



Township of North Stormont

Agenda

Regular Meeting

Tuesday, April 8, 2025 6:00 PM

Council Chambers

AMENDED

Page

1. CALL TO ORDER

- 1.1. Township of North Stormont is inviting you to a scheduled Zoom meeting.

Topic: Township of North Stormont - Regular Meeting

Time: Apr 8, 2025 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81507685512?pwd=kXCSvDjUIKJ4b8tKWJ7k65Eouzb7rB.1>

Meeting ID: 815 0768 5512

Passcode: 413404

BE it resolved that this regular meeting now open at ____ p.m.

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA AMENDMENT(S) ADDITION(S) OR DELETION(S)

- 3.1. BE it resolved that the agenda be approved as presented.

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

5. PUBLIC MEETING

6. DELEGATIONS/PRESENTATIONS

7. ADOPTION OF MINUTES OF PREVIOUS MEETING

- 7.1. BE it resolved that the following minutes be approved as presented:

5 - 12

Regular Meeting - March 25 - Minutes

Special Meeting - March 26 - Minutes

[Regular Meeting - 25 Mar 2025 - Minutes](#)

[Special Meeting - 26 Mar 2025 - Minutes](#)

8. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

- 8.1. North Stormont Committee of Adjustment Minutes

13 - 26

South Nation Conservation Board Minutes

THAT the Council of the Township of North Stormont accept and approve the following committee minutes as presented:

North Stormont Committee of Adjustment Minutes of January 31, 2025
South Nation Conservation Board Minutes of February 20, 2025
[NS COA Minutes - January 31, 2025](#)
[SNC Minutes - February 20, 2025](#)

9. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

- 9.1. BE it resolved that the following monthly reports be received: 27 - 38
By-Law Enforcement
Building
Fire
Recreation & Facilities
Public Works
CAO
[REPORT - MLEO](#)
[REPORT - BUILDING](#)
[REPORT - FIRE](#)
[REPORT - RECREATION & FACILITIES](#)
[REPORT - PUBLIC WORKS](#)
[REPORT - CAO](#)
- 9.2. **Recreation Hall Rental Policy** 39 - 52
THAT the Council of the Township of North Stormont approves Report 10-2025 from the Director of Parks, Recreation and Facilities, and adopts the new Recreation Hall Rental Policy to be passed by By-law.
[REC10-2025Recreation Hall Rental Policy - Pdf](#)
- 9.3. **North Stormont Arena Advertising** 53 - 59
THAT the Council of the Township of North Stormont accepts report 11-2025 from the Director of Parks, Recreation and Facilities and approves the revised agreement for arena advertising.
[REC11-2025North Stormont Arena Advertising - Pdf](#)
- 9.4. **Planning Technician Job Description** 60 - 64
THAT the Council of the Township of North Stormont approves report 03-2025 from the Planning Department to replace the Junior Planner position with the Planning Technician position and directs staff to proceed with advertising to fill the position.
[PD03-2025Planning Technician Job Description - Pdf](#)

10. MUNICIPAL BY-LAWS

- 10.1. **By-Law No. 24-2025 - Recreation Hall Rental Policy** 65 - 77
BE it resolved that By-Law No. 24-2025, being a By-law to adopt Policy Number REC 01-2025, the Recreation Hall Rental Policy, for the Township of North Stormont, be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of April, 2025.

11. CORRESPONDENCE

- 11.1. **Township of Brudenell, Lyndoch and Raglan Municipality of St. Charles** 78 - 82
[Support Resolution - Child Welfare Funding](#)
[Support Resolution - Child Welfare Funding](#)
- 11.2. **Municipality of Assiginack Regional Municipality of Durham** 83 - 85
[Support Resolution - Public Display of Nazi Symbols and Iconology](#)
[Amended Resolution - Nazi Symbols of Hate](#)
- 11.3. **Town of LaSalle** 86 - 87
[Support Resolution - Government Negotiations with USA on Trade Tariffs](#)
- 11.4. **Raisin Region Conservation Authority** 88
BE it resolved that the correspondence as listed as Items 11.1 to 11.4 on the agenda be received.
[RRCA Strategic Action Plan Update](#)

12. MOTIONS AND NOTICES OF MOTIONS

13. PETITIONS

14. UNFINISHED BUSINESS

- 14.1. **Fourth Quarter Variance Report 2024** 89 - 112
THAT the Council of the Township of North Stormont reconsiders the original request to accept report FIN 03-2024 regarding the fourth quarter variance report ending December 31, 2024 from the Treasurer as presented for information purposes at the March 25th regular meeting of Council.
[FIN03-2025Fourth Quarter Variance Report 2024](#)

15. NEW BUSINESS

16. SCHEDULING OF MEETINGS

- 16.1. **April 10, 2025 - 3 Court of Revision Meetings 3:00 pm at Moose Creek Community Hall**
April 15, 2025 - Committee of the Whole 6:00 pm
April 22, 2025 - Regular Council Meeting 6:00 pm
April 23, 2025 - Committee of Adjusment 8:30 am

17. COMING EVENTS

- 17.1. **Grand Opening Township Office Building/Happy Face Nursery**

School - May 1, 2025 4-6pm (57A/57B Cockburn St.)

- 17.2. **Recreation Coming Events Listing** 113 - 114
[Recreation Coming Events](#)

18. CLOSING REMARKS OR COUNCIL COMMENTS

19. CLOSED SESSION

20. RATIFICATION/CONFIRMING BY-LAW

- 20.1. **By-Law No. 25-2025 - Ratification** 115
BE it resolved that By-Law No. 25-2025, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of April 8, 2025, be read a first, second and third time, passed, signed and sealed in Open Council this 8th day of April, 2025.
[25-2025 - Ratify April 8](#)

21. ADJOURNMENT

- 21.1. BE it resolved that this regular meeting adjourn at ____ p.m.



**Township of North Stormont
MINUTES
Regular Meeting
Tuesday, March 25, 2025
Council Chambers
6:00 PM**

COUNCIL PRESENT: François Landry, Mayor
Steve Densham, Deputy Mayor
Adrian Bugelli, Councillor
Alison McDonald, Councillor
Charles Shane, Councillor

COUNCIL ABSENT:

STAFF PRESENT: Craig Calder, CAO/Clerk
Lea Anne Munro, Deputy Clerk
Nancy-Ann Gauthier, Fire Chief / Municipal Law Enforcement Officer
Pierre Thibault, Director Parks, Recreation and Facilities

OTHERS PRESENT: Todd Lihou, Corporate Communications Coordinator, SDG Counties
Michel St-Onge, Director of IT Services
Dawn Crump, Senior Operations Manager, Ontario Clean Water Agency
Bradley Young, Associate Partner, Senior Project Manager, CIMA+

1. CALL TO ORDER

You are invited to a Zoom webinar!

When: Mar 25, 2025 06:00 PM Eastern Time (US and Canada)

Topic: March 25, 2025 - North Stormont Regular Council Meeting

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/87991753998?pwd=jha6ava4PgeFoQQSVI2gV9FXE0jDp2.1>

Passcode:267671

Phone one-tap:

+17806660144,,87991753998#,,,*267671# Canada

+12042727920,,87991753998#,,,*267671# Canada

Join via audio:

+1 780 666 0144 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 778 907 2071 Canada

Webinar ID: 879 9175 3998

Passcode: 267671

International numbers available: <https://us06web.zoom.us/j/87991753998>

RES-94-2025 Moved by Councillor Shane, Seconded by Councillor Bugelli
BE it resolved that this regular meeting now open at 6:01 p.m.
CARRIED

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA amendment(s) addition(s) or deletion(s)

RES-95-2025 Moved by Councillor Bugelli, Seconded by Councillor Shane
THAT the Council of the Township of North Stormont deviate from the regular
order of business and move Section 14, Unfinished Business, to follow Section
4, Disclosure of Pecuniary Interest and Nature Thereof.
CARRIED

RES-96-2025 Moved by Councillor Shane, Seconded by Councillor Bugelli
BE it resolved that the agenda be approved as amended.
CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

5. UNFINISHED BUSINESS

R.V. Anderson Associates Ltd.

Crysler, Finch & Moose Creek Water and Wastewater Master Plan - Final Copy

RES-97-2025 Moved by Councillor Bugelli, Seconded by Councillor Shane
THAT the Council of the Township of North Stormont reconsiders the original
request to receive and accept the final report and appendices for the Villages
of Chrysler, Finch and Moose Creek Water and Wastewater Master Plan from
R.V. Anderson Associates Ltd. as presented at the February 25th and March
11th regular meetings of Council.
CARRIED

Council Remuneration 2024

RES-98-2025 Moved by Councillor Shane, Seconded by Councillor Bugelli
THAT the Council of the Township of North Stormont reconsiders the original
request to accept the 2024 Treasurer's Statement of Monies Paid to Elected
Officials of the Township of North Stormont (remuneration) as presented for
information purposes at the March 11th regular meeting of Council.
CARRIED

6. PUBLIC MEETING

7. DELEGATIONS/PRESENTATIONS

8. ADOPTION OF MINUTES OF PREVIOUS MEETING

RES-99-2025 Moved by Councillor Bugelli, Seconded by Councillor Shane
BE it resolved that the following minutes be approved as presented:
Special Meeting - March 4 Minutes
Regular Meeting - March 11 Minutes
CARRIED

9. ADOPTION OF MINUTES OF COMMITTEES AND LOCAL BOARDS

10. RECEIVING OF MONTHLY STAFF REPORTS AND RECOMMENDATIONS

Live Barn Streaming Contract

RES-100-2025 Moved by Councillor Shane, Seconded by Councillor Bugelli
THAT the Council of the Township of North Stormont approves report 08-2025
from the Director of Parks, Recreation and Facilities and to enter into a contract
with Live Barn for live streaming at the North Stormont Arena and authorizes
the administration to execute the contract.
CARRIED

Request Transfer from Reserve

RES-101-2025 Moved by Councillor McDonald, Seconded by Councillor Shane
THAT the Council of the Township of North Stormont approves report 09-2025
from the Director of Parks, Recreation and Facilities to allow for a transfer of
\$3,650.00 from the Amalgamated Recreation Township Reserve for the
replacement of the HVAC unit at the Avonmore Hall, known as NSP.
CARRIED

2025 Annual Development Allocation Report

RES-102-2025 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
THAT the Council of the Township of North Stormont receives report 05-2025
from the Public Works Superintendent and approves the 2025 Annual
Development Allocation recommendation for the Finch, Crysler, and Moose
Creek municipal water and wastewater systems and approves the
recommendation to determine the Annual Development Allocation for the year
2025.
CARRIED

Fourth Quarter Variance Report 2024

RES-103-2025 Moved by Councillor McDonald, Seconded by Deputy Mayor Densham
THAT the Council of the Township of North Stormont accepts report FIN 03-
2025 regarding the fourth quarter variance report ending December 31, 2024
for information purposes only.
DEFERRED

11. MUNICIPAL BY-LAWS

12. CORRESPONDENCE

RES-104-2025 *Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that the correspondence as listed as items 11.1 to 11.5 on the
agenda be received.*
CARRIED

13. MOTIONS AND NOTICES OF MOTIONS

Ride Share Services

RES-105-2025 *Moved by Councillor McDonald, Seconded by Deputy Mayor Densham
WHEREAS rideshare services operate primarily in urban areas, but many rural
municipalities are growing significantly as a result of the Governments
investment in housing and infrastructure but often lack access to services such
as transportation for their residents due to limited availability throughout the
day, regulatory barriers, infrastructure challenges or concerns about safety and
service equity;*

*AND WHEREAS rideshare services currently are in lower demand in rural
areas, but with the growth should still have the same uniform regulations,
safety standards, equity access as the urban municipalities and should have a
local control and flexibility to allow for adoption of specific regulations or
requirements to reflect their local context for such services in the coming years
for seniors, students, visitors and tourists that are looking for a safe, affordable
and convenient way to travel in rural areas;*

*AND WHEREAS the standardization and consistency of an Ontario-wide
regulatory framework such as driver and vehicle requirements, insurance
requirements and fee structures would allow rural municipalities to also benefit
from ridesharing services while addressing the unique challenges they face;*

*AND WHEREAS the Eastern Ontario Warden's Caucus (EOWC)
representing 103 rural and urban municipalities across Eastern Ontario is in
support of an Ontario-wide licensing framework for rideshare companies as are
many urban and rural municipalities;*

*THEREFORE, BE IT RESOLVED that the Township of North Stormont hereby
urges the Provincial Government to adopt an Ontario-wide adaptable licensing
framework that empowers rural municipalities to provide their residents with the
benefits of ridesharing services while addressing local needs as well as safety
concerns and equity issues.*

*AND FURTHER BE IT RESOLVED that this resolution be distributed to the
Honourable Doug Ford, Premier of Ontario, the Honourable Prabmeet
Sarkaria, Minister of Transportation, the Honourable Rob Flack, Minister of
Municipal Affairs and Housing, the Association of Municipalities of Ontario*

(AMO), the Eastern Ontario Wardens Caucus (EOWC), Nolan Quinn, M.P.P for Stormont-Dundas-South Glengarry, Martin Lang, Warden of SDG Counties, and all lower tier municipalities in SDG.

CARRIED

14. PETITIONS

15. NEW BUSINESS

16. SCHEDULING OF MEETINGS

April 8, 2025 - Regular Council Meeting 6:00pm

April 10, 2025 - 3 Court of Revision Meetings 3:30pm - Moose Creek Community Hall

April 22, 2025 - Regular Council Meeting 6:00pm

17. COMING EVENTS

Mayor Landry thanked the Director of Parks, Recreation and Facilities for providing a list of events for recreation and looks forward to having this in the agenda regularly.

Mayor Landry also stated that we now have a date for the grand opening of this new office building, it will be on May 1, 2025 from 4-6 p.m. There will be invitations sent out to several dignitaries, Happy Face Nursery School will be able to participate and will also open their doors for tours. Anyone from the general public is welcome to come for a tour of this new facility. SDG Counties is assisting in the organizing and further information will be advertised on our website and social media.

18. CLOSING REMARKS OR COUNCIL COMMENTS

Deputy Mayor Densham thanked SDG Counties, Todd Lihou and Michel St-Onge for coming to assist in live streaming the Council meeting and assisting with the technical difficulties we have been experiencing.

Mayor Landry echoed the Deputy Mayors comments.

19. CLOSED SESSION

20. RATIFICATION/CONFIRMING BY-LAW

By-Law No. 22-2025 - Ratification

*RES-106-2025 Moved by Councillor McDonald, Seconded by Councillor Bugelli
BE it resolved that By-Law No. 22-2025, being a By-law to adopt, confirm and ratify Council's actions at its regular meeting of March 25, 2025, be read a first,*

second and third time, passed, signed and sealed in Open Council this 25th day of March, 2025.

CARRIED

21. ADJOURNMENT

*RES-107-2025 Moved by Deputy Mayor Densham, Seconded by Councillor McDonald
BE it resolved that this regular meeting adjourn at 6:55 p.m.*

CARRIED

Mayor

CAO/CLERK



**Township of North Stormont
MINUTES
Special Meeting
Wednesday, March 26, 2025
Council Chambers
5:00 PM**

COUNCIL PRESENT: François Landry, Mayor
Steve Densham, Deputy Mayor
Adrian Bugelli, Councillor
Alison McDonald, Councillor
Charles Shane, Councillor

COUNCIL ABSENT:

STAFF PRESENT: Craig Calder, CAO/Clerk
Kimberley Goyette, Treasurer

1. CALL TO ORDER (Opening Remarks)

*RES-108-2025 Moved by Councillor Bugelli, Seconded by Deputy Mayor Densham
BE it resolved that this special meeting now open at 5:01 p.m.
CARRIED*

2. OPENING REMARKS

3. ADOPTION OF THE AGENDA AMENDMENT(S) ADDITION(S) OR DELETION(S)

*RES-109-2025 Moved by Councillor McDonald, Seconded by Councillor Bugelli
BE it resolved that the agenda be approved as presented.
CARRIED*

4. DISCLOSURE OF PECUNIARY INTEREST AND NATURE THEREOF

Deputy Mayor Densham declared a pecuniary interest in regard to Agenda Item 5.1(c) Closed Session – a proposed or pending acquisition or disposition of land by the municipality or local board

5. CLOSED SESSION

*RES-110-2025 Moved by Councillor McDonald, Seconded by Councillor Bugelli
BE it resolved that this meeting adjourn to a closed session for the following reasons: As per Section 239, a meeting or part of a meeting may be closed to the public if the subject matter being considered is,*

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

RES-111-2025 Moved by Councillor Shane, Seconded by Councillor McDonald
BE it resolved that the public session reopens at 5:57 p.m.

CARRIED

6. RATIFICATION/CONFIRMING BY-LAW

By-Law No. 23-2025 - Ratification

RES-112-2025 Moved by Councillor McDonald, Seconded by Councillor Bugelli
BE it resolved that By-Law No. 23-2025, being a By-law to ratify and confirm Council's actions at its special meeting of March 26, 2025, be read a first, second and third time, passed, signed and sealed in Open Council this 26th day of March, 2025.

CARRIED

7. ADJOURNMENT

RES-113-2025 Moved by Councillor Bugelli, Seconded by Councillor Shane
BE it resolved that this special meeting adjourn at 5:58 p.m.

CARRIED

Mayor

CAO/Clerk



**Township of North Stormont
MINUTES
Committee of Adjustment
Friday, January 31, 2025
Council Chambers
8:30 AM**

COUNCIL PRESENT: François Landry, Chairman
Alison McDonald, Member
Luc Genereux, Member
Michael Houston, Member

STAFF PRESENT: Anmol Burmy, Secretary-Treasurer & Junior Planner, Township of North Stormont
Peter Young, Director of Planning and Economic Development, SDG Counties
Lea Anne Munro, Deputy Clerk, Township of North Stormont

APPLICANT PRESENT: Cameron Muir (A-2025-01)
Theo Elshof (A-2025-02)

1. CALL TO ORDER

COA-1-2025 *Moved by Luc Genereux, Seconded by Councillor McDonald
BE it resolved this public hearing regarding Minor Variance Applications/File
No. A-2025-01 (Muir) and A-2025-02 (Elshof) be opened at 8:35 a.m.
CARRIED*

2. ADOPTION OF AGENDA (amendments, additions or deletions)

COA-2-2025 *Moved by Michael Houston, Seconded by Luc Genereux
BE it resolved that the agenda be approved as presented.
CARRIED*

3. DISCLOSURE OF PECUNIARY INTEREST

4. APPOINTMENTS

Appoint a Committee Chair

COA-3-2025 *Moved by Luc Genereux, Seconded by Michael Houston
BE it resolved that the Committee hereby appoints Mayor, François Landry as
the Chair for the Committee of Adjustment.*

CARRIED

Appoint a New Secretary-Treasurer

RES-4-2025 *Moved by Michael Houston, Seconded by Councillor McDonald*
BE it resolved that the Committee of Adjustment for Minor Variances appoint
Lea Anne Munro as Secretary-Treasurer to fill this vacant position effective
February.
CARRIED

5. ADOPTION OF MINUTES OF PREVIOUS MEETING

COA-5-2025 *Moved by Councillor McDonald, Seconded by Michael Houston*
BE it resolved that the following minutes be approved as presented:
November 27, 2024
CARRIED

6. PRESENTATIONS

Minor Variance Application & Planning Report/File No. A-2025-01 (Muir)

COA-6-2025 *Moved by Councillor McDonald, Seconded by Michael Houston*
BE it resolved that the Committee of Adjustment receives the planning report
for File No. A-2025-01 (Muir) as presented.
CARRIED

Minor Variance Application & Planning Report/File No. A-2025-02 (Elshof)

COA-7-2025 *Moved by Councillor McDonald, Seconded by Michael Houston*
BE it resolved that the Committee of Adjustment receives the planning report
for File No. A-2025-02 (Elshof) as presented.
CARRIED

7. QUESTION PERIOD RESERVED FOR MEMBERS OF THE PUBLIC

A-2025-02 (Elshof)

Member McDonald

Q: What is the size of the lot? Was the applicant of the minor variance the one who completed the severance? And would the severance have went through knowing that there was lagoons and livestock on the property?

A: Peter Young stated the property is approximately 98 acres, that the applicant is not the one who completed the severance and that the severance would have been denied if all the facts were known at the time the application as submitted.

Alison McDonald made a statement that it doesn't seem in good faith to change the decision after agreeing to the severance especially since the

current owner can be okay with the livestock being so close to their home but what is the future owners are not.

Theo Elshof (A-2025-02)

Mr. Elshof stated that the barn will only be for small heifers not cows and that currently there are two lagoons but only one will be used and the north one will be decommissioned. He also stated that access to the barn will only be in the winters, almost everyday but in the summertime, there will be no need to go there. They needed more space as currently their barn does not have space to store these heifers so that is why he thought it would be a good idea to buy this land.

Member McDonald

Q: What would be the well setback?

A: Peter Young confirmed that usually it is 30 metres but decommissioning the north lagoon would make the setback different. Mr. Elshof also stated that currently the well and hydro are shared with the residential property.

Chair Landry

Chair Landry made a statement saying that if the decommissioning of the north lagoon happens it is a better for the situation. He also stated that North Stormont is an agricultural township, and we support the agricultural operations that occur here. Chair Landry also stated that since there were no complaints from the neighbours it makes the situation better. He asked a question about the shared driveway, stating that right now a family member lives there but, in the future, would this fall back on the township for any reason or is there a registered easement for the entrances?

A: Peter Young stated that there is a proper registered easement on the property. Mr. Elshof also stated that they use the farm entrance most of the time to go into the field, so the driveway is not used as much. Mr. Elshof also stated that there would be a maximum of 45 heifers, never more than in the barn.

8. DECISION

COA-8-2025 *Moved by Councillor McDonald, Seconded by Luc Genereux
THAT the Committee of Adjustment approves the Minor Variance
Application/File No, A-2025-01 to permit relief from Section 7.2 (2) of Zoning
By-law No. 08-2014, which states that the properties zoned General
Commercial (CG) need a minimum front yard setback of 7.5 m. The proposed
setback is 6.5 m.*
CARRIED

COA-9-2025 *Moved by Councillor McDonald, Seconded by Luc Genereux*

THAT the Committee of Adjustment approves the Minor Variance Application/File No, A-2025-02 to permit relief from Section 3.22 of Zoning By-law No. 08-2014, which provides minimum distance separation (MDS II) for new or expanding livestock facilities from existing development. The proposed location of the expanding livestock facility on the subject land does not meet the MDS II setbacks required from an existing residential dwelling with the condition that the North Lagoon be decommissioned.

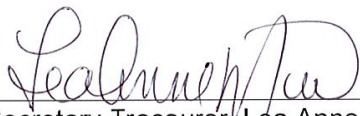
CARRIED

9. ADJOURNMENT

COA-10-2025 Moved by Luc Genereux, Seconded by Councillor McDonald
BE it resolved that this Public Hearing be adjourned at 9:10 a.m.
CARRIED



François Landry, Chair



Secretary-Treasurer, Lea Anne Munro



SOUTH NATION
CONSERVATION
DE LA NATION SUD

BOARD OF DIRECTORS MEETING

Meeting No. 02/25
Thursday, February 20th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa
Genevieve Lajoie, Prescott Russell (*electronic participation*)
Mathew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville (*electronic participation*)
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
Tom Smyth, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanaugh, Team Lead, Special Project
Phillip Dagenais, Water Resources Specialist, Monitoring
Deborah Edwards, Accounting Assistant
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Kenneth Omenogor, Geotechnical Engineer
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Marieh Rajaie, Water Resource Specialist - Engineering
Monique Sauve, Chief Building Official



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of February 20th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-020/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the January 16th, 2025
main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declared a conflict of interest in regard to Agenda Item 12b).

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 16TH, 2025

RESOLUTION NO. BD-021/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors
Meeting Minutes of January 16th, 2025 as
submitted.

CARRIED

**B. BOARD OF DIRECTORS SECTION 30.4 HEARING: STOP ORDER SO2024-01
MINUTES OF JANUARY 16TH, 2025**

RESOLUTION NO. BD-022/25

Moved by: François St. Amour
Seconded by: Linda Payant



RESOLVED THAT:

The Members approve the Board of Directors
Section 30.4 Hearing: Stop Order SO2024-01
Minutes of January 16th, 2025.

CARRIED

C. SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF

i. Grants Sub-Committee meeting minutes of February 10th, 2025

RESOLUTION NO. BD-023/25

Moved by: Mike Tarnowski
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve the actions and
recommendations of the following Committee
meetings:

i. Grants Sub-Committee meeting minutes of
February 10th, 2025 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS AMENDMENTS

RESOLUTION NO. BD-024/25

Moved by: Deb Wilson
Seconded by: Mathew Luloff

RESOLVED THAT:

The Board of Directors approve amendments to
South Nation Conservation's Administrative By-
laws.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL POLICY AMENDMENTS

RESOLUTION NO. BD-025/25

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve amendments to
South Nation Conservation's Personnel Policy.

