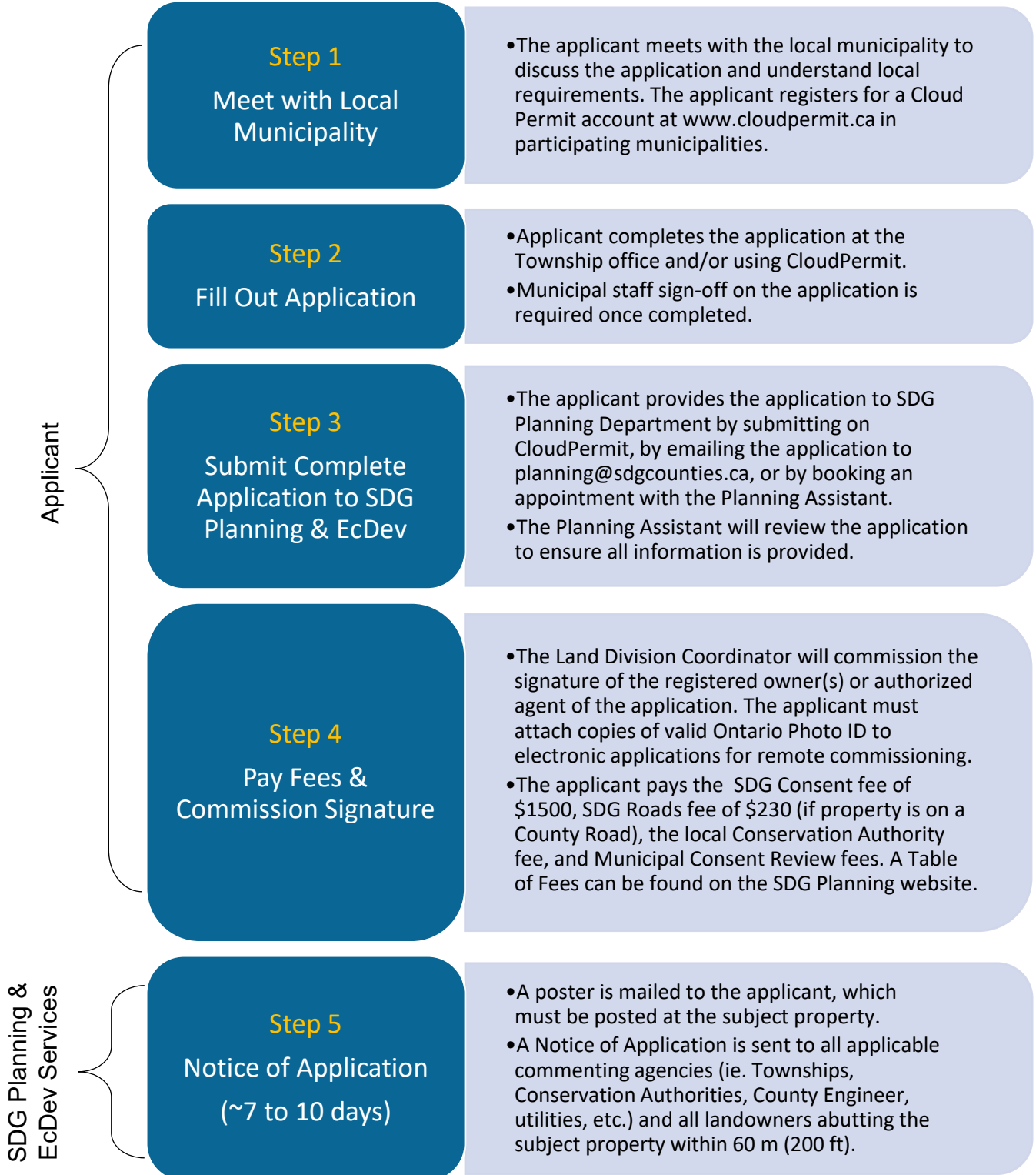


The Consent Process

Step-by-Step Guide

SDG Planning & Economic
Development Services



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Commenting
Agencies

Step 6
Response from
Commenting Agencies
(~1 month)

- The Land Division Coordinator receives responses from commenting agencies.
- Comments are forwarded to the applicant as they arrive.

SDG Planning &
EcDev Services

Step 7
Review Date
Scheduled
(Notice sent two
weeks before meeting)

- Review date is scheduled for the consent application.
- The notice is sent out two weeks before the review day.
- The applicant, adjacent landowners, and all interested parties can attend the meeting.
- Concerns from neighbours can be addressed at this time.
- The Approval Authority reviews all applications and approves, defers, or refuses the provisional consent.

Step 8
Notice of Decision
(20 day appeal period)

- Notice of Decision is emailed to commenting agencies and land owners that requested notification.
- If an appeal is received the application goes to the Local Planning Appeal Tribunal.

Applicant

Step 9
Conditions Met
(2 years to meet
conditions)

- The applicant must meet all agency conditions before final consent is granted.
- Examples of conditions include road widening, minor variance, zoning by-law amendment, entrance on a County road etc.

Applicant &
SDG Planning &
EcDev Services

Step 10
Final Consent Approval

- The applicant provides the Land Division Coordinator with the applicable deeds and survey (electronic) and the stamping fee of \$245.00.
- The Land Division Coordinator stamps the certificate of consent.