



**THE CORPORATION OF THE TOWNSHIP OF NORTH
STORMONT**

REQUEST FOR QUOTATION

FOR

DEMOLITION OF THE CRYSLER FIRE STATION

RFQ-FD-001-2021

CLOSING

DATE:

NOVEMBER 26th, 2021

TIME: 2:00 o'clock p.m.

LOCATION: TOWNSHIP OF NORTH STORMONT

15 Union Street, Berwick, ON

Phone: 613-984-2821

LATE QUOTATIONS WILL NOT BE ACCEPTED

The Corporation of the Township of North Stormont reserves the right to accept or reject all or part of any Quotation and also reserves the right to accept other than the lowest Quotation and to cancel this Request for Quotation at any time.

1. Scope of Project and Specification

The Corporation of the Township of North Stormont requires quotations for demolition and disposal services for the existing Chrysler fire station located at 18 2nd Street, Chrysler, Ontario. A copy of the Demolition report prepared by Eastern Engineering Group Inc. for the project has been attached to the tender documents.

Building Size:

- Rectangular 36' x 60'

Demolition Requirements:

1. Roofing and Cladding Materials.
2. Doors, windows and glazing.
3. Insulation and vapour barriers.
4. Wood framed roof and concrete block wall systems.
5. Mechanical, electrical and plumbing systems and fixtures.
6. Concrete slab on grade.
7. Below grade foundations (full depth).

Photographs:





2. Timeline

Proponents must sign and submit their bids in a sealed envelope addressed as follows, and bids must be submitted under the following instructions:

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November 26th, 2021 at 2:00 o'clock p.m.**

3. Notification of Acceptance

- a) Opening and Notification of Acceptance:
 - o Quotations will be opened by Municipal staff following the closing date and time as stated in this RFQ. Notification of acceptance shall be made by Phone/e-mail, addressed to the successful Proponent at the address noted in the quotation, following the awarding by the Municipality. Upon such notification of acceptance, the successful proposal shall constitute the contract between the parties. Therefore, it is anticipated that no agreement or other separate document will be required.
 - o Quotations shall be open for acceptance for a period of 30 days after the closing date. After this time, the Quotation may only be accepted with the consent of the successful bidder/contractor.

4. Submission Format

- a) Forms to be submitted with the document must be completed in their entirety in hard copy. Proponents must complete the Form of Quotation and Reference fields located at the end of this document.
- b) All entries shall be clear and legible and made in a non-erasable medium and signed in ink.
- c) Submissions may be mailed, couriered or hand-delivered to the appropriate location. The Township will not accept electronic or digitally transmitted submissions. Delivery of Quotations through a third-party mail courier service shall be at the risk of the Bidder and must be arranged in due time for the Quotation to arrive at the specified location before the Quotation closing time.

5. Basis of Rejection

The Corporation of the Township of North Stormont reserves the right to reject any or all proposals for any reason whatsoever, including, but not limited to the following:

- a) Quotations received after the closing date.
- b) Quotations received on other than the Request for Quotation form supplied.
- c) Qualified or conditional quotations.
- d) Quotation forms not properly signed and sealed.

Note: The Township has the authority and discretion to terminate this Quotation at any time, without giving reason and to accept any proposal considered best for its interest.

6. Basis of Payment

The Proponent shall provide an invoice to the Township for payment after the contract work has been completed. Payment shall be made within thirty (30) days upon receiving the proponent's invoice.

7. Terms and Conditions

General Conditions

- The Proponent shall provide competent workers to carry out the work in a safe and responsible manner.
- The hours of work shall be determined by the Township.
- Township inspection staff shall confirm completion of work performed prior to issuance of payment.
- The successful Proponent shall indemnify and save harmless The Township of North Stormont from and against all claims, actions, losses, expenses, costs, or damages of every nature and kind whatsoever which The Township of North Stormont, its employees, officers or agents may suffer as a result of the negligence of the Contractor, his employees, officers or agents in the performance of the contract.

Regulations/Policy

- The Contractor shall abide, if applicable, by the requirements of the Industrial Standards Act, Employment Standards Act and any other Acts or By-Laws including Provincial and Federal Legislation which are relative to the performance of work. All contractors and sub-contractors must comply with all Health and Safety requirements as well as the Violence and Harassment policy for The Township of North Stormont.

Clerk's Office or Designate

- The Clerk's Office, or Designate, shall mean any such person, partnership, or corporation, appointed by the Council, to act on their behalf, in any particular capacity.