CARRIED

FOR DISCUSSION: EXECUTIVE COMMITTEE STRUCTURE

There was no recommendation for this report, it was for discussion purposes only.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

REQUEST FOR APPROVAL: 2025 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD-026/25

Moved by: Catherine Kitts
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the 2025 South Nation Conservation Flood Contingency Plan.

CARRIED

The Board of Directors meeting recessed at 10:00 a.m.
The Board of Directors meeting reconvened at 10:07 a.m.

REQUEST FOR APPROVAL: BEAR BROOK FLOOD RISK PROFESSIONAL SERVICES CONTRACT

RESOLUTION NO. BD-027/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining consultant A to support the assessment of increased flood risk in Bear Brook Watershed at an approximate cost of \$39,902 plus HST.

CARRIED

REQUEST FOR APPROVAL: STUMPAGE SALE CONTRACT

RESOLUTION NO. BD-028/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a Stumpage Sale Contract with Contractor C, for sale of Red Pine from SNC Property 41 [Nation] and Property 64 [Nation], at the unit price of \$34.00/m³.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-029/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle



SOUTH NATION
CONSERVATION
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Resilient Agricultural Landscape Program – Marginal Lands Initiative requesting \$2,500,000 over three years for the creation or enhancement of natural features on marginal agricultural lands.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2025

RESOLUTION NO. BD-030/25

Moved by: Mik Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,086,692.23 for January 2025.

CARRIED

REQUEST FOR APPROVAL: GEOTECHNICAL PROFESSIONAL SERVICES CONTRACT

RESOLUTION NO. BD-031/25

Moved by: Geneviève Lajoie
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve retaining SRL Consulting to provide expert geotechnical professional review services to an upset limit of \$55,000.

CARRIED

UPDATE: ANNUAL PERMIT TIMELINE COMPLIANCE REPORTING FOR SECTION 28.1 PERMITS

RESOLUTION NO. BD-032/25

Moved by: Adrian Wynands
Seconded by: François St. Amour



SOUTH NATION
CONSERVATION
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors receive and file the Annual Permit Timeline Compliance Reporting for permits issued under Section 28.1 of the *Conservation Authorities Act*.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-033/25

Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-034/25

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for January 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-035/25

Moved by: Linda Payant
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for January 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-036/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of January 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-037/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for January 2025.

CARRIED

UPDATE: SNC's 2025 PROVINCIAL ELECTION STRATEGY

RESOLUTION NO. BD-038/25

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file SNC's Provincial Election Strategy.

CARRIED

UPDATE: 2025 CONFERENCES

RESOLUTION NO. BD-039

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the 2025 Conferences report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

RECOGNITION FOR YEARS OF SERVICE: BRENT HARBERS, 10 YEARS

RESOLUTION NO. BD-040/25

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors congratulate Brent Harbers for his 10 years with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: NATURE SMART CLIMATE SOLUTIONS FUND

RESOLUTION NO. BD-041/25

Moved by: Linda Payant
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the federal government and other partners as required for Year 1 (2024-2025) funding for land acquisition, at a total of approximately \$1,026,300.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-042/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve an increase in undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$575,000 for 2025; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE

- March 20th, 2025 (Annual General Meeting)
- April 17th, 2025 (OGRA March 30 – April 2)
- May 15th, 2025
- June 19th, 2025



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-043/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Request for Approval: Land Acquisition 2025-NDU-01
- b. For Discussion: Options for Negotiation – Leased Facility (verbal).

CARRIED

The Board of Directors convened Closed Session at 11:10 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for item 12b); Vice-Chair Wynands assumed the role of Chair.

OPEN SESSION

RESOLUTION NO. BD-044/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:38 a.m.; Chair Densham resumed his role.

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NDU-01

RESOLUTION NO. BD-045/25

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-NDU-01 [North Dundas] as discussed in the report.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

FOR DISCUSSION: OPTIONS FOR NEGOTIATION – LEASED FACILITY (Verbal)

The Chair declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-046/25

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the verbal report on Options for Negotiation – Leased Facility.

CARRIED

ADJOURNMENT

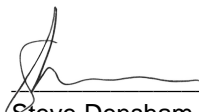
RESOLUTION NO. BD-047/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of February 20th, 2025 be adjourned at 11:40 a.m.

CARRIED



Steve Densham,
Chair.

/rb



Carl Bickerdike,
Chief Administrative Officer.



Monthly Activity Summary

Municipal Law Enforcement Department

March 2025

Work completed:

- Following up on existing complaints and their resolution.
- Respond to multiple inquiries regarding various by-laws and write response to complainer.
- Attended Webinars various Zoom Meetings.
- Attendance at Council Meetings.
- Preparation of Various reports for Management and council.
- Open Air permits issued 64 to March 28, 2025.
- Accessibility Review and update. On going.
- Review and amend existing by-laws.

Work in Progress:

- Following up on existing complaints and their resolution.
- Write notices for new complaints with follow-up visits.
- Attendance at Council meeting, and special council meeting as required.
- Attendance of Senior Management weekly meeting.
- Review and balance MLEO budget and continue monitoring.
- Issuance of Open-Air Permits, ongoing.
- Inspection of kennels. On going when required.
- Attend various Webinars and Training.
- Prepare and review various reports.

Nancy-Ann Gauthier,
Municipal Law Enforcement Officer

Monthly Activity Summary
March 2025

Department Occurrence Count Summary

Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
By-Law Department	Animal Control	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Animal Control - Poop & Scoop	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	Barking	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	C-Container	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Clean Yard	0	0	0	0	0	0	0	0	0	0	3
By-Law Department	Compensation	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Dogs Off Leash/Loose	3	0	0	0	0	0	0	0	0	0	1
By-Law Department	Fire Hydrant	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Garbage	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	Inquiry	6	0	0	0	0	0	0	0	0	0	6
By-Law Department	Open Air Fire	2	0	0	0	0	0	0	0	0	0	3
By-Law Department	Other - By Law Issues	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Rodents	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Smoking	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Snow Deposit	2	0	0	0	0	0	0	0	0	0	2
By-Law Department	Trailers, Tractor or vehicles park along the road	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Zoning	2	0	0	0	0	0	0	0	0	0	0
Total Counts		18	0	0	0	0	0	0	0	0	0	23
Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
Public Works	Building Department	0	0	0	0	0	0	0	0	0	0	1
Public Works	Clogged storm sewer	0	0	0	0	0	0	0	0	0	0	1
Public Works	Concern with snow removal	0	0	0	0	0	0	0	0	0	0	11
Public Works	Damage Mailbox	8	0	0	0	0	0	0	0	0	7	13
Public Works	Damaged Sign	0	0	0	0	0	0	0	0	0	0	2
Public Works	Dead animal on road (i.e. deer, raccoon)	2	0	0	0	0	0	0	0	0	2	0
Public Works	Drainage pumps not working	0	0	0	0	0	0	0	0	0	0	1
Public Works	Emterra Recycling	21	0	0	0	0	0	0	0	0	20	22
Public Works	Fallen tree on the road	0	0	0	0	0	0	0	0	0	0	1
Public Works	Fiber Optic	2	0	0	0	0	0	0	0	0	2	1
Public Works	Garbage and Recycle	7	0	0	0	0	0	0	0	0	7	12
Public Works	Landscaping	1	0	0	0	0	0	0	0	0	0	1
Public Works	Missing Sign	1	0	0	0	0	0	0	0	0	1	1
Public Works	Road Issue	0	0	0	0	0	0	0	0	0	0	1
Public Works	Road may have missed being cleared	0	0	0	0	0	0	0	0	0	0	1
Public Works	Sidewalk incident	0	0	0	0	0	0	0	0	0	0	1
Public Works	Sinkhole/pothole in road	5	0	0	0	0	0	0	0	0	5	6
Public Works	Snowy or icy sidewalk	0	0	0	0	0	0	0	0	0	0	1
Public Works	Speed	0	0	0	0	0	0	0	0	0	0	3
Public Works	Street Lights	1	0	0	0	0	0	0	0	0	0	0
Public Works	Vandalism	0	0	0	0	0	0	0	0	0	0	1
Public Works	Via Rail Crossing	0	0	0	0	0	0	0	0	0	0	3
Public Works	Water over road	1	0	0	0	0	0	0	0	0	1	1
Total Counts		49	0	0	0	0	0	0	0	0	45	85
Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
Buildings/Planning	Building - Building Permit Application	4	0	0	0	0	0	0	0	0	0	2
Buildings/Planning	Building - Civic Post	1	0	0	0	0	0	0	0	0	0	1
Buildings/Planning	Building - Water	1	0	0	0	0	0	0	0	0	0	1
Total Counts		6	0	0	0	0	0	0	0	0	0	4

Department Occurrence Count Summary

Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
By-Law Department	Animal Control	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Animal Control - Poop & Scoop	1	0	0	0	0	0	0	0	0	0	1
By-Law Department	Barking	2	0	0	0	0	0	0	0	0	0	0
By-Law Department	C-Container	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Clean Yard	3	0	0	0	0	0	0	0	0	1	4
By-Law Department	Compensation	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Dogs Off Leash/Loose	5	0	0	0	0	0	0	0	0	0	2
By-Law Department	Fire Hydrant	1	0	0	0	0	0	0	0	0	0	1
By-Law Department	Garbage	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	Inquiry	11	0	0	0	0	0	0	0	0	0	10
By-Law Department	Noise	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	Noise before 7AM	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Open Air Fire	3	0	0	0	0	0	0	0	0	0	4
By-Law Department	Other - By Law Issues	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Property Standards Unkempt Property Report	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Rodents	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Smoking	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Snow Deposit	2	0	0	0	0	0	0	0	0	0	2
By-Law Department	Trailers, Tractor or vehicles park along the road	0	0	0	0	0	0	0	0	0	0	1
By-Law Department	Wild Animal	1	0	0	0	0	0	0	0	0	0	0
By-Law Department	Zoning	3	0	0	0	0	0	0	0	0	0	0
Total Counts		33	0	0	0	0	0	0	0	0	5	19
Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
Public Works	Broken or uneven sidewalk	1	0	0	0	0	0	0	0	0	0	0
Public Works	Building Department	0	0	0	0	0	0	0	0	0	0	1
Public Works	Clogged storm sewer	1	0	0	0	0	0	0	0	0	1	1
Public Works	Concern with snow removal	17	0	0	0	0	0	0	0	0	13	15
Public Works	Damage Mailbox	27	0	0	0	0	0	0	0	0	24	19
Public Works	Damaged Sign	4	0	0	0	0	0	0	0	0	4	6
Public Works	Dead animal on road (i.e. deer, raccoon)	3	0	0	0	0	0	0	0	0	3	1
Public Works	Drainage pumps not working	0	0	0	0	0	0	0	0	0	0	1
Public Works	Emterra Recycling	90	0	0	0	0	0	0	0	0	78	89
Public Works	Fallen tree on the road	0	0	0	0	0	0	0	0	0	0	1
Public Works	Fiber Optic	2	0	0	0	0	0	0	0	0	2	1
Public Works	Garbage and Recycle	38	0	0	0	0	0	0	0	0	29	39
Public Works	Landscaping	3	0	0	0	0	0	0	0	0	1	2
Public Works	Missing Sign	1	0	0	0	0	0	0	0	0	1	1
Public Works	Road Issue	1	0	0	0	0	0	0	0	0	1	1
Public Works	Road may have missed being cleared	3	0	0	0	0	0	0	0	0	3	3
Public Works	Sidewalk incident	0	0	0	0	0	0	0	0	0	0	1
Public Works	Sinkhole/pothole in road	6	0	0	0	0	0	0	0	0	6	7
Public Works	Snowy or icy sidewalk	4	0	0	0	0	0	0	0	0	3	5
Public Works	Speed	0	0	0	0	0	0	0	0	0	0	3
Public Works	Street Lights	2	0	0	0	0	0	0	0	0	1	1
Public Works	Vandalism	0	0	0	0	0	0	0	0	0	0	1
Public Works	Via Rail Crossing	0	0	0	0	0	0	0	0	0	0	3
Public Works	Water over road	1	0	0	0	0	0	0	0	0	1	1
Public Works	Yard Waste	3	0	0	0	0	0	0	0	0	0	3
Total Counts		207	0	0	0	0	0	0	0	0	171	206
Department	Occurrence Type	Occ Opened	Permit	Court	POT	Impounded	Licence	Warning	Tag	Ticket	Complaint	Occ Closed
Buildings/Planning	Building - Accessory Storage Building	3	0	0	0	0	0	0	0	0	0	0
Buildings/Planning	Building - Building Permit Application	15	0	0	0	0	0	0	0	0	1	10
Buildings/Planning	Building - Civic Post	5	0	0	0	0	0	0	0	0	2	2
Buildings/Planning	Building - Illegal Structure	1	0	0	0	0	0	0	0	0	0	0
Buildings/Planning	Building - Inspections	2	0	0	0	0	0	0	0	0	0	2
Buildings/Planning	Building - Mapping	3	0	0	0	0	0	0	0	0	1	3
Buildings/Planning	Building - Sign	1	0	0	0	0	0	0	0	0	0	0
Buildings/Planning	Building - Water	3	0	0	0	0	0	0	0	0	1	2
Total Counts		34	0	0	0	0	0	0	0	0	1	33



BUILDING PERMIT REPORT 2025

BUILDING PERMIT REPORT FOR THE MONTH OF MARCH 2025					BUILDING PERMIT YEAR				
TYPE OF BUILDING	TOTAL PERMIT	TOTAL UNITS	CONSTRUCTION VALUE	PERMIT VALUE	TOTAL PERMITS	TOTAL UNITS	CONSTRUCTION VALUE	PERMIT VALUE	PERMIT REVENUE RECEIVED
2024 BUILDING PERMIT REVENUE RECEIVED IN 2025									5,579.61
2025 BUILDING PERMIT REVENUE RECEIVED TO DATE									11,603.35
Single Family Dwelling	2	2	900,000.00	6,001.16	3	3	1,300,000.00	8,926.18	
Semi-Detached Dwelling	1	4	375,000.00	5,374.00	1	4	375,000.00	5,374.00	
Duplex, Triplex, Quadruplex									
Addition to Single Family Dwelling	2		176,350.00	710.55	4		350,000.00	5,142.64	
Addition to Accessory Storage									
Addition to Commercial									
Accessory Storage Building	1		186,000.00	864.00	3		208,000.00	1,396.80	
Alteration/Renovation SFD					1		30,000.00	175.00	
Alteration/Renovation ASB									
Alteration/Renovation COM					1		50,000.00	175.00	
Farm Accessory Storage Building	4		763,736.00	10,957.20	6		1,776,736.00	12,828.46	
Commercial									
Industrial									
Institutional					1		210,000.00	175.00	
Telecommunication Tower									
Demolition Permit					3			412.00	
Swimming Pool & Deck	1		100,000.00	296.00	2		115,000.00	471.00	
North Stormont Township									
Temporary Permit									
Change of Use									
Wood Stove									
Transfer of Permit									
TOTAL	11	6	2,501,086.00	24,202.91	25	7	4,414,736.00	35,076.08	17,182.96

35 Inspections were conducted by the CBO

Andre Brisson
Chief Building Official



Monthly Activity Summary

Fire Department

March 2025

WORK COMPLETED - Fire Chief

- Continued communication with Deputy Chiefs, Public Education Team.
- Communicate with Training Coordinator re NFPA training.
- Attending all fire calls and various township meetings, including Council, Fire Committee, Deputy Chiefs, Training Committee, as well as Public Education team.
- Review calls from March 2025.
- Continuing maintenance of Stations.
- Complete investigation reports.
- Reviewed and Assessed Accreditation for 2025.
- Continued with various inspections.
- Monthly review and balancing of budget, attend Capital budget meeting with Treasurer.

In Progress - Fire Chief

- Maintain monthly budget.
- Review annual SIR report from OFM for 2024.
- Complete Investigation reports, as needed.
- Attending various township meetings, including Council.
- Continuous work on Legislated Community Risk Assessment.
- Resilient Mind Training (Finch & Crysler Station)
- Organizing Graduation and Award Ceremony for September 2025
- Ontario Municipal Fire Prevention Officer's Association (OMFPOA) Team member for the committee
- First Due Training and implementing software.
- Fire Fighters Association of Ontario (FFAO). Free training offered to our Fire Department April 27.
- Working with South and North Dundas Fire Chief's for NFPA Training.

Nancy-Ann Gauthier,
Fire Chief

Monthly Activity Report
March 2025



Monthly Activity Summary

Fire Department

January 1 to March 28, 2025, NSFS total calls 27.

March saw a total of 8 calls.

INCIDENTS 2025	Current Month	Year to Date Calls	Total Dollars Loss if applicable
Ambulance Assist (medical)	1	6	
Ditch Fire			
False Alarm		1	
Fireworks			
Non-Structure Fire			
Chimney Fire		2	
Open Air			
Open Air Control		1	
Other		1	
Smoke & CO alarm activation		1	
Structure Fires			
Comm./Industrial			
Vehicle Fire	1	4	
Vehicle Accident	5	10	
Gas Leak			
Testing System calls			
Mutual Aid	1	1	
False Calls (passerby)			
Power Lines – Hydro			
I-Phone Crash			
TOTAL CALLS & LOSS	8	27	

Nancy-Ann Gauthier,
Fire Chief

Monthly Activity Report
March 2025



Monthly Activity Report Recreation Department March 2025

1. ARC (Amalgamated Recreation) Rental Policy, Fees, and Liability Insurance for Recreation

A final report on the North Stormont Recreation Rental Policy, ready for adoption, will be presented at the first Council meeting in April. The report includes the following key items:

- **Rental Policy**
- **Schedule B:** Special Occasion Permits and procedures (SOP)
- **Schedule C:** LCIS Liability Insurance for all rentals
- **Schedule A:** Not presented at this time, as it reflects individual exceptions for each hall (rental costs, opening and closing dates/times). This schedule will remain a working document in case any recreation committees request changes to their specific schedules. It is understood that individual schedules will only reflect the needs of each hall and do not override the main rental policy.
An example of Schedule A will be available for review in the package.

2. Amalgamated Meeting – April 15

A general meeting has been scheduled for April 15, where Council members and all recreation representatives have been invited to discuss issues related to the operation of township facilities and to review the ARC Agreement. A detailed agenda will be distributed to both parties in the first week of April.

3. Unfinished Business

- **Schedule A Integration:**
We are still awaiting final Schedule A submissions from some recreation committees in order to integrate them into the Universe system. A 4-hour session has been booked for training, but it is necessary to have all hall information before proceeding. A deadline has been set, and we will move forward with those who have submitted their details.

- **HVAC Maintenance Contracts:**
Contracts are in progress to ensure all facilities adhere to a standardized level of service and maintenance.
- **Monkland Facility:**
The contract for the Monkland facility has been awarded.
- **Crysler Community Center:**
The contract for the Chrysler facility has been awarded
- **Avonmore Facility**
The contract for the Avonmore facility has been awarded.

Update: A leak was reported on the roof, and a contractor was sent for inspection. During this visit, an issue with one of the HVAC units was identified. After a thorough inspection, it was determined that the HVAC unit needs to be replaced. The council has approved the replacement.

- **Moose Creek Facility**
The contract for Moose Creek is currently under review. We are waiting for estimates regarding the following:
 1. Evaluation of the heat pump efficiencies for the main hall and recommendations from the contractor.
 2. Estimate for the repairs to the solar panels at the pool.
 3. Estimate for the quarterly service agreement for HVAC and related systems.

Maintenance and Invoicing

All maintenance fees, including filters and parts, are covered as part of the ARC Agreement and will be considered as part of the ongoing operational costs of the facilities. All invoices related to HVAC service and maintenance programs will be sent to the township in order to track equipment and service levels, which will also aid in our asset management.

Individual recreation committees will be invoiced for their share of the services in accordance with the agreement.

A follow-up report for Moose Creek will be prepared for Council review once all estimates are received and further actions are determined.

2. Arena Advertisement Update

A report will be presented to the Council for review at the April 8th meeting

3. Univerus

As of now, I am still missing information to be able to move along with the training.

4. Grant Applications Update

We are awaiting updates from the funders to determine if our request for funding was successful.

5. Professional updates:

The Director of Parks, Recreation, and Facilities has registered for two upcoming information sessions:

1. Rural Recreation Association Spring Summit

- Location: Kemptville
- Date: April 9, 2025
- Cost: Free to attend

2. Univerus User Conference

- Location: Ottawa
- Dates: April 30th and May 1st
- Duration: 2-day session
 - Day 1: Product demonstrations from the Sport & Recreation and Workforce Solutions platforms
 - Day 2: Small-group, hands-on training tailored to specific product needs
- Cost: \$640.34

Benefits:

The training will provide an opportunity to enhance knowledge of the system, explore other services that could be valuable to our recreation

department, and learn how to make changes within the system without relying on their service department. Additionally, this will enable the Director to train the Arena Manager and recreation staff on how to operate the system more efficiently.

Arena Update

- **Every Sunday:** To ensure everyone has an opportunity to enjoy the facility, we have divided the free public skating hours into two sessions: the first half for regular skating, and the second half for Rock & Skate. This division allows for a variety of skating experiences and accommodates different preferences.

Hours of Ice Reservations

February 2024: 236 hours

February 2025: 223.5 hours

-12.5 hours of rentals Minor hockey year end season. We will see a drop in rental until the spring hockey season starts. We are already showing an increase in rental for the month of April.



Pierre Thibault

Director of Parks, Recreation, and Facilities
Directeur des parcs, loisirs et installations



Monthly Activity Report Public Works Department March 2025

WORK COMPLETED

- Waste Collection transition to Environmental 360 Solutions
- Generators installed at 3 water treatment plants through ICIP Grant
- Half Load restrictions in place (all signs erected)

WORK IN PROGRESS

- MMS first priority
- Gravel road resurfacing and hard top patching
- Equipment servicing and repairs
- CAT Grader transmission repair
- John Deere Grader engine repair
- Mailbox repairs
- Road sign repairs
- Request for Quotation for Lawn Cutting
- Street sweeping (weather permitting)
- Hydrant repairs in accordance with OCWA
- Village sign repairs for Berwick and Finch
- Sign repair for North Stormont Place
- Restoration of vandalized gate at the closed landfill on Concession 6-7 Rd
- Working with Rogers, Xplornet, Bell, and Ledcor on approvals and change orders for fibre optic cable installation

OCWA MARCH REPORT

- All treated and distribution samples collected in Finch, Crysler and Moose Creek's Drinking Water Systems tested negative for total coliform and E. Coli.
- OCWA submitted the 2024 Annual Wastewater Reports to the MECP in March
- SPS #1 in Finch became hydraulically overloaded on March 16th and March 31st. Trucks hauled sewage from the station to the lagoon on both occasions.
- The VFD and motor on one of the sewage pumps at Crysler's SPS failed on March 18th. A spare VFD was installed temporarily, the sewage pump was removed and repaired and re-installed.



TOWNSHIP OF
**NORTH
STORMONT** 
A good place to grow

CAO – ACTIVITY SUMMARY **MARCH 2025**

WORK COMPLETED


- Participated – Greenhouse Tour – **Economic Development**
- Participated – SNC Flood Forecasting & Warning Information Day – **Public Safety**
- Participated – Discussion and creation of new emergency management volunteer agreement with Search & Rescue organization – **Public Safety**
- Participated – Stoneshare Training/Onboarding (cont'd) – **Modernization of Service Delivery**
- Participated – Elections Ontario - Election Portal Demonstration
- Participated – SDG County CAO benefits review (Mosey & Mosey) – **People & Culture**
- Participated – SNC Annual General Meeting
- Participated – SDG Economic Development Working Group – **Economic Development**
- Participated – SDG Clerks Meeting
- Participated – OGRA Conference (March 30th-April 2nd)
- Participated – EORN webinar – Decentralized Water/Wastewater Systems to support rural growth – **Economic Development**

STRATEGIC PLAN

- Junior Planner Interviews - **Key Threats/People and Culture**
- Economic Development & Communications support provided by our SDG County partners – draft Agreements for March 11th Council - **Opportunities/Shared staffing arrangements with other public agencies**

SCHOOL RENOVATIONS

- Grand Opening event is being held on May 1, 2025 (4-6 p.m.)

 The Corporation of the Township of NORTH STORMONT		Report No. REC-10- 2025
Agenda Date:	April 08, 2025	
Subject:	Recreation Hall Rental Policy	
Attachments:	<input type="checkbox"/> Schedule A - Recreation Hall Rental Policy	

1.0 **RECOMMENDATION**

THAT the Council of the Township of North Stormont approves Report 10-2025 from the Director of Parks, Recreation and Facilities, and adopts the new Recreation Hall Rental Policy to be passed by By-law.

