Generator - grant funded (50-75%)			80,000									
Building Assessment											10,000	
1-4-7070-9000	96,000	10,000	80,000	-	-	-	-	-	-	-	10,000	-
CRYSLER RECREATION												
Crysler - Installation of Phase I - Fire Alarm System	50,000											
Front door replacemen			11,000									
Overhangs on exits doors east/west side			12,000									
Boat dock - only if grant funded			28,000									
1-4-7080-9000	50,000	-	51,000	-	-	-	-	-	-	-	-	-
FINCH RECREATION												
Finch Recreation - Playground Resurfacing (Carryfwd)	17,500											
DC Vollrath Park Phase 1 Project (Trillium funded)			200,000									
Accessible washrooms - portion to be grant funded			5,000									
Building Assessment				10,000								
1-4-7090-9000	17,500	-	205,000	10,000	-	-	-	-	-	-	-	-
TOTAL RECREATION ASSOCIATIONS	175,100	20,000	356,000	329,550	-	-	-	-	-	-	10,000	-

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Proposed 2025 Capital and Operating Budgets

CAPITAL EXPENDITURES 2025	Budgeted Cost 2024		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Expenditures	Transfer To Reserves										
WATER & WASTEWATER												
Moose Creek Wastewater 1-4-4000-9000 (HEWSF funding)	73,500		1,038,379	4,579,326	654,189							
Moose Creek Wastewater 1-4-4000-9000 per OCWA			55,000									
Crysler Wastewater 1-4-4005-9000	137,000		32,000	42,000	84,000	108,000	28,000	30,000				
Finch Wastewater 1-4-4010-9000	100,500		63,000	38,500	39,000	73,000	46,500	183,000				
Avonmore Communal System 1-4-4015-9000												
Moose Creek Water 1-4-4100-9000 (ICIP Generator \$203,125, Well \$228,125 Carryfwd)	401,064		194,500	35,500	36,000	38,000	47,500	31,500				
Crysler Water 1-4-4105-9000 (ICIP - WTP Generator \$203,125 Carryfwd)	211,646		68,000	39,500	38,500	130,000	49,500	37,500				
Finch Water 1-4-4110-9000 (ICIP - WTP Generator \$278,125 Carryfwd)	346,580		144,000	319,500	315,500	45,000	44,500	31,500				
W&S General (Master Plan, \$157,000) 1-4-4120-9000 (Carryfwd)	154,834											
TOTAL WATER & WASTEWATER	1,425,124	-	1,594,879	5,054,326	1,167,189	394,000	216,000	313,500	-	-	-	-
FUNDING SOURCES												
Transfer From Reserves	444,988		(99,676)									
GFL Donation												
EDP Road User Agreement												
Transfer from Others/Donations												
CCBF Grant												
Provincial/Federal Grants (HEWSF)	669,136		1,193,896	2,865,350	716,338							
Fire Marshall Grant												
Sale of Assets												
Long Term Debt				1,766,311								
Tax Supported	-											
User fees	311,000		500,659	422,665	450,851	394,000	216,000	313,500				
Total Before Inflation	1,425,124	-	1,594,879	5,054,326	1,167,189	394,000	216,000	313,500	-	-	-	-
Inflation	1	1	1	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27	1.30
TOTAL REQUIREMENT	1,425,124	-	1,594,879	5,205,956	1,238,271	430,534	243,110	363,432	-	-	-	-

Total Proposed 2025 Budget by Department

- Total proposed 2025 budget by department is noted to provided clarity on the impact of each department on the taxation levy.
- 2024 and 2023 budget versus actuals have been provided for comparison purposes.
- 2024 actuals are only to January 9, 2025, and may change due to invoices not yet processed or grants/other funding not yet received
- All transfers to and from reserves have not been entered for 2024 which may change final figures
- Water and wastewater have been broken down by section (Crysler, Finch, Moose Creek) to show that they are self sustaining by the area being serviced.

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: GENERAL GOVERNMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-1005-0990	TRANSFER FROM RESERVE - ELE	0.00	0.00	0.00	0.00	0.00
1-3-1055-0300	REVENUE-PROVINC CRF-OMPF F	-588,400.00	-537,500.00	-537,500.00	-511,000.00	-511,000.00
1-3-1055-0447	AMP ANNUAL PMT WIND COMPAN	0.00	-30,000.00	-30,000.00	0.00	0.00
1-3-1055-0450	REVENUE-CONDITIONAL GRANTS	0.00	0.00	0.00	-102,800.00	0.00
1-3-1055-0451	REVENUE - OTHER ONTARIO GRA	-50,000.00	0.00	0.00	-22,775.00	0.00
1-3-1055-0452	REVENUE-OTHER CANADA GRAN	0.00	0.00	0.00	0.00	0.00
1-3-1055-0454	STUDENT CANADA GRANT ADMIN	0.00	0.00	0.00	0.00	-2,122.00
1-3-1055-0455	MUN FREEDOM OF INFORMATION	-100.00	-100.00	-1,107.50	0.00	-230.40
1-3-1055-0458	REV-SOUTH NATION RS-RE-IMBU	-1,000.00	-1,000.00	-1,028.22	-1,000.00	-885.78
1-3-1055-0500	REVENUE FROM OTHER MUNICI	0.00	0.00	0.00	0.00	0.00
1-3-1055-0523	REV-COUNTIES REIMBUR-CONVE	-9,150.00	-9,150.00	0.00	-6,000.00	-8,828.94
1-3-1055-0550	REVENUE- DONATIONS	0.00	0.00	0.00	0.00	0.00
1-3-1055-0565	TILE DRAINAGE LOAN INTEREST	0.00	0.00	-2,383.95	0.00	-3,088.60
1-3-1055-0567	TILE DRAINAGE LOAN APPLICATI	0.00	0.00	0.00	0.00	-175.00
1-3-1055-0590	REV DUPLICATE BILL FOR TAXES	-200.00	0.00	-220.00	-125.00	0.00
1-3-1055-0595	REV FEE TRANSFER TO TAXES	0.00	-3,500.00	-4,170.00	-4,000.00	-3,390.00
1-3-1055-0600	REVENUE-TAX CERTIFICATES & C	-8,000.00	-8,000.00	-8,650.00	-8,000.00	-9,875.00
1-3-1055-0605	REV OWNERSHIP CHANGES	0.00	-10,000.00	-1,700.00	-15,000.00	-9,800.00
1-3-1055-0620	SERVICE CHARGE - RETURNED P	-750.00	-500.00	-714.00	-750.00	-504.00
1-3-1055-0625	ACCOUNTS RECEIVABLE SERVI	-1,000.00	-250.00	-1,166.84	-1,000.00	-149.88
1-3-1055-0700	MARRIAGE/LOTTERY LICENCE RE	-4,500.00	-4,000.00	-4,903.22	-2,000.00	-3,904.56
1-3-1055-0720	COMMUNICATION TOWER RENTA	-23,248.00	-23,248.00	-25,166.00	-11,500.00	-14,148.37
1-3-1055-0722	RENT REVENUES - TREASURY	-40,163.00	0.00	0.00	0.00	0.00
1-3-1055-0800	REVENUE-PENALTIES & INTERES	-110,000.00	-135,000.00	-141,571.82	-135,000.00	-145,451.24
1-3-1055-0900	BANK INTEREST EARNED REVENI	-120,000.00	-135,000.00	-176,811.10	-100,000.00	-168,135.12
1-3-1055-0930	GG-LAND SALES	-500,000.00	-98,905.00	-92,322.77	-8,500.00	0.00
1-3-1055-0990	TRANSFER FROM RESERVE - TRE	-75,000.00	-160,000.00	-160,000.00	0.00	0.00
1-3-1055-0999	REVENUE MISC TREASURY	0.00	0.00	-9,152.94	-15,000.00	-42,421.96
1-3-1055-7104	REVENUE-TREAS-MAPS, COPIES	0.00	0.00	0.00	0.00	0.00
1-3-1055-7760	TREASURY FEES REVENUE	-5,500.00	-5,500.00	-1,340.00	-5,000.00	-6,783.01
1-3-1055-7762	REV. DEC. OF OATH/MDS REPOR	-300.00	-300.00	-250.00	-300.00	-380.00
1-3-1055-8850	NATION RISE PROJECT REIMBUR	0.00	0.00	0.00	0.00	-8,149.55
1-3-1055-9800	LTD PROCEEDS - ADMIN	-1,350,000.00	-880,000.00	0.00	0.00	0.00
1-3-1055-9900	T/F RESERVES - TREASURY	0.00	0.00	0.00	-20,000.00	-392,560.46
1-3-1310-0609	FINCH WATER EXTENSION DEBTE	0.00	0.00	0.00	-3,842.00	0.00

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: GENERAL GOVERNMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-3-1310-0613	LI-W&S DEBENTURE-FINCH REVE	0.00	0.00	0.00	-4,195.00	0.00
1-3-1500-0610	LI-TAX-AVONMORE CT-SEWAGE S	-500.00	-500.00	-500.00	-500.00	-500.00
1-3-1501-1600	GENERAL RAIWAYS ROWs	-14,520.00	-14,520.00	-14,455.20	-14,425.00	-14,521.11
1-3-1501-1700	GENERAL UTILITY ROWs	-330.00	-330.00	-332.22	-330.00	-333.76
1-3-1501-8150	NO SUPPORT PILs-RETAINED	-7,440.00	-7,440.00	-7,215.86	-7,440.00	-7,440.00
1-3-1501-8180	NO SUPPORT UTILITY ROWs RET,	-1,500.00	-1,500.00	-1,503.36	-1,500.00	-1,503.36
1-3-2175-0460	LIVESTOCK INSPECTION	-500.00	-500.00	-1,477.03	-1,030.00	0.00
1-3-2180-0461	FENCE VIEWER REVENUE	-500.00	-500.00	-100.00	-500.00	0.00
1-3-2210-0990	TRANSFER FROM RESERVE - RUF	0.00	0.00	0.00	0.00	0.00
1-3-2210-7220	REV-RURAL NUMBER SIGNS & PC	-3,000.00	-3,000.00	-4,564.00	-3,000.00	-3,756.12
1-3-2210-7221	EMILY 911 CIVIC NUMBER SIGN	0.00	0.00	0.00	-1,000.00	-66.00
1-3-2220-0451	SSRF SOCIAL SERVICE RELIEF FL	0.00	0.00	0.00	0.00	0.00
1-3-2220-0482	SAFE RESTART/ RECOVERY ON F	0.00	0.00	0.00	0.00	0.00
1-3-4010-7420	GFL REVENUE	-1,900,500.00	-1,500,000.00	-828,116.49	-1,068,360.00	-1,109,029.75
1-3-6000-0990	TRANSFER FROM RESERVE - SO(0.00	0.00	0.00	0.00	0.00
Revenue Total		-4,816,101.00	-3,570,243.00	-2,058,422.52	-2,075,872.00	-2,469,133.97
Expense						
1-4-1000-1020	WAGES - COUNCIL	127,697.00	125,193.00	130,659.60	121,550.00	123,003.83
1-4-1000-1051	CPP EXP - COUNCIL	7,598.00	7,449.00	6,517.73	7,232.00	6,277.49
1-4-1000-1053	OMERS EXP - COUNCIL	91,493.00	21,267.00	11,409.69	20,939.00	10,965.89
1-4-1000-1056	HEALTH TAX - COUNCIL	2,490.00	2,441.00	2,472.32	2,370.00	2,398.45
1-4-1000-1500	MILEAGE - COUNCIL	1,250.00	1,250.00	900.17	0.00	238.81
1-4-1000-1700	FUNCTIONS - COUNCIL	23,000.00	23,000.00	14,497.15	18,000.00	18,648.22
1-4-1000-2020	MATERIALS, SUPP. SERV. - COUN	1,000.00	1,000.00	657.37	1,000.00	523.92
1-4-1000-2100	CELL PHONE - COUNCIL	0.00	0.00	1,322.84	0.00	519.22
1-4-1000-2305	DISCRETIONARY FUNDS - COUNC	1,000.00	1,000.00	0.00	0.00	0.00
1-4-1000-5300	INSURANCE - COUNCIL	1,078.00	1,064.00	1,063.80	1,064.00	1,063.80
1-4-1005-2020	ELECTIONS SUPPLIES/EXPENSES	0.00	0.00	0.00	0.00	0.00
1-4-1005-2022	ELECTIONS REFUNDS	0.00	0.00	0.00	0.00	0.00
1-4-1005-2300	ELECTIONS ADVERTISING & PROI	0.00	0.00	0.00	0.00	0.00
1-4-1005-2399	GG-ELECTIONS RESERVE	0.00	0.00	0.00	0.00	0.00
1-4-1005-9900	TRANSFER TO RESERVE - ELECT	10,000.00	7,000.00	7,000.00	4,000.00	4,000.00
1-4-1050-1000	WAGES - ADMIN	549,794.00	574,279.00	473,629.15	519,973.00	405,954.26
1-4-1050-1010	PT WAGES - ADMIN	0.00	0.00	9,997.97	8,944.00	29,336.05
1-4-1050-1011	SICK PAY - FT - ADMIN	0.00	0.00	15,939.30	0.00	19,433.73
1-4-1050-1012	VACATION - FT - ADMIN	0.00	0.00	32,308.84	0.00	36,327.99
1-4-1050-1014	COMPENSATORY PAY - ADMIN	0.00	0.00	6,471.90	0.00	5,354.87
1-4-1050-1050	CLOTHING & YRS OF SERVICE	1,050.00	1,080.00	1,240.00	1,050.00	1,196.55