Damage by Vehicle and Other Equipment

- If at any time, in the opinion of the Clerk's Office, damage is done or is likely to be done to any highway, parking lot, sidewalk, surrounding sodded areas or any property thereon by the Contractor's vehicles or other equipment whether licensed or unlicensed, the Contractor shall, on the direction of the Public Works Superintendent and at the Contractor's own expense make changes in or substitutions for such vehicles or other equipment or shall alter loadings or shall in some other manner remove the cause of damage and complete the necessary clean up and repairs to the satisfaction of the Public Works Superintendent.

The successful bidder shall at their own expense, within 10 days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of the contract or otherwise stated, provide the Township with evidence of:

Commercial General Liability Insurance

- Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$2,000,000 per occurrence/\$2,000,000 annual aggregate for any negligent acts or omissions by the contractor relating to its obligations under this agreement. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employer's liability; tenant's legal liability; cross liability and severability of interest clause. Such insurance shall add the Township of North Stormont as Additional Insured subject to a waiver of subrogation with respect to the operations of the contractor. This insurance shall be contributing with and apply as primary and not as excess of any insurance available to the Township.

Automobile Liability Insurance

- Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$2,000,000 inclusive for each and every loss. The policies shown above shall not be cancelled unless the Insurer notifies the Township in writing at least thirty (30) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Township.
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- Any, and all deductibles applicable to the above noted insurance shall be the sole responsibility of the bidder and the Township shall bear no cost towards such deductible.

- The bidder is responsible to keep their property/assets insured – failure to do so shall not impose any liability on the Township.
- The bidder shall provide the Township with a certificate of insurance in compliance with the insurance requirements as stipulated in the agreement.

Indemnification

- The successful bidder shall defend, indemnify and save harmless the Corporation of the Township of North Stormont, their elected officials, officers, employees and agents from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or to damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by bidder, their officers, employees, agents, or others who the bidder is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the bidder in accordance with this agreement and shall survive this agreement.

Workers Compensation

- The successful bidder shall comply with the regulations of the Workers Safety Insurance Board of Ontario (WSIB). *The Contractor shall provide proof of coverage to the Township prior to the commencement of work.*

8. Note to the Proponent

The Proponent has carefully examined the provisions, specifications and conditions of this document and has carefully examined the site and location of the work to be done under this contract. The Proponent also understands and accepts the said provisions, specifications and conditions and for the price set forth in this quotation, hereby offers to furnish all labour, equipment, and so on, except as otherwise specified in the contract, and to complete the work in strict accordance with the provisions, specifications and conditions of this quotation. Quotations shall be open for acceptance for a period of 30 (thirty) days after the closing date. After this time the quotation may only be accepted with the consent of the successful Proponent.

9. Project Contact

For any questions, comments, clarifications or concerns regarding this RFQ, please contact either:

Craig Calder

CAO/Clerk
15 Union St. Berwick Ont.
Email: ccalder@northstormont.ca
Cell: 613-316-6896
Phone: 613-984-2821 ext. 223

or

Austin Winters

Deputy Clerk
15 Union St. Berwick, ON
Email: awinters@northstormont.ca
Cell: 613-936-3362
Phone: 613-984-2821 ext. 230

10. Form of Quotation

I/We (the Proponent) have reviewed the specifications for the RFQ for the Township of North Stormont and agree to undertake the work in a good and workmanlike manner commencing on May 1, 2022 and completion date by May 21, 2022. I/We have reviewed all the terms and conditions of the forms in this RFQ.

LUMP SUM: _____ **(HST INCLUDED)**

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

TELEPHONE: _____ **Cell:** _____

FAX: _____

E-MAIL: _____

Signature

Witness

DEMOLITION OF CRYSLER FIRE DEPARTMENT STORAGE GARAGE

18 Second St.
Crysler, ON

July 12, 2021
Version - Final
EEG Project No. 9655



B. Campbell, P.Eng, Eastern Engineering Group Inc.



Prepared For:

**THE COPORATION OF THE TOWNSHIP OF
NORTH STORMONT**

15 Union St.
BERWICK, ONTARIO
TEL: (613) 984-2821

Prepared by:

EASTERN ENGINEERING GROUP INC.
100 STROWGER BLVD., SUITE 207
BROCKVILLE, ONTARIO, K6V 5J9

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1.0 INTRODUCTION

1.1 BUILDING DESCRIPTION

The building is a single storey wood framed roof with concrete block walls which has an approximate building area of 216m² and is provided with vinyl cladding and tin roofing. There is no crawl space or basement. The building is provided with concrete floor slab and below grade foundations.