2.0 **LEGAL DESCRIPTION**

3.0 **BACKGROUND**

The Township of North Stormont did not have a general rental policy for its recreational hall. Introducing this new policy will provide a clear and transparent document to inform clients of the rules and regulations when using our facilities. After several discussions with Amalgamated Recreation, this policy aligns with their guidelines for facility operators. Since not all recreation facilities operate the same way, Amalgamated Recreation recommended adding a Appendix A to the policy. This will allow each operator to make minor exceptions to the main policy without affecting its overall content.

4.0 **POLICY CONSIDERATION**

This policy was presented to the Council at the meeting on February 25th for review and comment. Based on the feedback, a minor change has been made to Section 11 – Fire Safety Policy. The revision clarifies and provides more detailed instructions, ensuring clearer guidance on permissible items and procedures related to fire safety.

5.0 **ANALYSIS**

This new policy establishes clear, standardized guidelines for recreation facility operators and will serve as a legal document for all rentals. In the past, the lack of a general rental policy for halls meant that each facility operated based on

individual knowledge rather than formal documentation. With this new policy, all recreation contracts will include these guidelines and require an electronic signature from clients to ensure understanding and compliance.

- **Appendix B** outlines the procedure for applying for a Special Occasion Permit (SOP) and specifies the necessary requirements.
- **Appendix C** details the liability insurance required for all rentals.
- **Appendix A** reflects the unique needs of our volunteer groups, providing exceptions to the main policy but not overriding the core regulations established in the primary policy.

Please note that **Appendices B and C** may undergo revisions and modifications in response to changes in AGCO requirements or updates from our insurance representatives.

6.0 ENVIRONMENTAL CONSIDERATIONS

7.0 RECOMMENDED CONDITIONS

8.0 ALTERNATIVES

That Council could choose not to pass the recommended Recreation Hall Rental Policy and seek alternatives. This would allow recreation facilities to continue operating without formalized documents and regulations in place. However, this option may lead to continued confusion regarding procedures, lack of consistency in operations, and potential liability risks for the Township, volunteer committees, and renters.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
This item is within the approved budgeted amount:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
This item is mandated by the Provincial/Federal Government:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Prepared By:



Pierre Thibault
Director of Parks
Recreation & Facilities

**Reviewed and submitted
by:**



Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk

SCHEDULE "A"

To BY-LAW NO. XX-2025

POLICY MANUAL	Policy No. REC 01-2025
For: Township of North Stormont	Effective Date: April 8, 2025
Subject: Recreation Hall Rental Policy	Department: Recreation

1. PURPOSE

The Township of North Stormont Recreation Policy establishes guidelines for the rental and use of its recreational facilities. This policy ensures consistency in key aspects while allowing flexibility for individual Recreation Committees to customize certain elements based on the needs of their facility and community. This document serves as an overarching policy, with facility-specific contracts (Appendices) that outline the details for each location.

2. DEFINITIONS

Recreation Committee (RC): The local volunteer group responsible for managing and maintaining each recreation facility (e.g., Monkland, Avonmore, Finch, Crysler, Berwick, Moose Creek).

Renter: The individual, group, or organization that books and pays for the use of a facility.

Facility Rental Agreement: A formal temporary rental contract between the renter and the Recreation Committee (RC), which includes the terms, conditions, and fees for facility use where alcohol will be served.

Special Occasion Permit (SOP): A permit required for the sale or consumption of alcohol at events.

3. POLICY STATEMENT

The Corporation of the Township of North Stormont supports its community by providing facilities for rental while ensuring the safety, security, and well-being of all users. This policy ensures a fair, transparent, and consistent approach to facility rentals, with clear expectations for both the Recreation Committees and the renters.

4. SCOPE

This policy applies to all recreational facility rentals within the Township of North Stormont. The policy includes general guidelines that apply universally, with additional specific provisions for each Recreation Committee detailed in the facility-specific appendices.

5. RESPONSIBILITIES OF THE RECREATION COMMITTEES

Recreation Committees are responsible for ensuring:

- The facility is clean, safe, and in good working condition before and after events.
- Appropriate staffing is available for events, including bar staff, security, or maintenance personnel.
- The facility is prepared for use (temperature adjustments, unlocking doors, providing emergency contact information).
- Emergency procedures are in place and communicated to renters.
- Routine maintenance of buildings (e.g., cleaning, grass cutting, minor repairs) is maintained.

6. RENTAL FEES AND PAYMENT TERMS

- **Fee Structure:** Each Recreation Committee may adjust fees or implement additional charges as specified in the facility-specific appendices (Appendix A).
- **Payment Term:** Refer to Appendix A

7. CANCELLATION, REFUND, AND APPEAL POLICY

- **Cancellation by Renter:** Refer to Appendix A
- **Cancellation by Rental Committee:** If the facility becomes unavailable due to unforeseen circumstances, the Recreation Committee will provide a full refund to the renter.
- **Appeals:** Renters may appeal decisions regarding cancellations, fees, or other contract matters by submitting a written request to the Recreation Committee President or their designated representative. The appeal will be reviewed, and remedies (such as a partial refund or alternative arrangements) may be offered at the discretion of the committee.
- **Facility-Specific Adjustments:** In recognition of specific needs, facilities may have shorter notice periods or different payment terms. These adjustments will be detailed in Appendix A for each facility.

8. LOTTERY POLICY

All lottery-related activities must comply with all relevant federal, provincial, and municipal laws. The policy does not replicate specific lottery regulations but ensures that all activities align with these legal requirements

9. RENTAL NOTICE PERIODS

The general policy requires a three-week notice for booking a facility. However, individual Recreation Committees may adjust this period for certain facilities, which may accommodate shorter notice periods depending on availability. Any exceptions will be detailed in the facility-specific appendices (Appendix A).

10. RENTAL CONTRACT AND SCOPE

This policy applies to both the rental of facilities and the agreement between the Recreation Committees and the Township. The scope includes:

- **Building maintenance:** Routine maintenance of buildings (e.g., cleaning, grass cutting, minor repairs) is the responsibility of the Recreation Committee.
- **Event-specific Responsibilities:** The Recreation Committee is responsible for ensuring that the facility is prepared, the temperature is adjusted, and staff are available to manage access and emergencies.

11. FIRE SAFETY POLICY

- **Igniting Chafing Dish Burners**
Chafing dish burners should only be lit at the serving location, where they will be safely managed and monitored.
- **Refueling Burners**
Always refuel chafing dish burners outside the serving area and away from any ignition sources to ensure safety.
- **Fire Extinguisher Requirement**
A fire extinguisher (minimum 5B:C rating) must be placed on the serving cart or table where the chafing dishes are being used. This ensures you are prepared in case of a fire.
- ***Open Flame Restrictions**
Open flames are not permitted inside any of the Township of North Stormont facilities. For outdoor open fires , you must obtain a burn permit from the township.

12. AMENDMENTS TO THE POLICY

This policy is reviewed annually. Facility-specific appendices can be updated independently of the main policy, making it easier to revise rental details such as fees, notice periods, or terms without amending the entire document.

APPENDICES:

Appendix A: Facility-Specific Rental Fees and Terms (includes adjusted fees, notice periods and more)

Appendix B: Alcohol Licenses Requirements (SOP)

Appendix C: Facility Liability Insurance (LCIS)

CLARIFICATIONS

Annexes and Brochures: Annexes and brochures referenced in this policy are intended as supporting documents. They will be controlled by the Recreation Committees but must align with this overarching policy. There is no risk that these documents will contradict or overrule the main policy, as they will be updated in accordance with any changes to the core rental terms.

APPENDIX A
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY

Facility-Specific Rental Fees and Terms
(includes adjusted fees, notice periods and more)

APPENDIX B
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY
Alcohol Licenses Requirements (SOP)

Facility Rentals - Alcohol Being Served

Type of Operation: Temporarily rental of a municipal facility for an event where alcohol will be served.

Definitions Party Alcohol Liability (PAL) Insurance - Provides protection from liability when lawsuits are brought against organizations who host functions with alcohol service.

Alcohol and eligibility:

Rules for Alcohol

- Bringing Alcohol from Outside the facility or property: It is strictly prohibited to bring alcoholic beverages from outside into any Township Recreation Facilities.

Eligible Alcohol Events Operated by the Recreation Committee

- Eligible events identified in the LCIS brochure, organized and operated by the Recreation Committee, do not require separate LCIS (Liability Coverage for Special Events) as they are automatically covered for eligible events under the PAL Insurance and LCIS Policy.

Non-Eligible Events with Alcohol Operated by the Recreation Committee

- For non-eligible events identified in the LCIS brochure, the Recreation Committee must consult with the Director of Parks, Recreation and Facilities to determine the appropriate coverage.

Alcohol Use Approval Process

- The Recreation Committee manages alcohol use and sales for all Township facilities.

- Third-Party Eligible Events with alcohol identified in the LCIS brochure are not eligible for LCIS coverage.
- Third-Party Non-Eligible Events, such as baseball tournaments with or without alcohol, are not eligible and will require additional insurance from the organization hosting the event.

Request for SOP by Third Party

- Any third-party rental requesting the sale of alcohol at an event must obtain a Special Occasion Permit (SOP) from the AGCO.
- Special requests by a third party for an SOP event must first submit a request to the Recreation Committee representatives for approval.
- The request for the SOP must be approved by the Recreation Committee, the Director of Parks, Recreation and Facilities or the CAO of the Township.
- The SOP applicant must submit to the Township administration all necessary documentation at least **45** days before the event to allow sufficient time for municipal approval.
- If documentation is received after the 45-day period, the Township's municipal administration may decide whether to process the application.

Required Documentation for SOP Approval

To request a letter of no objection from the municipal clerk, the SOP applicant must submit the following:

1. Letter of No Objection: A letter from the Recreation Committee confirming approval for the event at the facility.
2. Event Details: The request must include the date, time, and nature of the event.
3. Event Area Map: A map showing the licensed area, including the square footage to be licensed.
4. Liability Insurance: A certificate of General Liability Insurance:
 - (a) A limit of liability of not less than \$5,000,000/occurrence with an aggregate of not less than \$5,000,000

(b) Add the Owner as an Additional Insured with respect to the operations of the Named Insured

(c) The policy shall contain a provision for cross-liability and severability of interest in respect of the Named Insured

(d) Non-owned automobile coverage

(e) Tenants' Legal Liability

(f) Products and Completed Operations coverage

(g) Contractual Liability

(h) The policy shall provide 30 days prior notice of cancellation

(i) Host Liquor Liability

Corporation of the Township of North Stormont 57A Cockburn Street, Berwick, ON as additional insured on the policy

5. AGCO Correspondence: Copies of all letters and documents that will be sent to the AGCO and other relevant authorities.
6. Temporary Structures: If the event involves temporary structures, the applicant must comply with Township bylaws and fire regulations. A request to erect such structures must be addressed to the Chief Building Official (CBO) and the fire chief of the Township of North Stormont.

Compliance with Township and AGCO Regulations

- All SOP applicants must comply with the regulations set forth by the AGCO, the Township's Recreation Management Policy and the Township alcohol policy.
- The SOP applicant is responsible for ensuring that the event adheres to all legal, safety, and operational guidelines, both during and after the event.

Final Approval

- All SOP applications and event approvals are subject to the discretion of the Recreation Committee, the Director of Parks, Recreation and Facilities or the CAO of the Corporation of the Township of North Stormont, in accordance with AGCO regulations and the Township's policies.

APPENDIX C
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY
Facility Liability Insurance (LCIS)

Liability insurance for all rentals

Definition:

- a) Municipal-owned facilities are commonly the host of many local community events. As such, municipalities face liability exposure each time third-party renters use their venues. Although most events will be held without incident, it only takes one unfortunate claim to generate a loss large enough to test coverage under the municipality's master liability policy. The preferred way of addressing this type of risk is for the party organizing the event to be insured through an event policy covering the third-party renter as the named insured and the municipality as an additional insured. Municipalities choosing to transfer risk in this way minimize their direct risk of costly bodily injury or property damage claims.
- b) Coverage Requirements for Business or Corporations, private rentals that provide their own liability coverage. All non-eligible events must provide a certificate of insurance with the following information.

When the Renter is a corporation or organization or a non-eligible low risk event, the renter must provide a certificate of Liability Insurance . It ensures compliance with the requirements set forth by the Corporation of the Township of North Stormont.

Commercial General Liability Insurance is satisfactory to the Township and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:

- A limit of liability of not less than \$5,000,000/occurrence with an aggregate of not less than \$5,000,000

- Add the Township as an Additional Insured with respect to the operations of the Named Insured :
Corporation of the Township of North Stormont
57A Cockburn Street
Berwick ON K0C1G0
- The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
- Non-Owned automobile coverage
- Tenants' Legal Liability
- Products and Completed Operations coverage
- Contractual Liability
- The policy shall provide 30 days prior notice of cancellation

The insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the Township.

The Renter shall provide a Certificate of Insurance evidencing coverage in force at least 10 days prior to contract commencement.

c) **Liability coverage: Low risk Eligible events**

LCIS: User Facility Liability Insurance Program is available for renters for the following Low risk Events:

Private rental will also have the option to purchase a user facility liability policy through the township under the LCIS policy. Renters are advised to read the facility eligible and non-eligibles guidelines in the Facility User brochure before inquiring about liability.

Low Risk Activities included in the LCIS Insurance policy

Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, craft shows, health fairs, bingo, dance parties, dance recitals, concerts, dinners, engagement parties (e.g., Jack and Jill events), fashion shows, graduation, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, day. etc. (see low risk LCIS brochure)

Low Risk Sporting Events/Activates (Non-Leagues or Tournaments) included in the LCIS Insurance Policy

Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffleboard, table tennis, tai shi, tennis, pickle ball, bocce, dance lessons, baseball, basketball, volleyball, swimming with a lifeguard, non-contact hockey, soccer, yoga, frisbee, track.

For eligibility or non-eligible event, please see attachment: Facility User Brochure

Private rentals: nonalcoholic event only, all alcohol events must be under the operation of the licensee (see exception) for SOP.

Prices rates are based on occupancy or expected guests, the rates will be approved by the Township Amalgamated committee for non-sporting events and sporting events as indicated in the brochure

Refer to Appendix A for rates

If your event is classified in the exclusion(non-eligible event) in the brochure but permitted on township facilities, once the renter receives the approval from the recreation committee, the Director of Parks, Recreation and Facilities or CAO/Clerk, the renter will need to provide to the Corporation of the Township of North Stormont a certificate of a minimum of \$5,000,000 dollars and provide the certificate as per item (b coverage requirements) of this policy. Once the certificate is received, the Township insurance representatives will recommend the township administration to allow or decline such an event on their premises based on the risk or the nature of the event. At any time, the Township Director of Parks, Recreation and Facilities or the CAO/Clerk can overrule the rental facility representatives and refuse the event based on the risk management of the event.

d) **Exception: Special Occasion Permit (SOP)**


This policy is based on the operation of the facilities by our recreation representatives. Upon special request, the facilities representative will seek approval from the Director of Parks, Recreation and Facilities or the CAO of the Corporation of the Township of North Stormont to approve such an event or request on Township facilities and to permit the use of a SOP for a baseball tournament or other events, such as fairs, by a third party. All third-party rentals requesting an SOP must be approved by the recreation committee representatives, the Director

of Parks, Recreation and Facilities or the CAO of the Township of North Stormont. All SOP applicants must adhere to the regulations of a Special Occasion Permit from the AGCO. The SOP applicant will provide all documentation 45 days prior to the event to allow sufficient time for the letter of no objection from the municipal clerk. In the case where the package is received after the 45-day requirement, it will be the discretion of the municipal administration to process the application.

The package to the municipal clerk must include the following information in order to process the letter of no objection:

1. A letter of no objection from the facility representative or recreation committee where the rental will take place.
2. A request letter of no objection from the municipal clerk, including the time and date of the event and the nature of the event.
3. A map identifying the area to be licensed, and the square footage requested.
4. A certificate of liability insurance with the Corporation of the Township of North Stormont 57A Cockburn St., Berwick, On. as an additional insured for a minimum of \$5,000,000, including a clause of no cancellation on the policy 30 days prior to the event.
5. A copy of all letters is to be sent to the proper authorities as per regulations for a SOP from the AGCO.
6. Additional structures erected for the event must also comply with the Township bylaw and fire regulations. The letter of request for erecting temporary structures must be addressed to the CBO and fire chief of the Township.

The applicant must adhere to all regulations and policies in place by the facility operators and will follow the guidelines of the AGCO requirements during and after the event has taken place.

 The Corporation of the Township of NORTH STORMONT		Report No. REC-11- 2025
Agenda Date:	April 08, 2025	
Subject:	North Stormont Arena Advertising	
Attachments:	<input type="checkbox"/> Arena Sign Sponsorship Agreement <input type="checkbox"/> 2025-000 NEW CONTRACT	

1.0 RECOMMENDATION

THAT the Council of the Township of North Stormont accepts report 11-2025 from the Director of Parks, Recreation and Facilities and approves the revised agreement for arena advertising.

2.0 LEGAL DESCRIPTION

3.0 BACKGROUND

The previous advertisement agreement was limited to specific locations within the facility, such as overhead beams, 4x8 signs, and limited locations on the ice resurfacer.

The newly proposed agreement expands the opportunities for advertisement placement to include additional locations such as the rink boards, ice surface, dressing rooms, and expansion of the areas on the ice resurfacer to advertisement placement.

Furthermore, the Council may, at its discretion, consider allowing the renaming of the facility for sponsorship purposes.

4.0 POLICY CONSIDERATION

Should Council endorse the recommendation, Administration will need to review existing contracts to see which ones were made under the old policy and check how much advertisement space is still available. The new agreement includes additional advertising spots not covered in the previous agreement, allowing administration to place ads in expanded areas of the arena and maximize revenues.

Under the old agreement, fees were paid in a lump sum for a five-year term, and revenue was only recorded for the year the payment was made.

Under the new advertisement agreement, revenue will be recorded annually

instead.

5.0 ANALYSIS

Once the new agreement is approved and finalized, a package will be mailed to all local businesses in North Stormont and agricultural businesses, giving them the first opportunity to advertise. Should the available advertising spaces not be filled, Administration will seek corporate sponsorship from third parties. All existing contracts due for renewal will be offered the new advertisement agreement.

Currently, some advertisements are on five-year terms, while others are on one-year terms. Based on our general ledger (GL) revenue, the following renewals have been recorded:

- **2023:** Two contracts renewed, generating \$600 in revenue.
- **2024:** Six contracts renewed, generating \$3,800 in revenue.
- **2025:** Two contracts renewed, generating \$2,000 in revenue.

Advertisements anniversary renewals by year:

2025 : 2 in October
2026 : 1
2027: 4
2028: 0
2029: 3
2030: 2

Overhead Beams are all due in September 2025 .

6.0 ENVIRONMENTAL CONSIDERATIONS

7.0 RECOMMENDED CONDITIONS

THAT the Council of the Township of North Stormont accept report 11-2025 and approve the arena advertising agreement.

8.0 ALTERNATIVES

Council could refuse the recommended advertisement agreement and maintain the existing agreement. This would preserve the status quo, but it would limit the potential for additional revenue and restrict the number of available advertising opportunities within the facility.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes ☐ No ☐ N/A ☒
This item is within the approved budgeted amount: Yes ☐ No ☐ N/A ☒
This item is mandated by the Provincial/Federal Government: Yes ☐ No ☒ N/A ☐

Prepared By:



Pierre Thibault
Director of Parks
Recreation & Facilities

**Reviewed and submitted
by:**



Kimberley Goyette
Treasurer
Craig Calder
CAO/Clerk

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk



Sponsorship Agreement

Principal Contact (Please Complete)

Name:		
Company:		
Address:		
City:	Prov.:	Postal Code:
Tel: ()	Fax: ()	
E-Mail:		

Sponsorship Items

Item	Rate
Overhead Beams	\$10,000.00/10 years
4' x 8' Advertisement Sign	\$1,000.00/5 years
Other= top side panel of ice resurfacer	\$400.00/ 1 ice rental season
Other= bottom panel of ice resurfacer	\$350.00/ 1 ice rental season
Total Price:	

Method/ Terms of Payment

--

Terms of Agreement

This agreement is effective as of _____ (date) permitting that all sponsor responsibilities are fulfilled and shall remain effective until the end of the specified time for the determined type of advertisement/sponsorship. This agreement defines the terms of which the Corporation of the Township of North Stormont and _____ (sponsor) enter into a sponsorship agreement for the North Stormont Arena. The parties acknowledge that they will use their best good faith efforts to negotiate and resolve subsequent issues that may arise from this Agreement as a result of unforeseen occurrences and that may alter the conditions of this agreement.

Cancellation Policy

This agreement is effective as of the date signed below and shall remain effective until _____ (end date) or until terminated by either party. All requests for refunds must be in writing, by either post mail or e-mail received and confirmed by the Corporation of the Township of North Stormont. Contracts may be cancelled by the Corporation of the Township of North Stormont at any time by notifying the sponsor in writing by either post mail or e-mail. Upon such termination, the Corporation of the Township of North Stormont shall not return the sponsor fee. If for some reason the sponsor becomes discredited on the determination of the Corporation of the Township of North Stormont, the Corporation of the Township of North Stormont reserves the right to remove and destroy any advertisement of that company paid or unpaid.