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-1050-1051	CPP - ADMIN	26,489.00	26,251.00	25,610.90	26,454.00	26,072.17
1-4-1050-1052	EMPLOYMENT INS - ADMIN	8,992.00	9,273.00	9,990.20	8,842.00	10,724.81
1-4-1050-1053	OMERS - ADMIN	63,986.00	60,703.00	65,432.14	53,628.00	50,140.58
1-4-1050-1056	HEALTH TAX - ADMIN	12,451.00	11,929.00	10,909.56	10,961.00	10,555.04
1-4-1050-1057	W.S.I.B. - ADMIN	20,879.00	20,054.00	17,657.49	18,571.00	20,185.70
1-4-1050-1058	MOSEY INSURANCE - ADMIN	64,473.00	47,218.00	46,378.35	45,982.00	43,813.20
1-4-1050-1500	MILEAGE - ADMIN	1,500.00	500.00	2,167.98	500.00	625.27
1-4-1050-1600	TRAINING - ADMIN	8,500.00	3,500.00	2,748.07	5,000.00	2,682.72
1-4-1050-1700	MEETINGS, CONFERENCES - ADM	9,500.00	7,500.00	4,359.57	7,500.00	7,939.13
1-4-1050-1750	STAFF FUNCTION	5,000.00	5,000.00	3,983.93	0.00	0.00
1-4-1050-1800	SUBSCRIPTIONS & MEMBERSHIP	8,000.00	6,500.00	7,613.85	6,500.00	6,562.73
1-4-1050-1900	RECORDS MANAGEMENT	0.00	60,000.00	58,003.24	0.00	0.00
1-4-1050-2020	MATERIALS & SUPPLIES - ADMIN	22,000.00	27,000.00	19,718.36	20,000.00	23,172.26
1-4-1050-2100	TELEPHONE/CELL PHONE/INTER	10,460.00	5,000.00	5,896.35	5,000.00	5,571.79
1-4-1050-2200	POSTAGE & COURIER - ADMIN	9,213.00	6,000.00	5,643.12	5,800.00	5,810.52
1-4-1050-2300	ADVERTISING / PROMOTIONS	1,500.00	2,000.00	1,272.95	3,000.00	2,743.32
1-4-1050-3500	SOFTWARE/PURCHASED DATA/UI	35,000.00	70,000.00	110,195.80	60,000.00	75,596.86
1-4-1050-5100	LEASE/Service Contracts - ADMIN	11,000.00	11,000.00	11,126.72	11,000.00	10,500.25
1-4-1050-5300	LIABILITY INSURANCE - ADMIN	23,602.00	24,501.00	35,392.88	18,486.00	27,893.16
1-4-1050-5500	CARETAKING - ADMIN	15,000.00	6,000.00	4,514.73	4,000.00	4,273.32
1-4-1050-5800	HEATING/UNION GAS - ADMIN	5,000.00	5,000.00	1,890.65	3,000.00	2,957.49
1-4-1050-5820	HYDRO - ADMIN	10,000.00	10,000.00	21,045.28	7,500.00	14,856.88
1-4-1050-5900	TWP OFFICE BUILDING & GROUND	6,000.00	9,000.00	7,645.47	2,000.00	7,888.92
1-4-1050-8200	LEGAL FEES - ADMIN	40,000.00	30,000.00	48,358.25	20,000.00	34,386.58
1-4-1050-8230	ADMIN - DRAIN MTCE FEES	200.00	200.00	0.00	0.00	138.82
1-4-1050-8250	CONSULTANTS - ADMIN	3,000.00	43,000.00	37,565.46	3,000.00	7,815.15
1-4-1050-8480	IT SERVICES - ADMIN	380.00	380.00	407.04	350.00	381.60
1-4-1050-9000	CAPITAL - ADMIN	2,032,000.00	1,040,000.00	1,056,224.39	142,775.00	402,927.77
1-4-1050-9001	TRANSFER TO FIXED ASSET - ADI	0.00	0.00	0.00	0.00	-398,653.85
1-4-1050-9900	TRANSFER TO RESERVE - ADMIN	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1-4-1055-0930	LAND SALES EXPENSE	0.00	0.00	0.00	0.00	366.34
1-4-1055-3000	BANK CHARGES - TREAS	5,000.00	4,000.00	6,383.25	5,000.00	4,654.91
1-4-1055-3010	MISC INTEREST CHARGES - TREAS	0.00	0.00	0.00	0.00	0.49
1-4-1055-3020	LONG TERM DEBT CHARGES - AD	27,836.00	0.00	0.00	0.00	0.00
1-4-1055-3050	CASH ROUNDING - TREAS	0.00	0.00	9.11	0.00	-19.63
1-4-1055-3100	GENERAL LOAN INTEREST - TREAS	66,868.00	0.00	0.00	0.00	0.00
1-4-1055-3125	WRITE OFFS - TREAS	3,000.00	3,000.00	2,050.24	5,000.00	2,129.98
1-4-1055-3130	TREAS ALLOW FOR TAXES/VACAT	0.00	0.00	0.00	0.00	0.00

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: GENERAL GOVERNMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-1055-3175	TREAS REFUNDS (OVER-PAYMEN	0.00	0.00	0.00	0.00	0.00
1-4-1055-7850	GG AMORTIZATION	0.00	0.00	0.00	0.00	11,747.07
1-4-1055-8100	AUDITORS FEES - TREAS	45,000.00	45,000.00	46,300.84	35,000.00	37,651.23
1-4-1055-9000	CAPITAL EXPEN./OFFICE EQUIP/B	0.00	0.00	0.00	0.00	0.00
1-4-1055-9900	TRANSFER TO RESERVE - TREAS	0.00	98,905.00	0.00	40,000.00	40,000.00
1-4-1055-9999	TRANSFER TO SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00
1-4-2100-8260	PP&P CONS AUTHORITIES/RAISIN	8,952.00	8,952.00	8,765.10	8,718.00	8,383.68
1-4-2100-8270	PP&P CONS AUTHORITIES/SOUTH	50,695.00	48,745.00	48,745.00	47,152.00	47,151.99
1-4-2175-2500	PP&P LIVESTOCK VALUER FEES	1,000.00	500.00	300.67	500.00	39.63
1-4-2175-2550	PP&P LIVESTOCK LOSS	500.00	500.00	1,427.03	1,000.00	0.00
1-4-2180-2020	PP&P FENCE VIEWERS FEES/SUF	1,000.00	500.00	0.00	500.00	0.00
1-4-2200-1600	PP&P EMERGENCY PREPAREDNE	1,000.00	0.00	0.00	0.00	0.00
1-4-2200-2020	EMERGENCY- MAT SUPPLIES & S	1,250.00	250.00	685.23	250.00	0.00
1-4-2200-8250	PP&P EMERGENCY PREPAREDNE	1,000.00	1,000.00	0.00	1,500.00	0.00
1-4-2210-2020	RURAL CIVIC NUMBERS & SIGNS	2,000.00	2,000.00	2,722.56	3,000.00	130.36
1-4-2220-2020	PP&P-EMERGENCY MEASURES-C	0.00	0.00	0.00	0.00	0.00
1-4-2220-3400	COVID FUNDING DISBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-4-2300-2020	PP & P ACCESS/DISABILITY SERV	30,000.00	30,000.00	21,902.50	15,000.00	28.78
1-4-4015-2020	AVONMORE COMMUNAL SYSTEM	0.00	0.00	0.00	0.00	0.00
1-4-5030-1300	HEALTH AND SAFETY TRAINING	1,500.00	1,000.00	0.00	0.00	0.00
1-4-5030-2020	HEALTH & SAFETY-Materials,suppli	750.00	500.00	1,333.30	500.00	35.62
1-4-5200-5500	CEMETERY CARETAKING	3,000.00	4,000.00	3,747.57	4,000.00	3,875.88
1-4-6000-3400	DONATIONS & GRANTS	7,000.00	36,000.00	31,120.00	5,000.00	5,096.87
1-4-6000-3405	DONATIONS - DUNDAS MANOR	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
1-4-6000-3406	DONATIONS - MAXVILLE MANOR	20,000.00	0.00	0.00	0.00	0.00
1-4-7160-8850	NATION RISE WIND FARM - PROJ	0.00	0.00	0.00	0.00	8,149.55
1-4-8200-0000	TILE DRAINAGE INTEREST PAYME	0.00	0.00	3,547.91	0.00	3,088.60
1-4-8200-8000	TILE DRAINAGE INSPECTION FEE	0.00	0.00	0.00	0.00	0.00
Expense Total		3,569,926.00	2,619,384.00	2,537,880.87	1,389,091.00	1,266,316.62
GENERAL FUND Total		-1,246,175.00	-950,859.00	479,458.35	-686,781.00	-1,202,817.35
		-1,246,175.00	-950,859.00	479,458.35	-686,781.00	-1,202,817.35

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: FIRE DEPARTMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-2000-0415	REV-FIRE PREVENTION DONATIC	0.00	0.00	-50.00	0.00	-3,000.00
1-3-2000-0451	ONTARIO GRANTS - FIRE DEPT	-52,000.00	0.00	0.00	0.00	0.00
1-3-2000-0550	DONATIONS - FIRE DEPT	0.00	-271,000.00	-260,800.00	-5,000.00	0.00
1-3-2000-0551	DONATIONS - CRYSLER FIRE ASS	0.00	0.00	-19,950.00	0.00	0.00
1-3-2000-0610	REV. F.D. ADMINISTRATION FEE	0.00	0.00	-306.00	0.00	-95.00
1-3-2000-0685	REV F.D. MTO CLAIMS	-3,000.00	-3,000.00	0.00	-5,000.00	0.00
1-3-2000-0690	REV F.D. SAFETY PLAN/INCIDENT	-300.00	0.00	-78.00	-300.00	0.00
1-3-2000-0695	REV F.D. INSPECTION FEES	-600.00	-600.00	-78.00	-600.00	-675.94
1-3-2000-0710	REV-FIRE PERMITS	-3,000.00	-3,000.00	-4,000.00	-3,000.00	-4,619.00
1-3-2000-0810	REV F.D. FINES/BILLINGS	-15,000.00	-15,000.00	-11,280.00	-15,000.00	-20,851.39
1-3-2000-0990	TRANSFER FROM RESERVE - FIRI	0.00	-24,000.00	-24,000.00	-41,750.00	-55,005.00
1-3-2000-0999	REV F.D. MISC REVENUE	0.00	0.00	0.00	0.00	0.00
1-3-2000-9632	FD DISPOSAL OF CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00
1-3-2000-9800	LTD PROCEEDS - FIRE	0.00	0.00	0.00	-350,000.00	0.00
1-3-2000-9900	TRANSFER FROM RESERVES - FII	0.00	0.00	0.00	0.00	0.00
1-3-2030-0720	REV-AMBULANCE BAY AVONMOR	-31,665.00	-31,665.00	-29,016.68	-31,655.00	-34,292.44
1-3-2030-0721	REV-AMBULANCE BAY-MISC CHA	0.00	0.00	0.00	0.00	-2,281.83
	Revenue Total	-105,565.00	-348,265.00	-349,558.68	-452,305.00	-120,820.60
Expense						
1-4-2000-1000	VOLUNTEERS-WAGES - F.D.	131,115.00	128,544.00	94,627.48	120,000.00	117,954.80
1-4-2000-1010	ADMIN WAGES - F.D	95,799.00	93,429.00	79,053.97	85,896.00	88,294.16
1-4-2000-1011	SICK PAY - FIRE	0.00	0.00	712.55	0.00	86.56
1-4-2000-1013	VACATION PAY - FIRE DEPT	0.00	0.00	891.80	0.00	0.00
1-4-2000-1030	NFPA TRAINING WAGES - FIRE DE	30,000.00	30,000.00	1,934.58	30,000.00	17,750.00
1-4-2000-1051	CPP - FIRE DEPT	4,986.00	4,068.00	1,336.58	3,569.00	830.84
1-4-2000-1052	EMPLOYMENT INSURANCE - FIRE	1,450.00	1,352.00	553.56	978.00	338.13
1-4-2000-1053	OMERS - FIRE DEPT	5,623.00	4,894.00	6,238.19	3,708.00	5,299.20
1-4-2000-1056	HEALTH TAX - FIRE DEPT	4,191.00	3,840.00	3,978.74	3,510.00	4,064.87
1-4-2000-1057	W.S.I.B. - FIRE DEPT	24,268.00	23,793.00	1,742.05	23,560.00	622.09
1-4-2000-1058	MOSEY INSURANCE - FIRE	5,681.00	3,032.00	3,245.31	2,265.00	2,056.37
1-4-2000-1060	MEDICAL AND LICENSES - FIRE D	2,500.00	2,500.00	1,522.90	2,500.00	747.50
1-4-2000-1500	MILEAGE/TRAVEL EXPENSES - FII	1,900.00	1,900.00	121.58	1,500.00	143.19
1-4-2000-1600	TRAINING/COURSES & SEMINARS	22,000.00	20,000.00	17,460.85	21,000.00	20,539.00
1-4-2000-1620	FIRE PREVENTION - FIRE DEPT	2,000.00	2,000.00	1,408.20	1,500.00	1,539.72
1-4-2000-1630	PUBLIC EDUCATION - FIRE DEPT	4,000.00	3,000.00	3,160.56	2,000.00	3,162.61

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: FIRE DEPARTMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-2000-1800	MEMBERSHIPS & SUBSCRIPTIONS	3,000.00	500.00	409.83	500.00	250.00
1-4-2000-2020	MATERIAL AND SUPPLIES - FIRE DEPT	5,000.00	4,000.00	8,055.34	4,000.00	4,925.52
1-4-2000-2050	DISPATCH - FIRE DEPT	54,972.00	54,472.00	40,854.12	53,500.00	54,869.13
1-4-2000-2100	CELL PHONE/INTERNET - FIRE DEPT	1,700.00	1,500.00	1,597.98	3,000.00	2,548.40
1-4-2000-2110	RADIOS & PAGERS - FIRE DEPT	23,356.00	16,356.00	18,464.99	12,000.00	12,345.82
1-4-2000-2120	OFFICE SUPPLIES - FIRE DEPT	0.00	0.00	0.00	0.00	0.00
1-4-2000-2300	ADVERTISING & PROMOTION - FIRE DEPT	0.00	0.00	0.00	0.00	0.00
1-4-2000-3500	SOFTWARE/PURCHASED DATA/UTILITIES	12,000.00	2,695.00	0.00	2,000.00	0.00
1-4-2000-4010	PUMPER MAINTENANCE - FIRE DEPT	19,000.00	15,000.00	10,768.99	15,000.00	13,658.11
1-4-2000-4020	TANKER MAINTENANCE - FIRE DEPT	13,000.00	10,000.00	12,689.20	10,000.00	7,669.52
1-4-2000-4030	RESCUE MAINTENANCE - FIRE DEPT	14,000.00	10,000.00	3,340.95	10,000.00	2,792.10
1-4-2000-4040	EQUIPMENT MAINTENANCE - FIRE DEPT	9,000.00	9,000.00	9,384.99	9,000.00	5,130.74
1-4-2000-4070	SUPPRESSION EQUIPMENT - FIRE DEPT	10,000.00	10,000.00	3,667.72	10,000.00	10,816.90
1-4-2000-4100	SMALL TOOLS & EQUIPMENT - FIRE DEPT	4,000.00	3,000.00	8,466.94	3,000.00	1,426.42
1-4-2000-4110	EXTINGUISHING EQUIPMENT - FIRE DEPT	2,500.00	500.00	351.08	1,500.00	531.19
1-4-2000-4115	AIR TANK REFILLS & TESTING - FIRE DEPT	4,500.00	4,000.00	11,447.85	2,000.00	4,635.17
1-4-2000-4120	PERSONAL PROTECTIVE EQUIPMENT	6,000.00	6,000.00	5,663.22	6,000.00	4,890.80
1-4-2000-4125	PPE - MAINTENANCE - FIRE DEPT	10,000.00	8,000.00	7,383.11	7,000.00	8,450.18
1-4-2000-4130	UNIFORMS - FIRE DEPT	6,500.00	5,000.00	5,146.09	4,000.00	6,053.55
1-4-2000-4140	MEDICAL SUPPLIES - FIRE DEPT	2,000.00	2,000.00	1,561.57	1,500.00	1,488.24
1-4-2000-4500	VEHICLE/EQUIP GAS/DIESEL - FIRE DEPT	7,500.00	7,500.00	2,531.44	7,500.00	2,648.44
1-4-2000-5100	LEASES/CONTRACTS - FIRE DEPT	2,500.00	0.00	2,035.20	1,800.00	2,035.20
1-4-2000-5300	INSURANCE PREMIUMS - FIRE DEPT	40,703.00	39,096.00	39,095.34	35,234.00	35,233.92
1-4-2000-5800	HEATING FUEL - FIRE DEPT	9,500.00	9,500.00	7,758.41	9,000.00	11,529.61
1-4-2000-5820	HYDRO - FIRE DEPT	8,000.00	8,000.00	7,362.03	7,500.00	9,821.30
1-4-2000-5900	BUILDING MAINTENANCE - FIRE DEPT	12,000.00	11,000.00	15,502.55	11,000.00	13,034.81
1-4-2000-8430	AUTO AID ASSISTANCE - FIRE DEPT	10,000.00	10,000.00	0.00	15,000.00	1,088.95
1-4-2000-9000	CAPITAL EXPENSE - FIRE DEPT	97,750.00	86,220.00	66,066.92	490,645.00	21,171.44
1-4-2000-9001	FIRE DEPT - TRANSFER TO FA	0.00	0.00	0.00	0.00	0.00
1-4-2000-9800	GAIN (LOSS) ON ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
1-4-2000-9900	TRANSFER TO RESERVE - FIRE DEPT	100,000.00	360,000.00	360,000.00	30,000.00	35,000.00
1-4-2005-1001	PRINCIPAL PAYMENT TO BUDGET	0.00	0.00	-65,128.62	0.00	-88,764.30
1-4-2005-3020	LONG TERM DEBT PAYMENTS - FIRE DEPT	94,839.00	82,252.00	65,128.62	98,365.00	88,764.30
1-4-2005-3100	INTEREST EXPENSE - F.D.	51,944.00	53,390.00	39,716.72	54,235.00	55,898.09
1-4-2030-5900	AMBULANCE BAY BLDG MTCE	5,000.00	5,000.00	3,248.90	1,200.00	3,799.93
Expense Total		975,777.00	1,156,333.00	910,560.38	1,217,465.00	597,172.52
GENERAL FUND Total		870,212.00	808,068.00	561,001.70	765,160.00	476,351.92

