



Financial Statement – Auditor's Report Candidate – Form 4 Municipal Elections Act, 1996 (Section 88.25)

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 2022 09 21 to 2022 10 21

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

VILLENEUVE

Given Name(s)

ROXANE

Office for Which the Candidate Sought Election

MAYOR

Ward Name or Number (if any)

TOWNSHIP OF NORTH STORMONT

Municipality

NORTH STORMONT

Spending Limit

General

\$ 71,930.20

Parties and Other Expressions of Appreciation

Contribution Limit

Contributions from Candidate and Spouse

\$ 8,542.40

I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, ROXANE VILLENEUVE, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate: Roxane Villeneuve

Date (yyyy/mm/dd): March 31, 2023

Table with 4 columns: Date Filed (yyyy/mm/dd), Time Filed, Initial of Candidate or Agent (if filed in person), Signature of Clerk or Designate. Values: MARCH 31/23, 1:40 pm, [blank], [blank]



**Box C: Statement of Campaign Income and Expenses**

**LOAN**

Name of bank or recognized lending institution Scotia bank Amount borrowed \$ 1,619.63

**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	<u>5,379.75</u>	
Revenue from items \$25 or less	+ \$		
Sign deposit refund	+ \$		
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$		
Interest earned by campaign bank account	+ \$	<u>4.00</u>	
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
6. _____	+ \$		
<b>Total Campaign Income (Do not include loan)</b>			<b>= \$ <u>5,383.75</u> 'c1</b>

**EXPENSES (Note: Include the value of contributions of goods and services)**

**1. Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	<u>1,779.75</u> (see attached Shane Siga's inv. 2018)
Advertising	+ \$	
Brochures/flyers	+ \$	<u>1,507.84</u>
Signs (including sign deposit)	+ \$	<u>1,649.80</u>
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. <u>Gas total</u>	+ \$	<u>354.87</u>
2. <u>Home hardware</u>	+ \$	<u>36.45</u> (see invoice details)
3. <u>Dollarama</u>	+ \$	<u>93.69</u> (see invoice details)
4. <u>St. Albert cheese</u>	+ \$	<u>68.98</u> (see invoice details)
5. <u>Canneloni Bros, Rock 'n Rhonda's Diner,</u>	+ \$	
6. <u>The Creek, Swiss Farmer Bakery, Fat Les's,</u>	+ \$	
<b>Total Expenses subject to general spending limit</b>		<b>= \$ <u>1,508.00</u></b>

Total: see attached invoices for each item listed here.

**2. Expenses subject to spending limit for parties and other expressions of appreciation**

1. \_\_\_\_\_ + \$ \_\_\_\_\_

2.	_____	+ \$	/
3.	_____	+ \$	/
4.	_____	+ \$	/
5.	_____	+ \$	/
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>		= \$	<b>6,999.38</b> C3

**3. Expenses not subject to spending limits**

Accounting and audit	_____	+ \$	-
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	_____	+ \$	-
Office expenses incurred after voting day	_____	+ \$	-
Phone and/or internet expenses incurred after voting day	_____	+ \$	-
Salaries, benefits, honoraria, professional fees incurred after voting day	_____	+ \$	-
Bank charges incurred after voting day	_____	+ \$	-
Interest charged on loan after voting day	_____	+ \$	/
Expenses related to recount	_____	+ \$	/
Expenses related to controverted election	_____	+ \$	/
Expenses related to compliance audit	_____	+ \$	/
Expenses related to candidate's disability (provide full details)			
1.	_____	+ \$	
2.	_____	+ \$	
3.	_____	+ \$	
4.	_____	+ \$	
5.	_____	+ \$	
Other (provide full details)			
1.	_____	+ \$	
2.	_____	+ \$	
3.	_____	+ \$	
4.	_____	+ \$	
5.	_____	+ \$	
<b>Total Expenses not subject to spending limits</b>		=	<b>6,999.38</b> C4

**Total Campaign Expenses (C2 + C3 + C4)** = \$ **6,999.38** C5

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	<b>6,999.38</b> C1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	<b>5,383.75</b>
Surplus (or deficit) for the campaign	=	<b>(1,615.63)</b>

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

**Schedule 1 – Contributions**

**Part I – Summary of Contributions**

Contributions in money from candidate and spouse	+ \$ 2,400.00
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$ 1,779.75
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$ —
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$ —
Less: Ineligible contributions paid or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$ —
Total Amount of Contributions (record under Income in Box C)	= \$ 4,179.75 1A

**Part II – Contributions from candidate or spouse**

**Table 1: Contributions in goods or services**

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Election Signs from previous Election Campaign		1,779.75
<b>Total</b>		<b>1,779.75</b>

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign  
(Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Shore Signs	Aug. 11/18	Shore Signs	300	1,779.75
<b>Total</b>				<b>1,779.75</b>

Additional information is listed on separate supplementary attachment, if completed manually.

**Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse**

**Table 3: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Villeneuve Water Supply	17504 Dyer Rd., Maxville, ON	Sept. 1/22	\$500.00	—
Montcalm, Conrad	2114 Valley St. Moose Creek, ON	Sept. 12/22	\$500.00	—
Bourgeois, Louise	14245 Concession 10-11 Rd, Cayuga	Sept. 5/22	\$200.00	—
Total			1,200.00	

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse  
(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor  
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)

\$ (1,200.00)<sup>1B</sup>  
\$ 5,379.75

**Schedule 2 – Fundraising Events and Activities**

Complete a separate schedule for each event or activity held.

Additional schedule(s) attached, if completed manually.

**Fundraising Event/Activity 1**

Description of fundraising event/activity n/a

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket revenue**

Admission charge (per person) n/a \$ \_\_\_\_\_ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold \_\_\_\_\_ x \_\_\_\_\_ 2B

**Total Part I (2A X 2B) (include in Part I of Schedule 1)**

= \$ \_\_\_\_\_

**Part II – Other revenue deemed a contribution**

Provide details (e.g., revenue from goods sold in excess of fair market value) (N/A)

- 1. \_\_\_\_\_ + \$ \_\_\_\_\_
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part II (include in Part I of Schedule 1)**

= \$ \_\_\_\_\_

**Part III – Other revenue not deemed a contribution**

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

- 1. LOAN + \$ 1,619.63
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part III (include under Income in Box C)**

= \$ 1,619.63

**Part IV – Expenses related to fundraising event or activity**

Provide details

- 1. \_\_\_\_\_ n/a + \$ \_\_\_\_\_
- 2. \_\_\_\_\_ + \$ \_\_\_\_\_
- 3. \_\_\_\_\_ + \$ \_\_\_\_\_
- 4. \_\_\_\_\_ + \$ \_\_\_\_\_
- 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part IV Expenses (include under Expenses in Box C)**

= \$ \_\_\_\_\_

**Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality Date (yyyy/mm/dd)

**Contact Information**  
Last Name or Single Name Given Name(s) Licence Number

**Address**  
Suite/Unit Number | Street Number | Street Name

Municipality Province Postal Code

Telephone Number Email Address

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.