Signature of Sponsor & Date

Signature of Township Representative & Date

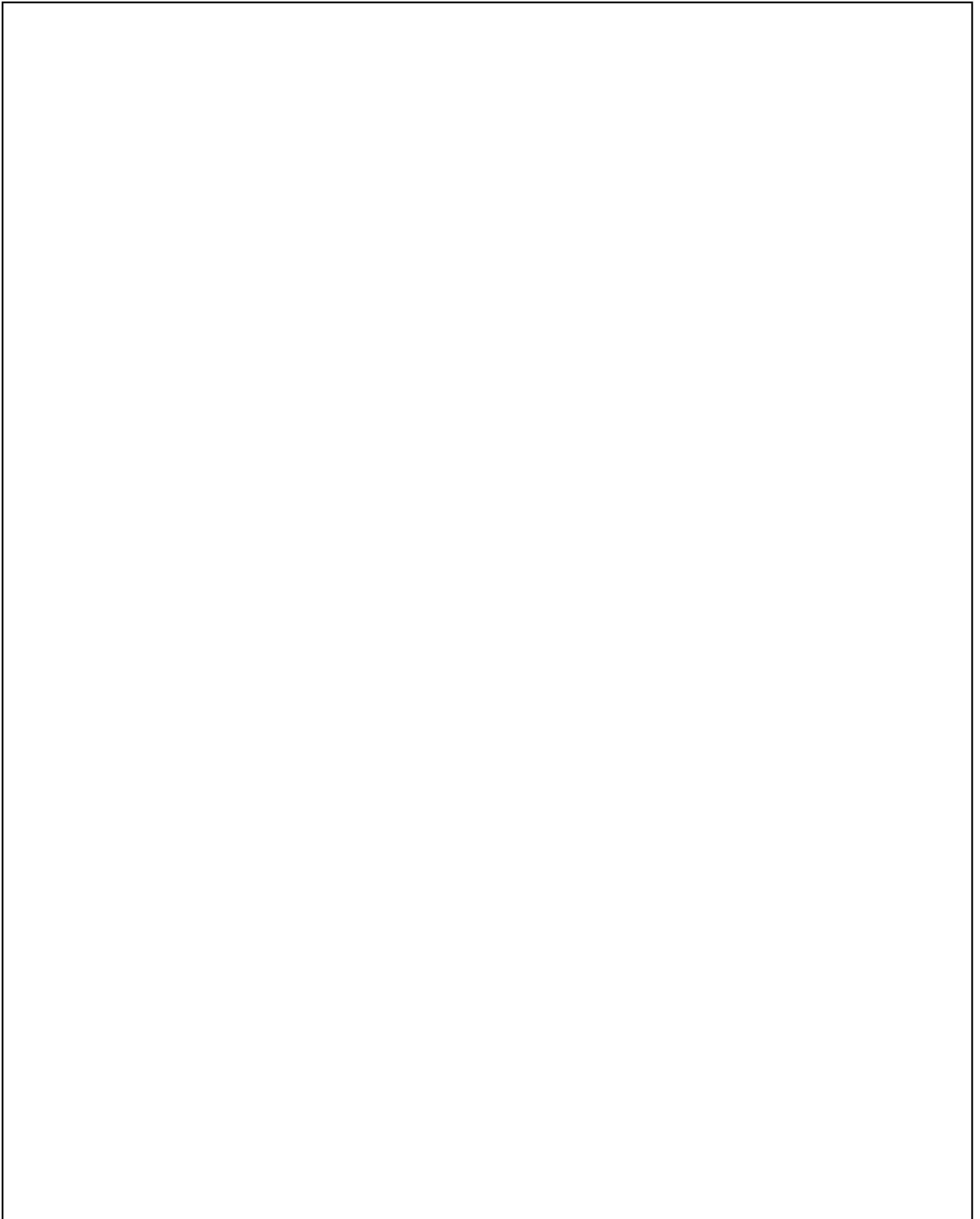
This form is to be returned to the North Stormont Arena or the Township of North Stormont:

North Stormont Arena
4 John Street Finch
Tel: 613-984-2023
E-Mail: jdeboer@northstormont.ca

North Stormont Township Office
15 Union Street, P.O. Box 99
Berwick, ON
K0C 1G0
Tel: 613-984-2821

North Stormont Township
Mailing address:
P.O. Box #40
Finch Ont.
K0c 1K0








Contrat / Contract #

2025-xxx

Township of North Stormont/Canton de Stormont North Stormont Arena

4 John Street
Finch, Ontario K0C 1K0
Tel: 613-984-2023

ADVERTISING RENTAL CONTRACT: January to December				
Name of organization:				
Responsible				
Mailing address:				
Town and Province:				
Postal Code:				
Telephone (Home/Cell):				
Telephone (Work):				
Fax:				
Email:				
CATEGORY				
A	Rink Board Advertising	350\$/year	600\$ for 2 years	
B	Zamboni Advertising			
	1 Side panel #1	400\$ /year	700\$ for 2 years	
	2 Side panel #2	400\$ /year	700\$ for 2 years	
	3 Front panel	400\$ /year	700\$ for 2 years	
	4 Zamboni Top	400\$ /year	700\$ for 2 years	
	5 Low Side panel #1	350\$ /year	600\$ for 2 years	
	6 Low Side panel #2	350\$ /year	600\$ for 2 years	
C	Advertising Arena Side or Lobby			
(4 X 4)	Wall Advertising	200\$ /year	350\$ for 2 years	
(4 X 8)	Wall Advertising	250\$/year	450\$ for 2 years	
(8 X 8)	Wall Advertising	450\$ /year	800\$ for 2 years	
D	On Ice Logo			
	Centre Ice Logo	600\$/year	1100\$ for 2 years	
	Ice Logo	300\$/year	500\$ for 2 years	
D	Dressing room naming rights sponsorship ???			
E	Overhead beams	500/year	Duration of logo	
The production costs are the responsibility of the advertiser.				
Category	Option / year	Option 2 / years *	A Sub-total \$	B HST (13%) \$
				- \$
				- \$
				- \$
Payment for 2-year option to be paid in full on signing.				
Total of this contract				- \$
ExpiryDate:				
Cheque payable to: TOWNSHIP OF NORTH STORMONT				
Applicant		Date	Authorized Signature	
2025-				
(date)		X		
FINANCE ONLY:		GL		

 <div> The Corporation of the Township of NORTH STORMONT </div>		Report No. PD-03-2025
Agenda Date:	April 08, 2025	
Subject:	Planning Technician Job Description	
Attachments:	<input type="checkbox"/> Planning Technician JD	

1.0 **RECOMMENDATION**

THAT the Council of the Township of North Stormont approves report 03-2025 from the Planning Department to replace the Junior Planner position with the Planning Technician position and directs staff to proceed with advertising to fill the position.

2.0 **LEGAL DESCRIPTION**

N/A

3.0 **BACKGROUND**

Earlier this year, the position of Junior Planner became vacant. The position was previously vacant for 6 months in 2023 due to recruitment challenges, and two efforts to recruit in 2025 have been unsuccessful to date. The Township continues to have new subdivisions and development activities that need to be supported and it is important to deliver planning services in a timely manner.

4.0 **POLICY CONSIDERATION**

Human Resources Policy

5.0 **ANALYSIS**

The attached job description for a Planning Technician may attract a more diverse array of candidates by allowing for a broader range of educational and work backgrounds while still requiring similar skills such as customer service and preparation of planning documents. There are various people in the region with planning degrees and it is difficult to attract and keep external candidates with experience, as the City of Ottawa salary for \$85,947.68 - \$104,577.20 for a Planner I with a minimum of one year of experience. The planning technician

position approach is also used in South Dundas; and has also been used in SDG, South Stormont and North Dundas (sometimes advertising for both a Planning Technician and Junior Planner and hiring depending on the pool of applicants). South Glengarry also has a Planning/GIS Technician.

Subject to a final pay equity review, based on the job description the pay grid scale should be equal or below the current Junior Planner scale (\$53,431 to \$69,715) . Continued support will be required from SDG for major files, but to date this has often been the case due to vacancies and requirement to train new staff.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

N/A

8.0 ALTERNATIVES

Option 1: Change the job description and title to Planning Technician

Option 2: Not change the job description and repost. This is not recommended based on the last four attempts to recruit for the position since 2023.

Option 3: Revise the job description with greater requirements for experience in order to increase the salary. Although this may be attractive to some candidates, it is a difficult position to recruit for, especially for smaller municipalities with one planner. Champlain Township has been trying to recruit for a Senior Planner (up to \$140,000) or Planner (\$97,550 to \$116,330) since September 2023 . The City of Cornwall has been trying to recruit for a Manager of Planning since early 2024.

Option 4: Approach SDG or another local municipality for additional in-office support.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes **X** No ☐ N/A ☐

This item is within the approved budgeted amount:

Yes **X** No ☐ N/A ☐

This item is mandated by the Provincial/Federal Government:

Yes ☐ No **X** N/A ☐

Prepared By:

**Reviewed and submitted
by:**

**Submitted for Council
consideration by:**



Craig Calder
CAO/Clerk

Craig Calder
CAO/Clerk

Craig Calder
CAO/Clerk



TOWNSHIP OF NORTH STORMONT

Work Description

Position Title: Planning Technician
Position Type: Permanent, Full-time Non-Unionized 35 hours/week
Supervisors: Chief Administrative Officer / Clerk

POSITION SUMMARY

The Planning Technician liaises with and assists the communities within the Corporation of the Township of North Stormont in the development of land use and sustainability projects; and provides a range of administrative and communications services for the Township.

This position's duties and specific roles and responsibilities that are stipulated below.

RESPONSIBILITIES

Planning Technician:

1. Acts as the primary point of contact for phone inquiries relating to clients seeking planning information.
2. Acts as a liaison between the SDG Counties Planning Department and the public to provide frontline planning services, as a representative of the Township of North Stormont.
3. Assist in the development and subsequent maintenance of the Municipality's Comprehensive Zoning By-law and maps.
4. Facilitates community planning initiatives; identifies and fosters development opportunities; and ensures public input into development plans and projects. Responds to public inquiries in a timely manner.
5. Processes land use planning applications for the Township, including Official Plan amendments, rezoning, subdivision plans, severance and lot addition consents, and minor variances.
6. Prepare reports and comments on or assist the consultant planners on the preparation of reports for planning applications.
7. Researches and assists in the development of land use planning policies.
8. Organize, attend and provide any necessary information to the Committee of Adjustment.
9. Gives input to the Planning Department's yearly budget; handling of deposits to be received in advance by the Township and coding of invoices related to current planning projects.
10. Provides support to Council: maintains confidential records and files; conducts research and assists with the preparation of motions, policies and procedures; reviews and edits reports; and ensures Council is provided with the information and resources required to make effective decisions.
11. Liaises with suppliers, community organizations, residents, Council members and Township staff.
12. Other duties relating to the Planning Department as assigned.

QUALIFICATIONS

- Post-secondary Degree or Diploma in Urban or Regional Planning, Geography, Business Administration, or a related field; or an equivalent combination of education and experience will also be considered.
- A minimum of one to two years of administrative or progressive land use planning experience is preferred.
- Knowledge of relevant municipal legislation, and provincial and federal statutes (for example, Planning Act, Municipal Act, Township Zoning By-Law and County Official Plan).

- Knowledge of computer software programs, which may include Microsoft Office and GIS.
- High degree of professionalism coupled with advanced communications skills in such areas as presentations, customer service, consultations, collaboration, conflict resolution, and consensus-building. Bilingualism is preferred.
- Valid Ontario Class G Driver's License

WORKING CONDITIONS

The work is performed in an office environment however, site inspections may include personal vehicle transport (mileage will be reimbursed) and physical demands.

There is a constant requirement to respond to numerous requests for subject matter information, analysis and recommendations from the CAO / Clerk, Council, SDG Planning, and colleagues, and inquiries from a wide range of external clients and stakeholders, often involving high-priority issues, short deadlines, concurrent demands and changing priorities, which may result in personal stress and frustration.

There is a requirement to travel throughout the six communities that make up of the Township of North Stormont, and throughout the region to attend meetings and consultations.

COMPENSATION

Class _____ annual salary, full benefit package and enrollment in the OMERS pension plan.

The Township of North Stormont is committed to accommodate all applicants in accordance with the Ontario Human Rights Code for all employment activities including the recruitment process. Please let us know if you require any accommodations.

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 24-2025

BEING a By-Law to adopt Policy Number REC 01-2025, the Recreation Hall Rental Policy, for the Township of North Stormont.

WHEARAS the *Municipal Act, 2001*, c. 25 s. 5(1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5(3) provides that the powers of every Council are to be exercised by By-law;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 224 provides that the township and a local board shall adopt policies with respect to certain matters;

AND WHEREAS the Council of the Corporation of the Township of North Stormont is desirous of establishing unified guidelines for the rental and use of all of its recreational facilities.

NOW THEREFORE, the Council of the Corporation of the Township of North Stormont enacts as follows:

1. That the attached Recreation Hall Rental Policy attached hereto as Schedule "A" forming part of this By-law be approved and that the Municipal Clerk be authorized to amend the policy from time to time.
2. That this By-law shall come into full force and effect on the date of passing.

READ A FIRST, SECOND AND THIRD TIME and passed in open Council, signed and sealed this 8th day of April 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk

SEAL

SCHEDULE "A"

To BY-LAW NO. 24-2025

POLICY MANUAL	Policy No. REC 01-2025
For: Township of North Stormont	Effective Date: April 8, 2025
Subject: Recreation Hall Rental Policy	Department: Recreation

1. PURPOSE

The Township of North Stormont Recreation Policy establishes guidelines for the rental and use of its recreational facilities. This policy ensures consistency in key aspects while allowing flexibility for individual Recreation Committees to customize certain elements based on the needs of their facility and community. This document serves as an overarching policy, with facility-specific contracts (Appendices) that outline the details for each location.

2. DEFINITIONS

Recreation Committee (RC): The local volunteer group responsible for managing and maintaining each recreation facility (e.g., Monkland, Avonmore, Finch, Crysler, Berwick, Moose Creek).

Renter: The individual, group, or organization that books and pays for the use of a facility.

Facility Rental Agreement: A formal temporary rental contract between the renter and the Recreation Committee (RC), which includes the terms, conditions, and fees for facility use where alcohol will be served.

Special Occasion Permit (SOP): A permit required for the sale or consumption of alcohol at events.

3. POLICY STATEMENT

The Corporation of the Township of North Stormont supports its community by providing facilities for rental while ensuring the safety, security, and well-being of all users. This policy ensures a fair, transparent, and consistent approach to facility rentals, with clear expectations for both the Recreation Committees and the renters.

4. SCOPE

This policy applies to all recreational facility rentals within the Township of North Stormont. The policy includes general guidelines that apply universally, with additional specific provisions for each Recreation Committee detailed in the facility-specific appendices.

5. RESPONSIBILITIES OF THE RECREATION COMMITTEES

Recreation Committees are responsible for ensuring:

- The facility is clean, safe, and in good working condition before and after events.
- Appropriate staffing is available for events, including bar staff, security, or maintenance personnel.
- The facility is prepared for use (temperature adjustments, unlocking doors, providing emergency contact information).
- Emergency procedures are in place and communicated to renters.
- Routine maintenance of buildings (e.g., cleaning, grass cutting, minor repairs) is maintained.

6. RENTAL FEES AND PAYMENT TERMS

- **Fee Structure:** Each Recreation Committee may adjust fees or implement additional charges as specified in the facility-specific appendices (Appendix A).
- **Payment Term:** Refer to Appendix A

7. CANCELLATION, REFUND, AND APPEAL POLICY

- **Cancellation by Renter:** Refer to Appendix A
- **Cancellation by Rental Committee:** If the facility becomes unavailable due to unforeseen circumstances, the Recreation Committee will provide a full refund to the renter.
- **Appeals:** Renters may appeal decisions regarding cancellations, fees, or other contract matters by submitting a written request to the Recreation Committee President or their designated representative. The appeal will be reviewed, and remedies (such as a partial refund or alternative arrangements) may be offered at the discretion of the committee.
- **Facility-Specific Adjustments:** In recognition of specific needs, facilities may have shorter notice periods or different payment terms. These adjustments will be detailed in Appendix A for each facility.

8. LOTTERY POLICY

All lottery-related activities must comply with all relevant federal, provincial, and municipal laws. The policy does not replicate specific lottery regulations but ensures that all activities align with these legal requirements

9. RENTAL NOTICE PERIODS

The general policy requires a three-week notice for booking a facility. However, individual Recreation Committees may adjust this period for certain facilities, which may accommodate shorter notice periods depending on availability. Any exceptions will be detailed in the facility-specific appendices (Appendix A).

10. RENTAL CONTRACT AND SCOPE

This policy applies to both the rental of facilities and the agreement between the Recreation Committees and the Township. The scope includes:

- **Building maintenance:** Routine maintenance of buildings (e.g., cleaning, grass cutting, minor repairs) is the responsibility of the Recreation Committee.
- **Event-specific Responsibilities:** The Recreation Committee is responsible for ensuring that the facility is prepared, the temperature is adjusted, and staff are available to manage access and emergencies.

11. FIRE SAFETY POLICY

- **Igniting Chafing Dish Burners**
Chafing dish burners should only be lit at the serving location, where they will be safely managed and monitored.
- **Refueling Burners**
Always refuel chafing dish burners outside the serving area and away from any ignition sources to ensure safety.
- **Fire Extinguisher Requirement**
A fire extinguisher (minimum 5B:C rating) must be placed on the serving cart or table where the chafing dishes are being used. This ensures you are prepared in case of a fire.
- ***Open Flame Restrictions**
Open flames are not permitted inside any of the Township of North Stormont facilities. For outdoor open fires , you must obtain a burn permit from the township.

12. AMENDMENTS TO THE POLICY

This policy is reviewed annually. Facility-specific appendices can be updated independently of the main policy, making it easier to revise rental details such as fees, notice periods, or terms without amending the entire document.

APPENDICES:

Appendix A: Facility-Specific Rental Fees and Terms (includes adjusted fees, notice periods and more)

Appendix B: Alcohol Licenses Requirements (SOP)

Appendix C: Facility Liability Insurance (LCIS)

CLARIFICATIONS

Annexes and Brochures: Annexes and brochures referenced in this policy are intended as supporting documents. They will be controlled by the Recreation Committees but must align with this overarching policy. There is no risk that these documents will contradict or overrule the main policy, as they will be updated in accordance with any changes to the core rental terms.

APPENDIX A
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY

Facility-Specific Rental Fees and Terms
(includes adjusted fees, notice periods and more)

APPENDIX B
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY
Alcohol Licenses Requirements (SOP)

Facility Rentals - Alcohol Being Served

Type of Operation: Temporarily rental of a municipal facility for an event where alcohol will be served.

Definitions Party Alcohol Liability (PAL) Insurance - Provides protection from liability when lawsuits are brought against organizations who host functions with alcohol service.

Alcohol and eligibility:

Rules for Alcohol

- Bringing Alcohol from Outside the facility or property: It is strictly prohibited to bring alcoholic beverages from outside into any Township Recreation Facilities.

Eligible Alcohol Events Operated by the Recreation Committee

- Eligible events identified in the LCIS brochure, organized and operated by the Recreation Committee, do not require separate LCIS (Liability Coverage for Special Events) as they are automatically covered for eligible events under the PAL Insurance and LCIS Policy.

Non-Eligible Events with Alcohol Operated by the Recreation Committee

- For non-eligible events identified in the LCIS brochure, the Recreation Committee must consult with the Director of Parks, Recreation and Facilities to determine the appropriate coverage.

Alcohol Use Approval Process

- The Recreation Committee manages alcohol use and sales for all Township facilities.

- Third-Party Eligible Events with alcohol identified in the LCIS brochure are not eligible for LCIS coverage.
- Third-Party Non-Eligible Events, such as baseball tournaments with or without alcohol, are not eligible and will require additional insurance from the organization hosting the event.

Request for SOP by Third Party

- Any third-party rental requesting the sale of alcohol at an event must obtain a Special Occasion Permit (SOP) from the AGCO.
- Special requests by a third party for an SOP event must first submit a request to the Recreation Committee representatives for approval.
- The request for the SOP must be approved by the Recreation Committee, the Director of Parks, Recreation and Facilities or the CAO of the Township.
- The SOP applicant must submit to the Township administration all necessary documentation at least **45** days before the event to allow sufficient time for municipal approval.
- If documentation is received after the 45-day period, the Township's municipal administration may decide whether to process the application.

Required Documentation for SOP Approval

To request a letter of no objection from the municipal clerk, the SOP applicant must submit the following:

1. Letter of No Objection: A letter from the Recreation Committee confirming approval for the event at the facility.
2. Event Details: The request must include the date, time, and nature of the event.
3. Event Area Map: A map showing the licensed area, including the square footage to be licensed.
4. Liability Insurance: A certificate of General Liability Insurance:
 - (a) A limit of liability of not less than \$5,000,000/occurrence with an aggregate of not less than \$5,000,000

(b) Add the Owner as an Additional Insured with respect to the operations of the Named Insured

(c) The policy shall contain a provision for cross-liability and severability of interest in respect of the Named Insured

(d) Non-owned automobile coverage

(e) Tenants' Legal Liability

(f) Products and Completed Operations coverage

(g) Contractual Liability

(h) The policy shall provide 30 days prior notice of cancellation

(i) Host Liquor Liability

Corporation of the Township of North Stormont 57A Cockburn Street, Berwick, ON as additional insured on the policy

5. AGCO Correspondence: Copies of all letters and documents that will be sent to the AGCO and other relevant authorities.
6. Temporary Structures: If the event involves temporary structures, the applicant must comply with Township bylaws and fire regulations. A request to erect such structures must be addressed to the Chief Building Official (CBO) and the fire chief of the Township of North Stormont.

Compliance with Township and AGCO Regulations

- All SOP applicants must comply with the regulations set forth by the AGCO, the Township's Recreation Management Policy and the Township alcohol policy.
- The SOP applicant is responsible for ensuring that the event adheres to all legal, safety, and operational guidelines, both during and after the event.

Final Approval

- All SOP applications and event approvals are subject to the discretion of the Recreation Committee, the Director of Parks, Recreation and Facilities or the CAO of the Corporation of the Township of North Stormont, in accordance with AGCO regulations and the Township's policies.

APPENDIX C
TOWNSHIP OF NORTH STORMONT
RECREATION HALL RENTAL POLICY
Facility Liability Insurance (LCIS)

Liability insurance for all rentals

Definition:

- a) Municipal-owned facilities are commonly the host of many local community events. As such, municipalities face liability exposure each time third-party renters use their venues. Although most events will be held without incident, it only takes one unfortunate claim to generate a loss large enough to test coverage under the municipality's master liability policy. The preferred way of addressing this type of risk is for the party organizing the event to be insured through an event policy covering the third-party renter as the named insured and the municipality as an additional insured. Municipalities choosing to transfer risk in this way minimize their direct risk of costly bodily injury or property damage claims.
- b) Coverage Requirements for Business or Corporations, private rentals that provide their own liability coverage. All non-eligible events must provide a certificate of insurance with the following information.

When the Renter is a corporation or organization or a non-eligible low risk event, the renter must provide a certificate of Liability Insurance . It ensures compliance with the requirements set forth by the Corporation of the Township of North Stormont.

Commercial General Liability Insurance is satisfactory to the Township and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:

- A limit of liability of not less than \$5,000,000/occurrence with an aggregate of not less than \$5,000,000

- Add the Township as an Additional Insured with respect to the operations of the Named Insured :
Corporation of the Township of North Stormont
57A Cockburn Street
Berwick ON K0C1G0
- The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
- Non-Owned automobile coverage
- Tenants' Legal Liability
- Products and Completed Operations coverage
- Contractual Liability
- The policy shall provide 30 days prior notice of cancellation

The insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the Township.

The Renter shall provide a Certificate of Insurance evidencing coverage in force at least 10 days prior to contract commencement.

c) **Liability coverage: Low risk Eligible events**

LCIS: User Facility Liability Insurance Program is available for renters for the following Low risk Events:

Private rental will also have the option to purchase a user facility liability policy through the township under the LCIS policy. Renters are advised to read the facility eligible and non-eligibles guidelines in the Facility User brochure before inquiring about liability.

Low Risk Activities included in the LCIS Insurance policy

Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, craft shows, health fairs, bingo, dance parties, dance recitals, concerts, dinners, engagement parties (e.g., Jack and Jill events), fashion shows, graduation, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, day. etc. (see low risk LCIS brochure)

Low Risk Sporting Events/Activates (Non-Leagues or Tournaments) included in the LCIS Insurance Policy

Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffleboard, table tennis, tai shi, tennis, pickle ball, bocce, dance lessons, baseball, basketball, volleyball, swimming with a lifeguard, non-contact hockey, soccer, yoga, frisbee, track.

For eligibility or non-eligible event, please see attachment: Facility User Brochure

Private rentals: nonalcoholic event only, all alcohol events must be under the operation of the licensee (see exception) for SOP.

Prices rates are based on occupancy or expected guests, the rates will be approved by the Township Amalgamated committee for non-sporting events and sporting events as indicated in the brochure

Refer to Appendix A for rates

If your event is classified in the exclusion(non-eligible event) in the brochure but permitted on township facilities, once the renter receives the approval from the recreation committee, the Director of Parks, Recreation and Facilities or CAO/Clerk, the renter will need to provide to the Corporation of the Township of North Stormont a certificate of a minimum of \$5,000,000 dollars and provide the certificate as per item (b coverage requirements) of this policy. Once the certificate is received, the Township insurance representatives will recommend the township administration to allow or decline such an event on their premises based on the risk or the nature of the event. At any time, the Township Director of Parks, Recreation and Facilities or the CAO/Clerk can overrule the rental facility representatives and refuse the event based on the risk management of the event.

d) **Exception: Special Occasion Permit (SOP)**

This policy is based on the operation of the facilities by our recreation representatives. Upon special request, the facilities representative will seek approval from the Director of Parks, Recreation and Facilities or the CAO of the Corporation of the Township of North Stormont to approve such an event or request on Township facilities and to permit the use of a SOP for a baseball tournament or other events, such as fairs, by a third party. All third-party rentals requesting an SOP must be approved by the recreation committee representatives, the Director

of Parks, Recreation and Facilities or the CAO of the Township of North Stormont. All SOP applicants must adhere to the regulations of a Special Occasion Permit from the AGCO. The SOP applicant will provide all documentation 45 days prior to the event to allow sufficient time for the letter of no objection from the municipal clerk. In the case where the package is received after the 45-day requirement, it will be the discretion of the municipal administration to process the application.

The package to the municipal clerk must include the following information in order to process the letter of no objection:

1. A letter of no objection from the facility representative or recreation committee where the rental will take place.
2. A request letter of no objection from the municipal clerk, including the time and date of the event and the nature of the event.
3. A map identifying the area to be licensed, and the square footage requested.
4. A certificate of liability insurance with the Corporation of the Township of North Stormont 57A Cockburn St., Berwick, On. as an additional insured for a minimum of \$5,000,000, including a clause of no cancellation on the policy 30 days prior to the event.
5. A copy of all letters is to be sent to the proper authorities as per regulations for a SOP from the AGCO.
6. Additional structures erected for the event must also comply with the Township bylaw and fire regulations. The letter of request for erecting temporary structures must be addressed to the CBO and fire chief of the Township.

The applicant must adhere to all regulations and policies in place by the facility operators and will follow the guidelines of the AGCO requirements during and after the event has taken place.



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

January 8, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Child Welfare Funding

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on January 8th, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the County of Renfrew.

Resolution No: 2025-01-08-15
Moved by: Councillor Quade
Seconded by: Councillor Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the County of Renfrew's resolution regarding Child Welfare Funding as attached.

AND WHEREAS Council for the Township of Brudenell, Lyndoch and Raglan also formally requests that the Province of Ontario consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula and that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual and complex needs of the communities and populations served.