TOWNSHIP OF NORTH STORMONT

Budget Worksheet



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Department: FIRE DEPARTMENT

Account Code	Account Name	2025	2024	2024	2023	2023
		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
		870,212.00	808,068.00	561,001.70	765,160.00	476,351.92

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: BUILDING DEPARTMENT



GL3170

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-2150-0454	CANADA STUDENT GRANT - BUIL	0.00	0.00	0.00	-2,713.00	-1,982.00
1-3-2150-0695	W/S LINE CONNECTION INSPECTI	0.00	0.00	0.00	0.00	0.00
1-3-2150-0710	CBO-BUILDING PERMITS REVENU	-150,000.00	-135,000.00	-207,244.57	-135,000.00	-136,640.89
1-3-2150-0990	TRANSFER FROM RESERVE - CBO	-81,076.00	-61,418.00	0.00	-55,943.00	-42,081.40
1-3-2150-9632	CBO-DISPOSAL OF CAPITAL ASSE	0.00	0.00	0.00	0.00	0.00
	Revenue Total	-231,076.00	-196,418.00	-207,244.57	-193,656.00	-180,704.29
Expense						
1-4-2150-1000	REGULAR WAGES - CBO	159,166.00	132,882.00	138,360.79	128,946.00	101,622.26
1-4-2150-1010	PT WAGES - CBO	0.00	0.00	0.00	5,642.00	3,964.13
1-4-2150-1011	SICK PAY - CBO	0.00	0.00	3,734.60	0.00	3,681.45
1-4-2150-1012	VACATION PAY FT - CBO	0.00	0.00	9,861.15	0.00	10,389.92
1-4-2150-1050	FT BENEFITS - CBO	650.00	680.00	650.00	400.00	350.00
1-4-2150-1051	CPP - CBO	7,381.00	6,104.00	7,203.33	6,083.00	5,201.43
1-4-2150-1052	EMPLOYMENT INSURANCE - CBO	2,490.00	2,093.00	2,759.12	2,133.00	2,669.80
1-4-2150-1053	OMERS - CBO	13,015.00	12,427.00	14,745.88	12,562.00	11,477.44
1-4-2150-1056	HEALTH TAX - CBO	3,363.00	2,846.00	2,910.41	2,755.00	2,332.13
1-4-2150-1057	W.S.I.B. - CBO	5,205.00	4,345.00	4,965.32	4,401.00	4,444.96
1-4-2150-1058	MOSEY INSURANCE - CBO	13,092.00	8,485.00	10,844.95	8,371.00	7,011.68
1-4-2150-1600	TRAINING,MTG,CONFERENCES - C	4,000.00	3,000.00	2,187.90	3,000.00	2,177.73
1-4-2150-1800	MEMBERSHIPS & SUBSCRIPTIONS	600.00	750.00	498.46	750.00	619.06
1-4-2150-2020	MATERIALS, SUPPLIES, SERVICES	4,000.00	3,500.00	4,473.23	6,000.00	3,118.32
1-4-2150-2100	TELEPHONE/CELLULAR - CBO	500.00	500.00	671.88	500.00	439.34
1-4-2150-3175	REFUNDS/ADJ TO BLDG REV	0.00	0.00	0.00	0.00	1,754.52
1-4-2150-4200	EQUIPMENT/VEHICLE MTCE - CBO	3,000.00	3,000.00	1,392.37	1,500.00	284.88
1-4-2150-4500	GASOLINE/DIESEL - CBO	5,000.00	6,000.00	4,398.41	6,000.00	4,998.68
1-4-2150-5100	Leases/Service Contracts CBO	0.00	0.00	0.00	500.00	3,333.35
1-4-2150-5300	VEHICLE INSURANCE	614.00	606.00	606.00	613.00	613.00
1-4-2150-8200	LEGAL FEES & ENGINEERING - CBO	5,000.00	5,000.00	0.00	0.00	6,427.82
1-4-2150-8250	CONSULTANTS - CBO	4,000.00	4,200.00	3,450.00	3,500.00	4,500.00
1-4-2150-9000	CAPITAL - CBO	0.00	0.00	0.00	0.00	0.00
1-4-2150-9900	TRANSFER TO RESERVE - CBO	0.00	0.00	0.00	0.00	0.00
	Expense Total	231,076.00	196,418.00	213,713.80	193,656.00	181,411.90
	GENERAL FUND Total	0.00	0.00	6,469.23	0.00	707.61

TOWNSHIP OF NORTH STORMONT

Budget Worksheet



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Department: BUILDING DEPARTMENT

Account Code	Account Name	2025	2024	2024	2023	2023
		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
		0.00	0.00	6,469.23	0.00	707.61

TOWNSHIP OF NORTH STORMONT

Budget Worksheet



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Department: BY-LAW AND ANIMAL CONTROL

Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-2155-0810	BY-LAW ENFORCEMENT & PROPE	-4,000.00	-2,000.00	0.00	-2,000.00	0.00
1-3-2155-0990	TRANSFER FROM RESERVE - BY-	0.00	0.00	0.00	0.00	0.00
1-3-2160-0700	DOG TAGS REVENUE	0.00	0.00	-930.00	-4,000.00	-3,330.00
1-3-2160-0820	BY-LAW FINES - REV	0.00	0.00	0.00	0.00	0.00
	Revenue Total	-4,000.00	-2,000.00	-930.00	-6,000.00	-3,330.00
Expense						
1-4-2155-1000	WAGES - BY-LAW ENFORCEMENT	91,869.00	87,064.00	96,433.33	82,061.00	75,944.53
1-4-2155-1011	SICK PAY - BY-LAW ENFORCEMEI	0.00	0.00	1,939.17	0.00	596.19
1-4-2155-1013	VACATION PAY - BY-LAW ENFORC	0.00	0.00	-436.04	0.00	7,351.57
1-4-2155-1014	COMPENSATORY PAY - BY-LAW E	0.00	0.00	1,410.50	0.00	1,329.30
1-4-2155-1050	FT BENEFITS - CLOTHING BY-LAW	150.00	150.00	150.00	150.00	150.00
1-4-2155-1051	CPP - BY-LAW ENFORCEMENT	5,383.00	5,180.00	5,343.41	5,114.00	5,153.10
1-4-2155-1052	EMPLOYMENT INSURANCE -BY-LA	1,589.00	1,445.00	2,002.25	1,776.00	1,978.05
1-4-2155-1053	OMERS - BY-LAW ENFORCEMENT	9,777.00	9,126.00	9,029.20	8,484.00	8,624.83
1-4-2155-1056	HEALTH TAX - BY-LAW ENFORCEI	2,051.00	1,952.00	1,870.40	1,840.00	1,878.17
1-4-2155-1057	W.C.B. - BY-LAW ENFORCEMENT	3,440.00	3,274.00	3,238.95	3,086.00	3,486.43
1-4-2155-1058	MOSEY INSURANCE - BY-LAW ENI	10,800.00	9,573.00	10,095.81	8,650.00	9,050.42
1-4-2155-1400	CELL PHONE - BY-LAW ENFORCE	500.00	500.00	596.62	500.00	439.34
1-4-2155-1600	TRAINING/COURSES - BY-LAW EN	3,000.00	1,000.00	202.25	1,000.00	749.27
1-4-2155-2020	MAT SUPPLIES SER - BY-LAW ENF	3,000.00	6,000.00	1,495.81	3,000.00	2,972.29
1-4-2155-2700	PROPERTY STAND. CLEAN UP CC	1,500.00	1,000.00	127.20	2,000.00	0.00
1-4-2155-3500	SOFTWARE/PURCHASED DATA/UI	1,800.00	0.00	0.00	0.00	0.00
1-4-2155-4200	VEHICLE MAINTENANCE - BY-LAW	3,000.00	6,000.00	4,018.60	1,000.00	462.45
1-4-2155-4500	GAS/DIESEL - BY-LAW ENFORCEM	1,900.00	1,900.00	1,992.14	1,800.00	1,844.51
1-4-2155-5300	INSURANCE - BY-LAW ENFORCEM	754.00	744.00	743.50	722.00	722.00
1-4-2155-9000	CAPITAL - BY-LAW ENFORCEMEN	0.00	0.00	0.00	0.00	0.00
1-4-2155-9001	T/T FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
1-4-2155-9900	TRANSFER TO RESERVE - BY-LAW	0.00	5,000.00	5,000.00	0.00	0.00
1-4-2160-2005	PP&P DOG CONTROL/DOG TAGS	0.00	0.00	0.00	250.00	0.00
1-4-2160-2020	PP&P DOG CONTROL/MAT. SUPPI	1,000.00	5,000.00	8,965.60	18,000.00	18,880.19
1-4-2160-5100	PP&P DOG CONTROL CONTRACT	30,000.00	0.00	0.00	0.00	0.00
1-4-2160-5120	PP&P DOG CONTROL OFFICER	5,000.00	10,000.00	7,893.93	10,000.00	15,807.64
	Expense Total	176,513.00	154,908.00	162,112.63	149,433.00	157,420.28
	GENERAL FUND Total	172,513.00	152,908.00	161,182.63	143,433.00	154,090.28

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Account Code	Account Name	2025	2024	2024	2023	2023
		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
		172,513.00	152,908.00	161,182.63	143,433.00	154,090.28

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Department: PUBLIC WORKS



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-3000-0408	REV-TREAS-AGGREGATE RESOU	-245,000.00	-345,000.00	31,609.74	-180,000.00	-372,456.09
1-3-3000-0420	INSURANCE CLAIM REVENUE	0.00	0.00	0.00	0.00	0.00
1-3-3000-0446	REV-TREAS-OCIF FUNDING	-371,947.00	-323,432.00	-323,440.00	-285,090.00	-285,090.00
1-3-3000-0447	ANNUAL PMT WIND COMPANY RE	-284,460.00	-284,630.00	-284,440.73	0.00	0.00
1-3-3000-0454	CANADA STUDENT GRANT - RDS	0.00	0.00	0.00	0.00	0.00
1-3-3000-0482	PROVINCIAL GRANT/FUNDING	0.00	0.00	-10,000.00	0.00	0.00
1-3-3000-0483	FEDERAL GRANTS/FUNDING	0.00	0.00	0.00	0.00	0.00
1-3-3000-0500	TRANSFERS FROM MUNICIPALITI	0.00	0.00	0.00	0.00	0.00
1-3-3000-0550	DONATIONS T/F OTHERS ROADS	-131,000.00	0.00	0.00	0.00	0.00
1-3-3000-0730	ROAD CUT/ ENTRANCE PERMITS	-3,000.00	-2,000.00	-1,000.00	-2,000.00	-10,546.86
1-3-3000-0735	CCBF GAS TAX REVENUE	-239,338.00	-252,764.00	-233,160.22	-300,000.00	-300,000.00
1-3-3000-0740	REV RDS STEEL COLLECTION FU	0.00	0.00	0.00	0.00	0.00
1-3-3000-0750	EDP - RD USER AGREEMENT REV	-327,000.00	-1,113,373.00	0.00	-355,000.00	-63,460.97
1-3-3000-0931	DISPOSAL OF CAPITAL ASSETS -	0.00	-8,000.00	-176.99	-7,800.00	-704.54
1-3-3000-0990	TRANSFER FROM RESERVE - RO	-70,000.00	0.00	0.00	0.00	0.00
1-3-3000-3012	RDS - RIGHT OF WAY PERMITS	-10,000.00	0.00	-10,200.00	0.00	0.00
1-3-3000-3016	RDS - OVERSIZE/OVERWEIGHT PI	-75,000.00	0.00	-750.00	0.00	0.00
1-3-3000-3017	RDS - MUNICIPAL CONSENT	-3,500.00	0.00	-8,000.00	0.00	0.00
1-3-3000-7300	RDS SNOW PLOW/SWEEPING	-44,500.00	-44,500.00	-19,848.22	-61,500.00	-19,087.59
1-3-3000-7310	ROADS REVENUE-FROM RESERV	0.00	0.00	0.00	0.00	0.00
1-3-3000-9632	DISPOSAL OF CAPITAL ASSETS P	0.00	0.00	0.00	0.00	0.00
1-3-3000-9800	LTD PROCEEDS - ROADS	-375,000.00	0.00	0.00	0.00	0.00
1-3-3000-9900	RDS T/F RESERVES	0.00	-25,000.00	0.00	-150,000.00	-108,163.78
	Revenue Total	-2,179,745.00	-2,398,699.00	-859,406.42	-1,341,390.00	-1,159,509.83
Expense						
1-4-3000-1000	REGULAR WAGES FT - RDS	923,450.00	797,718.00	639,071.34	750,526.00	653,148.48
1-4-3000-1005	OVERTIME WAGES FT - RDS	0.00	0.00	11,487.57	0.00	23,686.78
1-4-3000-1010	REGULAR WAGES PT - RDS	26,000.00	15,819.00	33,340.39	39,978.00	29,129.07
1-4-3000-1011	SICK PAY FT - RDS	0.00	0.00	29,060.21	0.00	20,236.19
1-4-3000-1012	VACATION PAY FT - RDS	0.00	0.00	63,671.86	0.00	53,426.57
1-4-3000-1014	COMPENSATORY PAY- RDS	0.00	0.00	1,466.88	0.00	1,959.08
1-4-3000-1050	YEARS OF SERVICE	75.00	30.00	0.00	2,030.00	2,000.00
1-4-3000-1051	CPP - RDS DEPT	47,292.00	42,730.00	39,968.68	40,141.00	39,475.98
1-4-3000-1052	EMPLOYMENT INSURANCE - RDS	15,473.00	15,819.00	15,538.09	14,127.00	14,483.59
1-4-3000-1053	OMERS - RDS	73,436.00	78,011.00	54,202.23	70,084.00	54,833.79