In general, the building is composed of four masonry walls and wood framed trusses constructed with below grade foundations.

2.0 PRE-DEMOLITION

Prior to commencing demolition works, ensure that the following measures have been completed.

- Obtain utility locates.
- Disconnect all electrical services to the building and surrounding site.
- Disconnect gas utilities servicing the site.
- Water meters shall be disconnected at the foundation and and protected from damage.
- Sanitary and storm drains shall be capped at the property line and protected from damage.
- Work area shall be fenced from the public with a minimum 6' tall modular fence around the extent of the work site.
- Erect signage and postings in visible locations indicating the intent of the building demolition.
- Obtain a demolition permit from the local municipal office having jurisdiction.
- Complete a designated substance survey and ensure all substances are properly removed and off location prior to commencing demolition.
- Ensure measures are installed to implement dust control measures such as water misters or portable water truck and hose stations.
- Provide erosion control, as required.
- Implement site specific construction signage, as required (i.e. low hanging wires, open excavations, etc....)
- Ensure a contact list of all emergency contacts and utilities authorities is always present on site.

3.0 DEMOLITION METHODOLOGY

3.1 GENERAL

Only upon the successful removal of designated substances and upon completion the pre-demolition procedures the contractor shall complete the be permitted to remove:

- Salvage any non-structural building fixtures, such as light pendants, sinks, lavatories, mechanical units, plumbing.
- Remove non-loadbearing walls and ceiling finishes.
- Remove disconnected electrical wiring and data communications.
- Remove any furnishing, guards, and railing, doors and windows.
- Remove and sort roof framing and loadbearing walls.
- Remove foundations, concrete slabs and backfill.

Foundations shall only be removed upon completion; the contractor shall remove foundation to a limited depth of 1.5m below finished grade. Demolition of the foundation may be completed using a hoe ram or concrete pulverizer.

In no case shall any material be reduced in segments greater than 1m³, unless specifically noted by the demolition consultant in this report.

Masonry and concrete to be removed, with an option to use the pulverized material and use as B1 grade backfill to reinstate grade to the original condition upon completion.

4.0 RISK MANAGEMENT STRATEGY

A Health and Safety Representative of the firm shall be informed of commencement dates and schedule periodic site reviews of the demolition works identifying compliance with the outlined procedures and restrictions developed in this report. All demolition shall be completed using cabbed machines reducing the risk of noise, vibration and falling debris.

The contractor shall prior to commencing daily operations brief workers on the potential risks and dangers with the task to be completed.

Site boundaries and exclusion zones shall be identified prior to starting demolition works. Demolition activities that present a risk of material existing the site boundary zone, such as flying concrete debris or pre-stressed structures shall have additional hoarding and protection added to prevent material from exiting the area of work.

Ensure the site supervisor has all emergency contacts, first aid kits, spill kits and fire extinguishers accessible and on site always. The site supervisor shall be responsible for the safety of workers during work.

Any manual work above 2m in height shall be completed using a hydraulic lift.

The structure shall be worked on progressively in the sequenced ordered outlined in this report. The work shall be commenced on one common face and be continued as to not destabilize the main structure. At the end of each shift, prior to leaving site it shall be determined that the conditions are safe without risk of collapse prior to the next shift commencing.

It is essential that all personnel wear the appropriate personal protective equipment. This shall include, but not be limited to, hard hat, safety boots/shows, high visibility vest, eye protection and hearing protection. Additional PPE may be required for job specific task as determined by the site supervisor.

Ensure that the site remains fenced to restrict public access to the work zone. All utilities shall be clearly labeled, marked, and protected as required. Use good housekeeping practices on site to prevent to risk of tripping or falling. Work directly under demolition areas shall be cornered off, ground personal around falling debris which active equipment is strictly forbidden. All workers shall be tasked to always maintain awareness of their surroundings on-site.

Comply with the following standards during work:

1. CSA S350-M1980 Code of practice for safety in Demolition of Structures.
2. NFPA 241 Standard of safeguarding Construction, Alteration, and Demolition Operations.
3. Canadian Environmental Protection Act
4. Transportation of Dangerous Good Act
5. Occupational Health and Safety Act for Construction Projects.

Please do not hesitate to contact the undersigned for additional questions or concerns.



Brandon D. Campbell, P.Eng.