•

And further that this resolution be forwarded to the, the Honourable Doug Ford, Premier of Ontario, Renfrew Nipissing Pembroke MPP Johan Yakabuski, Association of Municipalities (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Warden's Caucus (EOWC), Eastern Ontario Mayors' Caucus (EOMC), Ontario Association of Children's Aid Societies (OACAS), and all municipalities in Ontario."

Carried.

Sincerely,

A handwritten signature in cursive script that reads "Tammy Thompson".

**Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan**

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

November 5, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
Via email: Premier@ontario.ca

RE: Child Welfare Funding

Dear Premier Ford:

The Council of the Corporation of the County of Renfrew, at their regular meeting on October 30, 2024, passed the following resolution regarding Child Welfare Funding. Council and our community are deeply concerned about the ongoing funding reductions to the child welfare sector. Renfrew County is experiencing a significant rise in complex social challenges within our communities, placing a heavy strain on local resources and hindering our ability to effectively support families in need.

WHEREAS the County of Renfrew and the City of Pembroke have no financial obligations concerning the funding of Child Welfare agencies; and

WHEREAS the Financial Accountability Office in June 2024 identified issues with funding in the Child Welfare sector; and

WHEREAS Family and Children's Services of Renfrew County has experienced a funding cut of \$1.59 million, or 10.8%, over the past ten years; and

WHEREAS Family and Children's Services of Renfrew County was provided planning allocations reflecting a further funding reduction of \$963, 603 over the next two years; and

WHEREAS Family and Children's Services of Renfrew County has achieved administrative efficiencies as a multi-service agency, has implemented various cost mitigation measures, including reductions in staff and services, and has reached a point where further measures could negatively impact children at risk and their families; and

WHEREAS both the County of Renfrew and the City of Pembroke are committed to improving the health and safety of their residents; and

NOW, THEREFORE BE IT RESOLVED that the County of Renfrew and the City of Pembroke formally request the Province of Ontario to consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula; and

BE IT FURTHER RESOLVED that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual, and complex needs of the communities and populations served; and

BE IT FURTHER RESOLVED that the Warden of the County of Renfrew and the Mayor of the City of Pembroke be directed to write a letter to Minister Parsa expressing their concerns and request a

meeting in the fall of 2024 or to submit a joint delegation request for the 2025 Rural Ontario Municipal Association (ROMA) conference;

AND THAT this resolution be shared with Premier Doug Ford, Renfrew-Nipissing-Pembroke MPP John Yakabuski, Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC), Eastern Ontario Mayors' Caucus (EOMC), Ontario Association of Children's Aid Societies (OACAS), and local municipalities.

A compounding challenge impacting our community is that the County of Renfrew has recently declared a state of emergency in response to the opioid crisis, with our service partner, the City of Pembroke, experiencing overdose death rates per capita that are twice the national average. Family and Children's Services of Renfrew County has been negatively impacted by a funding reduction of \$1.59 million over the past ten years and is facing a further cut of \$963,603 over the next two years. This continued erosion to the investment in our local child welfare agency will jeopardize the safety and wellbeing of vulnerable children and their families. The cuts will diminish the agency's capacity to offer essential support to those with the greatest need within our small and largely rural communities.

The social determinants of health play a critical role in shaping children's wellbeing, influencing their development, educational success, and overall health outcomes. For children in communities with geographic isolation and underdeveloped services such as we experience, these determinants become even more pronounced. In Renfrew County, families often face challenges such as limited access to quality healthcare, mental health support, and educational resources.

The lack of these essential services can result in children experiencing higher rates of chronic illnesses, mental health issues, and developmental delays. Furthermore, many families throughout our region are experiencing economic hardships, which can lead to poor nutrition, unstable housing, and heightened exposure to environmental stressors. Again, I am sure you will agree, all of which negatively impact children's long-term health and wellbeing.

Maintaining consistent funding for our rural agency that provides child protection and essential support services is vital. Without adequate financial support for these critical services, vulnerable children may not receive the interventions they need to develop and thrive. Child protection agencies are essential in safeguarding children from abuse and neglect while helping to address emotional and psychological challenges early in life, setting children on a path to healthier futures.

In an area like Renfrew County with limited clinical and assistive infrastructure, these services often become a lifeline, helping to mitigate the impact of social determinants on child health. Prioritizing funding for these services can help break the cycle of disadvantage, promote healthier environments, and ensure that all children have the opportunity to reach their full potential.

Thank you for your interest in our most vulnerable age group in our community.

Sincerely,



Peter Emon, Warden
County of Renfrew
warden@countyofrenfrew.on.ca

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 8.2.
Resolution Number 2025-070
Title: Resolution Stemming from February 19, 2025 Regular Meeting - Item 8.1 - Correspondence #1
Date: March 19, 2025

Moved by: Councillor Loftus
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 2025-01-08-15 passed on January 8, 2025 by the Township of Brudenell, Lyndoch and Raglan, regarding the Child Welfare Funding;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Eastern Ontario Warden's Caucus (EOWC); the Eastern Ontario Mayor's Caucus (EOMC); the Ontario Association of Children's Aid Societies; the Association of Municipalities of Ontario (AMO); the Rural Ontario Municipal Association (ROMA); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

Tuesday, March 18, 2025, 7:00 pm

- a) Agenda Item 6. G) Request for Support – Municipality of Durham to Ban the
Nazi Swastika

#055-03-2025

J. Hooper – R. Maguire

BE IT RESOLVED THAT we support the Region of Durham regarding the B'Nai Brith's call to the Government of Canada to pass legislation banning, with certain exceptions the public display of Nazi symbols and iconology.

Carried

Certified True Copy

Stasia Carr

Clerk

Sent Via Email



**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102
durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

March 27, 2025

The Honourable Arif Virani
Minister of Justice
House of Commons
Ottawa, ON K1A 0A6

Dear Minister Virani:

RE: Motion to amend prior motion presented to Regional Council on February 26, 2025, re: Banning the Nazi Swastika in Canada, to remove references to "Swastika" from the motion and replace them with "Nazi symbols of hate", Our File: C00

As a follow-up to our previous correspondence sent on February 28, 2025, please be advised that the Council of the Region of Durham, at its meeting held on March 26, 2025, adopted the following recommendations of the Finance & Administration Committee:

- A) That subject to a 2/3rds majority vote, the resolution with respect to Banning the Nazi Swastika in Canada, adopted at the February 26, 2025 Regional Council meeting, be reconsidered; and
- B) That subject to Part A) being approved, that the resolution be amended to replace all references to Nazi swastika(s) with the words "Nazi symbols of hate", and make any necessary associated grammatical revisions.

For your reference, the resolution now reads as follows:

"Whereas in recent years, Nazi iconography has surfaced with alarming frequency in the public sphere, used by an increasing number of groups and individuals to promote hate and instill fear within Canadian society; and

If you require this information in an accessible format, please call 1-800-372-1102 extension 2097.

Whereas since the atrocities of WWII, the Nazi hakenkreuze, has become universally synonymous with systematic violence, terror and hate. Its growing presence in our country poses a threat to every single Canadian citizen, undermining the core values of equality, diversity, and inclusion that define our nation, and

Whereas eighteen countries have already taken action to ban these symbols, it is imperative that Canada follow suit;

Therefore be it resolved, that Durham Region Council supports B'Nai Brith's call to the Government of Canada to pass legislation banning, with exceptions for certain educational and artistic purposes, the public display of Nazi symbols of hate and iconography, including the Nazi hakenkreuze. Specifically, demanding that the Government of Canada immediately:

1. Ban the Nazi hakenkreuze
2. Ban all Nazi symbols of hate and iconography

Durham Region Council agrees that the people of Canada are counting on the federal government to ensure a future free from hate, where every Canadian is protected, valued, and respected; and

That a copy of this motion is sent to all Canadian Municipalities."

Alexander Harras

Alexander Harras, M.P.A.
Director of Legislative Services & Regional Clerk
AH/tf

c: B'nai Brith Canada
All Canadian Municipalities



March 27, 2025

Right Hon. Mark Carney, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Media@pmo-cpm.gc.ca

Hon. Melanie Joly, Minister of Foreign Affairs
1109-225 Chabanel West
Montréal, QC H2N 2C9
melanie.joly@parl.gc.ca

Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
1902 Danforth Avenue
Toronto, ON M4C 1J4
nathaniel.erskine-smith@parl.gc.ca

Hon. Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Sent Via Email

Re: Canadian and Ontario Governments' Negotiations with the USA on Trade Tariffs

Council of the Town of LaSalle, at its Regular Meeting held Tuesday, March 11, 2025,
passed the following resolution:

53/25

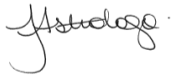
Moved by: Deputy Mayor Akpata
Seconded by: Councillor Renaud

"That the request received from the Eastern Ontario Warden's Caucus, seeking support for the Canadian and Ontario Governments' negotiations with the United States Government on trade tariffs, be supported, and that copies of the support be sent to those listed in the correspondence."

Carried.

Please consider this letter as confirmation of the Town of LaSalle's support of the above matter.

Yours Truly,



Jennifer Astrologo
Director of Council Services/Clerk
Town of LaSalle
jastrologo@lasalle.ca

Cc: (via email)

Marit Stiles (Leader of the Ontario New Democratic Party),
Bonnie Crombie (Leader of the Ontario Liberal Party),
Mike Schreiner (Leader of the Ontario Green Party),
Ontario's Minister of Economic Development, Job Creation and Trade,
Ontario's Minister of Municipal Affairs and Housing,
Rebecca Bligh (President, FCM and Councillor, City of Vancouver),
Robin Jones (President, AMO and Mayor of Westport),
Christa Lowry (Chair, Rural Ontario Municipal Association),
Jeff Leal (Chair, Eastern Ontario Leadership Council),
John Beddows (Chair, Eastern Ontario Mayors' Caucus),
All regional Members of Canadian Parliament,
All candidates running as Ontario Members of Parliament,
All of Ontario Municipalities



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 www.rrca.on.ca

MEMORANDUM

To: Township of North Stormont Council, CAO and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: March 28, 2025
Subject: RRCA Strategic Action Plan Update

The Raisin Region Conservation Authority (RRCA) is updating its Strategic Action Plan and is looking for feedback to help inform priority-setting for the upcoming years.

The Authority, with the assistance of an external facilitator, is actively consulting and engaging with its member municipalities, its government, Indigenous, and community partners, and the residents of RRCA's watershed jurisdiction, who are invited to complete a brief online questionnaire available until April 10, 2025, at rrca.on.ca/Strategy.

The RRCA thanks all those sharing feedback on RRCA's programs and services. The collected comments will be a valuable component of the Strategic Action Plan update.


About the RRCA

One of Ontario's 36 conservation authorities, the RRCA was established in 1963 to address flooding, drainage and water supply issues. Today, the watershed-based, community-led conservation authority protects people and property from natural hazards such as flooding and erosion, conserves environmentally significant land, protects municipal drinking water at the source, fosters landowner stewardship, and provides recreation and eco-tourism opportunities.

Should you have any questions, please contact Lisa Van De Ligt at Lisa.VanDeLigt@rrca.on.ca or (613) 938-3611 ext. 223.

To guide our community in the protection, enhancement, and restoration of our natural environment through programs that balance human, environmental and economic needs for a sustainable future.



 <div> The Corporation of the Township of NORTH STORMONT </div>		Report No. FIN-03-2025
Agenda Date:	March 25, 2025	
Subject:	Fourth Quarter Variance Report 2024	
Attachments:	<input type="checkbox"/> Q4 Budget Variance Report (1)	

1.0 **RECOMMENDATION**

THAT the Council of the Township of North Stormont accepts report FIN 03-2025 regarding the fourth quarter variance report ending December 31, 2024 for information purposes only.

2.0 **LEGAL DESCRIPTION**

N/A

3.0 **BACKGROUND**

Senior management reviews variance reports on a monthly basis so they can monitor their revenues and expenses as compared to the approved budget. Council is then provided a report on a quarterly basis for review and discussion. The fourth quarter variance report was delayed in presentation to allow for invoices that came in for payment in 2025 but actually pertain to 2024. Also, entries needed to be made for such things as amortization. Additional year end entries are still required by our auditors but this should provide a more accurate year end figure then if this were presented in early January.

4.0 **POLICY CONSIDERATION**

N/A

5.0 **ANALYSIS**

The unaudited variance report for December 31, 2024 is attached for Council's review. Transfers to and from reserves for year end have been completed except for the water works department. Long term debt proceeds and minor adjustments are still required to be made by the external auditors.

Amortization accounts for \$1.5M which is almost the entire variance. By removing amortization, expenses are actually under budget by 1% which indicates that departments are staying within their expenditure budgets.

High level items are noted below.

GENERAL GOVERNMENT

Revenues

- Municipal Freedom of Information (1-3-1055-0455) at 1108% is due to a very large information request.
- Revenue Fees for Transfer to Taxes (1-3-1055-0595) at 119% was a fee charged for transferring utilities to taxes. This fee has since been eliminated from the Fees and Charges By-law.
- Accounts Receivable Service Charges (1-3-1055-0625) at 467% are fees charged on overdue invoices.
- Bank Interest Earned (1-3-1055-0900) at 131% shows additional earnings of \$41,811 which is simply due to the interest rate.
- Miscellaneous Treasury (1-3-1055-0999) is revenue received for a Payment Out of Court for a 2016 tax sale.
- Long Term Debt Proceeds (1-3-1055-9800) were for the new Township office however the loan has not been finalized and a line of credit was used in 2024 for the renovation costs.
- GFL Revenue (1-3-4010-7420) provided an additional \$24,121 more than budgeted based on actuals.

Expenses

- Mileage (1-4-1050-1500) at 425% is due to conference travel to Kingston, Ottawa, Collingwood.
- Meetings and Conferences (1-4-1050-1700) is under budget by \$3,140 as AMCTO conference for the Treasurer was paid by another Township.
- Materials and Supplies (1-4-1050-2020) at 75% is due to tighter controls on spending.
- Software/Purchased Data (1-4-1050-3500) is at 112% as 5 replacement computers and monitors were purchased under this account and not considered during 2024 budget time. There is now a \$10,000 amount set aside for this every year in capital.
- Hydro (1-4-1050-5820) at 274% (\$17,392) is due to heating both the old and new Township offices.
- Capital (1-4-1050-9000) at 129% (\$303,020) over budget is due to the estimated costs of school renovations at \$1M and the contract coming in at just over \$1.4M.
- PP&P Livestock Loss (1-4-2175-2550) at 718% is due to higher than anticipated losses. This is offset with revenues received from OMAFRA in 1-3-2175-0460. One fee was received in 2025 so the full amount is not offset in 2024.

FIRE DEPARTMENT

Revenues

- Donations unbudgeted but received (1-3-2000-0551) at \$19,950 was used for Materials and Equipment (1-4-2000-2020), Small Tools (1-4-2000-4100) and Air Management (1-4-2000-4115) which currently show them being overbudget but this revenue offsets these costs.

Expenses

- Fire Permits (1-4-2000-0710) higher than anticipated at 133%.
- Building Maintenance (1-4-2000-5900) at 166% due to overhead door replacement and a snow removal invoice for 2023 received in 2024.

BUILDING DEPARTMENT

Revenues

- Building Permit Revenues (1-3-2150-0710) at 161% (\$81,695) higher than anticipated resulting in no transfer from reserves required (1-4-2150-0990).

Expenses

- Transfer to Reserves (1-4-2150-9900) not budgeted (\$34,374) as it was anticipated that funds would be required from reserves. This is a good news story.

BYLAW AND ANIMAL CONTROL

Expenses

- PP&P Dog Control (1-4-2160-2020, 1-4-2160-5100, 1-4-2160-5120) overall overbudget by \$17,186 due to increased dog control services. Total budget at \$15,000, actuals coming in at \$32,186. New contract is in line with a 3 year history of actual costs.

PUBLIC WORKS

Revenues

- Provincial Grant (1-3-3000-0482) \$10,000 received from COVID Stream Intake (possibly a holdback).
- Transfer From Reserves (1-3-3000-0990) unbudgeted \$63,866 used from Canada Community Building Fund (CCBF formerly Gas Tax) reserve to offset actual expenses.
- Right of Way Permits (1-3-3000-3012), Oversize/Overweight Permits (1-3-3000-3016) and Municipal Consent (1-3-3000-3017) initiated during 2024 and not budgeted resulted in \$18,950 in revenues.

Expenses

- Regular part time wages (1-4-3000-1010) at 211% offset by underspent full time wages due to workers on disability and/or sick leave.
- D5 Gravel resurfacing (1-4-3045-7500) over slightly due to required quantities slightly higher.
- Misc Overhead/Telephone (1-4-3081-2100) at 187% due to actual usage.

WASTE MANAGEMENT

Revenues

- Garbage Revenue (1-3-4150-0630) at 245% reflects increased garbage tags purchased.

Expenses

- Regular wages (1-4-4150-1000) at 86% offset with overtime and sick pay due to workers on sick leave or disability.

ARENA

Revenues

- Arena rentals (1-3-7100-070) at 145% (\$95,934) due to increased bookings but this also leads to an increase in hydro costs (1-4-7100-5820) at 109% due to the increased ice time.

PLANNING AND DEVELOPMENT

Revenues

- Provincial Drain Grant (1-3-1650-5200) and Billings to Landowners (1-3-1650-7105) not yet recorded. This is a year end audit entry.
- All other revenues in this area are higher than anticipated due to increased requests for severances, minor variances, site plan and zoning amendment fees.

Expenses

- Mileage (1-4-8000-1500) at 357% includes mileage for the Jr. Planner and Economic Development Officer (EDO). EDO mileage was not budgeted.
- Training Courses/Seminars (1-4-8000-1600) at 326% includes EDO attending Ontario Eastern Municipal Conference (OEMC) which was not originally budgeted.

RECREATION

Revenues

- Trillium grant (1-3-7000-0406) not budgeted for (\$100,000) but approved for Vollrath Park project.
- Summer Student grants (1-3-7000-0457) at 212% as agreement was amended to provide 10 versus 5 students.
- Libraries Rental Revenues (1-3-7150-0720) at 141% as both libraries rent were recorded here but \$10,000 was budgeted under the Arena library (1-3-

7100-0722).

Expenses

- Regular wages (1-4-7010-1000) under budget at 69% and Part Time Wages (1-4-7010-1010) at 205% due to the hiring date of the full time Director.
- Building Maintenance (1-4-7050-5900) not budgeted but \$11,925 spent. The building is aging and needed water leak, furnace and septic repairs.
- Moose Creek Snow Removal (1-4-7070-7000) at 212% due to being billed late for 2023. This number reflects 2 years of charges.
- Transfer to Reserves (1-4-7070-9900) at 160% due to fence not being built so an additional \$6,000 was put to reserves for future use.
- Finch Capital (1-4-7090-9000) at 1330% due to grant funding (Trillium) being approved and not budgeted. \$100,000 received in 2024 with the balance to come in 2025.

WATERWORKS

Crysler, Finch and Moose Creek water works systems (water and sewer) are all self sustaining budgets where the users of the systems pay for it. These revenues and expenditures have no impact on the tax base.

6.0 ENVIRONMENTAL CONSIDERATIONS

N/A

7.0 RECOMMENDED CONDITIONS

N/A

8.0 ALTERNATIVES

N/A

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget:

Yes ☐ No ☐ N/A ☒

This item is within the approved budgeted amount:

Yes ☐ No ☐ N/A ☒

This item is mandated by the Provincial/Federal Government:

Yes ☐ No ☐ N/A ☒

Prepared By:

**Reviewed and
submitted by:**

**Submitted for Council
consideration by:**



Treasurer



Treasurer



Craig Calder
CAO/Clerk



TOWNSHIP OF
**NORTH
STORMONT** 
A good place to grow

Fourth Quarter
Budget Variance Report
As at: December 31st, 2024



Tabled for Council Review on March 25, 2025

**Township of North Stormont
Q4 Budget Summary By Department
At Dec 31, 2024**

Departments	Revenues at Dec 31, 2024	Budgeted Revenues	Expenditures at Dec 31, 2024	Budgeted Expenditures	Actual Variance at Dec 31, 2024	Budgeted Variance (Tax Levy)	% Variance by Department
General Government	(2,754,753)	(3,570,243)	2,964,507	2,619,384	209,755	(950,859)	-22%
Fire Services	(352,508)	(348,265)	1,028,923	1,156,333	676,415	808,068	84%
Building	(216,695)	(196,418)	216,695	196,418	(0)	-	N/A
By-Law and Animal Control	(930)	(2,000)	169,326	154,908	168,396	152,908	110%
Public Works	(2,237,660)	(2,398,699)	5,004,526	4,541,912	2,766,867	2,143,213	129%
Water and Sewer	(1,871,112)	(2,444,895)	2,021,859	2,444,895	150,747		N/A
Waste Management	(209,782)	(171,051)	694,916	627,490	485,134	456,439	106%
Recreational Services	(323,201)	(255,000)	917,460	608,952	594,260	353,952	168%
Planning and Development	(108,891)	(174,052)	264,405	373,872	155,514	199,820	78%
Recreation Associations	(295,182)	(112,825)	771,126	563,495	475,944	450,670	106%
TOTALS	\$ (8,370,712)	\$ (9,673,448)	\$ 14,053,744	\$ 13,287,659	\$ 5,683,032	\$ 3,614,211	157%
Less: Building and Water/Sewer Departments	\$ (2,087,807)	(2,641,313)	2,238,554	2,641,313	150,747	-	N/A
TOTALS - Adjusted	\$ (6,282,906)	\$ (7,032,135)	\$ 11,815,191	\$ 10,646,346	\$ 5,532,285	\$ 3,614,211	153%

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
GENERAL GOVERNMENT				
Revenue				
1-3-1055-0300 REVENUE-PROVINC CRF-OMPF F	-537,500.00	-537,500.00	0.00	100.00
1-3-1055-0447 AMP ANNUAL PMT WIND COMPAN	-30,000.00	-30,000.00	0.00	100.00
1-3-1055-0455 MUN FREEDOM OF INFORMATION	-1,107.50	-100.00	1,007.50	1107.50
1-3-1055-0458 REV-SOUTH NATION RS-RE-IMBU	-1,354.18	-1,000.00	354.18	135.42
1-3-1055-0523 REV-COUNTIES REIMBUR-CONVE	0.00	-9,150.00	-9,150.00	0.00
1-3-1055-0565 TILE DRAINAGE LOAN INTEREST	-2,383.95	0.00	2,383.95	0.00
1-3-1055-0590 REV DUPLICATE BILL FOR TAXES	-220.00	0.00	220.00	0.00
1-3-1055-0595 REV FEE TRANSFER TO TAXES	-4,170.00	-3,500.00	670.00	119.14
1-3-1055-0600 REVENUE-TAX CERTIFICATES & (-8,650.00	-8,000.00	650.00	108.13
1-3-1055-0605 REV OWNERSHIP CHANGES	-1,700.00	-10,000.00	-8,300.00	17.00
1-3-1055-0620 SERVICE CHARGE - RETURNED F	-714.00	-500.00	214.00	142.80
1-3-1055-0625 ACCOUNTS RECEIVABLE SERVIC	-1,166.84	-250.00	916.84	466.74
1-3-1055-0700 MARRIAGE/LOTTERY LICENCE RE	-4,903.22	-4,000.00	903.22	122.58
1-3-1055-0720 COMMUNICATION TOWER RENTA	-25,166.00	-23,248.00	1,918.00	108.25
1-3-1055-0800 REVENUE-PENALTIES & INTERES	-141,571.82	-135,000.00	6,571.82	104.87
1-3-1055-0900 BANK INTEREST EARNED REVEN	-176,811.10	-135,000.00	41,811.10	130.97
1-3-1055-0930 GG-LAND SALES	-92,322.77	-98,905.00	-6,582.23	93.34
1-3-1055-0990 TRANSFER FROM RESERVE - TRI	-160,000.00	-160,000.00	0.00	100.00
1-3-1055-0999 REVENUE MISC TREASURY	-9,152.94	0.00	9,152.94	0.00
1-3-1055-7760 TREASURY FEES REVENUE	-1,340.00	-5,500.00	-4,160.00	24.36
1-3-1055-7762 REV. DEC. OF OATH/MDS REPOR	-250.00	-300.00	-50.00	83.33
1-3-1055-9800 LTD PROCEEDS - ADMIN	0.00	-880,000.00	-880,000.00	0.00
1-3-1500-0610 LI-TAX-AVONMORE CT-SEWAGE S	-500.00	-500.00	0.00	100.00
1-3-1500-0614 LI-TAX-MUNICIPAL DRAINS-DEBEI	0.00	0.00	0.00	0.00
1-3-1501-1600 GENERAL RAIWAYS ROWs	-14,455.20	-14,520.00	-64.80	99.55
1-3-1501-1700 GENERAL UTILITY ROWs	-332.22	-330.00	2.22	100.67
1-3-1501-8150 NO SUPPORT PILs-RETAINED	-7,215.86	-7,440.00	-224.14	96.99
1-3-1501-8180 NO SUPPORT UTILITY ROWs RET	-1,503.36	-1,500.00	3.36	100.22
1-3-2175-0460 LIVESTOCK INSPECTION	-1,477.03	-500.00	977.03	295.41
1-3-2180-0461 FENCE VIEWER REVENUE	-100.00	-500.00	-400.00	20.00
1-3-2210-7220 REV-RURAL NUMBER SIGNS & PC	-4,564.00	-3,000.00	1,564.00	152.13
1-3-4010-7420 GFL REVENUE	-1,524,120.56	-1,500,000.00	24,120.56	101.61
Revenue Total	-2,754,752.55	-3,570,243.00	-815,490.45	77.16
Expense				
1-4-1000-1020 WAGES - COUNCIL	130,659.60	125,193.00	-5,466.60	104.37
1-4-1000-1051 CPP EXP - COUNCIL	6,517.73	7,449.00	931.27	87.50
1-4-1000-1053 OMERS EXP - COUNCIL	11,409.69	21,267.00	9,857.31	53.65
1-4-1000-1056 HEALTH TAX - COUNCIL	2,472.32	2,441.00	-31.32	101.28
1-4-1000-1500 MILEAGE - COUNCIL	966.00	1,250.00	284.00	77.28
1-4-1000-1700 FUNCTIONS - COUNCIL	14,497.15	23,000.00	8,502.85	63.03
1-4-1000-2020 MATERIALS, SUPP. SERV. - COUN	657.37	1,000.00	342.63	65.74
1-4-1000-2100 CELL PHONE - COUNCIL	1,482.38	0.00	-1,482.38	0.00
1-4-1000-2305 DISCRETIONARY FUNDS - COUNC	0.00	1,000.00	1,000.00	0.00
1-4-1000-5300 INSURANCE - COUNCIL	1,063.80	1,064.00	0.20	99.98
1-4-1005-9900 TRANSFER TO RESERVE - ELECT	7,000.00	7,000.00	0.00	100.00
1-4-1050-1000 WAGES - ADMIN	484,918.30	574,279.00	89,360.70	84.44
1-4-1050-1010 PT WAGES - ADMIN	9,997.97	0.00	-9,997.97	0.00
1-4-1050-1011 SICK PAY - FT - ADMIN	15,939.30	0.00	-15,939.30	0.00
1-4-1050-1012 VACATION - FT - ADMIN	36,653.48	0.00	-36,653.48	0.00
1-4-1050-1014 COMPENSATORY PAY - ADMIN	6,471.90	0.00	-6,471.90	0.00
1-4-1050-1050 CLOTHING & YRS OF SERVICE	1,240.00	1,080.00	-160.00	114.81
1-4-1050-1051 CPP - ADMIN	25,610.90	26,251.00	640.10	97.56
1-4-1050-1052 EMPLOYMENT INS - ADMIN	9,990.20	9,273.00	-717.20	107.73
1-4-1050-1053 OMERS - ADMIN	65,432.14	60,703.00	-4,729.14	107.79