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1-4-3000-1056	HEALTH TAX - RDS	18,514.00	16,610.00	14,886.40	15,142.00	15,576.18
1-4-3000-1057	W.S.I.B. - RDS	34,047.00	28,312.00	39,394.27	25,849.00	29,246.01
1-4-3000-1058	MOSEY INSURANCE - RDS DEPT	100,814.00	55,947.00	68,587.38	65,794.00	61,217.51
1-4-3000-1059	RRSP EXPENSE - RDS	15,204.00	14,833.00	12,297.74	12,000.00	12,684.99
1-4-3000-4130	UNIFORMS/WORKWEAR - RDS	5,650.00	5,000.00	4,500.00	0.00	0.00
1-4-3000-9000	CAPITAL - ROADS DEPARTMENT	2,022,000.00	1,615,823.00	1,589,637.35	928,500.00	778,046.38
1-4-3005-1001	PRINCIPAL PAYMENT TO BUDGET	0.00	0.00	-78,316.08	0.00	-76,684.96
1-4-3005-3020	LONG TERM DEBT PAYMENTS - R	57,546.00	78,512.00	78,316.08	76,686.00	76,684.96
1-4-3005-3100	INTEREST EXPENSE - RDS	19,503.00	2,782.00	2,977.24	4,608.00	4,142.00
1-4-3010-0000	CHANGE IN INVENTORY	0.00	0.00	0.00	0.00	0.00
1-4-3020-2020	BRIDGES & CULVERTS-MAT,SUPP	40,000.00	40,000.00	21,443.13	40,000.00	10,282.18
1-4-3020-4700	BRIDGES & CULVERTS CONTRAC	30,000.00	5,000.00	7,554.39	5,000.00	11,185.51
1-4-3020-7500	BRIDGES & CULVERTS GRAVEL -	15,000.00	15,000.00	6,692.31	14,000.00	15,820.79
1-4-3020-8250	BRIDGES & CULVERTS CONSULT,	12,000.00	0.00	4.50	12,000.00	9,718.09
1-4-3021-2020	B1 MATERIALS, SUPPLIES & SERV	0.00	0.00	0.00	1,000.00	0.00
1-4-3021-4000	B1-GRASS MOW-REPAIRS & MNT	0.00	0.00	0.00	1,500.00	0.00
1-4-3021-4700	B1 CONTRACTED SERVICES - RD	25,000.00	20,000.00	23,903.73	20,000.00	17,395.59
1-4-3022-2020	B2 Brushing Tree/MATERIALS,SUP	3,000.00	1,000.00	171.97	500.00	0.00
1-4-3022-4700	B2 BRUSHING TREE/CONTRACTE	7,500.00	7,500.00	3,770.21	7,500.00	10,354.09
1-4-3023-2020	B3 DITCHING/MATERIALS,SUPPL	1,000.00	1,000.00	367.04	1,000.00	0.00
1-4-3024-2020	B4 CATCH BASINS/MATERIALS,SL	10,000.00	5,000.00	3,807.68	5,000.00	3,572.62
1-4-3024-4400	B4Catch Basins/Storm Sewers/EQUI	2,000.00	2,000.00	0.00	1,000.00	0.00
1-4-3024-4700	B4 CATCH BASINS/CONTRACT SE	2,000.00	2,000.00	0.00	4,000.00	2,544.08
1-4-3024-7500	B4 CATCH BASINS/GRAVEL - RDS	2,000.00	2,000.00	0.00	2,000.00	0.00
1-4-3026-2020	MAT AND SUPPLY - LINE PAINTING	0.00	0.00	0.00	0.00	0.00
1-4-3026-4700	CONTRACT SERV - LINE PAINTING	8,000.00	8,000.00	0.00	7,000.00	7,887.24
1-4-3031-2020	C1PATCHING & SPRAY/MATERIAL	10,000.00	10,000.00	3,533.19	10,000.00	7,237.61
1-4-3031-4700	C1 PATCHING & SPRAY/CONTRAC	0.00	0.00	0.00	0.00	0.00
1-4-3031-7450	C1PATCH & SPRAY/ASPHALT,HOT	3,000.00	3,000.00	0.00	3,000.00	0.00
1-4-3032-2020	C2 SWEEP,FLUSH,CLEAN/MAT,SU	2,000.00	2,000.00	0.00	2,000.00	0.00
1-4-3032-4400	C2 SWEEP,FLUSH,CLEAN/EQUIPM	0.00	0.00	0.00	0.00	0.00
1-4-3032-4700	C2 SWEEP,FLUSH,CLEAN/CONTR	10,000.00	10,000.00	0.00	12,000.00	0.00
1-4-3033-2020	C3 SHOULDER MTCE/MAT, SUPPL	0.00	0.00	0.00	0.00	0.00
1-4-3033-4400	C3Shoulder Mtce Patch & Grade/EQ	0.00	0.00	0.00	0.00	0.00
1-4-3033-4700	C3 SHOULDER MTCE/CONTRACT	4,000.00	4,000.00	5,286.44	3,500.00	3,307.20
1-4-3033-7450	C3 SHOULD MTCE/ASPHALT,HOT,	10,000.00	10,000.00	1,322.88	10,000.00	0.00
1-4-3033-7500	C3 SHOULDER MTCE/GRAVEL - R	8,000.00	8,000.00	0.00	7,500.00	0.00
1-4-3035-2020	SIDEWALKS-MISC,MATERIALS & S	1,000.00	1,000.00	0.00	2,000.00	0.00

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1-4-3035-4700	C5 SIDEWALKS CONTRACTED SE	2,000.00	2,000.00	3,036.13	3,000.00	0.00
1-4-3042-2020	D2 GRADING & SCARIFYING/MAT	9,000.00	9,000.00	4,274.90	5,000.00	8,433.27
1-4-3043-2020	D3 DUST LAYER & CONTROL/MAT	3,000.00	3,000.00	2,843.21	1,000.00	2,747.83
1-4-3043-4700	D3 DUST LAYER & CONTROL/CON	0.00	0.00	0.00	0.00	0.00
1-4-3043-7600	D3 DUST LAYER & CONTROL/CAL	268,750.00	215,000.00	211,703.39	195,000.00	193,153.65
1-4-3045-7500	D5 GRAVEL RESURFACING/GRAV	0.00	315,000.00	313,196.06	285,090.00	339,856.67
1-4-3051-2020	E1-SNOW PLOW & REMOV/MAT,SI	2,000.00	2,000.00	67.14	2,000.00	0.00
1-4-3051-4400	E1 SNOW PLOWING & REMOVAL/E	0.00	0.00	0.00	0.00	0.00
1-4-3051-4700	E1 SNOW PLOWING & REM CONTI	5,000.00	5,000.00	3,379.51	5,000.00	814.08
1-4-3052-4700	E2 SANDING/SALTING/CONTRACT	0.00	0.00	0.00	0.00	0.00
1-4-3052-6230	E2 SANDING/SALTING/SAND& STC	50,000.00	30,000.00	23,213.49	50,000.00	56,837.88
1-4-3052-6300	E2 SANDING/SALTING/SALT RDS	100,000.00	50,000.00	67,188.82	100,000.00	102,920.41
1-4-3061-2020	F1 SAFETY DEVICE/SIGNS/MAT SI	5,000.00	5,000.00	3,413.96	5,000.00	2,837.72
1-4-3061-4400	F1 SAFETY DEVICES/SIGNS/EQUIP	1,500.00	1,500.00	421.82	1,500.00	374.02
1-4-3061-4700	SAFETY/SIGNS CONTRACTED SEI	0.00	0.00	0.00	0.00	0.00
1-4-3061-7300	F1 SAFETY DEVICES/SIGNS ROAC	18,500.00	18,500.00	14,208.21	18,500.00	15,536.16
1-4-3062-2020	RR CROSSING MNTNCE-MAT& SU	0.00	0.00	0.00	0.00	0.00
1-4-3062-4700	F2 RR CROSSING MAINTENANCE	36,000.00	36,000.00	40,836.50	36,000.00	36,441.00
1-4-3080-2020	WIDENING-SERVICES - RDS	2,000.00	1,000.00	1,017.60	1,000.00	850.97
1-4-3081-1600	MISC OVERHEAD/TRAINING - RDS	6,000.00	3,000.00	818.23	3,000.00	21.39
1-4-3081-1700	MISC.OVERHEAD/MEETINGS & CC	3,500.00	3,500.00	2,278.41	3,500.00	3,217.43
1-4-3081-1800	MISC OVERHEAD/MEMBERSHIP &	2,500.00	2,500.00	1,763.28	2,000.00	1,779.14
1-4-3081-2020	MISC OVERHEAD/MAT,SUPPLIES	5,000.00	5,000.00	3,406.30	5,000.00	2,571.23
1-4-3081-2100	MISC. OVERHEAD/TELEPHONE/CE	6,000.00	4,000.00	7,496.32	3,500.00	4,042.81
1-4-3081-2210	MISC OVERHEAD/LEGAL FEES&L	5,000.00	5,000.00	0.00	0.00	5,501.69
1-4-3081-2300	MISC OVERHEAD/ADVERTISING -	1,000.00	1,000.00	138.65	500.00	917.67
1-4-3081-3500	SOFTWARE/DATA UPGRADE/PUR	20,000.00	14,000.00	17,107.86	8,000.00	11,027.77
1-4-3081-3600	COMPUTER PURCHASES - RDS	0.00	4,000.00	0.00	0.00	0.00
1-4-3082-2020	H2 BUILDING & GRNDS/MAT,SUPP	10,000.00	8,000.00	8,045.44	8,000.00	4,290.89
1-4-3082-4400	H2 BUILDING & GROUNDS/EQUIP	2,000.00	2,000.00	261.02	1,000.00	161.79
1-4-3082-4700	H2 BUILDING & GRNDS/CONTRAC	7,500.00	7,500.00	5,879.61	7,500.00	4,577.04
1-4-3082-5300	H2 BUILDING & GRNDS/INSURAN	63,801.00	72,466.00	72,466.24	60,777.00	60,776.24
1-4-3082-5800	H2 BUILDING & GROUNDS/HEATIN	16,000.00	16,000.00	8,302.42	16,000.00	12,172.33
1-4-3082-5820	H2 BUILDING & GROUNDS/HYDRC	18,000.00	18,000.00	11,658.37	16,000.00	20,173.22
1-4-3083-2020	H3 SMALL TOOLS & EQUIP/MAT SI	4,000.00	4,000.00	1,884.95	3,500.00	9,955.84
1-4-3083-4000	H3-SMALL TOOLS & EQUIP-REPR	1,500.00	1,500.00	100.20	1,500.00	838.87
1-4-3085-8230	MUNICIPAL DRAIN ASSESSMENT	5,000.00	5,000.00	1,790.36	5,000.00	3,835.13
1-4-3300-4000	PU-2018 CHEV/REPAIRS & MAINT	0.00	0.00	339.67	0.00	2,305.12

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1-4-3300-4300	PU-2018 CHEV/LICENSES & SAFE	0.00	0.00	0.00	0.00	0.00
1-4-3301-4000	PU#1-RD SUPT/REPAIRS & MTNCE	0.00	0.00	1,069.06	0.00	466.17
1-4-3301-4300	PU#1-RD SUPT TR-LIC&SAFETY C	0.00	0.00	0.00	0.00	0.00
1-4-3302-4000	PU#2-2004-PU-REPAIRS & MTNCE	0.00	0.00	957.61	0.00	108.27
1-4-3302-4300	PU#2-2004- PICKUP-LH-LIC & SAF	0.00	0.00	0.00	0.00	0.00
1-4-3303-4000	PU#3-2002-CHEV GREY PICKUP - I	0.00	0.00	0.00	0.00	3,894.14
1-4-3303-4300	PU#3-2002 CHEV GREY PICKUP/LI	0.00	0.00	0.00	0.00	0.00
1-4-3304-4000	91 FORD TANDEM-REPAIRS & MTI	0.00	0.00	4,194.63	0.00	0.00
1-4-3304-4300	TR#1-1991 FORD TANDEM - RDS	0.00	0.00	0.00	0.00	0.00
1-4-3305-4000	TR#2-1987 TAND TRK-REPAIRS &	0.00	0.00	4,753.64	0.00	2,219.81
1-4-3306-4000	TR#3-94 INT TRUCK/REPAIRS & M	0.00	0.00	20,383.91	0.00	6,765.71
1-4-3306-4300	TR#3-94 INTER TRUCK/LICENS & S	0.00	0.00	3,067.25	0.00	3,067.25
1-4-3306-5300	TR#3-94 INTER TRUCK/INSURANC	0.00	0.00	0.00	0.00	0.00
1-4-3307-4000	2013 JD 160G EXCAVATOR-R&M -	0.00	0.00	6,325.27	0.00	2,627.40
1-4-3308-4000	TR#5-93 FORD-REPAIRS & MTNCE	0.00	0.00	4,252.04	0.00	8,651.11
1-4-3308-4300	TR#5-1993 FORD-LICEN&SAF CHK	0.00	0.00	1,917.50	0.00	1,917.50
1-4-3309-4000	TR#6- 99- 1 TON/REAIRS & MTNCE	0.00	0.00	4,766.34	0.00	7,542.20
1-4-3309-4300	TR#6-1999-1 TON TRUCK-LIC & SA	0.00	0.00	651.75	0.00	651.75
1-4-3310-4000	TR#7-2000-VOLVO TRUCK-REP-M	0.00	0.00	2,062.33	0.00	2,490.69
1-4-3310-4300	TR#7-2000 VOLVO-LICEN &SAFE C	0.00	0.00	1,917.50	0.00	1,917.50
1-4-3311-4000	GR#1-89 CH GRADER-RPS & MTN	0.00	0.00	0.00	0.00	86.24
1-4-3312-4000	GR#2-87 CHAMPION/REPAIRS & M	0.00	0.00	539.66	0.00	398.65
1-4-3313-4000	JD-06-LOADER-REPAIRS & MTNCE	0.00	0.00	8,410.81	0.00	2,152.53
1-4-3314-4000	BH#2-91 CASE-BACKHOE/REPAIR	0.00	0.00	3,479.96	0.00	7,603.66
1-4-3315-4000	EQUIPMENT - RDS	0.00	0.00	2,609.91	0.00	161.86
1-4-3316-4000	CASE TRACTOR/REPAIRS & MTNC	0.00	0.00	2,516.97	0.00	3,417.97
1-4-3317-4000	TS#1-MAS TRCTR/SWEEP-REP & I	0.00	0.00	0.00	0.00	0.00
1-4-3318-4000	ET-EXC TRAILER-REPAIRS &MTN	0.00	0.00	380.39	0.00	49.41
1-4-3319-4000	2003 EXCAV/REPAIRS & MTNCE -	0.00	0.00	3,044.90	0.00	794.70
1-4-3320-4000	TRACKLESS SIDEWALK MACHINE	0.00	0.00	1,999.12	0.00	502.41
1-4-3321-4000	HOT BOX TRAILER/REPAIRS & MT	0.00	0.00	245.18	0.00	273.35
1-4-3322-4000	NEW 2005 CAT GRADER/REPAIRS	0.00	0.00	10,480.99	0.00	14,627.86
1-4-3323-2020	SIDEWALK PLOW-MAT & SUPPLIE	0.00	0.00	0.00	0.00	0.00
1-4-3323-4000	SIDEWALK PLOW-REPAIRS & MTN	0.00	0.00	946.09	0.00	1,826.85
1-4-3324-2020	SIDEWALK TRALER-Mat,Supplie - F	0.00	0.00	0.00	0.00	0.00
1-4-3324-4000	SIDEWALK TRAILER-REPAIRS & M	0.00	0.00	305.28	0.00	2,089.55
1-4-3325-2020	2007 INTER SNOWPLOW-MAT&SU	0.00	0.00	0.00	0.00	0.00
1-4-3325-4000	INTERNAT-2007 SNOWPLOW-REP	0.00	0.00	4,423.65	0.00	11,444.04

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-3325-4300	2007 INTER SNOWPLOW-LIC& SAF	0.00	0.00	4,629.96	0.00	4,105.20
1-4-3326-2020	2008 FORD SNOWPLOW TRUCK-M	0.00	0.00	0.00	0.00	0.00
1-4-3326-4000	2008 FORD SNOWPLOW TRUCK-R	0.00	0.00	9,102.49	0.00	33,688.59
1-4-3326-4300	2008 FORD SNOWPLOW TRUCK-L	0.00	0.00	1,917.50	0.00	1,917.50
1-4-3327-4000	2009 NEW HOLLAND TRACT-REPF	0.00	0.00	86.05	0.00	1,295.04
1-4-3328-4000	BOMA6-PACKER-REPAIRS&MTNC	0.00	0.00	567.35	0.00	1,195.52
1-4-3329-4000	2010 INTERNAT SNOWPLOW-REP.	0.00	0.00	4,192.15	0.00	7,448.51
1-4-3329-4300	2010 INTERNAT SNOWPLOW-LIC&	0.00	0.00	1,841.00	0.00	1,841.00
1-4-3330-2020	2010 JOHN DEERE GRADER-mater	0.00	0.00	0.00	0.00	0.00
1-4-3330-4000	2010 JOHN DEERE GRADER-REPA	0.00	0.00	629.75	0.00	21,164.04
1-4-3331-4000	2013 INTER SNOW PLOW-R&M - R	0.00	0.00	15,221.09	0.00	10,821.17
1-4-3331-4300	2013 INT PLOW-LICENS&SAFETY (0.00	0.00	1,917.50	0.00	1,917.50
1-4-3332-4000	2019 EQUIFAB SALTER	0.00	0.00	1,414.87	0.00	0.00
1-4-3333-4000	AGRIMAXX SNOW PUSHER BLADE	0.00	0.00	145.01	0.00	224.52
1-4-3334-4000	2021 WHITE CHEV REPAIRS & MAI	0.00	0.00	3,209.21	0.00	206.17
1-4-3334-4300	2021 WHITE CHEV LICENSE & SAF	0.00	0.00	0.00	0.00	0.00
1-4-3335-4000	2021 BLUE CHEV REPAIRS & MAIN	0.00	0.00	1,773.40	0.00	196.61
1-4-3335-4300	2021 BLUE CHEV LICENSES & SAF	0.00	0.00	0.00	0.00	0.00
1-4-3336-4000	RDS-BRUSHER HEAD	0.00	0.00	7,447.93	0.00	4,002.67
1-4-3337-4000	RDS-HYDROVAC TRAILER	0.00	0.00	435.20	0.00	1,058.45
1-4-3338-4000	RDS 2023 CHEV SILVERADO BLAC	0.00	0.00	866.01	0.00	0.00
1-4-3338-4300	LICENSES & SAFETY CHECKS	0.00	0.00	0.00	0.00	0.00
1-4-3339-4000	RDS-SNOWBLOWERS	0.00	0.00	343.14	0.00	0.00
1-4-3340-4000	RDS-2010 TRACKLESS MT-6 TRAC	0.00	0.00	0.00	0.00	0.00
1-4-3350-4000	PARTS & MISC.-REPAIRS & MNTCI	0.00	0.00	1,271.15	0.00	0.00
1-4-3350-4050	PARTS MISC INVENTORY ITEMS -	200,000.00	200,000.00	37,586.73	175,000.00	9,558.52
1-4-3350-4500	ALL VEHICLES-DIESEL - RDS	300,000.00	300,000.00	237,049.08	300,000.00	282,527.57
1-4-3370-2020	MISC ITEMS-MAT,SUPPLS,SERVIC	0.00	0.00	57.11	0.00	50.00
1-4-3370-9800	GAIN (LOSS) ON ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
1-4-3390-9001	CAPITAL TRANSFER TO FA - RDS	0.00	0.00	0.00	0.00	-774,947.53
1-4-3390-9002	CAPITAL WRITE OFF AMOUNTS - I	0.00	0.00	0.00	0.00	0.00
1-4-3390-9600	CAPITAL BUILDINGS REPAIRS & C	0.00	0.00	0.00	0.00	0.00
1-4-3390-9900	T/T RESERVES - RDS	31,000.00	220,000.00	220,000.00	30,000.00	25,000.00
1-4-3700-3100	STREET LIGHTS INTEREST EXPEI	0.00	0.00	0.00	0.00	0.00
1-4-3700-3250	STREET LIGHTS DEBENTURE PAY	0.00	0.00	0.00	0.00	0.00
1-4-3700-3251	STREET LIGHTS-PRINCIPAL PMT	0.00	0.00	0.00	0.00	0.00
1-4-3700-5820	STREET LIGHTS-HYDRO	20,000.00	23,000.00	19,291.37	23,000.00	21,279.65
1-4-3700-5825	STREET LIGHTS REPAIRS & MAIN	6,000.00	5,000.00	5,527.69	4,000.00	5,342.65

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		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
1-4-3842-4000	VARIOUS RDS CAPITAL CONSTR	0.00	0.00	0.00	0.00	0.00
1-4-3900-7850	AMORTIZATION TRANSPORTATIO	0.00	0.00	0.00	0.00	715,821.96
	Expense Total	4,801,055.00	4,541,912.00	4,202,707.65	3,601,832.00	3,265,030.75
	GENERAL FUND Total	2,621,310.00	2,143,213.00	3,343,301.23	2,260,442.00	2,105,520.92
		2,621,310.00	2,143,213.00	3,343,301.23	2,260,442.00	2,105,520.92

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Department: WASTE MANAGEMENT



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-4030-7410	REVENUE-HOUSEHOLD HAZARDOUS WASTE	0.00	-7,000.00	0.00	-7,000.00	-5,726.32
1-3-4030-7422	REV-HAZ WASTE SPECIAL DAY TV	0.00	0.00	0.00	0.00	-6,495.48
1-3-4150-0630	ENV-GARBAGE REVENUE	-15,000.00	-11,000.00	-26,917.50	-5,000.00	-8,149.00
1-3-4150-0635	GARB&RECYCLING PLAN PROGR.	0.00	0.00	-3,845.42	0.00	0.00
1-3-4150-0990	TRANSFER FROM RESERVE - WASTE	0.00	0.00	0.00	0.00	0.00
1-3-4150-9800	LTD PROCEEDS - WASTE	0.00	0.00	0.00	0.00	0.00
1-3-4250-0407	WASTE DIVERSION PROGRAM	0.00	-118,051.00	-89,888.84	-94,929.00	-96,467.47
1-3-4250-0640	RECYCLING REVENUE CORNWALL	0.00	-35,000.00	-47,923.32	-65,000.00	-37,651.59
1-3-4250-0931	PROCEEDS ON CAPITAL DISPOSAL	-10,000.00	0.00	0.00	0.00	0.00
1-3-4250-9800	LTD PROCEEDS - RECYCLE	0.00	0.00	0.00	0.00	0.00
	Revenue Total	-25,000.00	-171,051.00	-168,575.08	-171,929.00	-154,489.86
Expense						
1-4-4150-1000	WASTE & RECYCLE REGULAR WASTE	62,644.00	122,831.00	104,803.25	118,819.00	111,020.46
1-4-4150-1005	WASTE & RECYCLE OVERTIME FT	0.00	0.00	4,142.93	0.00	1,935.08
1-4-4150-1010	WASTE & RECYCLE REGULAR WASTE	0.00	0.00	0.00	0.00	452.80
1-4-4150-1011	WASTE & RECYCLE SICK PAY FT	0.00	0.00	3,181.80	0.00	4,669.76
1-4-4150-1012	WASTE & RECYCLE VACATION PA	0.00	0.00	1,904.07	0.00	4,855.53
1-4-4150-1050	WASTE & RECYCLE FT BENEFITS	500.00	1,000.00	1,000.00	400.00	400.00
1-4-4150-1051	WASTE & RECYCLE CPP - ENV	3,727.00	7,308.00	6,753.48	7,070.00	7,069.47
1-4-4150-1052	WASTE & RECYCLE EMP INSURANCE	1,084.00	2,039.00	2,757.28	1,937.00	2,826.50
1-4-4150-1053	WASTE & RECYCLE OMERS - ENV	5,553.00	10,887.00	9,850.55	10,532.00	10,963.84
1-4-4150-1056	WASTE & RECYCLE HEALTH TAX	1,222.00	2,395.00	2,339.60	2,317.00	2,456.94
1-4-4150-1057	WASTE & RECYCLE W.S.I.B. - ENV	2,048.00	4,017.00	3,996.49	3,885.00	4,627.03
1-4-4150-1058	WASTE & RECYCLE MOSEY INSURANCE	8,236.00	9,645.00	10,236.78	9,346.00	10,069.86
1-4-4150-2020	ENV - WASTE-MAT,SUPPLIES & SERVICES	0.00	0.00	970.00	0.00	35.96
1-4-4150-2300	WASTE ADVERTISING - ENV	0.00	0.00	0.00	500.00	0.00
1-4-4150-3300	GARBAGE COLLECTION CHARGE	135,000.00	130,000.00	132,959.83	130,000.00	138,011.79
1-4-4150-3500	SOFTWARE/DATA UPGRADE/PURCHASE	3,500.00	0.00	0.00	0.00	0.00
1-4-4150-4000	WASTE-REPAIRS & MAINTENANCE	20,000.00	25,000.00	20,520.90	25,000.00	24,425.24
1-4-4150-4300	WASTE-LICENSES - ENV	1,700.00	1,700.00	1,691.25	1,700.00	1,691.25
1-4-4150-8415	HAZOURDOUS WASTE EVENT - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4150-9000	WASTE-CAPITAL EXPENSE - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4150-9001	WASTE-TRANSFER TO FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
1-4-4150-9900	TRANSFER TO RESERVE - WASTE	0.00	0.00	0.00	0.00	0.00
1-4-4150-9999	WASTE-TRANSFER TO SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00

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1-4-4160-4000	WASTE&RECY-SPARE TRUCK-REI	0.00	10,000.00	2,410.09	15,000.00	7,459.27
1-4-4160-4050	WASTE&RECYC-SPARE TRUCK-P.	0.00	0.00	0.00	0.00	0.00
1-4-4160-4300	WATER&RECYC-SPARE TRUCK-LI	0.00	1,700.00	3,099.31	1,700.00	1,691.25
1-4-4200-7100	LANDFILL SITE MAINTENANCE - E	0.00	0.00	0.00	5,000.00	0.00
1-4-4200-8250	LANDFILL SITE-CONSULTANTS - E	30,000.00	30,000.00	31,667.26	30,000.00	20,061.10
1-4-4250-1000	RECYCLE REGULAR WAGES FT -	0.00	0.00	0.00	0.00	0.00
1-4-4250-1005	RECYCLING OVERTIME FT - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1010	RECYCLE REGULAR WAGES PT -	0.00	0.00	0.00	0.00	0.00
1-4-4250-1011	RECYCLE SICK PAY FT - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1012	RECYCLE VACATION FT - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1050	RECYCLE FT BENEFITS - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1051	RECYCLING CPP - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1052	RECYCLING EMPLOYMENT INSUF	0.00	0.00	0.00	0.00	0.00
1-4-4250-1053	RECYLING OMERS - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1056	RECYCLE HEALTH TAX - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1057	RECYCLE W.S.I.B. - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4250-1058	RECYCLING MOSEY INSURANCE -	0.00	0.00	0.00	0.00	0.00
1-4-4250-1300	RECYCLING-HAZARDOUS WASTE	3,000.00	17,000.00	309.50	17,000.00	16,910.01
1-4-4250-2020	RECYC-MATERIAL,SUPPLIE&SERV	0.00	0.00	12.20	0.00	0.00
1-4-4250-2300	RECYCLING ADVERTISING - ENV	1,000.00	5,000.00	0.00	500.00	610.56
1-4-4250-3300	RECYCLING PROCESSING CORN	0.00	136,000.00	127,189.56	130,000.00	110,547.45
1-4-4250-4000	RECYCLING-REPAIRS & MAINTEN	10,000.00	10,000.00	12,494.07	10,000.00	14,247.83
1-4-4250-4300	RECYCLING-LICENSES - ENV	1,700.00	0.00	0.00	1,700.00	0.00
1-4-4250-5100	RECYCLING - CONTRACTED SERV	2,500.00	0.00	0.00	0.00	0.00
1-4-4250-7850	AMORTIZATION ENVIRONMENT	0.00	0.00	0.00	0.00	279,194.20
1-4-4250-9000	RECYCLING-CAPITAL EXPENDITU	0.00	0.00	0.00	0.00	0.00
1-4-4250-9001	RECYCLING TRANS TO FA	0.00	0.00	0.00	0.00	0.00
1-4-4250-9900	TRANSFER TO RESERVE - RECYC	0.00	0.00	0.00	0.00	0.00
1-4-4250-9999	RECYCLING-TRANSF TO SURPLU	0.00	0.00	0.00	0.00	0.00
1-4-4300-0000	GARBAGE TRUCK - DEBT PAYME	92,041.00	89,637.00	89,316.43	86,685.00	86,685.13
1-4-4300-1001	GARBAGE TRUCK PRINCIPAL PM	0.00	0.00	-89,316.43	0.00	-86,685.13
1-4-4300-3100	GARBAGE TRUCK INTEREST EXP	8,275.00	11,331.00	11,651.49	14,283.00	13,518.76
1-4-4300-5010	RWMWG - REGIONAL WASTE MGT	0.00	0.00	0.00	5,000.00	0.00
Expense Total		393,730.00	627,490.00	495,941.69	628,374.00	789,751.94
GENERAL FUND Total		368,730.00	456,439.00	327,366.61	456,445.00	635,262.08

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		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
		368,730.00	456,439.00	327,366.61	456,445.00	635,262.08

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-5000-7000	REV - NSP SNOW REMOVAL PARK	0.00	0.00	0.00	0.00	0.00
1-3-7000-0406	REVENUE-PROV-TRILLIUM-GRAN	0.00	0.00	-100,000.00	0.00	0.00
1-3-7000-0447	REC ANNUAL PMT WIND COMPAN	-31,606.00	0.00	0.00	-312,319.00	-281,087.24
1-3-7000-0454	REVENUE-CANADA STUDENT GR	-26,525.00	-26,525.00	-23,184.00	-26,525.00	-23,173.00
1-3-7000-0457	SUMMER STUDENT SALARY RE-IM	-26,525.00	-26,525.00	-51,179.55	-26,525.00	-59,633.99
1-3-7000-0550	DONATIONS-AMALGAMATED REC	0.00	0.00	0.00	0.00	0.00
1-3-7010-0482	PROVINCIAL GRANT ON FUNDING	0.00	0.00	0.00	0.00	0.00
1-3-7050-0483	GRANT REV - MONKLAND REC	0.00	0.00	0.00	0.00	0.00
1-3-7050-0550	DONATIONS MONKLAND REC	0.00	0.00	0.00	0.00	181.02
1-3-7050-0700	FIRE SUPPRESSION SYSTEM-MOI	0.00	0.00	0.00	0.00	-1,772.23
1-3-7050-0720	MONKLAND POST OFFICE RENT	-2,280.00	-2,280.00	-4,836.01	-2,280.00	0.00
1-3-7050-0990	TRANSFER FROM RESERVE - MOI	0.00	0.00	0.00	0.00	-181.02
1-3-7060-0550	DONATIONS - AVONMORE REC	0.00	0.00	-3,100.00	0.00	-24,912.05
1-3-7060-0720	REV-AVONMORE-MEDICAL CENTR	-14,995.00	-14,995.00	-14,994.72	-14,995.00	-14,994.72
1-3-7060-0990	TRANSFER FROM RESERVE - AVC	0.00	0.00	0.00	0.00	0.00
1-3-7060-1055	RECREATION-AVONMORE SUMMI	0.00	0.00	0.00	0.00	0.00
1-3-7060-7740	COST SHARING REVENUE	0.00	0.00	0.00	0.00	-34,325.65
1-3-7070-0482	PROVINCIAL GRANTS - MOOSE CI	-40,000.00	0.00	0.00	0.00	0.00
1-3-7070-0483	FEDERAL GRANTS MOOSE CREE	0.00	0.00	0.00	-596,928.00	0.00
1-3-7070-0550	DONATIONS - MOOSE CREEK REC	-40,000.00	0.00	-23,000.00	-514,000.00	-624,183.75
1-3-7070-0555	GRAND OPENING DONATION	0.00	0.00	0.00	0.00	-10,000.00
1-3-7070-0990	TRANSFER FROM RESERVE - MOI	0.00	0.00	0.00	-36,600.00	-36,600.00
1-3-7070-1055	RECREATION-MOOSE CREEK SU	0.00	0.00	0.00	0.00	0.00
1-3-7070-9800	LTD PROCEEDS - MOOSE CREEK	0.00	0.00	0.00	-193,072.00	0.00
1-3-7070-9999	UNFD CAPITAL MOOSE CREEK	0.00	0.00	0.00	0.00	0.00
1-3-7080-0420	INSURANCE CLAIMS - CRYSLER F	0.00	0.00	-4,536.50	0.00	-10,585.36
1-3-7080-0482	PROVINCIAL GRANTS CRYSLER F	-28,000.00	0.00	0.00	-68,620.00	-75,280.02
1-3-7080-0483	FEDERAL GRANT CRYSLER REC/I	0.00	0.00	0.00	0.00	0.00
1-3-7080-0550	DONATIONS - CRYSLER REC	0.00	0.00	0.00	0.00	0.00
1-3-7080-0990	TRANSFER FROM RESERVE - CR	0.00	0.00	0.00	-5,088.00	-32,432.00
1-3-7080-1055	RECREATION-CRYSLER SUMMER	0.00	0.00	0.00	0.00	0.00
1-3-7090-0406	TRILLIUM GRANT - FINCH	-200,000.00	0.00	0.00	0.00	0.00
1-3-7090-0483	FEDERAL GRANTS FINCH REC	0.00	0.00	0.00	0.00	0.00
1-3-7090-0550	DONATIONS - FINCH REC	0.00	0.00	0.00	-15,000.00	-10,000.00
1-3-7090-0990	TRASNFER FROM RESERVE - FIN	0.00	0.00	-17,500.00	-10,000.00	0.00