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used
GENERAL GOVERNMENT				
1-4-1050-1056 HEALTH TAX - ADMIN	10,909.56	11,929.00	1,019.44	91.45
1-4-1050-1057 W.S.I.B. - ADMIN	17,657.49	20,054.00	2,396.51	88.05
1-4-1050-1058 MOSEY INSURANCE - ADMIN	46,378.35	47,218.00	839.65	98.22
1-4-1050-1500 MILEAGE - ADMIN	2,123.58	500.00	-1,623.58	424.72
1-4-1050-1600 TRAINING - ADMIN	3,168.07	3,500.00	331.93	90.52
1-4-1050-1700 MEETINGS, CONFERENCES - ADM	4,359.57	7,500.00	3,140.43	58.13
1-4-1050-1750 STAFF FUNCTION	4,041.93	5,000.00	958.07	80.84
1-4-1050-1800 SUBSCRIPTIONS & MEMBERSHIP	7,529.49	6,500.00	-1,029.49	115.84
1-4-1050-1900 RECORDS MANAGEMENT	58,003.24	60,000.00	1,996.76	96.67
1-4-1050-2020 MATERIALS & SUPPLIES - ADMIN	20,218.24	27,000.00	6,781.76	74.88
1-4-1050-2100 TELEPHONE/CELL PHONE/INTERI	6,112.88	5,000.00	-1,112.88	122.26
1-4-1050-2200 POSTAGE & COURIER - ADMIN	5,643.12	6,000.00	356.88	94.05
1-4-1050-2300 ADVERTISING / PROMOTIONS	1,405.24	2,000.00	594.76	70.26
1-4-1050-3500 SOFTWARE/PURCHASED DATA/U	78,232.96	70,000.00	-8,232.96	111.76
1-4-1050-5100 LEASE/Service Contracts - ADMIN	11,126.72	11,000.00	-126.72	101.15
1-4-1050-5300 LIABILITY INSURANCE - ADMIN	35,392.88	24,501.00	-10,891.88	144.45
1-4-1050-5500 CARETAKING - ADMIN	4,514.73	6,000.00	1,485.27	75.25
1-4-1050-5800 HEATING/UNION GAS - ADMIN	1,890.65	5,000.00	3,109.35	37.81
1-4-1050-5820 HYDRO - ADMIN	27,392.11	10,000.00	-17,392.11	273.92
1-4-1050-5900 TWP OFFICE BUILDING & GROUND	7,645.47	9,000.00	1,354.53	84.95
1-4-1050-8200 LEGAL FEES - ADMIN	75,583.67	30,000.00	-45,583.67	251.95
1-4-1050-8230 ADMIN - DRAIN MTCE FEES	0.00	200.00	200.00	0.00
1-4-1050-8250 CONSULTANTS - ADMIN	37,565.46	43,000.00	5,434.54	87.36
1-4-1050-8480 IT SERVICES - ADMIN	407.04	380.00	-27.04	107.12
1-4-1050-9000 CAPITAL - ADMIN	1,343,019.96	1,040,000.00	-303,019.96	129.14
1-4-1050-9900 TRANSFER TO RESERVE - ADMIN	1,000.00	1,000.00	0.00	100.00
1-4-1055-3000 BANK CHARGES - TREAS	6,383.25	4,000.00	-2,383.25	159.58
1-4-1055-3050 CASH ROUNDING - TREAS	9.13	0.00	-9.13	0.00
1-4-1055-3125 WRITE OFFS - TREAS	2,050.24	3,000.00	949.76	68.34
1-4-1055-7850 AMORTIZATION - GEN GOV	17,783.25	0.00	-17,783.25	0.00
1-4-1055-8100 AUDITORS FEES - TREAS	46,300.84	45,000.00	-1,300.84	102.89
1-4-1055-9900 TRANSFER TO RESERVE - TREAS	92,323.00	98,905.00	6,582.00	93.35
1-4-2100-8260 PP&P CONS AUTHORITIES/RAISIN	8,765.10	8,952.00	186.90	97.91
1-4-2100-8270 PP&P CONS AUTHORITIES/SOUTH	48,745.00	48,745.00	0.00	100.00
1-4-2175-2500 PP&P LIVESTOCK VALUER FEES	300.67	500.00	199.33	60.13
1-4-2175-2550 PP&P LIVESTOCK LOSS	3,589.19	500.00	-3,089.19	717.84
1-4-2180-2020 PP&P FENCE VIEWERS FEES/SUF	0.00	500.00	500.00	0.00
1-4-2200-2020 EMERGENCY- MAT SUPPLIES & S	685.23	250.00	-435.23	274.09
1-4-2200-8250 PP&P EMERGENCY PREPAREDNI	0.00	1,000.00	1,000.00	0.00
1-4-2210-2020 RURAL CIVIC NUMBERS & SIGNS	2,722.56	2,000.00	-722.56	136.13
1-4-2300-2020 PP & P ACCESS/DISABILITY SERV	30,602.50	30,000.00	-602.50	102.01
1-4-5030-1300 HEALTH AND SAFETY TRAINING	0.00	1,000.00	1,000.00	0.00
1-4-5030-2020 HEALTH & SAFETY-Materials, suppl	1,529.38	500.00	-1,029.38	305.88
1-4-5200-5500 CEMETERY CARETAKING	3,747.57	4,000.00	252.43	93.69
1-4-6000-3400 DONATIONS & GRANTS	31,120.00	36,000.00	4,880.00	86.44
1-4-6000-3405 DONATIONS - DUNDAS MANOR	20,000.00	20,000.00	0.00	100.00
1-4-8200-0000 TILE DRAINAGE INTEREST PAYMI	3,547.91	0.00	-3,547.91	0.00
Expense Total	2,964,507.46	2,619,384.00	-345,123.46	113.18

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
FIRE DEPARTMENT				
Revenue				
1-3-2000-0415 REV-FIRE PREVENTION DONATI	-50.00	0.00	50.00	0.00
1-3-2000-0550 DONATIONS - FIRE DEPT	-260,800.00	-271,000.00	-10,200.00	96.24
1-3-2000-0551 DONATIONS - CRYSLER FIRE ASS	-19,950.00	0.00	19,950.00	0.00
1-3-2000-0610 REV. F.D. ADMINISTRATION FEE	-306.00	0.00	306.00	0.00
1-3-2000-0685 REV F.D. MTO CLAIMS	0.00	-3,000.00	-3,000.00	0.00
1-3-2000-0690 REV F.D. SAFETY PLAN/INCIDENT	-78.00	0.00	78.00	0.00
1-3-2000-0695 REV F.D. INSPECTION FEES	-78.00	-600.00	-522.00	13.00
1-3-2000-0710 REV-FIRE PERMITS	-4,000.00	-3,000.00	1,000.00	133.33
1-3-2000-0810 REV F.D. FINES/BILLINGS	-13,640.00	-15,000.00	-1,360.00	90.93
1-3-2000-0990 TRANSFER FROM RESERVE - FIR	-24,000.00	-24,000.00	0.00	100.00
1-3-2030-0720 REV-AMBULANCE BAY AVONMOF	-29,016.68	-31,665.00	-2,648.32	91.64
1-3-2030-0721 REV-AMBULANCE BAY-MISC CHA	-589.50	0.00	589.50	0.00
Revenue Total	-352,508.18	-348,265.00	4,243.18	101.22
Expense				
1-4-2005-1001 PRINCIPAL PAYMENT TO BUDGE	-65,128.62	0.00	65,128.62	0.00
1-4-2005-3020 LONG TERM DEBT PAYMENTS - F	65,128.62	82,252.00	17,123.38	79.18
1-4-2005-3100 INTEREST EXPENSE - F.D.	39,716.72	53,390.00	13,673.28	74.39
1-4-2000-1000 VOLUNTEERS-WAGES - F.D.	128,501.27	128,544.00	42.73	99.97
1-4-2000-1010 ADMIN WAGES - F.D	95,590.12	93,429.00	-2,161.12	102.31
1-4-2000-1011 SICK PAY - FIRE	712.55	0.00	-712.55	0.00
1-4-2000-1013 VACATION PAY - FIRE DEPT	891.80	0.00	-891.80	0.00
1-4-2000-1030 NFPA TRAINING WAGES - FIRE DI	18,226.20	30,000.00	11,773.80	60.75
1-4-2000-1051 CPP - FIRE DEPT	1,336.58	4,068.00	2,731.42	32.86
1-4-2000-1052 EMPLOYMENT INSURANCE - FIRE	553.56	1,352.00	798.44	40.94
1-4-2000-1053 OMERS - FIRE DEPT	6,238.19	4,894.00	-1,344.19	127.47
1-4-2000-1056 HEALTH TAX - FIRE DEPT	3,978.74	3,840.00	-138.74	103.61
1-4-2000-1057 W.S.I.B. - FIRE DEPT	26,707.21	23,793.00	-2,914.21	112.25
1-4-2000-1058 MOSEY INSURANCE - FIRE	3,245.31	3,032.00	-213.31	107.04
1-4-2000-1060 MEDICAL AND LICENSES - FIRE D	1,522.90	2,500.00	977.10	60.92
1-4-2000-1500 MILEAGE/TRAVEL EXPENSES - FI	121.58	1,900.00	1,778.42	6.40
1-4-2000-1600 TRAINING/COURSES & SEMINARS	18,712.49	20,000.00	1,287.51	93.56
1-4-2000-1620 FIRE PREVENTION - FIRE DEPT	1,416.20	2,000.00	583.80	70.81
1-4-2000-1630 PUBLIC EDUCATION - FIRE DEPT	3,176.33	3,000.00	-176.33	105.88
1-4-2000-1800 MEMBERSHIPS & SUBCRIPTIONS	409.83	500.00	90.17	81.97
1-4-2000-2020 MATERIAL AND SUPPLIES - FIRE I	8,079.73	4,000.00	-4,079.73	201.99
1-4-2000-2050 DISPATCH - FIRE DEPT	54,472.16	54,472.00	-0.16	100.00
1-4-2000-2100 CELL PHONE/INTERNET- FIRE DE	1,648.86	1,500.00	-148.86	109.92
1-4-2000-2110 RADIOS & PAGERS - FIRE DEPT	18,464.99	16,356.00	-2,108.99	112.89
1-4-2000-3500 SOFTWARE/PURCHASED DATA/U	0.00	2,695.00	2,695.00	0.00
1-4-2000-4010 PUMPER MAINTENANCE - FIRE DI	11,298.13	15,000.00	3,701.87	75.32
1-4-2000-4020 TANKER MAINTENANCE - FIRE DE	12,689.20	10,000.00	-2,689.20	126.89
1-4-2000-4030 RESCUE MAINTENANCE - FIRE DI	3,340.95	10,000.00	6,659.05	33.41
1-4-2000-4040 EQUIPMENT MAINTENANCE - FIRI	9,384.99	9,000.00	-384.99	104.28
1-4-2000-4070 SUPPRESSION EQUIPMENT - FIRI	3,667.72	10,000.00	6,332.28	36.68
1-4-2000-4100 SMALL TOOLS & EQUIPMENT - FII	8,466.94	3,000.00	-5,466.94	282.23
1-4-2000-4110 EXTINGUISHING EQUIPMENT - FII	351.08	500.00	148.92	70.22
1-4-2000-4115 AIR TANK REFILLS & TESTING - FI	11,447.85	4,000.00	-7,447.85	286.20
1-4-2000-4120 PERSONAL PROTECTIVE EQUIPM	5,663.22	6,000.00	336.78	94.39
1-4-2000-4125 PPE - MAINTENANCE - FIRE DEPT	7,383.11	8,000.00	616.89	92.29
1-4-2000-4130 UNIFORMS - FIRE DEPT	5,146.09	5,000.00	-146.09	102.92
1-4-2000-4140 MEDICAL SUPPLIES - FIRE DEPT	1,561.57	2,000.00	438.43	78.08
1-4-2000-4500 VEHICLE/EQUIP GAS/DIESEL - FIF	2,941.84	7,500.00	4,558.16	39.22
1-4-2000-5100 LEASES/CONTRACTS - FIRE DEP	2,035.20	0.00	-2,035.20	0.00
1-4-2000-5300 INSURANCE PREMIUMS - FIRE DE	39,095.34	39,096.00	0.66	100.00

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used
FIRE DEPARTMENT				
1-4-2000-5800 HEATING FUEL - FIRE DEPT	9,362.11	9,500.00	137.89	98.55
1-4-2000-5820 HYDRO - FIRE DEPT	8,724.09	8,000.00	-724.09	109.05
1-4-2000-5900 BUILDING MAINTENANCE - FIRE I	18,248.48	11,000.00	-7,248.48	165.90
1-4-2000-8430 AUTO AID ASSISTANCE - FIRE DE	5,076.08	10,000.00	4,923.92	50.76
1-4-2000-9000 CAPITAL EXPENSE - FIRE DEPT	66,066.92	86,220.00	20,153.08	76.63
1-4-2000-9900 TRANSFER TO RESERVE - FIRE	360,000.00	360,000.00	0.00	100.00
1-4-2030-5900 AMBULANCE BAY BLDG MTCE	3,248.90	5,000.00	1,751.10	64.98
Expense Total	1,028,923.13	1,156,333.00	127,409.87	88.98

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
BUILDING DEPARTMENT				
Revenue				
1-3-2150-0710 CBO-BUILDING PERMITS REVENUE	-216,694.57	-135,000.00	81,694.57	160.51
1-3-2150-0990 TRANSFER FROM RESERVE - CBO	0.00	-61,418.00	-61,418.00	0.00
Revenue Total	-216,694.57	-196,418.00	20,276.57	110.32
Expense				
1-4-2150-1000 REGULAR WAGES - CBO	117,123.63	132,882.00	15,758.37	88.14
1-4-2150-1011 SICK PAY - CBO	2,471.09	0.00	-2,471.09	0.00
1-4-2150-1012 VACATION PAY FT - CBO	9,110.05	0.00	-9,110.05	0.00
1-4-2150-1050 FT BENEFITS - CBO	650.00	680.00	30.00	95.59
1-4-2150-1051 CPP - CBO	5,653.73	6,104.00	450.27	92.62
1-4-2150-1052 EMPLOYMENT INSURANCE - CBO	2,123.97	2,093.00	-30.97	101.48
1-4-2150-1053 OMERS - CBO	12,255.17	12,427.00	171.83	98.62
1-4-2150-1056 HEALTH TAX - CBO	2,370.74	2,846.00	475.26	83.30
1-4-2150-1057 W.S.I.B. - CBO	4,044.47	4,345.00	300.53	93.08
1-4-2150-1058 MOSEY INSURANCE - CBO	7,527.82	8,485.00	957.18	88.72
1-4-2150-1600 TRAINING, MTG, CONFERENCES -	2,307.90	3,000.00	692.10	76.93
1-4-2150-1800 MEMBERSHIPS & SUBSCRIPTION	705.15	750.00	44.85	94.02
1-4-2150-2020 MATERIALS, SUPPLIES, SERVICE	4,672.84	3,500.00	-1,172.84	133.51
1-4-2150-2100 TELEPHONE/CELLULAR - CBO	671.88	500.00	-171.88	134.38
1-4-2150-4200 EQUIPMENT/VEHICLE MTCE - CBO	1,772.42	3,000.00	1,227.58	59.08
1-4-2150-4500 GASOLINE/DIESEL - CBO	4,803.70	6,000.00	1,196.30	80.06
1-4-2150-5300 VEHICLE INSURANCE	606.00	606.00	0.00	100.00
1-4-2150-8200 LEGAL FEES & ENGINEERING - CBO	0.00	5,000.00	5,000.00	0.00
1-4-2150-8250 CONSULTANTS - CBO	3,450.00	4,200.00	750.00	82.14
1-4-2150-9900 TRANSFER TO RESERVE - CBO	34,374.00	0.00	-34,374.00	0.00
Expense Total	216,694.56	196,418.00	-20,276.56	110.32

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
BY-LAW AND ANIMAL CONTROL				
Revenue				
1-3-2155-0810 BY-LAW ENFORCEMENT & PROPE	0.00	-2,000.00	-2,000.00	0.00
1-3-2160-0700 DOG LICENSE REVENUE	-930.00	0.00	930.00	0.00
Revenue Total	-930.00	-2,000.00	-1,070.00	46.50
Expense				
1-4-2155-1000 WAGES - BY-LAW ENFORCEMENT	85,745.16	87,064.00	1,318.84	98.49
1-4-2155-1011 SICK PAY - BY-LAW ENFORCEMENT	1,939.17	0.00	-1,939.17	0.00
1-4-2155-1013 VACATION PAY - BY-LAW ENFORCEMENT	495.38	0.00	-495.38	0.00
1-4-2155-1014 COMPENSATORY PAY - BY-LAW ENFORCEMENT	1,410.50	0.00	-1,410.50	0.00
1-4-2155-1050 FT BENEFITS - CLOTHING BY-LAW ENFORCEMENT	150.00	150.00	0.00	100.00
1-4-2155-1051 CPP - BY-LAW ENFORCEMENT	5,343.41	5,180.00	-163.41	103.15
1-4-2155-1052 EMPLOYMENT INSURANCE - BY-LAW ENFORCEMENT	2,002.25	1,445.00	-557.25	138.56
1-4-2155-1053 OMERS - BY-LAW ENFORCEMENT	9,029.20	9,126.00	96.80	98.94
1-4-2155-1056 HEALTH TAX - BY-LAW ENFORCEMENT	1,870.40	1,952.00	81.60	95.82
1-4-2155-1057 W.C.B. - BY-LAW ENFORCEMENT	3,238.95	3,274.00	35.05	98.93
1-4-2155-1058 MOSEY INSURANCE - BY-LAW ENFORCEMENT	10,095.81	9,573.00	-522.81	105.46
1-4-2155-1400 CELL PHONE - BY-LAW ENFORCEMENT	671.88	500.00	-171.88	134.38
1-4-2155-1600 TRAINING/COURSES - BY-LAW ENFORCEMENT	262.25	1,000.00	737.75	26.23
1-4-2155-2020 MAT SUPPLIES SER - BY-LAW ENFORCEMENT	1,495.81	6,000.00	4,504.19	24.93
1-4-2155-2700 PROPERTY STAND. CLEAN UP CONTRACT	127.20	1,000.00	872.80	12.72
1-4-2155-4200 VEHICLE MAINTENANCE - BY-LAW ENFORCEMENT	5,527.58	6,000.00	472.42	92.13
1-4-2155-4500 GAS/DIESEL - BY-LAW ENFORCEMENT	1,992.14	1,900.00	-92.14	104.85
1-4-2155-5300 INSURANCE - BY-LAW ENFORCEMENT	743.50	744.00	0.50	99.93
1-4-2155-9900 TRANSFER TO RESERVE - BY-LAW ENFORCEMENT	5,000.00	5,000.00	0.00	100.00
1-4-2160-2020 PP&P DOG CONTROL/MAT. SUPP	16,388.29	5,000.00	-11,388.29	327.77
1-4-2160-5100 PP&P DOG CONTROL CONTRACT	7,903.62	0.00	-7,903.62	0.00
1-4-2160-5120 PP&P DOG CONTROL OFFICER	7,893.93	10,000.00	2,106.07	78.94
Expense Total	169,326.43	154,908.00	-14,418.43	109.31