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-3-7090-9900	TRANSFER FROM RESERVES - FII	0.00	-17,500.00	0.00	0.00	0.00
1-3-7150-0720	LIBRARIES RENTALS REVENUE	-25,000.00	-25,000.00	-35,306.26	-31,678.00	-34,293.76
	Revenue Total	-434,931.00	-112,825.00	-277,637.04	-1,853,630.00	-1,273,273.77
	Expense					
1-4-5000-5900	HLTH-NS AVONM MED CEN/BLDG	0.00	0.00	0.00	0.00	0.00
1-4-5900-5830	TAXES/UTILITIES - TWP BLDG	14,000.00	14,000.00	13,361.69	13,750.00	13,863.47
1-4-5900-5900	MTCE & REPAIRS - TWP BLDG	0.00	0.00	35.62	250.00	0.00
1-4-5900-7000	SNOW REMOVAL/GRASS CUTTING	500.00	500.00	450.27	500.00	450.27
1-4-5900-9000	MUN BLDGS - CAPITAL	0.00	0.00	0.00	0.00	0.00
1-4-5900-9001	T/T FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
1-4-7000-1700	REC/EDO EXPENSE MTG-CONFEE	0.00	0.00	0.00	0.00	0.00
1-4-7000-1800	Memberships & Subscriptions	0.00	0.00	249.31	0.00	0.00
1-4-7000-2000	REC/EDO EXPENSE-ADS-PRINTIN	0.00	0.00	0.00	0.00	0.00
1-4-7000-2020	MAT AND SUPPLIES - REC	0.00	0.00	0.00	0.00	981.22
1-4-7000-2025	AVONMORE COMM CTR-60% - RE	0.00	0.00	0.00	0.00	0.00
1-4-7000-2100	TELEPHONE EXPENSE - RECREA	600.00	0.00	0.00	0.00	0.00
1-4-7000-3100	INTEREST EXPENSE - REC	0.00	0.00	0.00	687.00	327.94
1-4-7000-3250	IO LOAN PAYMENTS - REC	55.00	55.00	55.78	28,234.00	28,178.78
1-4-7000-3251	TRANS PRINCIPAL PMT TO BUDG	0.00	0.00	-55.78	0.00	-28,178.78
1-4-7000-3400	GEN-GRANTS TO REC COMMITTEE	31,606.00	0.00	0.00	0.00	0.00
1-4-7000-5300	GEN NORTH STORMONT REC-INS	57,885.00	57,171.00	59,334.24	36,137.00	41,804.64
1-4-7000-5900	GENERAL-NS BUILDING MNTNCE	0.00	0.00	0.00	0.00	0.00
1-4-7000-8250	CONSULTANT - REC	0.00	0.00	5,000.00	29,881.00	24,881.21
1-4-7000-8450	PLAYGROUND MAINTENANCE	14,000.00	4,000.00	2,506.42	4,000.00	0.00
1-4-7000-8800	PLAYGROUNDS - CAPITAL - REC	0.00	0.00	0.00	0.00	0.00
1-4-7000-9002	CAPITAL WRITE OFF AMTS	0.00	0.00	0.00	0.00	0.00
1-4-7010-1000	REGULAR WAGES - REC	113,906.00	47,568.00	32,154.21	0.00	0.00
1-4-7010-1010	PT WAGES - REC / EDO	0.00	10,000.00	20,536.26	20,000.00	20,000.24
1-4-7010-1011	SICK PAY - REC	0.00	0.00	1,510.75	0.00	0.00
1-4-7010-1012	VACATION PAY - REC	0.00	400.00	1,938.12	800.00	799.76
1-4-7010-1050	CLOTHING & YRS OF SERVICE	150.00	0.00	0.00	0.00	0.00
1-4-7010-1051	CPP - REC	3,868.00	3,449.00	2,865.32	1,238.00	821.08
1-4-7010-1052	EMPLOYMENT INSURANCE - REC	1,469.00	962.00	1,184.56	339.00	474.76
1-4-7010-1053	OMERS - REC	12,649.00	4,216.00	4,968.26	0.00	0.00
1-4-7010-1056	HEALTH TAX - REC	2,221.00	1,130.00	987.65	406.00	405.60
1-4-7010-1057	W.S.I.B. - REC	3,725.00	1,896.00	1,737.08	680.00	680.16
1-4-7010-1058	MOSEY INSURANCE EXPENSE - R	9,367.00	3,155.00	3,053.97	0.00	0.00
1-4-7010-1500	MILEAGE - REC	0.00	0.00	972.79	0.00	0.00

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-7010-1600	TRAINING - REC COORDINATOR	2,500.00	0.00	0.00	0.00	0.00
1-4-7010-2020	MAT AND SUPPLIES REC EDO	0.00	0.00	357.08	0.00	145.21
1-4-7010-2100	CELL PHONE - REC	0.00	0.00	1,148.16	0.00	182.44
1-4-7010-8250	CONSULTANTS - REC	0.00	0.00	0.00	4,000.00	0.00
1-4-7010-8455	CIP GRANT - REC	0.00	0.00	0.00	0.00	0.00
1-4-7010-9900	TRANSFER TO RESERVES - RECF	0.00	0.00	0.00	0.00	0.00
1-4-7030-5820	BERWICK BALL PARK HYDRO - R	900.00	900.00	639.84	800.00	818.37
1-4-7030-9000	BERWICK CAPITAL EXP	0.00	11,600.00	316.22	0.00	0.00
1-4-7050-1010	MONKLAND STUDENT WAGES	0.00	0.00	0.00	0.00	0.00
1-4-7050-1051	MONKLAND STUDENT WAGES - C	0.00	0.00	0.00	0.00	0.00
1-4-7050-1052	MONKLAND STUDENT - E.I.	0.00	0.00	0.00	0.00	0.00
1-4-7050-1056	MONKLAND STUDENT - HEALTH	0.00	0.00	0.00	0.00	0.00
1-4-7050-1057	MONKLAND STUDENT - W.S.I.B.	0.00	0.00	0.00	0.00	0.00
1-4-7050-2020	MONKLAND INTERNET - REC	120.00	120.00	321.57	120.00	120.00
1-4-7050-5800	MONKLAND HEATING - REC	4,500.00	4,500.00	3,052.93	5,000.00	4,398.08
1-4-7050-5820	MONKLAND HYDRO - REC	1,600.00	1,600.00	2,382.42	1,500.00	1,460.31
1-4-7050-5900	MONKLAND BUILDING MAINTENAI	0.00	0.00	11,925.88	0.00	46.50
1-4-7050-7000	MONKLAND - SNOW REMOVAL - R	1,500.00	1,500.00	2,500.00	1,500.00	0.00
1-4-7050-9000	MONKLAND CAPITAL - REC	10,000.00	0.00	0.00	0.00	0.00
1-4-7050-9001	MONKLAND T/T FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
1-4-7050-9900	TRANSFER TO RESERVE - MONKL	0.00	0.00	0.00	0.00	0.00
1-4-7060-1010	AVONMORE-SUMMER STUDENT-F	12,240.00	12,240.00	27,361.30	12,240.00	27,240.20
1-4-7060-1051	AVONMORE CPP - REC	0.00	0.00	706.34	0.00	362.06
1-4-7060-1052	AVONMORE EMPLOYMENT INSUF	0.00	0.00	635.88	0.00	621.60
1-4-7060-1055	AVONMORE STUDENT WAGE REII	0.00	0.00	0.00	0.00	0.00
1-4-7060-1056	AVONMORE SUMMER STUDENT-I	0.00	0.00	533.55	0.00	531.20
1-4-7060-1057	AVONMORE SUMMER STUDENT-V	0.00	0.00	935.78	0.00	890.76
1-4-7060-2020	AVONMORE INTERNET - REC	500.00	500.00	240.00	240.00	507.81
1-4-7060-5800	AVONMORE HEATING - REC	4,500.00	4,500.00	5,292.18	5,000.00	4,262.88
1-4-7060-5820	AVONMORE HYDRO - REC	17,000.00	17,000.00	13,321.50	15,500.00	18,182.24
1-4-7060-5900	AVONMORE BUILDING MAINTENA	2,800.00	2,800.00	6,488.67	2,500.00	1,116.00
1-4-7060-7000	AVONMORE - SNOW REMOVAL - F	3,000.00	3,000.00	1,860.00	3,000.00	-2,732.50
1-4-7060-9000	AVONMORE - CAPITAL - REC	0.00	0.00	65,631.35	10,000.00	95,532.22
1-4-7060-9001	AVONMORE T/T FIXED ASSETS	0.00	0.00	0.00	0.00	-95,532.22
1-4-7060-9900	TRANSFER TO RESERVE - AVONM	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1-4-7070-0555	GRAND OPENING EXPENSES	0.00	0.00	0.00	0.00	9,211.01
1-4-7070-1001	PRINCIPAL PAYMENTS - MOOSE C	40,139.00	23,541.00	0.00	9,200.00	0.00
1-4-7070-1010	MOOSE CREEK SUMMER STUDEN	32,440.00	32,440.00	35,849.98	32,440.00	33,860.48

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1-4-7070-1051	MOOSE CREEK CPP - REC	0.00	0.00	947.12	0.00	1,042.20
1-4-7070-1052	MOOSE CREEK EMPLOYMENT INS	0.00	0.00	833.14	0.00	772.70
1-4-7070-1055	M.C SUMMER STUDENT WAGE RE	0.00	0.00	0.00	0.00	0.00
1-4-7070-1056	MOOSE CREEK SUMMER STUD-H	0.00	0.00	699.07	0.00	660.25
1-4-7070-1057	MOOSE CREEK SUMMER STUDEN	0.00	0.00	1,226.09	0.00	1,107.24
1-4-7070-2020	MOOSE CREEK INTERNET - REC	0.00	0.00	205.00	240.00	146.45
1-4-7070-3100	INTEREST EXPENSE - MOOSE CR	51,452.00	51,452.00	31,116.32	45,328.00	47,672.88
1-4-7070-3400	MOOSE CREEK - DONATED SUPP	0.00	0.00	18,238.41	0.00	0.00
1-4-7070-5800	MOOSE CREEK HEATING - REC	8,500.00	8,500.00	3,583.96	8,500.00	5,345.20
1-4-7070-5820	MOOSE CREEK HYDRO - REC	15,000.00	15,000.00	16,272.63	10,000.00	15,755.62
1-4-7070-5900	M.C. BUILDING MAINTENANCE - R	0.00	0.00	0.00	0.00	0.00
1-4-7070-7000	M.C. SNOW REMOVAL - REC	2,500.00	2,500.00	4,800.00	2,500.00	0.00
1-4-7070-7010	MOOSE CREEK POOL GRANT EXF	0.00	0.00	0.00	0.00	0.00
1-4-7070-9000	MOOSE CREEK CAPITAL - REC	80,000.00	96,000.00	107,435.66	1,308,000.00	1,456,578.63
1-4-7070-9001	MOOSE CREEK T/T FIXED ASSETS	0.00	0.00	0.00	0.00	-1,444,871.64
1-4-7070-9900	TRANSFER TO RESERVE - MOOSE	0.00	10,000.00	10,000.00	10,000.00	128,477.91
1-4-7080-1010	CRYSLER SUMMER STUDENTS - F	8,370.00	8,370.00	9,846.72	8,370.00	14,621.36
1-4-7080-1051	CRYSLER CPP - REC	0.00	0.00	529.81	0.00	0.00
1-4-7080-1052	CRYSLER EMPLOYMENT INSURAI	0.00	0.00	228.82	0.00	333.69
1-4-7080-1055	CRYSLER STUDENT WAGE REIME	0.00	0.00	0.00	0.00	0.00
1-4-7080-1056	CRYSLER STUDENTS HEALTH TA	0.00	0.00	192.01	0.00	285.12
1-4-7080-1057	CRYSLER STUDENTS W.S.I.B. - RE	0.00	0.00	336.78	0.00	478.13
1-4-7080-2020	CRYSLER INTERNET - REC	840.00	840.00	840.00	840.00	840.00
1-4-7080-5800	CRYSLER HEATING - REC	9,000.00	9,000.00	4,875.35	8,500.00	8,996.13
1-4-7080-5820	CRYSLER HYDRO - REC	13,000.00	13,000.00	10,227.69	11,000.00	12,470.40
1-4-7080-5900	CRYSLER BUILDING MAINTENANC	150.00	150.00	22.98	150.00	882.00
1-4-7080-7000	CRYSLER - SNOW REMOVAL - REI	0.00	5,000.00	0.00	5,000.00	0.00
1-4-7080-8800	SPECIAL EVENTS - CRYSLER	0.00	0.00	0.00	0.00	6,664.00
1-4-7080-9000	CRYSLER COMM.CENTRE CAPITA	51,000.00	50,000.00	0.00	75,488.00	121,350.51
1-4-7080-9001	CRYSLER COMM. CENTRE TRANS	0.00	0.00	0.00	0.00	-117,939.58
1-4-7080-9900	TRANSFER TO RESERVE - CRYSL	0.00	0.00	0.00	0.00	0.00
1-4-7090-2020	FINCH INTERNET - REC	240.00	240.00	240.00	240.00	240.00
1-4-7090-5820	FINCH HYDRO - REC	1,200.00	1,200.00	1,111.74	1,000.00	835.96
1-4-7090-5900	FINCH FACILITY MAINTENANCE - I	0.00	0.00	688.80	0.00	0.00
1-4-7090-9000	CAPITAL FINCH REC	205,000.00	17,500.00	232,327.32	47,500.00	33,787.80
1-4-7090-9001	FINCH CAPITAL - TRANSFER TO F	0.00	0.00	0.00	0.00	-33,787.80
1-4-7090-9900	TRANSFER TO RESERVE - FINCH	0.00	0.00	0.00	0.00	7,500.00
1-4-7130-2020	CRYSLER WALKING TRAIL - REC	0.00	0.00	0.00	0.00	0.00

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		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
1-4-7150-9000	LIBRARY-CAP EXPENSES - REC	0.00	0.00	0.00	0.00	0.00
	Expense Total	855,992.00	563,495.00	801,172.57	1,792,598.00	486,960.16
	GENERAL FUND Total	421,061.00	450,670.00	523,535.53	-61,032.00	-786,313.61
		421,061.00	450,670.00	523,535.53	-61,032.00	-786,313.61

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: RECREATIONAL SERVICES - ARENA



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-7100-0482	PROVINCIALGRANT - ARENA	-251,813.00	0.00	0.00	0.00	0.00
1-3-7100-0483	FEDERAL GRANT - ARENA	0.00	-30,000.00	-5,750.00	-302,148.00	-292,515.03
1-3-7100-0528	COVID FUNDING REVENUE	0.00	0.00	0.00	0.00	0.00
1-3-7100-0550	DONATIONS - ARENA	0.00	0.00	0.00	0.00	0.00
1-3-7100-0720	ARENA RENTALS REVENUE	-250,000.00	-215,000.00	-283,601.86	-208,000.00	-247,471.32
1-3-7100-0722	ARENA - LIBRARY RENT	-10,000.00	-10,000.00	0.00	0.00	0.00
1-3-7100-0723	ARENA - CANTEEN REVENUE	0.00	0.00	-1,530.00	0.00	0.00
1-3-7100-0725	SPONSOR/ADVERTISING	0.00	0.00	-3,800.00	0.00	-600.00
1-3-7100-0990	TRANSFER FROM RESERVE - ARENA	-150,000.00	0.00	0.00	-25,000.00	-11,929.15
1-3-7100-9900	TRANSFER FROM RESERVES - ARENA	0.00	0.00	0.00	0.00	0.00
Revenue Total		-661,813.00	-255,000.00	-294,681.86	-535,148.00	-552,515.50
Expense						
1-4-7100-1000	ARENA REGULAR WAGES FT - RE	150,754.00	145,668.00	135,972.61	143,169.00	129,435.66
1-4-7100-1005	ARENA OVERTIME FT - REC	0.00	0.00	4,160.35	0.00	1,980.17
1-4-7100-1011	ARENA SICK PAY FT - REC	0.00	0.00	0.00	0.00	0.00
1-4-7100-1012	ARENA VACATION PAY FT - REC	0.00	0.00	12,412.62	0.00	10,909.30
1-4-7100-1050	ARENA FT BENEFITS - REC	725.00	875.00	725.00	425.00	425.00
1-4-7100-1051	ARENA CPP - REC	8,318.00	8,233.00	8,286.41	8,218.00	7,477.63
1-4-7100-1052	ARENA EMPLOYMENT INSURANCE	2,608.00	2,687.00	3,312.60	2,626.00	3,034.22
1-4-7100-1053	ARENA OMERS - REC	11,684.00	11,666.00	11,229.23	6,164.00	11,051.18
1-4-7100-1056	ARENA HEALTH TAX - REC	2,840.00	2,841.00	2,984.55	2,792.00	2,804.19
1-4-7100-1057	ARENA-W.S.I.B. - REC	4,930.00	4,763.00	5,111.84	4,682.00	5,488.88
1-4-7100-1058	ARENA MOSEY INSURANCE - REC	8,485.00	6,501.00	6,937.63	6,346.00	6,492.98
1-4-7100-1600	ARENA-TRAINING - REC	2,000.00	2,000.00	990.00	1,500.00	0.00
1-4-7100-1800	ARENA-MEMBERSHIPS & SUBSC	900.00	525.00	190.00	550.00	370.00
1-4-7100-2020	ARENA-MATERIAL,SUPPL & SERV	25,330.00	23,800.00	20,071.08	21,500.00	20,467.81
1-4-7100-2100	PHONE / INTERNET	1,700.00	1,700.00	1,094.47	1,500.00	944.65
1-4-7100-2300	ARENA-ADVERTISING - REC	0.00	0.00	73.12	0.00	0.00
1-4-7100-3020	LONG TERM DEBT PAYMENTS - ARENA	72,552.00	0.00	0.00	0.00	0.00
1-4-7100-3100	ARENA INTEREST EXPENSE - REC	29,940.00	32,300.00	29,939.51	32,235.00	31,949.75
1-4-7100-3250	LOAN PAYMENTS - ARENA - REC	0.00	72,552.00	72,551.97	70,258.00	70,257.19
1-4-7100-3251	ARENA TRANS PRINCIPAL PMT TO	0.00	0.00	-72,551.97	0.00	-70,257.19
1-4-7100-4000	ARENA-REPAIRS & MAINTENANCE	28,200.00	17,000.00	14,307.36	16,000.00	11,773.76
1-4-7100-4100	ARENA-SMALL TOOLS/EQUIPMENT	0.00	0.00	1,169.49	0.00	0.00
1-4-7100-4500	ARENA-GASOLINE/DIESEL - REC	4,000.00	3,500.00	0.00	3,000.00	2,889.05

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1-4-7100-5000	ARENA - INSPECTIONS - REC	4,450.00	4,550.00	3,145.11	4,570.00	3,410.84
1-4-7100-5300	ARENA-INSURANCE - REC	43,326.00	42,791.00	42,790.68	33,043.00	33,042.60
1-4-7100-5700	ARENA-SECURITY - REC	600.00	600.00	763.38	600.00	507.75
1-4-7100-5800	ARENA-HEATING/PROPANE/UNIOI	18,000.00	18,000.00	9,065.12	12,000.00	20,165.09
1-4-7100-5820	ARENA-HYDRO - REC	115,000.00	110,000.00	93,661.03	105,000.00	106,493.71
1-4-7100-5900	ARENA - BUILDING MAINTENANCE	18,400.00	16,400.00	12,065.61	21,000.00	15,375.16
1-4-7100-7000	ARENA-YARD/PLAYGROUND MAINT	0.00	0.00	0.00	0.00	0.00
1-4-7100-7850	AMORTIZATION - REC	0.00	0.00	0.00	0.00	314,420.31
1-4-7100-9000	CAPITAL EXPENDITURE - REC	521,625.00	30,000.00	31,621.50	454,263.00	372,232.77
1-4-7100-9001	ARENA-CAPITAL EXP TRANS TO F	0.00	0.00	0.00	0.00	-372,232.74
1-4-7100-9900	TRANSFER TO RESERVE - ARENA	0.00	50,000.00	50,000.00	50,000.00	50,000.00
Expense Total		1,076,367.00	608,952.00	502,080.30	1,001,441.00	790,909.72
GENERAL FUND Total		414,554.00	353,952.00	207,398.44	466,293.00	238,394.22
		414,554.00	353,952.00	207,398.44	466,293.00	238,394.22

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GENERAL FUND						
	Expense					
1-4-8100-1000	WAGES-EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1011	SICK PAY - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1012	VACATION - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1050	FT BENEFITS - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1051	CPP - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1052	EMPLOYMENT INSURANCE - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1053	OMERS - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1056	HEALTH TAX - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1057	WCB - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1058	MOSEY INSURANCE - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1500	MILEAGE - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-1600	TRAINING/COURSES&SEMINAR - I	0.00	0.00	0.00	0.00	0.00
1-4-8100-1700	MEETING&CONFERENCE-ECONO	0.00	0.00	0.00	0.00	0.00
1-4-8100-1800	MEMBERSHIP&SUBSCRIPTION - E	0.00	0.00	0.00	0.00	0.00
1-4-8100-2020	MATERIALS & SUPPLIES - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-2100	TELEPHONE EXPENSES - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-2300	ADVERTISING - EC/DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-2305	PROMOTION - EC DEV	0.00	0.00	0.00	0.00	0.00
1-4-8100-3450	CIP GRANT - EC/DEV	35,000.00	0.00	0.00	0.00	0.00
1-4-8100-4700	CONTRACTED SERVICES - EC/DEV	30,000.00	0.00	0.00	0.00	0.00
1-4-8100-8250	CONSULTANTS - EC/DEV	0.00	0.00	0.00	0.00	0.00
	Expense Total	65,000.00	0.00	0.00	0.00	0.00
	GENERAL FUND Total	65,000.00	0.00	0.00	0.00	0.00
		65,000.00	0.00	0.00	0.00	0.00

TOWNSHIP OF NORTH STORMONT

Budget Worksheet



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-1055-0405	REV-TREAS-DRAINAGE SUPT GR/	-50,752.00	-50,752.00	0.00	-45,500.00	-43,474.64
1-3-1055-0452	REVENUE-OTHER CANADA GRAN	0.00	0.00	0.00	0.00	0.00
1-3-1650-5200	DRAIN-PROVINCIAL DRAIN GRAN	-15,000.00	-15,000.00	0.00	-12,000.00	-11,702.25
1-3-1650-7105	DRAIN-BILLINGS TO LANDOWNER	-70,000.00	-70,000.00	0.00	-60,000.00	-42,632.50
1-3-1700-7813	PARKLAND SEVERANCE FEES	-10,000.00	-10,000.00	-12,000.00	-10,000.00	-5,000.00
1-3-1700-7815	REVENUE-FEES-SEVERANCES	-12,000.00	-12,000.00	-13,800.00	-15,000.00	-14,100.00
1-3-8000-0650	PLANNING FEES	-1,000.00	-1,000.00	-2,500.00	-2,000.00	-500.00
1-3-8000-0655	MINOR VARIANCE FEES	-10,000.00	-3,300.00	-9,900.00	-3,850.00	-4,400.00
1-3-8000-0660	OPA & SITE PLAN FEES	-4,000.00	-2,000.00	-6,000.00	-1,500.00	0.00
1-3-8000-0665	ZONING AMENDMENT FEES	-13,000.00	-10,000.00	-15,150.00	-18,000.00	-12,800.00
	Revenue Total	-185,752.00	-174,052.00	-59,350.00	-167,850.00	-134,609.39
Expense						
1-4-8000-1000	WAGES - PLANNING&DEVELOPM	62,893.00	93,939.00	85,440.72	60,473.00	16,628.76
1-4-8000-1011	SICK PAY - PLANNING&DEVELOP	0.00	0.00	2,519.60	0.00	980.91
1-4-8000-1012	VACATION - PLANNING&DEVELOP	0.00	0.00	1,814.40	0.00	1,027.62
1-4-8000-1050	FT BENEFITS - PLANNING&DEVEL	150.00	300.00	150.00	150.00	0.00
1-4-8000-1051	CPP - PLANNING&DEVELOPMENT	3,742.00	5,589.00	5,002.50	3,598.00	1,086.31
1-4-8000-1052	EMPLOYMENT INSURANCE - PLAN	1,088.00	1,559.00	2,032.48	986.00	425.34
1-4-8000-1053	OMERS - PLANNING&DEVELOPME	5,575.00	6,816.00	7,884.70	3,894.00	1,900.56
1-4-8000-1056	HEALTH TAX - PLANNING&DEVEL	1,226.00	1,832.00	1,724.56	1,179.00	368.78
1-4-8000-1057	WCB - PLANNING&DEVELOPMENT	2,057.00	3,072.00	2,964.68	1,977.00	609.45
1-4-8000-1058	MOSEY INSURANCE - PLANNING&	4,209.00	9,315.00	6,336.33	1,562.00	1,714.44
1-4-8000-1500	MILEAGE - PLANNING&DEVELOPM	500.00	500.00	1,783.59	500.00	199.02
1-4-8000-1600	TRAINING/COURSE&SEMINAR - PI	1,000.00	1,000.00	2,536.48	750.00	0.00
1-4-8000-1700	MEETING&CONFERENCE - PLANN	0.00	0.00	535.10	0.00	0.00
1-4-8000-1800	MEMBERSHIP&SUBSCRIPT - PLA	900.00	900.00	0.00	0.00	0.00
1-4-8000-2020	MAT SUPPLIES - PLANNING&DEVE	0.00	0.00	263.69	400.00	830.35
1-4-8000-2100	TELEPHONE EXPENSES - PLANNI	0.00	0.00	499.71	0.00	244.13
1-4-8000-2300	ADVERTISING - PLANNING&DEVE	0.00	0.00	125.93	500.00	1,181.96
1-4-8000-3450	CIP GRANT - PLANNING&DEVELO	0.00	15,000.00	0.00	0.00	0.00
1-4-8000-4700	CONTRACTED SERVICES - PLANN	20,000.00	35,000.00	20,168.50	10,000.00	20,666.50
1-4-8000-8200	LEGAL FEES - PLANNING&DEVEL	0.00	0.00	0.00	1,500.00	1,268.53
1-4-8000-8250	CONSULTANTS - PLANNING&DEVI	0.00	0.00	0.00	5,000.00	3,167.28
1-4-8000-9000	CAPITAL - PLANNING	45,000.00	0.00	0.00	0.00	0.00
1-4-8000-9900	TRANSFER TO RESERVE - PARKL	10,000.00	10,000.00	0.00	10,000.00	5,000.00

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Department: PLANNING AND DEVELOPMENT



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		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
1-4-8125-2020	TWP COMMITTEE-EXPENSES - PL	1,800.00	1,800.00	1,900.00	1,800.00	1,100.00
1-4-8150-3250	MUN DRAIN DEBENTURES - PLAN	0.00	0.00	0.00	0.00	0.00
1-4-8150-7503	MUNICIPAL DRAIN WRITE-OFF - P	2,500.00	2,500.00	2,099.17	2,500.00	3,414.03
1-4-8150-7700	MUNICIPAL DRN MAINTENANCE -	85,000.00	85,000.00	0.00	72,000.00	54,334.75
1-4-8150-8200	MUN DRAINS ENGINEER FEES - P	0.00	0.00	0.00	0.00	0.00
1-4-8150-8240	MUNICIPAL DRAINS-ELIGIBLE - PL	99,750.00	99,750.00	89,573.04	91,000.00	86,949.34
	Expense Total	347,390.00	373,872.00	235,355.18	269,769.00	203,098.06
	GENERAL FUND Total	161,638.00	199,820.00	176,005.18	101,919.00	68,488.67
		161,638.00	199,820.00	176,005.18	101,919.00	68,488.67

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Department: WATER AND SEWER CRYSLER