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
PUBLIC WORKS				
Revenue				
1-3-3000-0408 REV-TREAS-AGGREGATE RESOU	-213,390.26	-345,000.00	-131,609.74	61.85
1-3-3000-0446 REV-TREAS-OCIF FUNDING	-323,440.00	-323,432.00	8.00	100.00
1-3-3000-0447 ANNUAL PMT WIND COMPANY RE	-284,440.73	-284,630.00	-189.27	99.93
1-3-3000-0482 PROVINCIAL GRANT/FUNDING	-10,000.00	0.00	10,000.00	0.00
1-3-3000-0730 ROAD CUT/ ENTRANCE PERMITS	-1,000.00	-2,000.00	-1,000.00	50.00
1-3-3000-0735 CCBF GAS TAX REVENUE	-233,160.22	-252,764.00	-19,603.78	92.24
1-3-3000-0750 EDP - RD USER AGREEMENT REV	-1,036,798.92	-1,113,373.00	-76,574.08	93.12
1-3-3000-0931 DISPOSAL OF CAPITAL ASSETS -	-176.99	-8,000.00	-7,823.01	2.21
1-3-3000-0990 TRANSFER FROM RESERVE - RO.	-63,865.83	0.00	63,865.83	0.00
1-3-3000-3012 RDS - RIGHT OF WAY PERMITS	-10,200.00	0.00	10,200.00	0.00
1-3-3000-3016 RDS - OVERSIZE/OVERWEIGHT P	-750.00	0.00	750.00	0.00
1-3-3000-3017 RDS - MUNICIPAL CONSENT	-8,000.00	0.00	8,000.00	0.00
1-3-3000-7300 RDS SNOW PLOW/SWEEPING	-52,436.58	-44,500.00	7,936.58	117.84
1-3-3000-9900 RDS T/F RESERVES	0.00	-25,000.00	-25,000.00	0.00
Revenue Total	-2,237,659.53	-2,398,699.00	-161,039.47	93.29
Expense				
1-4-3000-1000 REGULAR WAGES FT - RDS	679,224.92	797,718.00	118,493.08	85.15
1-4-3000-1005 OVERTIME WAGES FT - RDS	11,487.57	0.00	-11,487.57	0.00
1-4-3000-1010 REGULAR WAGES PT - RDS	33,340.39	15,819.00	-17,521.39	210.76
1-4-3000-1011 SICK PAY FT - RDS	30,323.72	0.00	-30,323.72	0.00
1-4-3000-1012 VACATION PAY FT - RDS	66,057.26	0.00	-66,057.26	0.00
1-4-3000-1014 COMPENSATORY PAY- RDS	1,466.88	0.00	-1,466.88	0.00
1-4-3000-1050 YEARS OF SERVICE	0.00	30.00	30.00	0.00
1-4-3000-1051 CPP - RDS DEPT	41,518.28	42,730.00	1,211.72	97.16
1-4-3000-1052 EMPLOYMENT INSURANCE - RDS	16,173.24	15,819.00	-354.24	102.24
1-4-3000-1053 OMERS - RDS	56,692.94	78,011.00	21,318.06	72.67
1-4-3000-1056 HEALTH TAX - RDS	15,426.07	16,610.00	1,183.93	92.87
1-4-3000-1057 W.S.I.B. - RDS	40,315.12	28,312.00	-12,003.12	142.40
1-4-3000-1058 MOSEY INSURANCE - RDS DEPT	71,904.51	55,947.00	-15,957.51	128.52
1-4-3000-1059 RRSP EXPENSE - RDS	12,297.74	14,833.00	2,535.26	82.91
1-4-3000-4130 UNIFORMS/WORKWEAR - RDS	4,500.00	5,000.00	500.00	90.00
1-4-3000-9000 CAPITAL - ROADS DEPARTMENT	1,512,738.64	1,615,823.00	103,084.36	93.62
1-4-3005-1001 PRINCIPAL PAYMENT TO BUDGE	-78,316.08	0.00	78,316.08	0.00
1-4-3005-3020 LONG TERM DEBT PAYMENTS - R	78,316.08	78,512.00	195.92	99.75
1-4-3005-3100 INTEREST EXPENSE - RDS	2,977.24	2,782.00	-195.24	107.02
1-4-3020-2020 BRIDGES & CULVERTS-MAT,SUPP	13,491.13	40,000.00	26,508.87	33.73
1-4-3020-4700 BRIDGES & CULVERTS CONTRAC	7,554.39	5,000.00	-2,554.39	151.09
1-4-3020-7500 BRIDGES & CULVERTS GRAVEL -	12,557.60	15,000.00	2,442.40	83.72
1-4-3020-8250 BRIDGES & CULVERTS CONSULT	4.50	0.00	-4.50	0.00
1-4-3021-4700 B1 CONTRACTED SERVICES - RD	23,903.73	20,000.00	-3,903.73	119.52
1-4-3022-2020 B2 Brushing Tree/MATERIALS,SUP	171.97	1,000.00	828.03	17.20
1-4-3022-4700 B2 BRUSHING TREE/CONTRACTE	3,770.21	7,500.00	3,729.79	50.27
1-4-3023-2020 B3 DITCHING/MATERIALS,SUPPL	367.04	1,000.00	632.96	36.70
1-4-3024-2020 B4 CATCH BASINS/MATERIALS,SL	3,807.68	5,000.00	1,192.32	76.15
1-4-3024-4400 B4Catch Basins/Storm Sewers/EQU	0.00	2,000.00	2,000.00	0.00
1-4-3024-4700 B4 CATCH BASINS/CONTRACT SE	0.00	2,000.00	2,000.00	0.00
1-4-3024-7500 B4 CATCH BASINS/GRAVEL - RDS	0.00	2,000.00	2,000.00	0.00
1-4-3026-4700 CONTRACT SERV - LINE PAINTING	0.00	8,000.00	8,000.00	0.00
1-4-3031-2020 C1PATCHING & SPRAY/MATERIAL	3,533.19	10,000.00	6,466.81	35.33
1-4-3031-7450 C1PATCH & SPRAY/ASPHALT,HOT	0.00	3,000.00	3,000.00	0.00
1-4-3032-2020 C2 SWEEP,FLUSH,CLEAN/MAT,SL	0.00	2,000.00	2,000.00	0.00
1-4-3032-4700 C2 SWEEP,FLUSH,CLEAN/CONTR	0.00	10,000.00	10,000.00	0.00
1-4-3033-4700 C3 SHOULDER MTCE/CONTRACT	5,286.44	4,000.00	-1,286.44	132.16
1-4-3033-7450 C3 SHOULD MTCE/ASPHALT,HOT	1,322.88	10,000.00	8,677.12	13.23

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used
PUBLIC WORKS				
1-4-3033-7500 C3 SHOULDER MTCE/GRAVEL - R	0.00	8,000.00	8,000.00	0.00
1-4-3035-2020 SIDEWALKS-MISC,MATERIALS & S	0.00	1,000.00	1,000.00	0.00
1-4-3035-4700 C5 SIDEWALKS CONTRACTED SE	3,036.13	2,000.00	-1,036.13	151.81
1-4-3042-2020 D2 GRADING & SCARIFYING/MAT	4,274.90	9,000.00	4,725.10	47.50
1-4-3043-2020 D3 DUST LAYER & CONTROL/MAT	2,843.21	3,000.00	156.79	94.77
1-4-3043-7600 D3 DUST LAYER & CONTROL/CAL	211,703.39	215,000.00	3,296.61	98.47
1-4-3045-7500 D5 GRAVEL RESURFACING/GRAV	332,126.42	315,000.00	-17,126.42	105.44
1-4-3051-2020 E1-SNOW PLOW & REMOV/MAT,S	67.14	2,000.00	1,932.86	3.36
1-4-3051-4700 E1 SNOW PLOWING & REM CONT	3,379.51	5,000.00	1,620.49	67.59
1-4-3052-6230 E2 SANDING/SALTING/SAND& ST	23,213.49	30,000.00	6,786.51	77.38
1-4-3052-6300 E2 SANDING/SALTING/SALT RDS	78,166.55	50,000.00	-28,166.55	156.33
1-4-3061-2020 F1 SAFETY DEVICE/SIGNS/MAT S	3,738.59	5,000.00	1,261.41	74.77
1-4-3061-4400 F1 SAFETY DEVICES/SIGNS/EQUI	421.82	1,500.00	1,078.18	28.12
1-4-3061-4700 SAFETY/SIGNS CONTRACTED SE	322.16	0.00	-322.16	0.00
1-4-3061-7300 F1 SAFETY DEVICES/SIGNS ROAI	14,208.21	18,500.00	4,291.79	76.80
1-4-3062-4700 F2 RR CROSSING MAINTENANCE	42,854.00	36,000.00	-6,854.00	119.04
1-4-3080-2020 WIDENING-SERVICES - RDS	1,017.60	1,000.00	-17.60	101.76
1-4-3081-1600 MISC OVERHEAD/TRAINING - RDS	878.23	3,000.00	2,121.77	29.27
1-4-3081-1700 MISC.OVERHEAD/MEETINGS & C	2,643.11	3,500.00	856.89	75.52
1-4-3081-1800 MISC OVERHEAD/MEMBERSHIP &	1,763.28	2,500.00	736.72	70.53
1-4-3081-2020 MISC OVERHEAD/MAT,SUPPLIES	3,437.97	5,000.00	1,562.03	68.76
1-4-3081-2100 MISC. OVERHEAD/TELEPHONE/C	7,496.32	4,000.00	-3,496.32	187.41
1-4-3081-2210 MISC OVERHEAD/LEGAL FEES&L	0.00	5,000.00	5,000.00	0.00
1-4-3081-2300 MISC OVERHEAD/ADVERTISING -	138.65	1,000.00	861.35	13.87
1-4-3081-3500 SOFTWARE/DATA UPGRADE/PUR	17,811.02	14,000.00	-3,811.02	127.22
1-4-3081-3600 COMPUTER PURCHASES - RDS	0.00	4,000.00	4,000.00	0.00
1-4-3082-2020 H2 BUILDING & GRNDS/MAT,SUPP	10,096.90	8,000.00	-2,096.90	126.21
1-4-3082-4400 H2 BUILDING & GROUNDS/EQUIP	261.02	2,000.00	1,738.98	13.05
1-4-3082-4700 H2 BUILDING & GRNDS/CONTRAC	10,827.29	7,500.00	-3,327.29	144.36
1-4-3082-5300 H2 BUILDING & GRNDS/INSURAN	72,466.24	72,466.00	-0.24	100.00
1-4-3082-5800 H2 BUILDING & GROUNDS/HEATIN	10,314.60	16,000.00	5,685.40	64.47
1-4-3082-5820 H2 BUILDING & GROUNDS/HYDR	13,676.75	18,000.00	4,323.25	75.98
1-4-3083-2020 H3 SMALL TOOLS & EQUIP/MAT S	1,900.98	4,000.00	2,099.02	47.52
1-4-3083-4000 H3-SMALL TOOLS & EQUIP-REPR	100.20	1,500.00	1,399.80	6.68
1-4-3085-8230 MUNICIPAL DRAIN ASSESSMENT	1,790.36	5,000.00	3,209.64	35.81
1-4-3300-4000 PU-2018 CHEV/REPAIRS & MAINT	7,656.67	0.00	-7,656.67	0.00
1-4-3301-4000 PU#1-RD SUPT/REPAIRS & MTNCE	1,069.06	0.00	-1,069.06	0.00
1-4-3302-4000 PU#2-2004-PU-REPAIRS & MTNCE	957.61	0.00	-957.61	0.00
1-4-3304-4000 91 FORD TANDEM-REPAIRS & MT	4,194.63	0.00	-4,194.63	0.00
1-4-3305-4000 TR#2-1987 TAND TRK-REPAIRS &	4,753.64	0.00	-4,753.64	0.00
1-4-3306-4000 TR#3-94 INT TRUCK/REPAIRS & M	20,441.00	0.00	-20,441.00	0.00
1-4-3306-4300 TR#3-94 INTER TRUCK/LICENS & S	3,067.25	0.00	-3,067.25	0.00
1-4-3307-4000 2013 JD 160G EXCAVATOR-R&M -	6,325.27	0.00	-6,325.27	0.00
1-4-3308-4000 TR#5-93 FORD-REPAIRS & MTNCE	4,252.04	0.00	-4,252.04	0.00
1-4-3308-4300 TR#5-1993 FORD-LICEN&SAF CH	1,917.50	0.00	-1,917.50	0.00
1-4-3309-4000 TR#6- 99- 1 TON/REAIRS & MTNCE	5,785.99	0.00	-5,785.99	0.00
1-4-3309-4300 TR#6-1999-1 TON TRUCK-LIC & S	651.75	0.00	-651.75	0.00
1-4-3310-4000 TR#7-2000-VOLVO TRUCK-REP-M	2,062.33	0.00	-2,062.33	0.00
1-4-3310-4300 TR#7-2000 VOLVO-LICEN &SAFE C	1,917.50	0.00	-1,917.50	0.00
1-4-3312-4000 GR#2-87 CHAMPION/REPAIRS & M	539.66	0.00	-539.66	0.00
1-4-3313-4000 JD-06-LOADER-REPAIRS & MTNCE	8,410.81	0.00	-8,410.81	0.00
1-4-3314-4000 BH#2-91 CASE-BACKHOE/REPAIR	3,479.96	0.00	-3,479.96	0.00
1-4-3315-4000 EQUIPMENT - RDS	2,609.91	0.00	-2,609.91	0.00
1-4-3316-4000 CASE TRACTOR/REPAIRS & MTNCE	4,483.18	0.00	-4,483.18	0.00
1-4-3318-4000 ET-EXC TRAILER-REPAIRS & MTNCE	380.39	0.00	-380.39	0.00
1-4-3319-4000 2003 EXCAV/REPAIRS & MTNCE -	3,044.90	0.00	-3,044.90	0.00

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used	
PUBLIC WORKS					
1-4-3320-4000 TRACKLESS SIDEWALK MACHINE	1,999.12	0.00	-1,999.12	0.00	
1-4-3321-4000 HOT BOX TRAILER/REPAIRS & MT	245.18	0.00	-245.18	0.00	
1-4-3322-4000 NEW 2005 CAT GRADER/REPAIRS	10,480.99	0.00	-10,480.99	0.00	
1-4-3323-4000 SIDEWALK PLOW-REPAIRS & MT	946.09	0.00	-946.09	0.00	
1-4-3324-4000 SIDEWALK TRAILER-REPAIRS & M	305.28	0.00	-305.28	0.00	
1-4-3325-4000 INTERNAT-2007 SNOWPLOW-REF	4,423.65	0.00	-4,423.65	0.00	
1-4-3325-4300 2007 INTER SNOWPLOW-LIC& SAI	4,629.96	0.00	-4,629.96	0.00	
1-4-3326-4000 2008 FORD SNOWPLOW TRUCK-F	9,404.00	0.00	-9,404.00	0.00	
1-4-3326-4300 2008 FORD SNOWPLOW TRUCK-L	1,917.50	0.00	-1,917.50	0.00	
1-4-3327-4000 2009 NEW HOLLAND TRACT-REF	315.72	0.00	-315.72	0.00	
1-4-3328-4000 BOMA6-PACKER-REPAIRS&MTNC	567.35	0.00	-567.35	0.00	
1-4-3329-4000 2010 INTERNAT SNOWPLOW-REP	4,316.09	0.00	-4,316.09	0.00	
1-4-3329-4300 2010 INTERNAT SNOWPLOW-LIC&	1,841.00	0.00	-1,841.00	0.00	
1-4-3330-4000 2010 JOHN DEERE GRADER-REP	629.75	0.00	-629.75	0.00	
1-4-3331-4000 2013 INTER SNOW PLOW-R&M - R	15,221.09	0.00	-15,221.09	0.00	
1-4-3331-4300 2013 INT PLOW-LICENS&SAFETY	1,917.50	0.00	-1,917.50	0.00	
1-4-3332-4000 2019 EQUIFAB SALTER	1,414.87	0.00	-1,414.87	0.00	
1-4-3333-4000 AGRIMAXX SNOW PUSHER BLAD	145.01	0.00	-145.01	0.00	
1-4-3334-4000 2021 WHITE CHEV REPAIRS & MA	3,209.21	0.00	-3,209.21	0.00	
1-4-3335-4000 2021 BLUE CHEV REPAIRS & MAI	1,773.40	0.00	-1,773.40	0.00	
1-4-3336-4000 RDS-BRUSHER HEAD	7,447.93	0.00	-7,447.93	0.00	
1-4-3337-4000 RDS-HYDROVAC TRAILER	435.20	0.00	-435.20	0.00	
1-4-3338-4000 RDS 2023 CHEV SILVERADO BLA	866.01	0.00	-866.01	0.00	
1-4-3339-4000 RDS-SNOWBLOWERS	363.45	0.00	-363.45	0.00	
1-4-3350-4000 PARTS & MISC.-REPAIRS & MNTC	1,271.15	0.00	-1,271.15	0.00	
1-4-3350-4050 PARTS MISC INVENTORY ITEMS -	39,798.21	200,000.00	160,201.79	19.90	Parts/Inventory Items
1-4-3350-4500 ALL VEHICLES-DIESEL - RDS	268,377.06	300,000.00	31,622.94	89.46	Total \$203,885.76
1-4-3370-2020 MISC ITEMS-MAT,SUPPLS,SERVIC	57.11	0.00	-57.11	0.00	Actual
1-4-3390-9900 T/T RESERVES - RDS	220,000.00	220,000.00	0.00	100.00	Variance=101.95%
1-4-3700-5820 STREET LIGHTS-HYDRO	20,525.46	23,000.00	2,474.54	89.24	
1-4-3700-5825 STREET LIGHTS REPAIRS & MAIN	5,527.69	5,000.00	-527.69	110.55	
1-4-3900-7850 AMORTIZATION TRANSPORTATIC	736,961.91	0.00	-736,961.91	0.00	
Expense Total	5,004,526.31	4,541,912.00	-462,614.31	110.19	

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
WATER AND SEWER DEPARTMENT				
Revenue				
1-3-4100-0611 MOOSE CREEK REV WAT & SEW	-315,344.62	-307,234.00	8,110.62	102.64
1-3-4100-0900 MOOSE CREEK INTEREST	-2,242.93	-3,000.00	-757.07	74.76
1-3-4100-4940 MOOSE CREEK CONNECT FEES	-143,832.80	-100,000.00	43,832.80	143.83
1-3-4105-0482 ICIP FUNDING	-400,624.05	-669,136.00	-268,511.95	59.87
1-3-4105-0612 CRYSLER REV WAT & SEW	-564,160.64	-561,487.00	2,673.64	100.48
1-3-4105-0900 CRYSLER INTEREST	-3,278.94	-4,500.00	-1,221.06	72.87
1-3-4105-4940 CRYSLER CONNECT FEES	-32,240.76	0.00	32,240.76	0.00
1-3-4110-0613 FINCH REV WAT & SEW	-302,601.84	-301,551.00	1,050.84	100.35
1-3-4110-0900 FINCH INTEREST	-2,701.44	-3,000.00	-298.56	90.05
1-3-4110-4940 FINCH CONNECT FEES	-104,083.12	-50,000.00	54,083.12	208.17
1-3-4120-9900 TRANSFER FROM RESERVES - FI	0.00	-444,987.00	-444,987.00	0.00
Revenue Total	-1,871,111.14	-2,444,895.00	-573,783.86	76.53
Expense				
1-4-4000-2100 MC SEWER-TELEPHONE - ENV	602.92	610.00	7.08	98.84
1-4-4000-2200 MC SEWER-POSTAGE - ENV	1,100.00	1,100.00	0.00	100.00
1-4-4000-2230 MC SEWER-ADMIN FEES - ENV	6,500.00	6,500.00	0.00	100.00
1-4-4000-5300 MC SEWER-INSURANCE - ENV	1,456.92	1,457.00	0.08	99.99
1-4-4000-5400 MC SEWER TAXES - ENV	1,385.97	1,500.00	114.03	92.40
1-4-4000-7850 AMORTIZATION MOOSE CREEK S	28,807.31	0.00	-28,807.31	0.00
1-4-4000-8250 MC SEWER - CONSULTANTS	279,168.82	0.00	-279,168.82	0.00
1-4-4000-8300 MC SEWER-OCWA - ENV	80,034.56	75,701.00	-4,333.56	105.72
1-4-4000-9000 MC SEWER-CAPITAL EXPENDITUI	26,816.16	73,500.00	46,683.84	36.48
1-4-4005-2020 CRYSLER SEWER-MAT,SUPPL,SE	0.00	500.00	500.00	0.00
1-4-4005-2200 CRYSLER SEWER-POSTAGE - EN	1,100.00	1,100.00	0.00	100.00
1-4-4005-2230 CRYSLER SEWER-ADMIN FEES - I	6,500.00	6,500.00	0.00	100.00
1-4-4005-5300 CRYSLER SEWER-INSURANCE - E	1,456.92	1,457.00	0.08	99.99
1-4-4005-7850 AMORTIZATION CRYSLER SYSTE	46,895.00	0.00	-46,895.00	0.00
1-4-4005-8300 CRYSLER SEWER-OCWA - ENV	93,032.83	78,468.00	-14,564.83	118.56
1-4-4005-9000 CRYSLER SEWER-CAPITAL EXPE	45,062.87	137,000.00	91,937.13	32.89
1-4-4010-2020 FINCH SEWER-MAT,SUPPL,SERV	0.00	200.00	200.00	0.00
1-4-4010-2100 FINCH SEWER-TELEPHONE - ENV	2,971.16	2,850.00	-121.16	104.25
1-4-4010-2200 FINCH SEWER-POSTAGE - ENV	1,100.00	1,100.00	0.00	100.00
1-4-4010-2230 FINCH SEWER-ADMIN FEES - ENV	6,500.00	6,500.00	0.00	100.00
1-4-4010-5300 FINCH SEWER-INSURANCE - ENV	1,456.92	1,457.00	0.08	99.99
1-4-4010-7850 AMORTIZATION FINCH SYSTEM -	29,635.37	0.00	-29,635.37	0.00
1-4-4010-8300 FINCH SEWER-OCWA - ENV	89,074.11	84,830.00	-4,244.11	105.00
1-4-4010-9000 FINCH SEWER-CAPITAL EXPENDI	7,886.02	100,500.00	92,613.98	7.85
1-4-4100-2020 MC WATER-MAT,SUPPLIES,SERV	573.77	2,000.00	1,426.23	28.69
1-4-4100-2100 MC WATER-TELEPHONE - ENV	602.92	610.00	7.08	98.84
1-4-4100-2200 MC WATER-POSTAGE - ENV	1,100.00	1,100.00	0.00	100.00
1-4-4100-2230 MC WATER-ADMIN FEES - ENV	6,500.00	6,500.00	0.00	100.00
1-4-4100-5300 MC WATER-INSURANCE - ENV	1,456.92	1,457.00	0.08	99.99
1-4-4100-5400 MC WATER-TAXES - ENV	6,251.27	6,600.00	348.73	94.72
1-4-4100-8300 MC WATER-OCWA - ENV	131,412.87	124,032.00	-7,380.87	105.95
1-4-4100-9000 MC WATER-CAPITAL EXPENDITUI	427,413.31	401,064.00	-26,349.31	106.57
1-4-4105-2020 CRYSLER WAER-MAT,SUPPL,SEF	254.35	200.00	-54.35	127.18
1-4-4105-2100 CRYSLER WATER-TELEPHONE - I	1,485.58	1,425.00	-60.58	104.25
1-4-4105-2200 CRYSLER WATER-POSTAGE - EN	1,100.00	1,100.00	0.00	100.00
1-4-4105-2230 CRYSLER WATER-ADMIN FEES - I	6,500.00	6,500.00	0.00	100.00
1-4-4105-3175 CRYSLER WATER - REFUNDS - EI	2,217.55	0.00	-2,217.55	0.00
1-4-4105-5300 CRYSLER WATER-INSURANCE - E	1,456.92	1,457.00	0.08	99.99
1-4-4105-5400 CRYSLER WATER-TAXES - ENV	490.20	500.00	9.80	98.04
1-4-4105-8300 CRYSLER WATER-OCWA - ENV	119,368.08	119,567.00	198.92	99.83
1-4-4105-9000 CRYSLER WATER-CAPITAL EXPE	120,869.50	211,646.00	90,776.50	57.11

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used
WATER AND SEWER DEPARTMENT				
1-4-4110-2100 FINCH WATER-TELEPHONE - ENV	3,230.23	2,850.00	-380.23	113.34
1-4-4110-2200 FINCH WATER-POSTAGE - ENV	1,100.00	1,100.00	0.00	100.00
1-4-4110-2230 FINCH WATER-ADMIN FEES - ENV	6,500.00	6,500.00	0.00	100.00
1-4-4110-5300 FINCH WATER-INSURANCE - ENV	1,456.92	1,457.00	0.08	99.99
1-4-4110-5400 FINCH WATER-TAXES - ENV	3,734.85	4,000.00	265.15	93.37
1-4-4110-5900 FINCH WATER-BUILDING MAINTENANCE	880.57	0.00	-880.57	0.00
1-4-4110-8000 FINCH WATER MAINTENANCE/PROFESSIONAL	2,093.71	0.00	-2,093.71	0.00
1-4-4110-8300 FINCH WATER OCWA - ENV	153,934.01	122,886.00	-31,048.01	125.27
1-4-4110-9000 FINCH WATER-CAPITAL EXPENDITURES	91,574.40	346,580.00	255,005.60	26.42
1-4-4120-7150 AMP UPDATE	0.00	5,000.00	5,000.00	0.00
1-4-4120-8300 SMALL DRINKING SYSTEMS - OCA	15,871.13	33,000.00	17,128.87	48.09
1-4-4120-8301 SMALL SYSTEM SEWAGE	0.00	1,200.00	1,200.00	0.00
1-4-4120-8320 ONT DRINKING WATER REG-ENGINE	1,282.18	0.00	-1,282.18	0.00
1-4-4120-9000 CAPITAL EXPENDITURES - ENV	152,603.85	154,834.00	2,230.15	98.56
1-4-4120-9900 TRANSFER TO RESERVE - GENERAL	0.00	296,900.00	296,900.00	0.00
Expense Total	2,021,858.95	2,444,895.00	423,036.05	82.70