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-4105-0482	ICIP FUNDING	0.00	-669,136.00	191,972.35	-669,136.00	-191,972.35
1-3-4105-0612	CRYSLER REV WAT & SEW	-597,297.00	-561,487.00	-564,160.64	-527,685.00	-526,090.38
1-3-4105-0613	CRYSLER LAGOON WASTE HAUL	0.00	0.00	0.00	0.00	-6,615.00
1-3-4105-0900	CRYSLER INTEREST	-4,500.00	-4,500.00	-3,281.09	-3,500.00	-4,600.90
1-3-4105-0990	TRANSFER FROM RESERVE - CR	0.00	0.00	0.00	0.00	0.00
1-3-4105-4940	CRYSLER CONNECT FEES	-262,827.00	0.00	-32,240.76	-60,000.00	-70,474.36
1-3-4120-9999	UNFINANCED CAPITAL	0.00	0.00	0.00	0.00	0.00
	Revenue Total	-864,624.00	-1,235,123.00	-407,710.14	-1,260,321.00	-799,752.99
Expense						
1-4-4005-2020	CRYSLER SEWER-MAT,SUPPL,SE	500.00	500.00	0.00	0.00	354.53
1-4-4005-2100	CRYSLER SEWER-TELEPHONE - E	0.00	0.00	0.00	0.00	0.00
1-4-4005-2200	CRYSLER SEWER-POSTAGE - EN	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4005-2230	CRYSLER SEWER-ADMIN FEES - E	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
1-4-4005-3250	CRYSLER SEWER-DEBENTURE P	0.00	0.00	0.00	0.00	0.00
1-4-4005-5300	CRYSLER SEWER-INSURANCE - E	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4005-5820	CRYSLER SEWER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4005-5900	CRYSLER SEWER-BLDG-MNTCE -	0.00	0.00	0.00	0.00	0.00
1-4-4005-7850	AMORTIZATION CRYSLER SYSTE	0.00	0.00	0.00	0.00	0.00
1-4-4005-8200	CRYSLER SEWER-LEGAL FEES - E	0.00	0.00	0.00	0.00	0.00
1-4-4005-8300	CRYSLER SEWER-OCWA - ENV	79,958.00	78,468.00	84,491.63	82,900.00	82,211.04
1-4-4005-8320	CRYSLER SEWER-ENGINEERS - E	0.00	0.00	0.00	0.00	0.00
1-4-4005-8500	CRYLSE LAGOON HAULAGE MTI	0.00	0.00	0.00	0.00	0.00
1-4-4005-9000	CRYSLER SEWER-CAPITAL EXPEI	294,827.00	137,000.00	12,003.98	78,000.00	23,877.38
1-4-4005-9001	CRYSLER SEWER TRAN TO FA - E	0.00	0.00	0.00	0.00	-9,190.00
1-4-4005-9900	TRANSFER TO RESERVE - CRYSL	0.00	0.00	0.00	0.00	0.00
1-4-4105-2020	CRYSLER WAER-MAT,SUPPL,SER	200.00	200.00	254.35	150.00	122.16
1-4-4105-2100	CRYSLER WATER-TELEPHONE - E	1,425.00	1,425.00	1,371.22	1,400.00	1,202.14
1-4-4105-2200	CRYSLER WATER-POSTAGE - EN	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4105-2230	CRYSLER WATER-ADMIN FEES - E	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
1-4-4105-3175	CRYSLER WATER - REFUNDS - EN	0.00	0.00	2,217.55	0.00	0.00
1-4-4105-3250	CRYSLER WATER-DEBENTURE P	0.00	0.00	0.00	0.00	0.00
1-4-4105-4000	CRYSLER WATER MAINTENAN&R	0.00	0.00	0.00	0.00	675.40
1-4-4105-5300	CRYSLER WATER-INSURANCE - E	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4105-5400	CRYSLER WATER-TAXES - ENV	500.00	500.00	490.20	500.00	479.23
1-4-4105-5820	CRYSLER WATER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00

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Department: WATER AND SEWER CRYSLER



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
1-4-4105-5900	CRYSLER WATER-BUILDING MAIN	0.00	0.00	0.00	0.00	0.00
1-4-4105-8200	CRYSLER WATER-LEGAL FEES - E	0.00	0.00	0.00	0.00	0.00
1-4-4105-8300	CRYSLER WATER-OCWA - ENV	121,838.00	119,567.00	118,660.77	115,500.00	113,343.19
1-4-4105-8320	CRYSLER WATER-ENGINEERS - E	0.00	0.00	0.00	0.00	0.00
1-4-4105-8405	CRYSLER WELLHEAD/GTF-GRND\	0.00	0.00	0.00	0.00	0.00
1-4-4105-9000	CRYSLER WATER-CAPITAL EXPEI	68,000.00	211,646.00	110,923.36	254,625.00	42,979.28
1-4-4105-9001	CRYSLER WATER TRAN TO FA - E	0.00	0.00	0.00	0.00	-32,880.81
1-4-4105-9900	TRANSFER TO RESERVE - CRYSL	0.00	0.00	0.00	0.00	64,435.72
1-4-4120-7150	AMP UPDATE	0.00	5,000.00	0.00	5,000.00	0.00
1-4-4120-8300	SMALL DRINKING SYSTEMS - OC\	22,600.00	33,000.00	6,264.11	8,100.00	6,764.58
1-4-4120-8301	SMALL SYSTEM SEWAGE	2,200.00	1,200.00	0.00	0.00	0.00
1-4-4120-8320	ONT DRINKING WAT REG-ENGINE	0.00	0.00	1,282.18	0.00	0.00
1-4-4120-8400	ONT DRINKING WAT REG-SPECIA	0.00	0.00	0.00	0.00	0.00
1-4-4120-8401	N.STORMONT NON-RES WATER T	0.00	0.00	0.00	0.00	0.00
1-4-4120-9000	CAPITAL EXPENDITURES - ENV	0.00	154,834.00	151,426.85	157,000.00	0.00
1-4-4120-9001	T/T FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
1-4-4120-9900	TRANSFER TO RESERVE - GENE\	254,024.00	296,900.00	0.00	17,776.00	0.00
Expense Total		864,624.00	1,058,354.00	507,500.04	738,557.00	311,979.72
GENERAL FUND Total		0.00	-176,769.00	99,789.90	-521,764.00	-487,773.27
		0.00	-176,769.00	99,789.90	-521,764.00	-487,773.27

TOWNSHIP OF NORTH STORMONT

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Department: WATER AND SEWER FINCH



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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-4010-0990	TRANSFER FROM RESERVES - FII	-44,676.00	0.00	0.00	0.00	0.00
1-3-4110-0613	FINCH REV WAT & SEW	-319,439.00	-301,551.00	-302,601.84	-287,456.00	-280,326.56
1-3-4110-0900	FINCH INTEREST	-3,000.00	-3,000.00	-2,701.76	-2,500.00	-3,147.40
1-3-4110-4940	FINCH CONNECT FEES	-80,000.00	-50,000.00	-104,083.12	-30,000.00	-30,203.00
1-3-4120-9900	TRANSFER FROM RESERVES - FII	0.00	-444,987.00	0.00	0.00	0.00
	Revenue Total	-447,115.00	-799,538.00	-409,386.72	-319,956.00	-313,676.96
Expense						
1-4-4010-2020	FINCH SEWER-MAT,SUPPL,SERVI	200.00	200.00	0.00	0.00	200.65
1-4-4010-2100	FINCH SEWER-TELEPHONE - ENV	2,850.00	2,850.00	2,742.44	2,700.00	2,426.21
1-4-4010-2200	FINCH SEWER-POSTAGE - ENV	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4010-2230	FINCH SEWER-ADMIN FEES - ENV	6,500.00	6,500.00	6,500.00	6,500.00	8,125.00
1-4-4010-3250	FINCH SEWER-DEBENTURE PAYM	0.00	0.00	0.00	0.00	0.00
1-4-4010-5300	FINCH SEWER-INSURANCE - ENV	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4010-5820	FINCH SEWER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4010-5900	FINCH SEWER-BUILDING MAINTEN	0.00	0.00	0.00	0.00	0.00
1-4-4010-7850	AMORTIZATION FINCH SYSTEM - I	0.00	0.00	0.00	0.00	0.00
1-4-4010-8200	FINCH SEWER-LEGAL FEES - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4010-8300	FINCH SEWER-OCWA - ENV	86,442.00	84,830.00	87,106.98	84,200.00	83,493.34
1-4-4010-8320	FINCH SEWER-ENGINEERS - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4010-9000	FINCH SEWER-CAPITAL EXPENDI	63,000.00	100,500.00	6,797.96	39,400.00	21,019.59
1-4-4010-9001	FINCH SEWER TRAN TO FA - ENV	0.00	0.00	0.00	0.00	-5,242.82
1-4-4010-9900	TRANSFER TO RESERVE - FINCH	0.00	0.00	0.00	0.00	0.00
1-4-4110-2020	FINCH WATER-MAT,SUPPL,SERVI	0.00	0.00	0.00	0.00	0.00
1-4-4110-2100	FINCH WATER-TELEPHONE - ENV	2,850.00	2,850.00	2,991.06	2,900.00	2,527.21
1-4-4110-2200	FINCH WATER-POSTAGE - ENV	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4110-2230	FINCH WATER-ADMIN FEES - ENV	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
1-4-4110-3250	FINCH WATER-DEBENTURE PAYM	0.00	0.00	0.00	0.00	0.00
1-4-4110-5300	FINCH WATER-INSURANCE - ENV	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4110-5400	FINCH WATER-TAXES - ENV	4,000.00	4,000.00	3,734.85	4,000.00	3,651.30
1-4-4110-5820	FINCH WATER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4110-5900	FINCH WATER-BUILDING MAINTEN	0.00	0.00	880.57	0.00	0.00
1-4-4110-8000	FINCH WATER MNTCE/PROFESSI	0.00	0.00	2,093.71	0.00	0.00
1-4-4110-8200	FINCH WATER-LEGAL FEES - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4110-8300	FINCH WATER OCWA - ENV	125,221.00	122,886.00	139,698.33	128,500.00	127,509.12
1-4-4110-8320	FINCH WATER-ENGINEERS - ENV	0.00	0.00	0.00	0.00	0.00

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Account Code	Account Name	2025	2024	2024	2023	2023
		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
1-4-4110-9000	FINCH WATER-CAPITAL EXPENDI'	144,000.00	346,580.00	80,709.54	395,625.00	49,045.38
1-4-4110-9001	FINCH WATER TRAN TO FA - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4110-9900	TRANSFER TO RESERVE - FINCH	0.00	0.00	0.00	0.00	139,147.62
	Expense Total	447,115.00	682,810.00	344,869.28	674,931.00	443,008.48
	GENERAL FUND Total	0.00	-116,728.00	-64,517.44	354,975.00	129,331.52
		0.00	-116,728.00	-64,517.44	354,975.00	129,331.52

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Account Code	Account Name	2025 BASE BUDGET	2024 FINAL BUDGET	2024 ACTUAL VALUES	2023 FINAL BUDGET	2023 ACTUAL VALUES
GENERAL FUND						
Revenue						
1-3-4100-0482	MOOSE CREEK PROVINCIAL GRA	-1,193,896.00	0.00	0.00	0.00	0.00
1-3-4100-0611	MOOSE CREEK REV WAT & SEW	-324,746.00	-307,234.00	-315,644.63	-296,187.00	-290,367.95
1-3-4100-0900	MOOSE CREEK INTEREST	-3,000.00	-3,000.00	-2,243.25	-2,000.00	-2,965.06
1-3-4100-0990	TRANSFER FROM RESERVES - MC	-55,000.00	0.00	0.00	0.00	0.00
1-3-4100-4940	MOOSE CREEK CONNECT FEES	-60,000.00	-100,000.00	-143,832.80	-140,000.00	-60,300.00
	Revenue Total	-1,636,642.00	-410,234.00	-461,720.68	-438,187.00	-353,633.01
Expense						
1-4-4000-2020	MC SEWER-MAT,SUPPLIES,SERVI	0.00	0.00	0.00	0.00	0.00
1-4-4000-2100	MC SEWER-TELEPHONE - ENV	610.00	610.00	602.92	610.00	604.17
1-4-4000-2200	MC SEWER-POSTAGE - ENV	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4000-2230	MC SEWER-ADMIN FEES - ENV	6,500.00	6,500.00	6,500.00	6,500.00	4,875.00
1-4-4000-3250	MC SEWER-DEBENTURE PAYMEN	0.00	0.00	0.00	0.00	0.00
1-4-4000-5300	MC SEWER-INSURANCE - ENV	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4000-5400	MC SEWER TAXES - ENV	1,500.00	1,500.00	1,385.97	1,400.00	1,354.98
1-4-4000-5820	MC SEWER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4000-5900	MC SEWER-BUILDING MAINTENAN	0.00	0.00	0.00	0.00	0.00
1-4-4000-7850	AMORTIZATION MOOSE CREEK S	0.00	0.00	0.00	0.00	0.00
1-4-4000-8200	MC SEWER-LEGAL FEES - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4000-8250	MC SEWER - CONSULTANTS	0.00	0.00	279,168.82	0.00	0.00
1-4-4000-8300	MC SEWER-OCWA - ENV	77,139.00	75,701.00	77,102.85	76,300.00	75,547.01
1-4-4000-8320	MC SEWER-ENGINEERS - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4000-9000	MC SEWER-CAPITAL EXPENDITUF	1,093,379.00	73,500.00	8,331.11	35,000.00	21,732.31
1-4-4000-9001	MC SEWER TRAN TO FA - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4000-9900	TRANSFER TO RESERVE - MC SE	115,364.00	0.00	0.00	0.00	0.00
1-4-4100-2020	MC WATER-MAT,SUPPLIES,SERVI	2,000.00	2,000.00	573.77	0.00	1,725.69
1-4-4100-2100	MC WATER-TELEPHONE - ENV	610.00	610.00	602.92	610.00	602.92
1-4-4100-2200	MC WATER-POSTAGE - ENV	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
1-4-4100-2230	MC WATER-ADMIN FEES - ENV	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
1-4-4100-3250	MC WATER-DEBENTURE PAYMEN	0.00	0.00	0.00	0.00	0.00
1-4-4100-5300	MC WATER-INSURANCE - ENV	1,676.00	1,457.00	1,456.92	1,203.00	1,202.94
1-4-4100-5400	MC WATER-TAXES - ENV	6,600.00	6,600.00	6,251.27	6,600.00	6,446.83
1-4-4100-5820	MC WATER-HYDRO - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4100-5900	MC WATER-BUILDING MAINTENAN	0.00	0.00	0.00	0.00	0.00
1-4-4100-8200	MC WATER-LEGAL FEES - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4100-8300	MC WATER-OCWA - ENV	126,388.00	124,032.00	126,918.05	123,100.00	122,056.61

TOWNSHIP OF NORTH STORMONT

Budget Worksheet

Department: WATER AND SEWER MOOSE CREEK



GL3170

Date: Jan 09, 2025

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Account Code	Account Name	2025	2024	2024	2023	2023
		BASE BUDGET	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES
1-4-4100-8320	MC WATER-ENGINEERS - ENV	0.00	0.00	0.00	0.00	0.00
1-4-4100-9000	MC WATER-CAPITAL EXPENDITUF	194,500.00	401,064.00	333,857.69	500,750.00	99,685.99
1-4-4100-9001	MC WATER TRAN TO FA - ENV	0.00	0.00	0.00	0.00	-133,770.10
1-4-4100-9900	TRANSFER TO RESERVE - MC WA	0.00	0.00	0.00	0.00	86,570.01
	Expense Total	1,636,642.00	703,731.00	852,909.21	761,976.00	298,537.30
	GENERAL FUND Total	0.00	293,497.00	391,188.53	323,789.00	-55,095.71
		0.00	293,497.00	391,188.53	323,789.00	-55,095.71

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 04-2025

BEING a By-law to adopt, confirm and ratify matters dealt with by resolution.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by By-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of North Stormont does not lend itself to the passage of an individual By-law.

NOW THEREFORE the Council of the Corporation of the Township of the North Stormont hereby enacts as follows:

1. That the actions of Council, at its regular meeting held on January 14, 2025 in respect of which recommendations, each motion and resolution passed and taken by the Township of North Stormont is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual By-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein and thereby required for the exercise of any powers therein by the Township of North Stormont.
3. That the Mayor and the appropriate officers of the Township of North Stormont are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of North Stormont, to obtain approvals where required and except as otherwise provided, the Mayor and CAO/Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of North Stormont and to affix the corporate seal.

READ A FIRST, SECOND AND THIRD TIME and passed in open Council, signed and sealed this 14th day of January 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk

SEAL