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
WASTE MANAGEMENT				
Revenue				
1-3-4030-7410 REVENUE-HOUSEHOLD HAZARD	0.00	-7,000.00	-7,000.00	0.00
1-3-4150-0630 ENV-GARBAGE REVENUE	-26,917.50	-11,000.00	15,917.50	244.70
1-3-4150-0635 GARB&RECYCLING PLAN PROGR	-3,845.42	0.00	3,845.42	0.00
1-3-4250-0407 WASTE DIVERSION PROGRAM	-119,401.50	-118,051.00	1,350.50	101.14
1-3-4250-0640 RECYCLING REVENUE CORNWAL	-59,617.65	-35,000.00	24,617.65	170.34
Revenue Total	-209,782.07	-171,051.00	38,731.07	122.64
Expense				
1-4-4150-1000 WASTE & RECYCLE REGULAR W/	105,727.69	122,831.00	17,103.31	86.08
1-4-4150-1005 WASTE & RECYCLE OVERTIME F	4,685.57	0.00	-4,685.57	0.00
1-4-4150-1011 WASTE & RECYCLE SICK PAY FT	3,181.80	0.00	-3,181.80	0.00
1-4-4150-1012 WASTE & RECYCLE VACATION P/	1,942.31	0.00	-1,942.31	0.00
1-4-4150-1050 WASTE & RECYCLE FT BENEFITS	1,000.00	1,000.00	0.00	100.00
1-4-4150-1051 WASTE & RECYCLE CPP - ENV	6,753.48	7,308.00	554.52	92.41
1-4-4150-1052 WASTE & RECYCLE EMP INSURAI	2,757.28	2,039.00	-718.28	135.23
1-4-4150-1053 WASTE & RECYCLE OMERS - ENV	9,850.55	10,887.00	1,036.45	90.48
1-4-4150-1056 WASTE & RECYCLE HEALTH TAX	2,339.60	2,395.00	55.40	97.69
1-4-4150-1057 WASTE & RECYCLE W.S.I.B. - ENV	3,996.49	4,017.00	20.51	99.49
1-4-4150-1058 WASTE & RECYCLE MOSEY INSU	10,236.78	9,645.00	-591.78	106.14
1-4-4150-2020 ENV - WASTE-MAT,SUPPLIES & SI	970.00	0.00	-970.00	0.00
1-4-4150-3300 GARBAGE COLLECTION CHARGE	139,611.32	130,000.00	-9,611.32	107.39
1-4-4150-4000 WASTE-REPAIRS & MAINTENANC	20,520.90	25,000.00	4,479.10	82.08
1-4-4150-4300 WASTE-LICENSES - ENV	1,691.25	1,700.00	8.75	99.49
1-4-4160-4000 WASTE&RECY-SPARE TRUCK-RE	2,410.09	10,000.00	7,589.91	24.10
1-4-4160-4300 WATER&RECYC-SPARE TRUCK-L	3,099.31	1,700.00	-1,399.31	182.31
1-4-4200-8250 LANDFILL SITE-CONSULTANTS - E	31,667.26	30,000.00	-1,667.26	105.56
1-4-4250-1300 RECYCLING-HAZARDOUS WASTE	309.50	17,000.00	16,690.50	1.82
1-4-4250-2020 RECYC-MATERIAL,SUPPLIE&SER	12.20	0.00	-12.20	0.00
1-4-4250-2300 RECYCLING ADVERTISING - ENV	0.00	5,000.00	5,000.00	0.00
1-4-4250-3300 RECYCLING PROCESSING CORN'	138,283.44	136,000.00	-2,283.44	101.68
1-4-4250-4000 RECYCLING-REPAIRS & MAINTEN	13,238.55	10,000.00	-3,238.55	132.39
1-4-4250-7850 AMORTIZATION ENVIRONMENT	178,979.38	0.00	-178,979.38	0.00
1-4-4300-0000 GARBAGE TRUCK - DEBT PAYMEI	89,316.43	89,637.00	320.57	99.64
1-4-4300-1001 GARBAGE TRUCK PRINCIPAL PM	-89,316.43	0.00	89,316.43	0.00
1-4-4300-3100 GARBAGE TRUCK INTEREST EXP	11,651.49	11,331.00	-320.49	102.83
Expense Total	694,916.24	627,490.00	-67,426.24	110.75

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
RECREATIONAL SERVICES - ARENA				
Revenue				
1-3-7100-0483 FEDERAL GRANT - ARENA	-5,750.00	-30,000.00	-24,250.00	19.17
1-3-7100-0720 ARENA RENTALS REVENUE	-310,934.07	-215,000.00	95,934.07	144.62
1-3-7100-0722 ARENA - LIBRARY RENT	0.00	-10,000.00	-10,000.00	0.00
1-3-7100-0723 ARENA - CANTEEN REVENUE	-2,716.50	0.00	2,716.50	0.00
1-3-7100-0725 SPONSOR/ADVERTISING	-3,800.00	0.00	3,800.00	0.00
Revenue Total	-323,200.57	-255,000.00	68,200.57	126.75
Expense				
1-4-7100-1000 ARENA REGULAR WAGES FT - RE	138,871.84	145,668.00	6,796.16	95.33
1-4-7100-1005 ARENA OVERTIME FT - REC	4,160.35	0.00	-4,160.35	0.00
1-4-7100-1012 ARENA VACATION PAY FT - REC	12,433.74	0.00	-12,433.74	0.00
1-4-7100-1050 ARENA FT BENEFITS - REC	725.00	875.00	150.00	82.86
1-4-7100-1051 ARENA CPP - REC	8,286.41	8,233.00	-53.41	100.65
1-4-7100-1052 ARENA EMPLOYMENT INSURANC	3,312.60	2,687.00	-625.60	123.28
1-4-7100-1053 ARENA OMERS - REC	11,229.23	11,666.00	436.77	96.26
1-4-7100-1056 ARENA HEALTH TAX - REC	2,984.55	2,841.00	-143.55	105.05
1-4-7100-1057 ARENA-W.S.I.B. - REC	5,111.84	4,763.00	-348.84	107.32
1-4-7100-1058 ARENA MOSEY INSURANCE - REC	6,937.63	6,501.00	-436.63	106.72
1-4-7100-1600 ARENA-TRAINING - REC	990.00	2,000.00	1,010.00	49.50
1-4-7100-1800 ARENA-MEMBERSHIPS & SUBSC	190.00	525.00	335.00	36.19
1-4-7100-2020 ARENA-MATERIAL,SUPPL & SERV	20,456.25	23,800.00	3,343.75	85.95
1-4-7100-2100 PHONE / INTERNET	1,165.43	1,700.00	534.57	68.55
1-4-7100-2300 ARENA-ADVERTISING - REC	73.12	0.00	-73.12	0.00
1-4-7100-3020 LONG TERM DEBT PAYMENTS - A	72,551.97	72,552.00	0.03	100.00
1-4-7100-3100 ARENA INTEREST EXPENSE - REI	29,939.51	32,300.00	2,360.49	92.69
1-4-7100-3251 ARENA TRANS PRINCIPAL PMT TI	-72,551.97	0.00	72,551.97	0.00
1-4-7100-4000 ARENA-REPAIRS & MAINTENANC	14,307.36	17,000.00	2,692.64	84.16
1-4-7100-4100 ARENA-SMALL TOOLS/EQUIPMEN	1,169.49	0.00	-1,169.49	0.00
1-4-7100-4500 ARENA-GASOLINE/DIESEL - REC	0.00	3,500.00	3,500.00	0.00
1-4-7100-5000 ARENA - INSPECTIONS - REC	3,145.11	4,550.00	1,404.89	69.12
1-4-7100-5300 ARENA-INSURANCE - REC	42,790.68	42,791.00	0.32	100.00
1-4-7100-5700 ARENA-SECURITY - REC	944.03	600.00	-344.03	157.34
1-4-7100-5800 ARENA-HEATING/PROPANE/UNIO	11,031.08	18,000.00	6,968.92	61.28
1-4-7100-5820 ARENA-HYDRO - REC	120,109.22	110,000.00	-10,109.22	109.19
1-4-7100-5900 ARENA - BUILDING MAINTENANC	17,299.61	16,400.00	-899.61	105.49
1-4-7100-7850 AMORTIZATION - REC	378,174.75	0.00	-378,174.75	0.00
1-4-7100-9000 CAPITAL EXPENDITURE - REC	31,621.50	30,000.00	-1,621.50	105.41
1-4-7100-9900 TRANSFER TO RESERVE - ARENA	50,000.00	50,000.00	0.00	100.00
Expense Total	917,460.33	608,952.00	-308,508.33	150.66

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
PLANNING AND DEVELOPMENT				
Revenue				
1-3-1055-0405 REV-TREAS-DRAINAGE SUPT GR.	-49,541.20	-50,752.00	-1,210.80	97.61
1-3-1650-5200 DRAIN-PROVINCIAL DRAIN GRAN	0.00	-15,000.00	-15,000.00	0.00
1-3-1650-7105 DRAIN-BILLINGS TO LANDOWNEF	0.00	-70,000.00	-70,000.00	0.00
1-3-1700-7813 PARKLAND SEVERANCE FEES	-12,000.00	-10,000.00	2,000.00	120.00
1-3-1700-7815 REVENUE-FEES-SEVERANCES	-13,800.00	-12,000.00	1,800.00	115.00
1-3-8000-0650 PLANNING FEES	-2,500.00	-1,000.00	1,500.00	250.00
1-3-8000-0655 MINOR VARIANCE FEES	-9,900.00	-3,300.00	6,600.00	300.00
1-3-8000-0660 OPA & SITE PLAN FEES	-6,000.00	-2,000.00	4,000.00	300.00
1-3-8000-0665 ZONING AMENDMENT FEES	-15,150.00	-10,000.00	5,150.00	151.50
Revenue Total	-108,891.20	-174,052.00	-65,160.80	62.56
Expense				
1-4-8000-1000 WAGES - PLANNING&DEVELOPMI	86,153.52	93,939.00	7,785.48	91.71
1-4-8000-1011 SICK PAY - PLANNING&DEVELOPI	2,519.60	0.00	-2,519.60	0.00
1-4-8000-1012 VACATION - PLANNING&DEVELOF	2,268.00	0.00	-2,268.00	0.00
1-4-8000-1050 FT BENEFITS - PLANNING&DEVEL	150.00	300.00	150.00	50.00
1-4-8000-1051 CPP - PLANNING&DEVELOPMENT	5,002.50	5,589.00	586.50	89.51
1-4-8000-1052 EMPLOYMENT INSURANCE - PLA	2,032.48	1,559.00	-473.48	130.37
1-4-8000-1053 OMERS - PLANNING&DEVELOPMI	7,884.70	6,816.00	-1,068.70	115.68
1-4-8000-1056 HEALTH TAX - PLANNING&DEVEL	1,724.56	1,832.00	107.44	94.14
1-4-8000-1057 WCB - PLANNING&DEVELOPMEN	2,964.68	3,072.00	107.32	96.51
1-4-8000-1058 MOSEY INSURANCE - PLANNING&	6,336.33	9,315.00	2,978.67	68.02
1-4-8000-1500 MILEAGE - PLANNING&DEVELOPI	1,783.59	500.00	-1,283.59	356.72
1-4-8000-1600 TRAINING/COURSE&SEMINAR - P	3,257.92	1,000.00	-2,257.92	325.79
1-4-8000-1700 MEETING&CONFERENCE - PLANN	535.10	0.00	-535.10	0.00
1-4-8000-1800 MEMBERSHIP&SUBSCRIPT - PLA	0.00	900.00	900.00	0.00
1-4-8000-2020 MAT SUPPLIES - PLANNING&DEVI	263.69	0.00	-263.69	0.00
1-4-8000-2100 TELEPHONE EXPENSES - PLANNI	499.71	0.00	-499.71	0.00
1-4-8000-2300 ADVERTISING - PLANNING&DEVE	125.93	0.00	-125.93	0.00
1-4-8000-3450 CIP GRANT - PLANNING&DEVELO	0.00	15,000.00	15,000.00	0.00
1-4-8000-4700 CONTRACTED SERVICES - PLANN	25,786.50	35,000.00	9,213.50	73.68
1-4-8000-9900 TRANSFER TO RESERVE - PARKL	12,000.00	10,000.00	-2,000.00	120.00
1-4-8125-2020 TWP COMMITTEE-EXPENSES - PL	1,900.00	1,800.00	-100.00	105.56
1-4-8150-7503 MUNICIPAL DRAIN WRITE-OFF - P	2,133.67	2,500.00	366.33	85.35
1-4-8150-7700 MUNICIPAL DRN MAINTENANCE -	0.00	85,000.00	85,000.00	0.00
1-4-8150-8240 MUNICIPAL DRAINS-ELIGIBLE - PI	99,082.48	99,750.00	667.52	99.33
Expense Total	264,404.96	373,872.00	109,467.04	70.72

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year to Date	Budget	Variance	% Used
RECREATION ASSOCIATIONS				
Revenue				
1-3-7000-0406 REVENUE-PROV-TRILLIUM-GRAN	-100,000.00	0.00	100,000.00	0.00
1-3-7000-0454 REVENUE-CANADA STUDENT GR	-23,184.00	-26,525.00	-3,341.00	87.40
1-3-7000-0457 SUMMER STUDENT SALARY RE-II	-51,179.55	-26,525.00	24,654.55	192.95
1-3-7050-0720 MONKLAND POST OFFICE RENT	-4,836.01	-2,280.00	2,556.01	212.11
1-3-7060-0550 DONATIONS - AVONMORE REC	0.00	0.00	0.00	0.00
1-3-7060-0720 REV-AVONMORE-MEDICAL CENTI	-14,994.72	-14,995.00	-0.28	100.00
1-3-7070-0550 DONATIONS - MOOSE CREEK REI	-13,894.82	0.00	13,894.82	0.00
1-3-7080-0420 INSURANCE CLAIMS - CRYSLER F	-4,536.50	0.00	4,536.50	0.00
1-3-7090-0990 TRANSFER FROM RESERVE - FIN	-47,250.00	0.00	47,250.00	0.00
1-3-7090-9900 TRANSFER FROM RESERVES - FI	0.00	-17,500.00	-17,500.00	0.00
1-3-7150-0720 LIBRARIES RENTALS REVENUE	-35,306.26	-25,000.00	10,306.26	141.23
Revenue Total	-295,181.86	-112,825.00	182,356.86	261.63
Expense				
1-4-5900-5830 TAXES/UTILITIES - TWP BLDG	13,361.69	14,000.00	638.31	95.44
1-4-5900-5900 MTCE & REPAIRS - TWP BLDG	35.62	0.00	-35.62	0.00
1-4-5900-7000 SNOW REMOVAL/GRASS CUTTING	450.27	500.00	49.73	90.05
1-4-7000-1800 Memberships & Subscriptions	249.31	0.00	-249.31	0.00
1-4-7000-3250 IO LOAN PAYMENTS - REC	55.78	55.00	-0.78	101.42
1-4-7000-3251 TRANS PRINCIPAL PMT TO BUDG	-55.78	0.00	55.78	0.00
1-4-7000-5300 GEN NORTH STORMONT REC-INS	59,334.24	57,171.00	-2,163.24	103.78
1-4-7000-8250 CONSULTANT - REC	5,000.00	0.00	-5,000.00	0.00
1-4-7000-8450 PLAYGROUND MAINTENANCE	2,506.42	4,000.00	1,493.58	62.66
1-4-7010-1000 REGULAR WAGES - REC	32,985.12	47,568.00	14,582.88	69.34
1-4-7010-1010 PT WAGES - REC / EDO	20,536.26	10,000.00	-10,536.26	205.36
1-4-7010-1011 SICK PAY - REC	1,510.75	0.00	-1,510.75	0.00
1-4-7010-1012 VACATION PAY - REC	2,485.80	400.00	-2,085.80	621.45
1-4-7010-1051 CPP - REC	2,865.32	3,449.00	583.68	83.08
1-4-7010-1052 EMPLOYMENT INSURANCE - REC	1,184.56	962.00	-222.56	123.14
1-4-7010-1053 OMERS - REC	4,968.26	4,216.00	-752.26	117.84
1-4-7010-1056 HEALTH TAX - REC	987.65	1,130.00	142.35	87.40
1-4-7010-1057 W.S.I.B. - REC	1,737.08	1,896.00	158.92	91.62
1-4-7010-1058 MOSEY INSURANCE EXPENSE - F	3,053.97	3,155.00	101.03	96.80
1-4-7010-1500 MILEAGE - REC	1,020.24	0.00	-1,020.24	0.00
1-4-7010-1600 TRAINING - REC COORDINATOR	60.00	0.00	-60.00	0.00
1-4-7010-2020 MAT AND SUPPLIES REC EDO	357.08	0.00	-357.08	0.00
1-4-7010-2100 CELL PHONE - REC	1,148.16	0.00	-1,148.16	0.00
1-4-7030-5820 BERWICK BALL PARK HYDRO - R	705.55	900.00	194.45	78.39
1-4-7030-9000 BERWICK CAPITAL EXP	316.22	11,600.00	11,283.78	2.73
1-4-7030-9900 TRANSFER TO RESERVES BERWIC	11,600.00	0.00	-11,600.00	0.00
1-4-7050-2020 MONKLAND INTERNET - REC	321.57	120.00	-201.57	267.98
1-4-7050-5800 MONKLAND HEATING - REC	4,123.06	4,500.00	376.94	91.62
1-4-7050-5820 MONKLAND HYDRO - REC	2,548.90	1,600.00	-948.90	159.31
1-4-7050-5900 MONKLAND BUILDING MAINTENA	11,925.88	0.00	-11,925.88	0.00
1-4-7050-7000 MONKLAND - SNOW REMOVAL - F	2,900.00	1,500.00	-1,400.00	193.33
1-4-7060-1010 AVONMORE-SUMMER STUDENT-I	27,361.30	12,240.00	-15,121.30	223.54
1-4-7060-1051 AVONMORE CPP - REC	706.34	0.00	-706.34	0.00
1-4-7060-1052 AVONMORE EMPLOYMENT INSUF	635.88	0.00	-635.88	0.00
1-4-7060-1056 AVONMORE SUMMER STUDENT-I	533.55	0.00	-533.55	0.00
1-4-7060-1057 AVONMORE SUMMER STUDENT-I	935.78	0.00	-935.78	0.00
1-4-7060-2020 AVONMORE INTERNET - REC	240.00	500.00	260.00	48.00
1-4-7060-5800 AVONMORE HEATING - REC	6,948.97	4,500.00	-2,448.97	154.42
1-4-7060-5820 AVONMORE HYDRO - REC	14,297.34	17,000.00	2,702.66	84.10
1-4-7060-5900 AVONMORE BUILDING MAINTENA	3,532.79	2,800.00	-732.79	126.17
1-4-7060-7000 AVONMORE - SNOW REMOVAL - F	2,164.96	3,000.00	835.04	72.17

TOWNSHIP OF NORTH STORMONT
GL Department Report



Description	Year To Date	Budget	Variance	% Used
RECREATION ASSOCIATIONS				
1-4-7060-9000 AVONMORE - CAPITAL - REC	12,950.00	0.00	-12,950.00	0.00
1-4-7060-9900 TRANSFER TO RESERVE - AVONM	10,000.00	10,000.00	0.00	100.00
1-4-7070-1001 PRINCIPAL PAYMENTS - MOOSE C	0.00	23,541.00	23,541.00	0.00
1-4-7070-1010 MOOSE CREEK SUMMER STUDEN	35,849.98	32,440.00	-3,409.98	110.51
1-4-7070-1051 MOOSE CREEK CPP - REC	947.12	0.00	-947.12	0.00
1-4-7070-1052 MOOSE CREEK EMPLOYMENT IN	833.14	0.00	-833.14	0.00
1-4-7070-1056 MOOSE CREEK SUMMER STUD-H	699.07	0.00	-699.07	0.00
1-4-7070-1057 MOOSE CREEK SUMMER STUDEN	1,226.09	0.00	-1,226.09	0.00
1-4-7070-2020 MOOSE CREEK INTERNET - REC	205.00	0.00	-205.00	0.00
1-4-7070-3100 INTEREST EXPENSE - MOOSE CR	31,116.32	51,452.00	20,335.68	60.48
1-4-7070-3400 MOOSE CREEK - DONATED SUPP	18,238.41	0.00	-18,238.41	0.00
1-4-7070-5800 MOOSE CREEK HEATING - REC	3,770.36	8,500.00	4,729.64	44.36
1-4-7070-5820 MOOSE CREEK HYDRO - REC	20,316.77	15,000.00	-5,316.77	135.45
1-4-7070-5900 M.C. BUILDING MAINTENANCE - R	260.00	0.00	-260.00	0.00
1-4-7070-7000 M.C. SNOW REMOVAL - REC	5,300.00	2,500.00	-2,800.00	212.00
1-4-7070-9000 MOOSE CREEK CAPITAL - REC	98,330.48	96,000.00	-2,330.48	102.43
1-4-7070-9900 TRANSFER TO RESERVE - MOOS	16,000.00	10,000.00	-6,000.00	160.00
1-4-7080-1010 CRYSLER SUMMER STUDENTS - I	9,846.72	8,370.00	-1,476.72	117.64
1-4-7080-1051 CRYSLER CPP - REC	529.81	0.00	-529.81	0.00
1-4-7080-1052 CRYSLER EMPLOYMENT INSURA	228.82	0.00	-228.82	0.00
1-4-7080-1056 CRYSLER STUDENTS HEALTH TA	192.01	0.00	-192.01	0.00
1-4-7080-1057 CRYSLER STUDENTS W.S.I.B. - RI	336.78	0.00	-336.78	0.00
1-4-7080-2020 CRYSLER INTERNET - REC	840.00	840.00	0.00	100.00
1-4-7080-5800 CRYSLER HEATING - REC	4,875.35	9,000.00	4,124.65	54.17
1-4-7080-5820 CRYSLER HYDRO - REC	12,086.49	13,000.00	913.51	92.97
1-4-7080-5900 CRYSLER BUILDING MAINTENAN	22.98	150.00	127.02	15.32
1-4-7080-7000 CRYSLER - SNOW REMOVAL - RE	0.00	5,000.00	5,000.00	0.00
1-4-7080-9000 CRYSLER COMM.CENTRE CAPIT	2,900.00	50,000.00	47,100.00	5.80
1-4-7090-2020 FINCH INTERNET - REC	240.00	240.00	0.00	100.00
1-4-7090-5820 FINCH HYDRO - REC	1,152.73	1,200.00	47.27	96.06
1-4-7090-5900 FINCH FACILITY MAINTENANCE -	1,377.60	0.00	-1,377.60	0.00
1-4-7090-9000 CAPITAL FINCH REC	232,817.93	17,500.00	-215,317.93	1330.39
Expense Total	771,125.85	563,495.00	-207,630.85	136.85



COMING EVENTS

APRIL

Avonmore Recreation NSP Place

Craft N Sip	April 17 th – 7:00 to 9:00 pm
Easter Egg Hunt	April 20 th – 10:00 am
Breakfast	April 20 th

For all other events see:

Facebook:

Avonmore Community Athletic
Association

Crysler Community Centre

Bingo	Every Wednesday Night – 7:00 pm
Sports Registration	Ongoing
Euchre	Every Tuesday Night – 7:00 pm
Easter Fest	April 6 th – 10:00 am to 12 Noon
Community Dinner	April 11 th – 5:00 to 7:00 pm

For all other events see:

Facebook:

Crysler Community Center

Website:

cryslercommunitycenter.ca

Finch Community Centre

Volunteer Appreciation Night April 17th

For all other events see:

Facebook:

Finch Recreation & Community
Connections

Monkland Community Centre

Dart Night	April 4 th – 5:00 pm
Dart Night	April 11 th – 5:00 pm
Hop Into Spring Market	April 12 th – 10:00 am to 4:00 pm
Karaoke Night	April 12 th – 9:00 pm to 1:00 am
Committee Meeting	April 14 th – 6:30 pm
Fish Fry	April 18 th – 4:00 pm to 8:00 pm
Dart & Euchre Night	April 18 th – 5:00 pm
Easter Egg Hunt/Crafts	April 20 th – 1:00 pm to 3:00 pm
Dart & Euchre Night	April 25 th – 5:00 pm

For all other events see:

Facebook:

Monkland Community Center

Moose Creek Community Center

Sports Registration Night	Open
Spaghetti Supper	April 4 th – 5:00 pm
Pub & Games Night	April 5 th – 6:30 pm
Youth Creative Writing	April 8 th – 6:30 pm
Cornhole Game Night	April 9 th – 6:30 pm
Trivia Night	April 10 th – 7:00 pm
Youth Book Club	April 22 nd – 6:30 pm
Cornhole Game Night	April 23 rd – 6:30 pm

For all other events see:

Facebook:

Moose Creek Recreation Association

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 25-2025

BEING a By-law to adopt, confirm and ratify matters dealt with by resolution.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by By-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of North Stormont does not lend itself to the passage of an individual By-law.

NOW THEREFORE the Council of the Corporation of the Township of the North Stormont hereby enacts as follows:

1. That the actions of Council, at its regular meeting held on April 8, 2025 in respect of which recommendations, each motion and resolution passed and taken by the Township of North Stormont is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual By-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein and thereby required for the exercise of any powers therein by the Township of North Stormont.
3. That the Mayor and the appropriate officers of the Township of North Stormont are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Township of North Stormont, to obtain approvals where required and except as otherwise provided, the Mayor and CAO/Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of North Stormont and to affix the corporate seal.

READ A FIRST, SECOND AND THIRD TIME and passed in open Council, signed and sealed this 8th day of April 2025.

François Landry, Mayor

Craig Calder, CAO/Clerk

SEAL